



Mayor

M. Andy Moore

Mayor Pro-Tem

John A. Dunn

Council Members

Marlon Lee

Sloan Stevens

Travis Scott

David Barbour

Stephen Rabil

Roger A. Wood

Town Attorney

Robert Spence, Jr.

Town Manager

Michael L. Scott

Finance Director

Greg Siler

Town Clerk

Shannan Parrish

Town Council

Agenda

Packet

Meeting Date: Tuesday, July 12, 2022

Meeting Time: 7:00 p.m.

Meeting Place: Town Hall Council Chambers

350 East Market Street

Smithfield, NC 27577



**TOWN OF SMITHFIELD
TOWN COUNCIL AGENDA
REGULAR MEETING JULY 12, 2022
7:00 PM**

Page

Call to Order

Invocation

Pledge of Allegiance

Approval of Agenda

Presentations:

- 1. Administering Oath of Office to new Police Officer Jenyssa Louise Cooper**
(Mayor – M. Andy Moore) See attached information.....1

- 2. Recognition of Community Garden Volunteers**
(Mayor – M. Andy Moore)

- 3. Capital Area Metropolitan Planning Organization – Southeast Area Study Update**
(Planning Director – Stephen Wensman) See attached information.....3

Public Hearings: None

Citizens Comments

Consent Agenda Items:

- 1. Approval of Minutes:**
 - a. May 16, 2022 – Budget Session
 - b. May 31, 2022 – Organizational Meeting
 - c. June 7, 2022 – Regular Meeting
 - d. June 7, 2022 – Closed Session (Under Separate Cover)
 - e. June 27, 2022 – Budget Session.....9

2. **Special Event: Youth Jubilee & Community Fellowship** - TrueVine Apostolic Ministries is requesting to hold a youth jubilee and community fellowship day on July 16, 2022 from 12:00 pm until 4:00 pm at 720 Second Avenue. This request includes the closure of Second Avenue to West Avenue and the use of amplified sound during the event.
(Planning Director – Stephen Wensman) See attached information.....53
3. **Special Event: PBS Rootle Roadster Tour** – The Partnership for Children of Johnston County is requesting to hold a Play, Learn and Share Children’s event on Saturday, July 23,2022 from 10:00 am until 1:00 pm at Smith Collins Park.
(Planning Director – Stephen Wensman) See attached information.....59
4. **Special Event: Fox Chalk** – The SSS Robotics Booster Club is requesting to hold a fundraiser on September 10, 2022 from 10:00 am until 5:00 pm. This event would operate along Third Street and Market Street. This request also includes the closure of South Third Street and the use of amplified sound.
(Planning Director – Stephen Wensman) See attached information.....67
5. **Bid award in the amount of \$57,600 to Vision, NC for locations and assessment of the Town’s fire hydrants, east of the Neuse River and incorporate this assessment into the Town’s official Service Map**
(Public Utilities Director – Ted Credle) See attached information.....73
6. **New Hire Report**
(HR Director– Tim Kerigan) See attached information.....81

Business Item:

1. **ANX – 22-01: Floyd Landing Holdings, LLC has submitted a petition for a voluntarily contiguous annexation of 96.82 acres into the Town of Smithfield and adoption of Resolution No. 701 (10-2022) setting the date of the public hearing.**
(Planning Director – Stephen Wensman) See attached information.....83
2. **Consideration and request for approval of the NCDOT betterment of \$12,000 for upgraded traffic light poles for the I-95/Exit 95 interchange and bridge reconstruction project**
(Town Manager – Michael Scott) See attached information.....109
3. **Consideration and request for approval to repair street intersections on South Second Street and Stevens Street and South First Street and Stevens Street at a cost of \$17,664**
(Public Works Director – Lawrence Davis) See attached information.....111

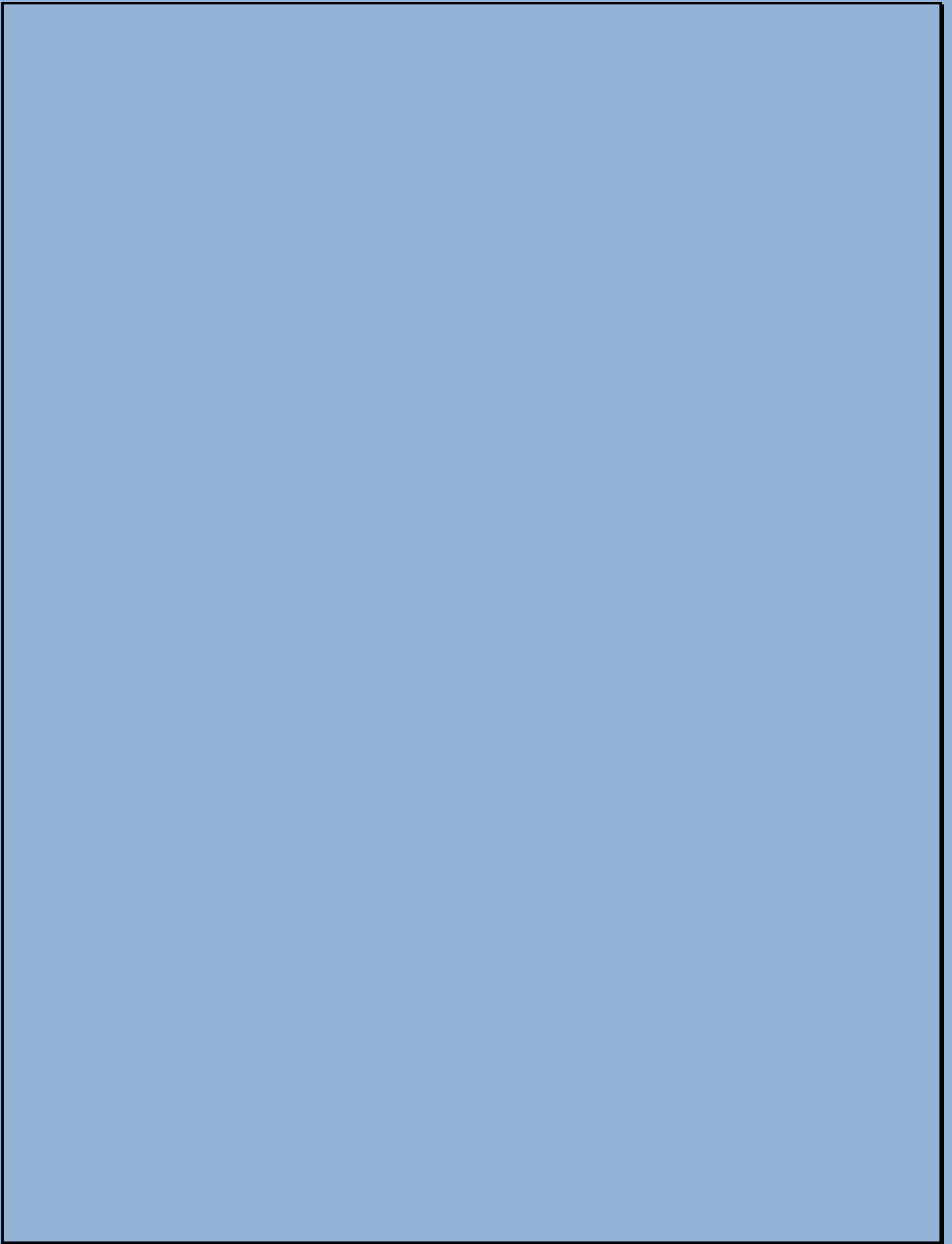
Councilmember’s Comments

Town Manager's Report

- Financial Report (See attached information).....117
- Department Reports (See attached information).....121
- Manager's Report (Will be provided at the meeting)

Adjourn

Presentations





Request for Town Council Action

Presentation: Police
Oath of
Office
Date: 07/12/2022

Subject: Oath of Office
Department: Police Department
Presented by: Chief of Police – R. Keith Powell
Presentation: Presentation

Issue Statement

The Police Department has hired a new officer to fill existing vacancies within the Police Department. Jenyssa Louise Cooper has been hired to fill one of these positions. Jenyssa Cooper comes to the Smithfield Police Department with four years of experience with NCDPS as a Probation Officer and a Correctional Officer. Jenyssa Cooper has a BS Degree in Criminal Justice and a Master's Degree in Criminal Justice.

Financial Impact

Approved Budgeted Amount for FY 2021-2022: Covered by the Current Budget

Action Needed

Administer Oath of Office to Officer Cooper as a Smithfield Police Officer and welcome her into the Smithfield Community.

Recommendation

Administer Oath of Office to Officer Cooper and welcome her into the Smithfield Community.

Approved: Town Manager Town Attorney

Attachments:

1. Oath of Office



Staff Report

**Presentation: Oath of
Office**

OATH OF OFFICE

SMITHFIELD POLICE DEPARTMENT

"I, Jenyssa Louise Cooper, the undersigned, do solemnly swear or affirm that I will support the Constitution of the United States; that I will faithfully and bear true allegiance to the State of North Carolina and to the Constitutional powers and authorities which are, or may be established for the government thereof; that I will endeavor to support, maintain and defend the Constitution of said State, not inconsistent with the Constitution of the United States; that I will be alert and vigilant to enforce the criminal laws of this state; that I will not be influenced in any manner on account of personal bias or prejudice; and that I will faithfully and impartially execute the duties of my office as a law enforcement officer according to the best of my skill, abilities and judgment, so help me God."

Signature

Date

Sworn to and subscribed before me this the _____ day of _____,
_____.

Judge/Clerk

Commission Expires



Request for Town Council Action

Presentation: SEAS
Update
Date: 07/12/2022

Subject: SEAS Update
Department: Planning
Presented by: Stephen Wensman
Presentation: SEAS Update

Issue Statement

The Capital Area Metropolitan Planning Organization (CAMPO) is conducting an update to the 2017 Southeast Area Study and would like to update the Town Council about the study.

Financial Impact

None

Action Needed

None

Recommendation

None

Approved: Town Manager Town Attorney

Attachments:

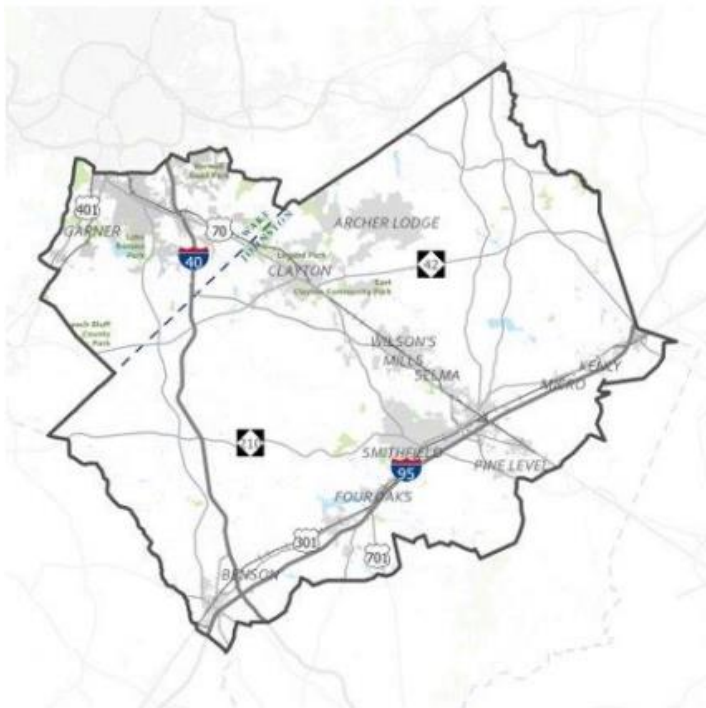
1. Staff Report



Staff Report

Presentation: **SEAS Update**

The SEAS Update is an update to the original 2017 Southeast Area Study that looked at land use and multimodal transportation needs of the study area shown below. The study covered parts of Wake and Johnston Counties, and the municipalities of Archer Lodge, Benson, Clayton, Four Oaks, Garner, Kenly, Micro, Raleigh, Selma, Smithfield and Wilson's Mills, and was conducted in coordination with NCDOT and the Upper Coastal Plain RPO. This update has expanded the boundary (including the addition of Pine Level) and will produce recommendations across all modes as well as refresh policies and priorities that may have evolved since the original study. CAMPO conducts area studies such as this one in order to achieve more robust public engagement and take a deeper dive into specific network issues within a smaller area. Recommendations from the SEAS Update will inform the Metropolitan Transportation Plan, which is a region-wide long-range transportation plan updated every 4 years. The study officially began in February of 2022 and is scheduled to be completed by June 2023.



As a part of this study (similar to 2017) a Core Technical Team (CTT) made of local planning/engineering municipal staff has been created. They will focus on key deliverables

for the study providing local context, integrating planning efforts, and meeting frequently during the study timeframe. A Stakeholder Oversight Team (SOT) has also been created to provide oversight direction and valuable feedback on the study findings and recommendations. The SOT is also instrumental in “getting the word out” on special events, meetings, and public engagement activities such as surveys or maps for the project. CAMPO will rely on both the CTT and SOT to inform your local governing boards and committees of any pertinent information and identify any organizations or key individuals within the SEAS Update area that would like to be involved. The SEAS Update is necessary to:

- Update local road networks and multi modal plans for the Metropolitan Transportation Plan/Comprehensive Transportation Plan in this area
- Conduct land use scenario planning
- Coordinate extensive public engagement on the needs of the community and transportation recommendations
- Evaluate transportation projects, policies, and priorities that may have shifted • Evaluate progress on the original SEAS recommendations (including policy recommendations and changes)
- Evaluation of congestion management
- Consider multi-modal options in the area
- Analyze more specific hotspot/“emphasis” areas

More information can be found on the project website at <https://seareastudyupdate.com/>.

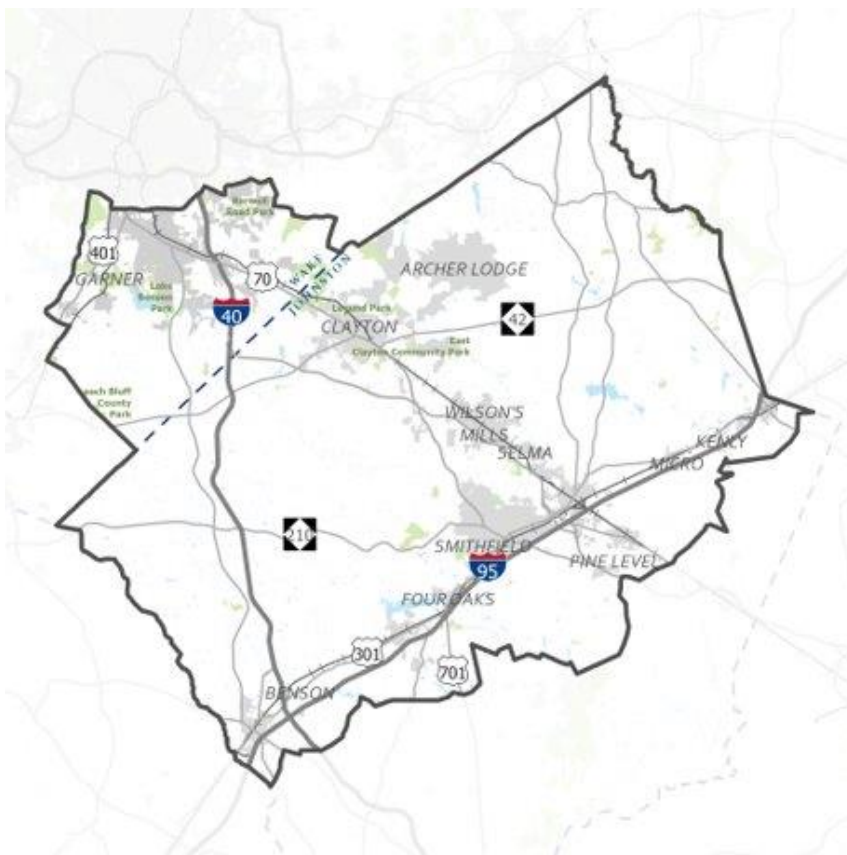
The first round of public engagement is anticipated to run from July 11, 2022, through July 29, 2022. Please refer to the website for public engagement materials and special events as the dates get closer. If you have any questions, please feel free to reach out to Shelby Powell at 919-996-4393 and shelby.powell@campo-nc.us or Alex Rickard at 919-996-4396 and alex.rickard@campo-nc.us.



Southeast Area Study Update

The Capital Area Metropolitan Planning Organization conducts area studies to allow a deep dive into the local road network, multimodal plans, and opportunities in a smaller study area of the region. We are excited to introduce the Southeast Area Study Update with some background information. You have been identified as a key stakeholder in the study area and your feedback and participation is vital to the success of the study.

The SEAS Update is an update to the original [2017 Southeast Area Study](#) that looked at land use and multimodal transportation needs of the study area shown below. The study covered parts of Wake and Johnston Counties, and the municipalities of Archer Lodge, Benson, Clayton, Four Oaks, Garner, Kenly, Micro, Raleigh, Selma, Smithfield and Wilson’s Mills, and was conducted in coordination with NCDOT and the Upper Coastal Plain RPO. This update has expanded the boundary (including the addition of Pine Level) and will produce recommendations across all modes as well as refresh policies and priorities that may have evolved since the original study. CAMPO conducts area studies such as this one in order to achieve more robust public engagement and take a deeper dive into specific network issues within a smaller area. Recommendations from the SEAS Update will inform the [Metropolitan Transportation Plan](#), which is a region-wide long-range transportation plan updated every 4 years. The study officially began in February of 2022 and is scheduled to be completed by June 2023.



As a part of this study (similar to 2017) a Core Technical Team (CTT) made of local planning/engineering municipal staff has been created. They will focus on key deliverables for the study providing local context, integrating planning efforts, and meeting frequently during the study timeframe. A Stakeholder Oversight Team (SOT) has also been created to provide oversight direction and valuable feedback on the study findings and recommendations. The SOT is also instrumental in “getting the word out” on special events, meetings, and public engagement activities such as surveys or maps for the project. We also will rely on both the CTT and SOT to inform your local governing boards and committees of any pertinent information and identify any organizations or key individuals within the SEAS Update area that would like to be involved.

The SEAS Update is necessary to:

- Update local road networks and multi modal plans for the Metropolitan Transportation Plan/Comprehensive Transportation Plan in this area
- Conduct land use scenario planning
- Coordinate extensive public engagement on the needs of the community and transportation recommendations
- Evaluate transportation projects, policies, and priorities that may have shifted
- Evaluate progress on the original SEAS recommendations (including policy recommendations and changes)
- Evaluation of congestion management
- Consider multi-modal options in the area
- Analyze more specific hotspot/“emphasis” areas

More information can be found on the project website at <https://seareastudyupdate.com/>. The first round of public engagement is anticipated to run from July 11, 2022 through July 29, 2022. Please check out the website for public engagement materials and special events as the dates get closer. If you have any questions please feel free to reach out to Shelby Powell at 919-996-4393 and shelby.powell@campo-nc.us or Alex Rickard at 919-996-4396 and alex.rickard@campo-nc.us. Thank you and looking forward to working with you on the Southeast Area Study Update!

Consent

Agenda Items



The Smithfield Town Council reconvened its May 10, 2022 meeting on Monday, May 16, 2022 at 6:30 pm in the Council Chambers of the Smithfield Town Hall, Mayor M. Andy Moore presided.

Councilmen Present:

Mayor Pro-Tem Dunn
Marlon Lee – District 1
David Stevens, District 2
Travis Scott, District 3
Dr. David Barbour, District 4
Stephen Rabil, At-Large

Councilmen Absent

Roger Wood, At-Large

Administrative Staff Present

Michael Scott, Town Manager
Michael Brown, Fire Chief
Ted Credle, Public Utilities Director
Lawrence Davis, Public Works Director
Gary Johnson, Parks and Recreation Director
Tim Kerigan, Human Resources/PIO
IT Director, Eric McDowell
Shannan Parrish, Town Clerk
R. Keith Powell, Chief of Police
Greg Siler, Finance Director
Stephen Wensman, Planning Director

Reconvene: May 10, 2022 Meeting

Mayor Moore reconvened the meeting at 6:31 pm

Town Manager Michael Scott informed the public that a meeting would be held on May 31, 2022 at 7:00 pm in the Council Chambers. This would be the Organizational Meeting of the Town Council.

Salary Increases Discussion

Town Manager Michael Scott explained that at the last meeting, staff was directed to perform a market analysis of all salaries. He explained \$680,000 was the amount used for the General Fund and \$105,000 was the amount used for each of the Enterprise Funds. The only way to generate more revenue was to increase revenues or decrease expenses. Since increasing revenues was not a viable option, he considered a reduction in the debt service. By paying off both the Smithfield Recreation and Aquatics Center loans with fund balance, would save \$166,000 in interest and free up \$452,000. If fund balance was used for the loan payoff, there would still be approximately 50% remaining in the General Fund fund balance. He explained the Electric Fund would have a windfall in three years when the NCEMPA defeasance debt was paid off; however, the Water/Sewer fund would be tighter because of the water plant expansion. The Town Manager explained that American Rescue Plan Act (ARPA) funds could be used for the \$1,092,000 needed for the Fire Engineer and the Sanitation Truck. ARPA funds could also be used for salaries or services. He explained staff was continuing to work on the market analysis.

Councilman Scott stated the fund balance has grown. He questioned what has caused the increase. Finance Director Greg Siler explained the fund balance increases when revenues are greater than expenses. The Town Manager further explained the fund balance increases when revenues are underestimated and departments not spending all of its allotted budget. Also, remaining contingency funds go back into the fund balance at the end of the fiscal year.

Mayor Pro-Tem Dunn questioned the additional amount needed to cover the cost of benefits such as retirement, 401k, etc. The Town Manager responded approximately \$165,000 would be needed for those benefits. But that was simply an estimate.

Councilman Stevens questioned the objective of the salary increases. Councilman Scott responded the intention was to increase the wages of every employee.

Mayor Moore stated the motion from the last meeting was to do an internal salary study.

Mayor Pro-Tem Dunn stated that the employees were the Town's greatest asset, but he felt the decision made at the last meeting was done in haste. He stated that while the Town was poised for growth, that growth had not been realized. He explained the Council was tasked with spending the tax payer's money wisely and there were many needs throughout the Town. This was something that would need to be discussed and decided in the future. He felt an external salary study would be beneficial.

Town Manager Michael Scott explained that if the Council was going to entertain the idea of paying off the

SRAC debt, it needed to be paid now.

Councilman Scott stated he sensed the urgency by the employees. He struggled spending more money on a salary study.

Mayor Pro-Tem Dunn questioned if the 2% salary adjustment would be included if the salaries proposed by Councilman Scott were implemented. The Town Manager responded the 2% salary adjustment would not be included.

Councilman Barbour stated the Council should have talked about salary increases months ago. Mayor Moore stated the Council should not rush to make a decision. He further stated he was concerned with the reoccurring costs and while the Council has approved a lot of growth, the growth and the increase in the tax base has not been realized.

It was the consensus of the Council to pay off both of the SRAC loans.

1. General Fund

a. Fire Department

Fire Chief Michael Brown highlighted the Fire Department's FY 2022-2023 budget which included the following:

- o Salaries: 8% increase due to the salaries of the Fire Chief and Fire Inspector
- o Part-time Salaries: 9% increase due to the need for a part-time Fire Inspector

Councilman Scott questioned if the part-time Fire Inspector was a new position. Chief Brown responded the position was needed because staff was behind on inspections.

- o Training and Education: 133% increase due to the training needs of the department.
- o Service Awards and Recognition: Chief Brown explained that he asked for \$6,000, but this was reduced to \$3,600. He stated that recognition was a very important expenditure.
- o Uniforms: 56% increase due to the increased cost of uniforms and turn-out gear.
- o Service Contracts: \$1,000 would be used for annual employee driver's license inquiries. Chief Brown stated this was something that should be done for all employees.
- o Transfer to General Fund Capital Project Fund: Chief Brown explained \$875,000 was budgeted for the replacement of Rescue 1

Mayor Moore questioned the function of the Rescue truck. Chief Brown responded it was a specialty truck. This truck will not have a pump or water.

Mayor Moore questioned if it was possible to have a fire engine with rescue capabilities. Chief Brown responded there was no room on an engine for the rescue capabilities.

Councilman Barbour questioned the amount of time it would take to build a rescue truck. Chief Brown responded it takes 3 months for the design and approximately 370 days for it to be built. Chief Brown further explained the rescue truck would have its own air compressor.

Mayor Pro-Tem Dunn questioned if the \$875,000 price was firm. Chief Brown responded the price would be finalized at the time of contract approval.

- Capital Outlay: \$56,850 is proposed in the budget for SCBA masks and regulators, shell and slide out for the Fire Marshall's vehicle, replacement of office carpet and paint, and 10 fire pagers
- Items requested but not included: 6 new firefighters at a cost of \$360,000 and the additional \$2,400 for Service Awards and Recognition

Mayor Pro-Tem Dunn questioned how the current EMS Squad was working by utilizing part-time employees. Chief Brown responded the program was not working as well as he hoped, but it was beneficial in District 1 during overlapping calls. Those employees would be better served on an engine company.

Mayor Pro-Tem Dunn questioned if 2 employees working Monday – Friday 8:00 am until 5:00 pm would be beneficial. Chief Brown responded he needed six additional firefighters.

Councilman Barbour questioned volunteer participation. Chief Brown responded most volunteers serve on the weekends.

b. Parks and Recreation

Parks and Recreation Director Gary Johnson highlighted the Parks and Recreations Department's FY 2022-2023 Budget which included the following:

- Salaries/Part-Time: 37% reduction due to the salaries of Umpires/Referees have been moved to a separate line.
- Equipment Maintenance & Repair: 11% increase due to moving additional landscaping services and mulching from the service contract line.
- Service Contracts: 22% increase due to the increased cost of landscaping services.
- Capital Outlay: \$109,500 was proposed for 210 Park PARTF Plan and Grant Application, Bridge Replacement at Community Park, Roof and window replacement for the community park concessions, 72" Ventrac mower deck, moveable soccer goal for Talton Field, and 3 row portable bleachers.

Parks and Recreation Director Gary Johnson explained that funds for the bridge replacement at Community Park will come from Johnston County Visitor's Bureau.

- Items requested but not included in the budget: \$18,000 for a Boom mower trimmer and \$25,000 for the disc golf redesign and construction.

c. SRAC

Parks and Recreation Director Gary Johnson highlighted the SRAC's FY 2022-2023 Budget which included the following:

- Salaries Part-Time/General: 14% increase due to increasing the starting pay by \$1.00 to \$10.00 an hour.
- Salaries Part-Time/Aquatics: 14% increase due to increasing the starting pay by \$1.00 to \$10.00 an hour.
- Salaries Part-Time Instructors: 19% reduction due to eliminating instructors that are not needed.
- Telephone: 50% increase due to adding a stipend for the SRAC Supervisor.
- Generator Fuel/Maintenance: 18% increase due to the increase cost of fuel.
- Aquatic Supplies: 15% increase due to the increase in cost of supplies. Johnston County Schools pays for the cost of pool chemicals.

- Capital Outlay: \$91,500 was proposed for boiler replacement, court refinishing and pottery wheel and kiln replacement.

Councilman Barbour asked staff to investigate the cost of an electronic sign for the SRAC/Community Park.

d. Sarah Yard Community Center

Parks and Recreation Director Gary Johnson highlighted the Sarah Yard Community Center's FY 2022-2023 Budget which included the following:

- Building Maintenance: 30% increase in this line due to the need for repairs to the building.
- Capital Outlay: \$15,000 was budgeted for the installation of LVT hardwood flooring

Councilman Lee questioned if the floor could simply be painted and add a painted hopscotch board.

Adjourn

Mayor Moore adjourned the meeting at approximately 9:46 pm.

ATTEST:

M. Andy Moore, Mayor

Shannan L. Parrish, Town Clerk

The Smithfield Town Council met in special session on Tuesday, May 31, 2022 at 7:00 p.m. in the Council Chambers of the Smithfield Town Hall, Mayor M. Andy Moore presided.

Councilmen Present:

Marlon Lee, District 1
Sloan Stevens, District 2 – Councilman Elect
Travis Scott, District 3
Dr. David Barbour, District 4
Stephen Rabil, At-Large
Roger Wood, At-Large

Councilmen Absent

David Stevens, District 2

Administrative Staff Present

Michael Brown, Fire Chief
Ted Credle, Public Utilities Director
Lawrence Davis, Public Works Director
Gary Johnson, Parks & Rec Director
Tim Kerigan, Human Resources/PIO
Shannan Parrish, Town Clerk
R. Keith Powell, Chief of Police
Greg Siler, Finance Director
Stephen Wensman, Planning Director

Administrative Staff Absent

Michael Scott, Town Manager

CALL TO ORDER

Mayor Moore called the meeting to order at 7:02.

INVOCATION

The invocation was given by Councilman Barbour

APPROVAL OF AGENDA:

Mayor Moore requested the following changes to the agenda:

- Remove presentation to outgoing Councilman David Stevens due to his absence.
- Change to the order in which the Oaths of Office would be administered due to the late arrival of Judge Rawls.

Councilman Barbour made a motion, seconded by Councilman Wood, to approve the agenda as amended. Unanimously approved.

ORGANIZATIONAL MEETING

Pursuant to North Carolina General Statute 160-68 the Smithfield Governing Body was scheduled to conduct an organizational meeting.

1. Oaths of Office

- a. The Honorable Senior Resident Superior Court Judge Thomas H. Lock administered the Oath of Office to returning Mayor, M. Andy Moore.
- b. The Honorable Senior Resident Superior Court Judge Thomas H. Lock administered the Oath of Office to new Councilman representing District 2, Michael Sloan Stevens, Jr.
- c. The Honorable Clerk of Superior Court Michelle Ball administered the Oath of Office to returning Councilman representing District 4, Dr. David Barbour
- d. The Honorable Retired District Court Judge Addie Harris Rawls administered the Oath of Office to returning Councilman representing District 1, Marlon Lee.
- e. The Honorable Retired District Court Judge Addie Harris Rawls administered the Oath of Office to returning Councilman representing District 3, Travis Scott

2. Election of Mayor Pro-Tempore

Pursuant to North Carolina General Statute 160A-70 the new Town Council was to elect a Mayor Pro-Tem amongst its members.

Councilman Barbour made a motion, seconded by Councilman Wood, to reelected Councilman John Dunn to serve a two-year term (2021-2023) as Mayor Pro-Tem. Unanimously approved.

Adjourn

Being no further business, Mayor Moore adjourned the meeting at approximately 7:31 pm. A reception was held in the Fire Station Training Room with no further business discussed or conducted.

ATTEST:

M. Andy Moore, Mayor

Shannan L. Parrish, Town Clerk

DRAFT

The Smithfield Town Council met in regular session on Tuesday, June 7, 2022 at 7:00 p.m. in the Council Chambers of the Smithfield Town Hall, Mayor Pro-Tem John Dunn, presided.

Councilmen Present:

Marlon Lee, District 1
Sloan Stevens, District 2
Travis Scott, District 3
Stephen Rabil, At-Large
Roger Wood, At-Large

Councilmen Absent

M. Andy Moore, Mayor
Dr. David Barbour, District 4

Administrative Staff Present

Michael Scott, Town Manager
Michael Brown, Fire Chief
Ted Credle, Public Utilities Director
Lawrence Davis, Public Works Director
Gary Johnson, Parks & Rec Director
Tim Kerigan, Human Resources/PIO
Shannan Parrish, Town Clerk
R. Keith Powell, Chief of Police
Greg Siler, Finance Director
Stephen Wensman, Planning Director

Also Present

Michael Carter, Attorney

Administrative Staff Absent

CALL TO ORDER

Mayor Pro-Tem Dunn called the meeting to order at 7:00pm.

INVOCATION

The invocation was given by Councilman Scott followed by the Pledge of Allegiance.

APPROVAL OF AGENDA:

Councilman Scott made a motion, seconded by Councilman Rabil, to approve the agenda with the following amendments:

Add the following item to the Consent Agenda:

10. Consideration and request for approval of the Johnston County Mutual Aid Agreement for Fire Protection.

Move the following item from the Consent Agenda to the Business Items:

- 6. Consideration and request for approval to adopt year-end budget amendments and encumbrances*

Add a Closed Session Pursuant to NCGS 143-318.11 (a) (5)

Unanimously approved.

PRESENTATIONS:

1. Proclamation – Recognizing Juneteenth in the Town of Smithfield

Mayor Pro-Tem Dunn read the following proclamation:

**Town of Smithfield
Proclamation**

Recognizing Juneteenth – June 19, 2022

WHEREAS, News of the end of slavery did not reach the frontier areas of the United States, in particular the State of Texas and the other Southwestern States, until months after the conclusion of the Civil War, more than 2 ½ years after President Abraham Lincoln issued the Emancipation Proclamation on January 1, 1863; and

WHEREAS, On June 19, 1865, Union soldiers, led by Major General Gordon Granger, arrived in Galveston, Texas, with news that the Civil War had ended and the enslaved were free; and

WHEREAS, African Americans who had been slaves in the Southwest celebrated June 19th, commonly known as “Juneteenth,” as inspiration and encouragement for future generations; and

WHEREAS, African Americans from the Southwest have continued the tradition of observing Juneteenth for more than 150 years; and

WHEREAS, Juneteenth celebrations have been held to honor African-American freedom, history and heritage, while encouraging self-development and respect for all cultures; and

WHEREAS, Slavery was not officially abolished until the ratification of the 13th Amendment to the Constitution of the United States in December 1865; and

WHEREAS, The faith and strength of character demonstrated by former slaves and the descendants of former slaves remain an example for all people of the United States, regardless of background, religion, or race; and

WHEREAS, The Town of Smithfield is committed to promoting diversity, racial and cultural harmony.

NOW, THEREFORE, I, *M. Andy Moore* Mayor of the Town of Smithfield along with the members of the Town Council, do hereby proclaim June 19, 2022 as JUNETEENTH in the Town of Smithfield, North Carolina and urge all our citizens to become more aware of the significance of this celebration in African American History and in the heritage four nation and

Councilman Lee invited everyone to Smith Collins Park on June 18th for the Juneteenth Celebration

2. Proclamation: Honoring David Stevens’ service to the Town of Smithfield as Councilman Representing District 2

Mayor Pro-Tem Dunn presented the Key to the Town and the following proclamation to former Councilman David Stevens.

PROCLAMATION In Honor of Councilman David Stevens’ Service to the Town of Smithfield

WHEREAS, the Mayor and Town Council of the Town of Smithfield wish to acknowledge and express its appreciation to David Stevens for his dedicated service to the citizens of Smithfield as a member of the Town Council for the past 4 years; and

WHEREAS, David Stevens has served as a Councilmember representing District 2 since taking office on December 5, 2017; and

WHEREAS, these years of service have been marked by dedication to the best interests of the entire community; and

WHEREAS, David Stevens has reviewed and deliberated all matters, facts and proposals before the Council in a fair and sound manner, at all times keeping the best interest of the citizens of the Town of Smithfield as a first priority; and

WHEREAS, The Town of Smithfield has been fortunate to have had the services of David Stevens who has provided leadership and rendered good judgement for the betterment of all of the citizens of the Town; and

WHEREAS, David Stevens distinguished service to the Town of Smithfield deserves special recognition.

NOW, THEREFORE, I, M. Andy Moore, Mayor of the Town of Smithfield along with the members of the Town Council, express our sincere appreciation to David Stevens for his service to the Town of Smithfield.

Former Councilman David Stevens expressed his appreciation to the Council and staff.

PUBLIC HEARINGS:

- 1. FY 2022-2023 Budget:** In accordance with NCGS 159 -12 (b), before adopting the budget ordinance, the Town Council shall hold a public hearing at which time any persons who wishes to be heard on the budget may appear before the board

Councilman Rabil made a motion, seconded by Councilman Wood, to open the public hearing. Unanimously approved

Town Manager Michael Scott presented the 2022-2023 Budget to the Council.

The Town Manager explained the budget was balanced in all funds

\$15,837,160	General Fund
\$16,705,650	Electric Fund
\$ 9,766,650	Water/Sewer Fund

The Town Manager explained the tax rate would remain at \$0.57. Electric fees and charges were unchanged. Water fees remain unchanged. Sewer fees remain unchanged; however, the Johnston County Board of Commissioners may approve a request to increase sewer fees. If the County approves those increases, staff will make a recommendation to the Council to increase the Town's fees in a similar amount. Sanitation fees have been increased \$0.45 to match the County's increase in tipping fees. All fund balances remain above the 25% financial policy threshold.

The Town Manager explained the budget included necessary capital expenditures in all three funds. Total capital expenditures are as follows:

\$ 1,692,865	General Fund
\$ 766,700	Electric Fund
\$ 469,200	Water Sewer Fund

The Town Manager explained the Town maintained employee medical benefits at the same level. This budget provided for a salary adjustment equal to a 2.0% increase on July 1; Up to a 3% Merit increase Jan 1; and Longevity created for employees with at least 5 years of continuous service with the Town.

The Town Manager reviewed major capital expenditures from all three funds.

The Town Manager explained there were no personnel increases included and no additional debt would be used. The SRAC loans were paid off in fiscal year 2022 and the Sanitation truck debt will be paid off in fiscal year 2023. The first debt payment for the Water Plant Expansion project has been included in this budget. \$680,000 has been reserved in the General Fund for a salary study. \$105,000 has been reserved in the Water/Sewer fund for a salary study. \$105,000 has been

reserved in the Electric fund for a salary study.

The Town Manager explained some future potential issues. He explained that COVID-19 appears to be getting under control. However, uncertainty remains as to how the pandemic, the economy, fuel prices and supply issues would continue to influence employment and government revenues and expenditure in the next fiscal year. Also, residential and economic growth continues to come to Smithfield. This will impact how government operates and the services being provided. We will continue to endeavor to maintain our hometown feel and our neighborly service levels.

Mayor Pro-Tem Dunn asked if there were any questions from Council. There were none.

Mayor Pro-Tem Dunn asked if there was anyone in attendance that wished to speak on the matter. There was no one in attendance that wished to speak on the matter.

Councilman Wood made a motion, seconded by Councilman Rabil, to close the public hearing. Unanimously approved.

Mayor Pro-Tem Dunn stated the Council was not ready to adopt the budget. There were still departments and the Fee Schedule that needed to be reviewed.

Councilman Scott made a motion, seconded by Councilman Rabil, that at this end of this meeting to recess until June 27, 2022 at 6:30 pm to continue budget discussions. Unanimously approved.

- 2. Rezoning Request – Henry Howley (RZ-22-02):** The applicant was requesting to rezone a 1.519 acre tract of land from the B-3 (Business) zoning district to the R-20A (Residential-Agricultural) zoning district. The property considered for rezoning is located on the northeast side of the intersection of NC Hwy 210 and Swift Creek Rd and further identified as Johnston County Tax ID# 15I09015M

Councilman Wood made a motion, seconded by Councilman Stevens, to open the public hearing. Unanimously approved

Planning Director Stephen Wensman explained the applicant was requesting the rezoning of his property located at 2222 NC Highway 210 from B-2 General Business to R-20A Residential-Agriculture. Mr. Wensman explained The property was zoned to B-2 many years ago. According to the applicant, the property is only being used for residential. The applicant wishes to rezone the property back to residential. The proposed rezoning is consistent with the Comprehensive Growth Management Plan guides this property for rural residential uses. The proposed rezoning will have no impact on the non-conforming second dwelling on the property. The property exceeds the minimum requirements of the R-20A zoning district.

Consistency Statement (Staff Opinion):

With a rezoning, the Town Council was required to adopt a statement describing whether the action was consistent with adopted comprehensive plan and other applicable adopted plans and whether the action is reasonable and in the public interest. Planning Staff considered the action to be consistent, reasonable and in the public interest:

- **Consistency with the Comprehensive Growth Management Plan** - *The rezoning is consistent with the Comprehensive Growth Management Plan.*
- **Consistency with the Unified Development Code** – *The property exceeds the minimum requirements of the R-20A District standards. The rezoning will have no impact on the existing non-conforming secondary dwelling that exists on the property.*
- **Compatibility with Surrounding Land Uses** - *The property considered for rezoning will be compatible with the surrounding land uses. The properties use will not change.*

Recommendation:

Planning Staff and the Planning Board recommend approval of the rezoning, RZ-22-02, with a statement declaring the request consistent with the Town of Smithfield Comprehensive Growth Management Plan and other adopted plans, and that the amendment is reasonable and in the public interest.

Planning Director Stephen Wensman has incorporated his entire record and provided it to the Council in written form in the June 7, 2022 agenda packet.

Mayor Pro-Tem Dunn asked if there were any questions from Council.

Councilman Scott stated he believed this was already approved by the Council. Councilman Rabil responded the property located across the street from this property had been before the Council and not this property.

Mayor Pro-Tem Dunn asked if there was anyone in attendance who wished to speak on the matter. There was no one in attendance that wished to speak on this matter.

Councilman Rabil made a motion, seconded by Councilman Stevens, to close the public hearing. Unanimously approved

Councilman Wood made a motion, seconded by Councilman Rabil move to approve zoning map amendment, RZ-22-02, finding it consistent with the Town of Smithfield Comprehensive Growth Management Plan and other adopted plans, and that the amendment is reasonable and in the public interest. Unanimously approved.

- 3. Rezoning Request – Wood & Warrick (RZ-22-03):** The applicants were requesting to rezone three parcels of land totaling approximately 42.1 acres from the R-20A (Residential-Agricultural) and B-3 (Business) zoning districts to the LI (Light Industrial) zoning district. The properties considered for rezoning are located on the northeast side of the intersection Barbour Road and US Hwy 70 West Smithfield. The properties are further identified as Johnston County Tax ID# 15079004, 15079004A and 15079006.

Councilman Wood made a motion, seconded by Councilman Rabil, to open the public hearing. Unanimously approved

Planning Director Stephen Wensman explained the applicants were requesting the rezoning of 3 properties (42.1-acres) in the R-20A - Residential/Agriculture and B-3 - Highway Entranceway Business to LI - Light Industrial. Mr. Wensman further explained the applicant was requesting the rezoning to be in conformance with the comprehensive plan and to be prepared to market the property. There were no specific industrial uses yet identified for the property. The Comprehensive Plan identified this property for Industrial/Employment; therefore, this rezoning would be consistent with the plan. The land requested for rezoning is adjacent to existing Light Industrial property. The land requested for rezoning has frontage on Barbour Road and US Highway 70 Business. The area has been transitioning toward industrial land uses with the development of the Amazon facility and recent adjacent rezoning.

Consistency Statement (Staff Opinion):

With a rezoning, the Town Council was required to adopt a statement describing whether the action was consistent with adopted comprehensive plan and other applicable adopted plans and whether the action is reasonable and in the public interest. Planning Staff considered the action to be consistent, reasonable and in the public interest:

- **Consistency with the Comprehensive Growth Management Plan - *The Comprehensive Plan guides the area for Industrial/Employment.***
- **Consistency with the Unified Development Code – *the property will be developed in conformance with the UDO.***

- **Compatibility with Surrounding Land Uses** - *The property considered for rezoning will be compatible with the surrounding land uses which are transitioning to industrial.*

Recommendation:

Planning Staff and the Planning Board recommended approval of the rezoning, RZ-22-03, with a statement declaring the request consistent with the Town of Smithfield Comprehensive Growth Management Plan and other adopted plans, and that the amendment is reasonable and in the public interest.

Planning Director Stephen Wensman has incorporated his entire record and provided it to the Council in written form in the June 7, 2022 agenda packet.

Mayor Pro-Tem Dunn asked if there were any questions from Council.

Councilman Stevens questioned if there were any plans for the site. Mr. Wensman responded there have been no plans submitted for this site, but there has been interest in the site.

Mayor Pro-Tem Dunn asked if there was anyone in attendance who wished to speak on the matter. There was no one in attendance that wished to speak on the matter.

Councilman Rabil made a motion, seconded by Councilman Wood, to close the public hearing. Unanimously approved

Councilman Stevens made a motion, seconded by Councilman Rabil, to approve of zoning map amendment, RZ-22-03, finding it consistent with the Town of Smithfield Comprehensive Growth Management Plan and other adopted plans, and that the amendment is reasonable and in the public interest. Unanimously approved.

- 4. Rezoning Request – TLC Estates, LLC. (RZ-22-04):** The applicant is requesting to rezone .48 acres of land from the R-20A (Residential-Agricultural) zoning district to the R-8 (Residential) zoning district. The property considered for rezoning is located on the east side of Buffalo Road approximately 480 feet south of its intersection with Holland Drive and further identified as Johnston County Tax ID# 14A03004

Councilman Wood made a motion, seconded by Councilman Rabil, to open the public hearing. Unanimously approved

Planning Director Stephen Wensman explained the applicant was requesting the rezoning of a .48-acre property at 1136 Buffalo Road from R20-A to R-8. Mr. Wensman further explained the property was the former location of Harbor House. The property had 2 buildings on it, one that was used for mostly administrative purposes and the other for a domestic abuse shelter. Both structures were habitable from a residential perspective and the property has been vacant for some time. The applicant wishes to rezone the parcel to the R-8 district in order to subdivide into 2 single-family residential lots. The comprehensive plan identified this property for medium density residential. The proposed R-8 zoning was in conformance with the Plan. The property was non-conforming with 2 houses on a single lot. The southernmost building does not meet front setbacks (10' from right-of-way). The rezoning and subsequent lot split will lessen the non-conformities. Rezoning could be considered a spot zoning. Although spot zoning is not illegal, it must be reasonable and in the public interest. Considerations should include: Physical characteristics that make is more suitable for R-8 (utilities, topography, soils, etc.), relationship to comprehensive plan designation, the rezoning in harmony with the legitimate expectations of neighbor and is the implication for future development on surrounding parcels?

The rezoning was consistent with the comprehensive plan. The rezoning was in harmony with the legitimate expectations of the neighbors. The rezoning and subsequent lot split would lessen the nonconforming nature of the property and would result in similarly sized residential lots as exist nearby. There was R-8 zoning in the area and future R-8 zoning and development has been considered in the

area surrounding the property.

Consistency Statement (Staff Opinion):

With a rezoning, the Town Council was required to adopt a statement describing whether the action was consistent with adopted comprehensive plan and other applicable adopted plans and whether the action is reasonable and in the public interest. Planning Staff considered the action to be consistent, reasonable and in the public interest:

- **Consistency with the Comprehensive Growth Management Plan - The Comprehensive Plan guides the area for medium density residential.**
- **Consistency with the Unified Development Code – the subsequent minor subdivision of the property will lessen the nonconforming nature of the property.**
- **Compatibility with Surrounding Land Uses - The property considered for rezoning will be compatible with the surrounding land uses which are transitioning to medium density residential.**

Recommendation:

Planning Staff and the Planning Board recommend approval of the rezoning, RZ-22-04, with a statement declaring the request consistent with the Town of Smithfield Comprehensive Growth Management Plan and other adopted plans, and that the amendment is reasonable and in the public interest.

Planning Director Stephen Wensman has incorporated his entire record and provided it to the Council in written form in the June 7, 2022 agenda packet.

Mayor Pro-Tem Dunn asked if there were any questions from Council. There were none.

Mayor Pro-Tem Dunn asked if there was anyone in attendance who wished to speak on the matter. There was no one in attendance that wished to speak on the matter.

Councilman Rabil made a motion, seconded by Councilman Wood, to close the public hearing. Unanimously approved

Councilman Wood made a motion, seconded by Councilman Rabil, to approve of zoning map amendment, RZ-22-04, finding it consistent with the Town of Smithfield Comprehensive Growth Management Plan and other adopted plans, and that the amendment is reasonable and in the public interest. Unanimously approved.

Town Clerk Shannan Parrish administered affirmations to those that wished to offer testimony during the Public Hearings.

- 5. Preliminary Subdivision Request – Whitley Townes (S-22-03):** J&J Flowers Finch Inc. was requesting preliminary subdivision approval for the construction of a 70-unit single-family attached townhome development. The properties considered for approval are located on the northeast side of West Market Street approximately 300 feet southeast of its intersection with Britt Street. The properties are further identified as Johnston County Tax ID# 15084001 and a portion of 15084003A.

Councilman Stevens made a motion, seconded by Councilman Wood, to open the public hearing. Unanimously approved

Planning Director Stephen Wensman testified J&J Flowers Finch Inc. was requesting preliminary plat of Whitley Townes, a 68-unit attached single-family townhome development on 11.61-acres of land in the B-3 CZ District. The property considered for approval contains some wetland and a drainage ditch

that crosses through the center of the property and along the south edge of the Twin States Farming parcel. There is no floodplain present, but there are small pockets of wetland.

The property was rezoned to B-3 CZ with a master plan for the Whitley Townes development on 10/5/21 by the Town Council. The preliminary plat is consistent with the approved master plan (See CZ-21-07 Staff Report and Attachments) with the following changes:

- The preliminary plat is designed around the existing drainage ditch crossing the property; whereas the master plan showed the drainage being piped.
- The preliminary plat proposes 68 townhouse units; whereas the master plan showed 70 units.
- The preliminary plat shows 3 Stormwater Control Measures; whereas the master plan showed one. Two of the SCMs will be constructed for bio-retention (planted basins) and the third for dry detention.
- The preliminary plat shows an additional sidewalk along the public street.
- Open space areas are connected by sidewalks.
- A 5' landscaped berm has been provided along W. Market St.
- Four (4) shrubs and one ornamental tree are proposed in front of each unit and shrubs along the rear yard of the units.
- One (1) overstory street tree is proposed for every 50' of public right-of-way along the edge of the right-of-way.
- Proposed open space amenities are shown (subject to change).

Mr. Wensman reviewed staff's opinion of the findings. They are as follows:

STAFF'S OPINION ON THE FINDINGS OF FACT

1. The plat is consistent with the adopted plans and policies of the town; ***The plat is consistent with the adopted plans and policies of the town.***
2. The plat complies with all applicable requirements of this ordinance; ***The plan complies with all applicable requirements of this ordinance and the B-3 Conditional Zoning Master Plan***
3. There exists adequate infrastructure (transportation and utilities) to support the plat as proposed. ***There is adequate infrastructure.***
4. The plat will not be detrimental to the use or development of adjacent properties or other neighborhood uses. ***The plat will not be detrimental to the use or development of adjacent properties or other neighborhood uses.***

Planning Staff recommended approval of the Whitley Townes preliminary plat, S-22-03, with the following conditions based on the finding of fact for preliminary plats:

1. That the future preliminary plat and development plans for the subdivision be in accordance with the approved Master Plan, R-8 Zoning District, and UDO regulations with the with the following deviations:

Item	R-8 CZ
Street	30' wide back-to-back.
Parking Lot Curbing	Valley curbs are proposed in the parking lots.
Distance between buildings	Minimum 20 feet
Perimeter Buffer	25'

2. That the trash/recycling rollouts be stored within garages or rear yards.
3. That the parking lot entrances be constructed in accordance with the town's standard driveway detail.

4. That the 25' perimeter buffer planting be comprised of existing vegetation and landscaping/ and or fencing to ensure at least 60% opacity.
5. That the townhouses be comprised of a mix of siding types such as lap board and batten, shakes and brick and end units be comprised of windows and other architectural details.
6. That a cross access easement be executed for the shared use of the driveway off of West Market Street.
7. That park dedication fees in lieu be paid prior to recording the final plat in accordance with the UDO Section 10.114.8.
8. That all utility fees including system development fees be paid before recording the final plat.
9. That the Town of Smithfield Stormwater Operations and Management agreement with a maintenance plan be submitted and recorded prior to final plat recording.
10. That the HOA declarations and covenants be submitted for Town Attorney review prior to final plat. The HOA shall be responsible for the ownership and maintenance of all common amenities including front, side yard and open space landscaping, the stormwater SCM, parking lots, recreational amenities, and open space, and enforce trash and recycling roll offs to be stored in garages or rear yards.

Planning Director Stephen Wensman has incorporated his entire record and provided it to the Council in written form in the June 7, 2022 agenda packet.

Mayor Pro-Tem Dunn asked if there were any questions from Council.

Councilman Scott stated he was concerned about the entrance to the subdivision since it would be shared with the old Heilig Meyers property. Mr. Wensman responded the adjacent property had been purchased and will be redeveloped within a year.

Jim Pericone of Partners Equity testified that he was working with the owner of the Old Kmart and Heilig Meyers site for a complete redevelopment. The entire parking lot would be completely renovated and brought up to current standards.

Mayor Pro-Tem Dunn asked the applicant if he agreed with the testimony provided by Mr. Wensman and if he had additional testimony to offer. The applicant stated he agreed with the testimony and did not have any additional information to provide.

Mayor Pro-Tem Dunn asked if there was anyone in attendance that was duly sworn in who wished to testify on the matter. There was no one in attendance that wished to testify on the matter.

Councilman Scott made a motion, seconded by Councilman Wood, to close the public hearing. Unanimously approved.

Councilman Wood made a motion, seconded by Councilman Rabil, to approve the Whitely Townes preliminary plat, S-22-03, with 10 conditions based on the finding of fact for preliminary plats. Unanimously approved.

Conditions:

1. That the future preliminary plat and development plans for the subdivision be in accordance with the approved Master Plan, R-8 Zoning District, and UDO regulations with the with the following deviations:

Item	R-8 CZ
Street	30' wide back-to-back.
Parking Lot Curbing	Valley curbs are proposed in the parking lots.
Distance between buildings	Minimum 20 feet
Perimeter Buffer	25'

2. That the trash/recycling rollouts be stored within garages or rear yards.

3. That the parking lot entrances be constructed in accordance with the town's standard driveway detail.
4. That the 25' perimeter buffer planting be comprised of existing vegetation and landscaping/ and or fencing to ensure at least 60% opacity.
5. That the townhouses be comprised of a mix of siding types such as lap board and batten, shakes and brick and end units be comprised of windows and other architectural details.
6. That a cross access easement be executed for the shared use of the driveway off of West Market Street.
7. That park dedication fees in lieu be paid prior to recording the final plat in accordance with the UDO Section 10.114.8.
8. That all utility fees including system development fees be paid before recording the final plat.
9. That the Town of Smithfield Stormwater Operations and Management agreement with a maintenance plan be submitted and recorded prior to final plat recording.
10. That the HOA declarations and covenants be submitted for Town Attorney review prior to final plat. The HOA shall be responsible for the ownership and maintenance of all common amenities including front, side yard and open space landscaping, the stormwater SCM, parking lots, recreational amenities, and open space, and enforce trash and recycling roll offs to be stored in garages or rear yards.

6. **Conditional Zoning Request – Woodleaf (CZ-22-02):** The applicant was requesting to rezone 491.2 -acres of land from R-20A zoning district to R-8 CZ zoning district with a master plan for a planned development consisting of 490 detached single-family lots, 691 attached single-family townhome lots, a 564 unit 3-story multifamily development and a 260-unit four-story multifamily development. The properties are located on Mallard Road between its intersections with Brogden Road and US 70 Business East and further identified as Johnston County Tax ID# 15K11019D, 15K11019F, 15L11043, 15K11017, 15K11047C, 15K11047F, 15K11047, 15L11042B

Councilman Stevens made a motion, seconded by Councilman Wood, to open the public hearing. Unanimously approved

Planning Director Stephen Wensman explained NRP Ventures LLC was requesting a conditional rezoning of 491.2-acres of land from R-20A to R-8 CZ with a master plan for a planned development consisting of 490 detached single-family lots, 691 attached single-family townhome lots, a 564 unit 3-story multifamily development and a 260-unit four-story multifamily development.

Mr. Wensman explained the property considered for approval was a mix of residential and agricultural land with woodlands, wetlands and fields. There are also blue-line streams present throughout the south side of Mallard Road. A Duke powerline bi-sects the development from east-to-west.

MASTER PLAN/ANALYSIS:

Comprehensive Land Use Plan and Density. The proposed development was not supported by the Town's Comprehensive Growth Management Plan. The Comprehensive Plan guides the site for low density residential.

Approval of the rezoning would be considered an amendment to the Comprehensive Plan.

Voluntary Annexation. The developer has indicated he would be submitting a voluntary annexation petition with the development of the site. If accepted, the annexed land would be a satellite of the Town.

The development would create the need for an additional fire station and likely a public park to serve residents recreationally. The Police Department may want a substation in the area as well.

Development Phasing. The project was anticipated to be completed in four phases, with the first phase beginning construction in early 2023, and final completion expected in 2028. Different product types

will be constructed in each phase spreading out the mixture of uses and bringing with them the needed infrastructure, including roadway, water, sewer, and electrical service, to fully serve each phase as it becomes available.

Utilities. The phase 1 of the development was not possible without public sewer and water utilities being constructed throughout the entire development. The developer was proposing to construct a large pump station to pump sewer directly to the treatment plant down Brogden Road. The developer is also proposing to extend water service to the site from U.S 70 Business East and construct a water tower. The developer has an option of either the Town of Smithfield electric or Duke Energy. The developer intends to utilize Town electric utilities if it is feasible in the time-frame it is needed. Duke has transmission lines already crossing the site and will be readily able to serve the development in a shorter time-frame than the Town.

Site Access and Traffic.

The access to the development will be off of 7 intersections with Mallard Road and a lateral access to Marshall Road.

A traffic impact study was prepared and NCDOT would require turn lanes on Mallard Road with the development of the 4 phases. To accommodate NCDOT required improvements on Mallard Road, 0.51 acres of the site will be dedicated to NCDOT right-of-way. Highlights of the TIA include:

In the 2031 Build Traffic Volumes on Marshall Road show 41 trips per hour Peak AM outbound, and 45 trips per hour Peak PM inbound

NCDOT required improvements by phase:

Phase 1

Mallard Road / Site Access 2 / Site Access 3

- Construction of a 50-foot northbound left-turn lane (with appropriate taper)
- Construction of a 75-foot southbound left-turn lane (with appropriate taper)
- Construction of a 75-foot southbound right-turn lane (with appropriate taper)

Mallard Road / Site Access 4 / Site Access 5

- Construction of a 50-foot northbound left-turn lane (with appropriate taper)
- Construction of a 50-foot southbound left-turn lane (with appropriate taper)

Phase 2

Mallard Road / Site Access 9 / Site Access 10

- Construction of a 50-foot northbound left-turn lane (with appropriate taper)
- Construction of a 50-foot southbound left-turn lane (with appropriate taper)
- Construction of a 50-foot southbound right-turn lane (with appropriate taper)

Mallard Connector Road / US-70 Business

- Intersection Signalization

Phase 3

Mallard Road / Site Access 13

- Construction of a 50-foot southbound right-turn lane (with appropriate taper)

Phase 4

Mallard Connector Road / US-70 Business

- Construction of a 100-foot northbound right-turn lane (with appropriate taper)
Planning Board recommends detaching the Marshall Road connection.

Streets. The developer was proposing 27' wide b/b streets in 50' wide public right-of-way throughout the development except at some entrances where there will be divided lanes of traffic with landscape median in 80' wide public right-of-way. The locations of the wider lanes are implied in the master plan, but not specifically labeled.

- The Town's standard right-of-way width is 60' wide (UDO Section 10.110.9) but 50' wide right-of-way can be approved by the Town Council. 50' right-of-way with sidewalk on 2-sides is narrow and can force private utilities into the front yard where street trees are to be located.
- Staff recommended to the Planning Board that there should be a hierarchy of street and right-of-way widths; where higher traffic streets are wider and short streets and cul-de-sacs be considered for narrower streets and some variation in building setbacks.
- Staff had recommended traffic calming measures be provided on the long east-west streets that will carry was rejected by the Planning Board because there were many access points to Mallard Road to choose from to disperse traffic.
- The development shows adequate lateral access to adjacent properties that might develop in the future.
- There are numerous cul-de-sacs shown on the plans and supported by the Town's standard detail. Several appear elongated without any design detail. Cul-de-sacs such as these often become used as parking lots and should be discouraged. Others appear too short to meet fire code greater traffic and most likely at higher speeds. This recommendation
- Street trees are not allowed within the Town's public right-of-way. The Street details should be revised showing the street trees being located adjacent to the right-of-way.

Curb and gutter. The developer was proposing standard B6-12 curb and gutter with the exception of in front of and within 10' of a townhouse where valley curbs are proposed. This was a standard approved with previous planned townhouse developments.

Trails and Sidewalks. The developer was proposing 5' sidewalks on both sides of each residential street. Sidewalks are also required along Mallard Road frontage. Staff recommended a multi-use trail on the west side of Mallard Road rather than sidewalk. Sidewalks on both sides of local streets within a 50' public right-of-way was extremely narrow and does not adequately allow space for utilities.

Open Space and Site Amenities.

The development includes significant passive/unmanaged open space and managed open space totaling 220.9 acres or 44.97% of the site. Within the managed open space, the developer proposes:

- 2 +/- 8,000 sq. ft. club houses with fitness centers, lounges, meeting rooms, fireplaces, and community activity areas. A swimming pool is proposed in the northern most clubhouse within the apartment development area.
- With the master plan, the developer has shown images of community amenities to be provided with the development which include playground equipment, dog park, gazebo, decorative fencing, shade shelters, and lawn sports. These are not shown on the master plan.

There were no public parks dedicated in the development, only private. The current Town's Parks Master Plan does not address future annexation areas in the ETJ.

Fee in lieu would be required at the equivalent of the appraised value x a rate of 1/57th an acre per # lots in the development (for Woodleaf, approximately \$637,344 or \$317.88 per lot). A 40-acre community park land purchase in this area would cost around 725,000. Development of such a park would cost 3-4 x more.

Tree Preservation. A tree preservation plan would be required with the subdivision application.

Landscaping and Buffering. The master plan provided little detail on the proposed landscaping and buffering for the development. The developer was requesting a deviation from the minimum buffer requirements of the UDO.

- The street details show street trees within the public right-of-way. The Town currently does not permit trees within public rights-of-way. The details would need to be updated to reflect this.
- Streetyards and Bufferyards were required with multi-family development. Staff does not recommend any waiver from this requirement.
- Staff recommended a landscaped berm with a decorative fence along Mallard Road where there were double fronted lots and the berm be a minimum of 3' high on average to screen rear yards. In areas without double fronted lots, staff recommended a typical street yard be provided.

- Staff recommended the developer provide landscaping and buffering as required by the UDO as applicable throughout the remainder of the subdivision.

Stormwater Management. The developer has shown conceptual stormwater control measures (SCMs) throughout the development with maintenance access considered. A stormwater management plan would be required with the development of the site.

Trash and Recycling. The master plan does not address trash and recycling. Multi-family apartments require dumpster screens with the construction plans for the apartments.

- Staff recommends a condition of approval that the HOA declarations require trash and recycling roll-offs be screened from the public right-of-way or stored in garages or rear yards.

Subdivision Signs. Ground mounted subdivisions signs are required features of subdivisions. The master plan does not show where these will go, but the developer provided an image of a typical sign they might construct.

Homeowner’s Association. An HOA will own and maintain the recreation and open space areas and amenities, stormwater facilities, walking trails, landscaping and property maintenance for all residents of the development.

- The HOA should also manage no parking on streets.
- The HOA declarations need to be submitted for review by the Town Attorney prior to final plat.

Detached Single-Family Residential. The applicant is proposing 490 - 50’ wide, 6,000 sq. ft. detached single-family residential lots. The proposed minimum standards are:

	R-8 Zoning	Proposed R-8 CZ
Lot area	8000 sq. ft.	6,000 sq. ft.
Lot width	70 ft.	50 ft.
Front setback	30 ft.	25 ft.
Side setback	10 ft.	5 ft.
Rear setback	25 ft.	15 ft.
Min. unit size		1600 sq. ft.
Garages*		One car
Off-street parking		2 spaces/home

All garages for single-family detached units depicted in the renderings are ‘1.5-car’ garages – they don’t accommodate two cars, but they do include a bit of storage space.

No rear yard patio or deck has been proposed. Staff recommends a usable rear deck or patio be included with each unit of at least 100 sq. ft. in size.

No rear yard patio or deck has been proposed. Staff recommends a usable rear deck or patio be included with each unit of at least 100 sq. ft. in size.

Townhouses. The applicant is proposing 691 attached single-family townhouses. In accordance with UDO, townhouses development requires a special use permit. The conditional zoning is an alternative to the special use permit process. The proposed minimum standards are:

	R-8 Zoning	Proposed R-8 CZ
Lot area	N/A	2,000 sq. ft
Lot width	N/A	20 ft.
Front setback	30 ft.	25 ft.
Building separation	40 ft.	20 ft.
Rear setback	25 ft.	15 ft.

Min. unit size for 2 br/ 2 bath	1,400-1,500 sq. ft.
Min. unit size for 3 br/ 2.5 bath	1,600 sq. ft.
Garages	One car
Off street parking per unit (on lot)	2 spaces/lot
Off-street overflow parking	275
Total Off-street parking per unit*	2.39 spaces/unit

Overflow parking is not conveniently located for all units. The UDO allows commercial remote parking within 400' of a commercial business – a suitable standard to go by for overflow parking.

The amount of off-street parking meets the UDO standards, but is less than similar proposed developments recently approved by the Town Council:

Development	Total Off-street Parking per unit
Floyds Landing	2.62 spaces/unit
Marin Woods	3.05 spaces/unit
Harvest Run	3 spaces/unit on lot
Franklin Townes	3.33 spaces/unit

The developer has provided an elevation and image of a typical townhouse proposed for the development. There are 691 units proposed in over 100 townhouse buildings. Additional architectural styles should be provided of similar quality and character to provide visual interest throughout the development.

No rear yard patios or decks have been proposed. Staff recommends a usable rear deck or patio be included with each unit of at least 100 sq. ft. in size.

Multi-family Apartments. The developer is proposing 564 units in (22) 3-story apartments and 260 units in (3) 4-story apartments. In accordance with UDO, multi-family development requires a special use permit. The conditional zoning is an alternative to the special use permit process. The proposed minimum standards are:

Min. unit size for 1 br/ 1 bath	750-900 sq. ft.
Min. unit size for 2 br/ 2 bath	1,000-1,200 sq. ft.

Multi-family storage	None
Garages	None
Off street parking per unit	1.5 spaces/1 bedroom and 1.75 spaces /2 bedroom

The master plan and supporting information for the multi-family apartments was lacking sufficient information to determine if the standards and supplemental standards for multi-family development are being met (UDO Section 8.13 and Section 7.35).

The Town Council should consider whether the accessory storage requirement should be waived. Staff recommends keeping this requirement.

Architectural Standards. The developer has not articulated any architectural standards; rather he has indicated that all unit types, single-family, townhouse and apartments will be comprised of Class A materials.

Interior materials. The interior will be comprised of stainless-steel appliances, granite counter tops, luxury vinyl tile or engineered wood floors.

Exterior materials. The exterior of the buildings will be comprised of hardiplank siding, brick and stucco.

- No details have been provided for individual front or rear yard walks, patios or landscaping
- No details have been provided for townhouse end units facades or rear facades.
- Façade modulations and colors are unknown.
- Architectural elements and roof line changes are unknown

CONDITIONAL ZONING:

For the multi-family development, townhouses and apartments, special use permits are required or they can be approved through this conditional zoning process. Multi-family must be developed in accordance with supplementary standards found in the UDO Section 7.35. Regardless the process the same application data is required. In the case of the multi-family development, the key data needed to properly evaluate the development is:

- Parking.
- Landscaping.
- Trash and recycling enclosures and screening.
- Architectural floor plans and elevations and building materials.
- Setbacks and other dimensional information.
- Pedestrian circulation.
- Recreation areas and amenities (4-story apartments only).

The Woodleaf masterplan and supporting materials are lacking this data, limiting Staff and other's ability to fully review the proposal. The Town Council has the option to approve the rezoning with the master plan, table the master plan and request additional information, or require a special use permit for the Townhouse and/or apartment developments. The developer is requesting that rather than a condition requiring a special use permit, the following condition be placed on the approval:

"Prior to approval of a site plan for any portion of the multi-family site, the submitted draft site plan shall be presented to the Town Council for review and comment."

CONDITIONAL ZONING:

The developer is seeking deviations from the UDO as part of the rezoning. The purpose of conditional zoning is to provide flexibility from conventional zoning and to allow creative projects to occur through a negotiated (give and take) approach to achieve the desired project that both the developer and town mutually can be satisfied with. The applicant is seeking the following deviations from the following UDO Requirements:

Item	R-8/UDO	R-8 CZ
Single family minimum lot area (UDO Section 8.3.1)	8,000 sq. ft	6,000 sq. ft.
Single family minimum lot frontage (UDO Section 8.3.1)	70'	50'
Min. front setback for TH and SF (UDO Section 8.3.1):	30 ft	25'
Min. side setback SF (UDO Section 8.3.1):	10'	5'
Min. rear setback for TH and SF (UDO Section 8.3.1):	25'	15'
Max. building Height for TH and Apartments (UDO Section	35'	>35' for TH and not to exceed 4-stories for apartments.
Building separation for TH and Apartments (UDO Section)	25'-40' depending on heights	20' for TH.
Corner lot side setback (UDO Section 8.13.3.1)	½ of front setback (12.5')	15'
Min bufferyard requirements (UDO Section 10.14)	varies according to adjacent use	No min. bufferyard along internal boundaries between uses
Min. local street right-of-way width (10.110.9)	60'	50'
Local street pavement width (N/I curb and gutter (UDO Section 10.14)	24'	22'
Curb and Gutter (Standard Detail 3.02 D)	B-6-12 curb and gutter	Valley curbs in front of townhouses and within 10' of the end unit.

Consistency Statement (Staff Opinion):

With the approval of the rezoning, the Town Council is required to adopt a statement describing whether the action is consistent with the adopted comprehensive plan and other applicable adopted plans and that the action is reasonable and in the public interest. Planning Staff considers the action to be consistent and reasonable:

- **Consistency with the Comprehensive Growth Management Plan** – *the development is not consistent with the comprehensive plan. If approved, the Council should acknowledge that the comprehensive plan is hereby amended guiding the property for medium density residential.*
- **Consistency with the Unified Development Code** – *the property will be developed in conformance with the UDO conditional zoning provisions that allows a good faith negotiation of development standards.*
- **Compatibility with Surrounding Land Uses** - *The property considered for rezoning will be compatible with the surrounding land uses.*

Planning Board Discussion and Recommendation

The Planning Board discussion primarily focused on:

- Overflow parking and accepted developer's standard of 500' vs. the minimum 400' requested by Staff.
- Rejected the need for a hierarchy of streets be provided; where higher traffic streets are wider and short streets and cul-de-sacs be considered for narrower streets, and variable setbacks.
- Rejected the need for traffic calming measures on long east-west streets.

- Recommended detachment of development from Marshall Road.

Planning Staff recommends approval of CZ-22-02 with the following conditions:

1. That the future preliminary plat and development plans for the subdivision be in accordance with the approved Master Plan, R-8 Zoning District, and UDO regulations with the with the following deviations:

Item	R-8 CZ
Single family minimum lot area (UDO Section 8.3.1)	6,000 sq. ft.
Single family minimum lot frontage (UDO Section 8.3.1)	50'
Min. front setback for TH and SF (UDO Section 8.3.1):	25'
Min. side setback SF (UDO Section 8.3.1):	5'
Min. rear setback for TH and SF (UDO Section 8.3.1):	15'
Max. building Height for TH and Apartments (UDO Section)	>35' for TH and not to exceed 4-stories for apartments.
Building separation for TH and Apartments (UDO Section)	20' for TH.
Corner lot side setback (UDO Section 8.13.3.1)	15'
Min bufferyard requirements (UDO Section 10.14)	No min. bufferyard along internal boundaries between uses
Min. local street right-of-way width (10.110.9)	50'
Local street pavement width (N/I curb and gutter (UDO Section 10.14)	22'
Curb and Gutter (Standard Detail 3.02 D)	Valley curbs in front of townhouses and within 10' of the end unit.

2. That the parking lot entrances be constructed in accordance with the town's standard driveway apron detail.
3. That a tree preservation plan be provided that identifies the trees to be preserved.
4. That the trash and recycling roll-off containers in the single family and townhouses units be screened from the public right-of-way or stored within a garage or the rear yards and enforced by the HOA.
5. That the landscape plan be provided meeting minimum requirements of the UDO Part III and include:
 - a. A 3' average height - landscaped berm with decorative fence be provided between Mallard Road and rear property lines where there are double fronted lots.
 - b. A standard street yard or greater shall be along Mallard Road frontage.
 - c. Multi-family apartments shall comply all landscaping and buffering requirements.
 - d. Townhouse (multi-family) shall maintain a Type A buffer or greater from existing single-family detached residential development.
6. A 5' wide public sidewalk shall be provided on the west side of Mallard Road and an 8' wide multi-use trail shall be provided on the east side of Mallard Road. The sidewalks/trails shall be located outside of the ditch within the Mallard Road right-of-way or within a public easement on HOA property adjacent to the Mallard Road right-of-way.
7. The HOA declarations be submitted for review by the Town Attorney prior to final plat.
8. That architectural standards be drafted and included in the HOA declarations.
9. That an HOA be responsible for the ownership and maintenance of all common amenities including landscaping and property maintenance for the entire development, the stormwater SCM, parking lots, recreational amenities, and open space, parking enforcement and trash and recycling roll-off storage/screening.
10. That cul-de-sacs be revised to meet the Town's standard details for cul-de-sacs.
11. That several additional architectural styles for townhouses be provided of similar quality and character to provide visual interest throughout the development.
12. That all single-family homes and townhomes have rear decks or patios of at least 100 sq. ft. in size.

13. Street trees shall be outside the public right-of-way – the master plan should be update accordingly.
14. That overflow parking be provided within 500' of each townhouse building.
15. There should be no lateral road connection with Marshall Road.
16. No parking on the public streets should be enforced by the HOA.
17. Prior to approval of a site plan for any portion of the multi-family site, the submitted draft site plan shall be presented to the Town Council for review and comment.

Planning Director Stephen Wensman has incorporated his entire record and provided it to the Council in written form in the April 5, 2022 agenda packet.

Mayor Pro-Tem Dunn asked if there were any questions from Council.

Councilman Scott stated he was concerning about the lot size and street width. He questioned if those items were negotiable. He further stated that 500 feet was a long distance away from the townhouses for overflow parking.

Councilman Lee questioned if staff had been communicating with the school system. A development of this size would be a huge impact to area school. Mr. Wensman responded the school system had been informed.

Mayor Pro-Tem Dunn stated he was concerned that with the overflow parking being so far away, there would be parking on the roadway overnight which could be a problem. Mr. Wensman responded there had been some conversation about on street parking and the streets could be designated as "No Parking." The Homeowners Association would enforce the no parking regulation. If the streets become Town Streets, the Police Department would enforce the no parking restriction.

Mayor Pro-Tem Dunn stated there would be sidewalks on both sides of the street in the residential area and a trail along Mallard Road. Mr. Wensman responded the Pedestrian Plan shows one side of Mallard Road having a multi-use trail and the other side having a sidewalk.

Councilman Stevens questioned the type of buffer between the existing residential properties and the proposed townhomes. Mr. Wensman responded it would be a Class B buffer.

Councilman Rabil questioned the number of parking spaces at the townhomes. Mr. Wensman responded there would be 2 spaces; one in the garage and one in the driveway.

Mayor Pro-Tem Dunn asked if there was anyone in attendance who wished to speak on the matter.

Molly Stewart of Morningstar Law Group, speaking on behalf of the applicants, explained a project of this size could bring the critical mass needed to bring in the infrastructure needed to open this portion of the town. It would begin with the necessary water and sewer infrastructure enabling the Town to grow in a compact way into this area. It would bring a few additional benefits including: the pedestrian facility along Mallard Road, the property tax revenue associated with more than 2000 new households, and badly needed housing due to employment growth in the area. The compact design of this development would reduce environmental impacts and reduce the impact to the Town's budget because Town services required for the area will be in a focused and concentrated area. Another goal of the compact development was to provide a village feel for residents. All streets in the development are the narrowest version and that was by design. By bringing the large width streets down to narrow widths creates a traffic calming measure. The developers have supported and accept all of the Planning Board's recommended conditions. Also, with a project of this size, it was very difficult to provide the level of detail the Council has been accustomed to reviewing. To design to that level would involve and \$8 to \$10 million investment prior to having an entitlement to ensure that the investment could be used. The developer has allowed the strong existing controls of the UDO to govern the future development of the site and seeking limited variability

Councilman Scott questioned how having the minimum side setback at 5' as opposed to 10" would benefit the Town. Ms. Stewart responded that with a project of this size, many features contributed to the compact design. In this instance, the side setbacks bring everything closer together.

Councilman Rabil made a motion, seconded by Councilman Wood, to close the public hearing. Unanimously approved.

Councilman Wood made a motion, seconded by Councilman Stevens, to approve the zoning map amendment, CZ-22-02, with the 17 conditions of approval, finding the rezoning consistent with the Town of Smithfield Comprehensive Growth Management Plan as hereby amended and other adopted plans, and that the amendment is reasonable and in the public interest. Councilman Wood, Councilman Stevens and Mayor Pro-Tem Dunn voted in favor of the motion. Councilman Lee, Councilman Rabil and Councilman Scott voted against the motion. Motion failed.

Councilman Scott requested a five-minute recess. Council recessed the meeting at 9:07 pm.

Mayor Pro-Tem Dunn reconvened the meeting at 9:17pm

Councilman Scott stated he had trepidations about the overflow parking being 500' from the townhouse building. He would also like the front setbacks increased from 25' to 30'. He questioned if the developer would be agreeable to those two changes. Ms. Stewart confirmed the developer was agreeable to those changes.

Councilman Scott made a motion, seconded by Councilman Rabil, to approve the zoning map amendment, CZ-22-02, with the 17 conditions of approval, finding the rezoning consistent with the Town of Smithfield Comprehensive Growth Management Plan as hereby amended and other adopted plans, and that the amendment is reasonable and in the public interest. Unanimously approved.

Conditions:

1. That the future preliminary plat and development plans for the subdivision be in accordance with the approved Master Plan, R-8 Zoning District, and UDO regulations with the with the following deviations:

Item	R-8 CZ
Single family minimum lot area (UDO Section 8.3.1)	6,000 sq. ft.
Single family minimum lot frontage (UDO Section 8.3.1)	50'
Min. front setback for TH and SF (UDO Section 8.3.1):	30'
Min. side setback SF (UDO Section 8.3.1):	5'
Min. rear setback for TH and SF (UDO Section 8.3.1):	15'
Max. building Height for TH and Apartments (UDO Section)	>35' for TH and not to exceed 4-stories for apartments.
Building separation for TH and Apartments (UDO Section)	20' for TH.
Corner lot side setback (UDO Section 8.13.3.1)	15'
Min bufferyard requirements (UDO Section 10.14)	No min. bufferyard along internal boundaries between uses
Min. local street right-of-way width (10.110.9)	50'
Local street pavement width (N/I curb and gutter (UDO Section 10.14)	22'
Curb and Gutter (Standard Detail 3.02 D)	Valley curbs in front of townhouses and within 10' of the end unit.

2. That the parking lot entrances be constructed in accordance with the town's standard driveway apron detail.
3. That a tree preservation plan be provided that identifies the trees to be preserved.
4. That the trash and recycling roll-off containers in the single family and townhouses units be screened from the public right-of-way or stored within a garage or the rear yards and enforced by the HOA.

5. That the landscape plan be provided meeting minimum requirements of the UDO Part III and include:
 - a. A 3' average height - landscaped berm with decorative fence be provided between Mallard Road and rear property lines where there are double fronted lots.
 - b. A standard street yard or greater shall be along Mallard Road frontage.
 - c. Multi-family apartments shall comply all landscaping and buffering requirements.
 - d. Townhouse (multi-family) shall maintain a Type A buffer or greater from existing single-family detached residential development.
6. A 5' wide public sidewalk shall be provided on the west side of Mallard Road and an 8' wide multi-use trail shall be provided on the east side of Mallard Road. The sidewalks/trails shall be located outside of the ditch within the Mallard Road right-of-way or within a public easement on HOA property adjacent to the Mallard Road right-of-way.
7. The HOA declarations be submitted for review by the Town Attorney prior to final plat.
8. That architectural standards be drafted and included in the HOA declarations.
9. That an HOA be responsible for the ownership and maintenance of all common amenities including landscaping and property maintenance for the entire development, the stormwater SCM, parking lots, recreational amenities, and open space, parking enforcement and trash and recycling roll-off storage/screening.
10. That cul-de-sacs be revised to meet the Town's standard details for cul-de-sacs.
11. That several additional architectural styles for townhouses be provided of similar quality and character to provide visual interest throughout the development.
12. That all single-family homes and townhomes have rear decks or patios of at least 100 sq. ft. in size.
13. Street trees shall be outside the public right-of-way – the master plan should be update accordingly.
14. That overflow parking be provided within 400' of each townhouse building.
15. There should be no lateral road connection with Marshall Road.
16. No parking on the public streets should be enforced by the HOA.
17. Prior to approval of a site plan for any portion of the multi-family site, the submitted draft site plan shall be presented to the Town Council for review and comment. Planning Director Stephen Wensman has incorporated his entire record and provided it to the Council in written form in the April 5, 2022 agenda packet.

CITIZEN'S COMMENTS:

- Jacqueline Debnam Watson congratulated Councilman Lee on his reelection. She expressed concerns about a nuisance property located 306 Martin Luther King Jr. Drive. She explained the property has become overgrown and unsightly. Last year, the Town cleaned the overgrowth and she would like it cleaned again.

CONSENT AGENDA:

Councilman Rabil made a motion, seconded by Councilman Wood, to approve the following items as listed on the Consent Agenda:

1. The following minutes were approved:
 - April 25, 2022 – Budget Session
 - April 26, 2022 – Budget Session
 - May 3, 2022 – Regular Meeting
 - May 3, 2022 – Closed Session
 - May 10, 2022 – Budget Session
2. Special Event: Health and Wellness Event - The Disabled American Veterans was granted approval to hold a health and wellness event at 1500 Buffalo Rd on July 30, 2022 from 9:00 am until 4:00 pm. This request includes the use of amplified sound.

- Approval was granted to adopt Resolution No. 698 (07-2022) allowing retired Police Captain Ryan Sheppard to purchase his service badge and weapon.

**TOWN OF SMITHFIELD
RESOLUTION No. 698 (07-2022)
AWARDING THE SERVICE BADGE AND WEAPON
TO RETIRED POLICE CAPTAIN RYAN SHEPPARD**

BE IT RESOLVED that the Town Council of the Town of Smithfield hereby awards the service weapon, Glock 45, Serial Number BSTD888 and service badge to retired Police Captain Ryan Sheppard, at a price of \$1.00.

- Approval was granted to promote a Customer Service Representative to Senior Customer Service Representative.
- Approval was granted to pay off the Recreation and Aquatics Center debts using General Fund fund balance and the budget amendment memorializing the loan payoff.

2. Revenue

10-00-3900-3900-0000 Fund Balance			
Appropriation	<u>\$ 1,363,772</u>	<u>\$ 2,284,876</u>	<u>\$ 3,648,648</u>

Expenditures

10-60-4120-5400-9534 Debt Service/Aquatic Center (Town)	\$ 271,629	\$ 1,374,145	\$ 1,645,774
10-60-4120-5400-9535 Debt Service/Aquatic Center (FOP)	<u>181,086</u>	<u>910,731</u>	<u>1,091,817</u>
	<u>\$ 452,715</u>	<u>\$ 2,284,876</u>	<u>\$ 2,737,591</u>

To fund loan payoff for two (2) SRAC accounts as approved at the May 16, Council meeting

- Bid was awarded to Donald Ray Mazingo in the amount not to exceed \$80,000 for the installation of AMI Water Meters
- Contract was awarded to Mauer Architects to conduct a renovation study for the Old American Legion Hut.

8. New Hire Report

<u>Position</u>	<u>Department</u>	<u>Budget Line</u>	<u>Rate of Pay</u>
Electric Line Technician (2)	PU – Electric	31-72-7230-5100-0200	\$19.96/hr. (\$41,516.80/yr.)
P/T SRAC Staff (5)	P&R- Aquatics	10-60-6220-5100-0230	\$8.00/hr.
P/T SRAC Staff (2)	P&R- Aquatics	10-60-6220-5100-0230	\$9.00/hr.
P/T SRAC Staff (2)	P&R- Aquatics	10-60-6220-5100-0230	\$9.00/hr.
P/T Athletics Staff	P&R – Athletics	10-60-6240-5100-0210	\$10.00/hr..

Current Vacancies

<u>Position</u>	<u>Department</u>	<u>Budget Line</u>
Electric Line Technician	PU – Electric	31-72-7230-5100-0200
Facility Maintenance Specialist	PW	10-30-5600-5100-0200
IT Specialist	General Government	Shared
P/T Equipment Mechanic	PW – Garage	10-30-5650-5100-0200
Police Officer I/II – Patrol (4 positions)	Police	10-20-5100-5100-0200
Police Records Specialist	Police	10-20-5100-5100-0200

Utility Line Mechanic
Water Plant Superintendent

PU – Water/Sewer
PU – Water Plant

30-71-7220-5100-0200
30-71-7200-5100-0200

9. The Johnston County Mutual Aid Agreement for Fire Protection was approved.

Business Items:

- 1. Annexation Request – Floyd Landing Holding, LLC (ANX-22-01): The property owner has submitted a request for voluntarily contiguous annexation of 96.82 acres into the Town of Smithfield and adoption of Resolution No. 699 (08-2022)**

Planning Director Stephen Wensman addressed the Council on a request by Floyd Landing Holding, LLC to annex 96.82 acres into the Town of Smithfield. Mr. Wensman explained this was the first step in the annexation process. Essentially, the Council was directing the Town Clerk to certify the sufficiency of the annexation petition. If the petition was sufficient, the Council would accept the findings and schedule the public hearing for the August meeting.

Councilman Wood made a motion, seconded by Councilman Rabil, to adopt Resolution No. 699 (08-2022) directing the Town Clerk to investigate the sufficiency of the annexation petition. Unanimously approved.

**TOWN OF SMITHFIELD
RESOLUTION NO. 699 (08-2022)
DIRECTING THE CLERK TO INVESTIGATE A PETITION
RECEIVED UNDER G.S. 160A-31**

WHEREAS, a petition requesting annexation of an area described in said petition was received on June 7, 2022 by the Smithfield Town Council; and

WHEREAS, G.S. 160A-31 provides that the sufficiency of the petition shall be investigated by the Town Clerk before further annexation proceedings may take place; and

WHEREAS, the Town Council of the Town of Smithfield deems it advisable to proceed in response to this request for annexation:

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF SMITHFIELD THAT:

The Town Clerk is hereby directed to investigate the sufficiency of the attached petition and to certify as soon as possible to the Town Council the result of her investigation

- 2. Consideration and request for approval to award two contracts with Santec for engineering design of Pump Station 1 and with the Wooten Company for engineering design of improvements at Pump Station 11**

Public Utilities Director Ted Credle explained that in March of 2022, the Town was notified by the North Carolina Department of Environmental Quality (NCDEQ) Division of Water Infrastructure (DWI) that certain water & wastewater projects were to be funded through the American Rescue Plan (ARP) fund. These proposed projects are designed to help alleviate capacity issues at both Pump Station #1 and Pump Station #11; which will prepare the way for growth in Smithfield. As such, the engineering design for these projects was advertised publicly, and on May 5, two (2) companies responded. Each was responsive and found to be qualified. As such, Town staff was recommending that each company be assigned a separate project. The Wooten Company was recommended to provide services for improvements at Pump Station #11 and Stantec was recommended to provide design services at Pump Station #1. Of course, agreement with these companies depends on their ability to provide the needed services within the DWI-approved project scope & budget. Staff as asking the Town Council to approve the two, mentioned design firms, Stantec and The Wooten

Company, as the design firms of record and to authorize the Town Manager to execute contracts for their services, provided such services are within the DWI-approved scope & budget.

Councilman Scott made a motion, seconded by Councilman Wood, to award the contract to Santec for engineering design of Pump Station 1 and to award the contract to the Wooten Company for engineering design of improvements at Pump Station 11. Unanimously approved.

3. Consideration and request for approval to award a bid in the amount of \$181,275.70 to Tripp Brothers Inc. for the 2021-2022 Street Resurfacing Project

Public Works Director Lawrence Davis addressed the Council on a request to award the 2021-2022 street resurfacing project bid to Tripp Brothers, Inc. Mr. Davis explained this year's resurfacing project consist of one (1) street "Outlet Center Drive" that will require milling down 2" below line before paving can be done. Approximately .53 miles of city streets will be paved. This is due to the increased costs of Asphalt. Outlet Center Drive is the next street due to be paved according to the Town's repaving schedule.

Fourteen (14) BID packets for the project were sent out to area contractors. The following proposals were received:

1. Tripp Bro	\$181,275.70
2. Garris Grading & Paving	\$214,831.52
3. ST Wooten Corp	\$217,803.25
4. Daniels Inc Garner	\$232,166.63
5. Ralph Hodge Construction Co., Inc.	\$260,026.62

Mr. Davis explained that due to the amount of Powell Bill funding and the rising cost of fuel, the resurfacing project needed to be scaled back. Originally the request for proposals included 14 streets. When staff reviewed those bids, the estimates ranged from \$881,000 to \$541,000. Mr. Davis further explained that staff receives a lot of complaints about the condition of Outlet Center Drive, but if the Council wished to do neighborhood streets, he recommended doing 8 streets. The 8 Streets include the following: East Street, McCullers Street, Hancock Street, North Bridge Street, North Street from 900 Block 2000 Block and Holden Street for a total of \$183,640.73.

Councilman Scott made a motion, seconded by Councilman Rabil, to table this request until the June 27th meeting. Unanimously approved.

4. Consideration and request for to adopt year-end budget amendments and encumbrances

Finance Director Greg Siler asked that this item be tabled until the June 27th meeting

Councilman Scott made a motion, seconded by Councilman Wood, to table this item until the June 27th meeting. Unanimously approved.

Councilmembers Comments:

- Councilman Scott expressed his appreciation to the Town Manager and staff for their hard work on the budget. He stated he was in favor of increasing the employees' salaries explaining the Town had to be competitive. He further explained that Chief of Police Keith Powell provided the Council with a draft Take Home Car Policy for the Police Department. He stated it was important for the Council to review the policy and discuss it.
- Councilman Wood expressed his appreciation to former Councilman David Stevens. He stated Councilman Stevens brought a lot of wisdom, knowledge and calm demeanor to the Council.
- Councilman Lee stated the Police Department has recently faced some difficult situations. He

stated it was important for the Council to take care of its employees.

- Mayor Pro-Tem Dunn welcomed Councilman Sloan Stevens to the Town Council.

Town Manager's Report:

Town Manager Michael Scott gave a brief update to the Council on the following items:

- The 4th of July fireworks will take place downtown this year at dusk on July 3rd.
- July's Regular Council Meeting will be July 12th, at 7:00. This is due to the July 4th Holiday. Trash will also not be collected on Monday the 4th. South Smithfield Trash will be picked up on Wednesday the 6th.
- The annual Juneteenth celebration will take place on June 18th at Smith Collins Park. We plan to begin leaving the restrooms open during the day following the event. This will allow the kids from the splash pad to have restroom access.

Closed Session: Pursuant to NCGS 143-318.11 (a) (5)

Councilman Wood made a motion, seconded by Councilman Rabil, to enter into Close Session pursuant to the aforementioned statute. Unanimously approved at 9:55 pm.

Reconvene in Open Session

Councilman Rabil made a motion, seconded by Councilman Stevens, to reconvene in open session. Unanimously approved at 10:13 pm.

Recess

Having no further business, Councilman Rabil made a motion, seconded by Mayor Pro-Tem Dunn, to recess the meeting until Monday, June 27, 2022 at 6:30 pm in the Council Chambers. Unanimously approved. The meeting recessed at approximately 10:14 pm.

M. Andy Moore, Mayor

ATTEST:

Shannan L. Parrish, Town Clerk

The Smithfield Town Council reconvened its June 7, 2022 meeting on Monday, June 27, 2020 at 6:30 pm in the Council Chambers of the Smithfield Town Hall, Councilman Scott presided until Mayor Pro-Tem Dunn arrived at 7:04 pm

Councilmen Present:
 Mayor Pro-Tem Dunn
 Marlon Lee – District 1
 Sloan Stevens, District 2
 Travis Scott, District 3
 Stephen Rabil, At-Large
 Roger Wood, At-Large

Councilmen Absent
 M. Andy Moore, Mayor
 Dr. David Barbour, District 4

Administrative Staff Present
 Michael Scott, Town Manager
 Michael Brown, Fire Chief
 Lawrence Davis, Public Works Director
 Gary Johnson, Parks and Recreation Director
 Tim Kerigan, Human Resources/PIO
 IT Director, Eric McDowell
 Shannan Parrish, Town Clerk
 R. Keith Powell, Chief of Police
 Greg Siler, Finance Director
 Stephen Wensman, Planning Director

Prior to the start of the meeting, Town Manager Michael Scott informed the Council that Mayor Moore would be absent and Mayor Pro-Tem Dunn would be arriving late. In this instance, the Council would need to elect a chairperson to conduct the meeting.

Councilman Wood made a motion, seconded by Councilman Rabil, to elect Councilman Scott to serve as the Chairperson until Mayor Pro-Tem Dunn’s arrival. Unanimously approved.

Reconvene: May 10, 2022 Meeting

Councilman Scott reconvened the meeting at 6:32 pm

Approval to Amend the Agenda

Town Manager Michael Scott informed the members of the Council that page six of the agenda contained an error. That page had been updated and provided to each of the Council for consideration and approval.

Councilman Scott asked that the Police Take Home Policy be added as Business Item 2

Councilman Wood made a motion, seconded by Councilman Rabil, to approve the agenda as amended. Unanimously approved.

Consent Agenda Items

Councilman Lee made a motion, seconded by Councilman Wood, to approve the following items on the Consent Agenda:

1. The following year end budget amendments were approved:

Attachment 1:

<u>GENERAL FUND</u>	<u>BEFORE</u>	<u>ADJ.</u>	<u>AFTER</u>
1. Revenue			
10-00-3460-3100-0000 Occupancy Tax	<u>\$ 200,000</u>	<u>\$ 160,000</u>	<u>\$ 360,000</u>
Expenditures			
10-61-4110-5300-5601 Non-Depart. - Occupancy Tax	<u>\$ 194,000</u>	<u>\$ 160,000</u>	<u>\$ 354,000</u>

To increase occupancy tax expenses to match receipts

2. Revenue

10-40-3400-3403-0001 Cemetery - Riverside Ext.	<u>\$ 20,000</u>	<u>\$ 10,000</u>	<u>\$ 30,000</u>
--	------------------	------------------	------------------

Expenditures

10-60-5500-5300-3410 Gen. Serv. - Riverside Ext. Reimb	<u>\$ 20,000</u>	<u>\$ 10,000</u>	<u>\$ 30,000</u>
---	------------------	------------------	------------------

To increase Riverside Cemetery expenses to match sales revenue

3. Revenue

10-40-3400-3403-0000 Cemetery Lot Sales	<u>\$ 20,000</u>	<u>\$ 17,000</u>	<u>\$ 37,000</u>
---	------------------	------------------	------------------

Expenditures

10-60-5500-5300-3420 General Services - Grave Opening	<u>\$ 26,000</u>	<u>\$ 17,000</u>	<u>\$ 43,000</u>
--	------------------	------------------	------------------

To increase grave opening cost

4. Expenditures

10-40-5800-5300-1700 Sanitation - Equip. Maint. & Repair	17,000	85,000	102,000
10-40-5800-5300-3100 Sanitation - Vehicle Supplies/Maint	53,000	105,000	158,000
10-30-5600-5300-1700 Streets - Equip. Maint. & Repair	20,000	(9,026)	10,974
10-00-9990-5300-0000 General Fund Contingency	<u>180,974</u>	<u>(180,974)</u>	<u>-</u>
	<u>\$ 270,974</u>	<u>\$ -</u>	<u>\$ 270,974</u>

To increase budget to match unexpected cost of vehicle repairs

5. Expenditures

10-10-4100-5100-0250 Gen Gov - Overtime	\$ -	\$ 10	\$ 10
10-10-4110-5300-3305 Non-Depart. - Misc.	-	1,425	1,425
10-20-4120-5400-9548 Police Building Expansion	61,381	140	61,521
10-10-4200-5300-3300 Finance - Supplies	11,500	1,500	13,000
10-10-4200-5300-3305 Finance - Misc.	-	125	125
10-10-4200-5700-7400 Finance - Capital Outlay	1,500	5,000	6,500
10-10-4900-5125-0600 Planning - Group Insurance	30,005	2,800	32,805
10-10-4900-5300-3305 Planning - Miscellaneous	-	200	200
10-20-5100-5300-3710 Police - J.C. Board Of Education	-	4,793	4,793
10-20-5300-5300-2900 Fire - Professional Fees/Dues	5,000	7,000	12,000
10-30-5650-5300-3300 Garage - Supplies/Operations	11,500	7,000	18,500
10-40-5800-5300-0760 Sanitation - Temp Agency	-	40,000	40,000
10-40-5800-5300-1000 Sanitation - Debt Collection Fee	-	300	300

10-40-5800-5300-3300 Sanitation - Supplies/Operations	25,500	12,000	37,500
10-60-6240-5300-1701 Sarah Yard Center - BLDG Maint	5,000	4,000	9,000
10-20-5100-5100-0200 Police - Salaries	<u>2,386,000</u>	<u>(86,293)</u>	<u>2,299,707</u>
	<u>\$ 2,537,386</u>	<u>\$ -</u>	<u>\$ 2,537,386</u>

To balance departments at year end

WATER/SEWER FUND

6. Expenditures

30-71-7200-5300-1000 - Water Plant - Debt Collection Fee	\$ -	\$ 750	\$ 750
30-71-7220-5300-1000 Wtr/Sewer Dist - Debt Coll Fee	-	1,000	1,000
30-00-9990-5300-0000 Water/Sewer Contingency	<u>248,859</u>	<u>(1,750)</u>	<u>247,109</u>
	<u>248,859</u>	<u>-</u>	<u>248,859</u>

To fund Penn Credit Debt Collection Cost

7. Expenditures

30-71-7200-5700-7400 Water Plant - Capital Projects	\$ 35,000	\$ 39,875	\$ 74,875
30-00-9990-5300-0000 Water/Sewer Contingency	<u>247,109</u>	<u>(39,875)</u>	<u>207,234</u>
	<u>\$ 282,109</u>	<u>\$ -</u>	<u>\$ 282,109</u>

To fund installation of raw water pump (12 Inch) as approved at the April 25, 2022 Council meeting

8. Expenditures

30-71-7200-5300-1300 Water Plant - Utilities	\$ 182,000	\$ 30,000	\$ 212,000
30-00-9990-5300-0000 Water/Sewer Contingency	<u>207,234</u>	<u>(30,000)</u>	<u>177,234</u>
	<u>\$ 389,234</u>	<u>\$ -</u>	<u>\$ 389,234</u>

To increase budget for utility cost

9. Expenditures

30-71-7200-5700-7400 Water Plant -Capital Outlay	\$ 74,875	\$ 105,000	\$ 179,875
30-00-9990-5300-0000 Water/Sewer Contingency	<u>177,234</u>	<u>(105,000)</u>	<u>72,234</u>
	<u>\$ 252,109</u>	<u>\$ -</u>	<u>\$ 252,109</u>

To increase capital outlay budget for CLX Chlorine Analyzer, touch screen for water plant and SCADA items

10. Expenditures

30-71-7200-5300-4501 Water Plant - Service Contracts	\$ 250,300	\$ 35,000	\$ 285,300
30-00-9990-5300-0000 Water/Sewer Contingency	<u>72,234</u>	<u>(35,000)</u>	<u>37,234</u>
	<u>\$ 322,534</u>	<u>\$ -</u>	<u>\$ 322,534</u>

To increase budget for service contracts

11. Expenditures

30-76-7220-5970-9101 Wtr/Sewer - Transfer to W/S Cap Proj Fund	\$ 1,222,500	\$ 17,250	\$ 1,239,750
30-00-9990-5300-0000 Water/Sewer Contingency	<u>37,234</u>	<u>(17,250)</u>	<u>19,984</u>
	<u>\$ 1,259,734</u>	<u>\$ -</u>	<u>\$ 1,259,734</u>

To fund AIA Grant (awarded March 2022) 10% match and 1.5% fee for a total of \$17,250

12. Revenue

30-71-3900-3900-0000 Fund Balance	<u>\$ 257,730</u>	<u>\$ (1,573,340)</u>	<u>\$ (1,315,610)</u>
-----------------------------------	-------------------	-----------------------	-----------------------

Expenditures

30-76-7220-5970-9101 Transfer to W/S CAP. PROJ. FUND	<u>\$ 1,222,500</u>	<u>\$ (1,573,340)</u>	<u>\$ (350,840)</u>
--	---------------------	-----------------------	---------------------

To partially change revenue source for Durwood Stephenson water line from W/S Fund balance to Johnston County Grant

ELECTRIC FUND

13. Expenditures

31-72-7230-5300-1000 Electric - Debt Collection Fee	\$ -	\$ 1,800	\$ 1,800
31-00-9990-5300-0000 Electric Contingency	<u>270,179</u>	<u>(1,800)</u>	<u>268,379</u>
	<u>\$ 270,179</u>	<u>\$ -</u>	<u>\$ 270,179</u>

To fund Penn Credit Debt Collection Cost

14. Expenditures

31-72-7230-5300-4800 Electric - NCEMPA/Non Demand	\$ 12,565,000	\$ (7,456,200)	\$ 5,108,800
31-72-7230-5300-4801 Electric - NCEMPA/Demand	-	6,300,000	6,300,000
31-72-7230-5300-4802 Electric - NCEMPA/Debt	-	<u>1,156,200</u>	<u>1,156,200</u>
	<u>\$ 12,565,000</u>	<u>\$ -</u>	<u>\$ 12,565,000</u>

To redistribute electric power purchase budget into specific categories

15. Expenditures

31-72-7230-5300-1700 Electric - Equipment Maint./& Repair	\$ 48,300	\$ 60,000	\$ 108,300
31-00-9990-5300-0000 Electric Contingency	<u>268,379</u>	<u>(60,000)</u>	<u>208,379</u>
	<u>316,679</u>	<u>-</u>	<u>316,679</u>

To fund 3 replacement regulators at the delivery station on Hospital Road damaged by storm on 6/17/22

General Capital Projects Fund

16. Revenue

46-40-3800-3800-0000 State Grant -CSX	\$ -	\$ 950,000	\$ 950,000
---------------------------------------	------	------------	------------

Expenditures

46-40-5900-5700-7400 CSX Culvert Improvement	\$ -	\$ 950,000	\$ 950,000
--	------	------------	------------

To establish and fund CSX grant (State) and CSX Culvert Improvement

17. Revenue

45-71-3800-3800-0000 Grant - Jo. Co. /Durwood Stephenson Water Line	\$ -	\$ 1,573,340	\$ 1,573,340
45-75-3870-3870-0301 Transfer From W/S Fund	2,864,233	(223,340)	2,640,893
45-75-3870-3870-0305 Transfer From W/S Fund (Durwood Stephenson)	<u>1,350,000</u>	<u>(1,350,000)</u>	<u>-</u>
	<u>\$ 4,214,233</u>	<u>\$ -</u>	<u>\$ 4,214,233</u>

Expenditures

45-71-7220-5700-7422 16 " Water Line Along Durwood Stephenson	\$ 2,100,000	\$ -	\$ 2,100,000
---	--------------	------	--------------

To change revenue source for Durwood Stephenson water line from complete W/S Fund transfer to part grant form Johnston County

18. Revenue

45-71-3700-7200-0003 AIA Grant 2	\$ -	\$ 150,000	\$ 150,000
45-75-3870-3870-0312 Transfer from W/S Fund (AIA - Water)	<u>-</u>	<u>17,250</u>	<u>17,250</u>
	<u>-</u>	<u>167,250</u>	<u>167,250</u>

Expenditures

45-71-7200-5700-7412 AIA Water (2)	\$ -	\$ 167,250	\$ 167,250
------------------------------------	------	------------	------------

To fund AIA Grant (awarded March 2022), 10% match and 1.5% fee for a total of \$167,250

Attachment 2:

ENCUMBRANCES FROM 2021-2022 TO 2022-2023							
GENERAL FUND							
10-61-4110-5300-5710	Non-Departmental - Economic Development						\$ 11,899
10-61-4110-5300-5711	Non-Departmental - Public Library (HVAC)						22,930
10-61-4110-5300-5712	Non-Departmental - S.H.A.R.P Reimbursements						39,000
10-10-4200-5700-7400	Finance Department - Capital Outlay (Chairs/Collection Window)						1,500
10-10-4900-5300-4501	Planning – Service Contracts (Engineering Standards						15,000
	Manual & Pedestrian Planning)						
10-10-4900-5700-4502	Planning - Condemnation						48,000

10-60-5500-5300-3440	General Serv. - Appearance Commission					15,863
10-60-5500-5700-7400	General Serv. - Capital Outlay (Replacement Dump Truck)					60,000
10-30-5600-5300-7300	Streets -Sidewalk & Curb Repair (NCDOT Sidewalk Agreement)					112,406
10-30-5600-5700-7400	Streets -Capital Outlay (I95 Bridge Lighting)					93,000
10-60-6200-5700-7400	Recreation - Capital Outlay (2 Pick-Up Trucks)					<u>65,000</u>
						<u>\$ 484,598</u>
<u>WATER FUND</u>						
30-71-7220-5700-7400	Water Dist/Sewer - Capital Outlay (Work Truck)					\$ 35,000
30-76-7220-5970-9101 - Wtr/Sewer Dist. - Transfer to WSCPF	Water Plant - Transfer to W/S Cap Proj Fund					17,250
30-71-7220-5300-5710	Water Dist/Sewer Coll. - Economic Development					<u>245,496</u>
						<u>\$ 297,746</u>
<u>Electric FUND</u>						
31-72-7230-5300-5710	Electric - Economic Development					<u>\$ 195,496</u>
<u>J.B. GEORGE BEAUTIFICATION FUND</u>						
40-61-4100-5300-3400	J.B. George Projects					\$ 397
40-61-4100-5300-3410	J.P. George Projects					<u>544</u>
						<u>\$ 941</u>

Attachment 3:

G/L ACCOUNT	ACCOUNT DESCRIPTION	DEPARTMENT	VENDOR	PO#	AMOUNT
10-20-5100-5300-1700	Equip. Maint. & Repair	Police	Dell Marketing LP	20229074	\$ 6,260.56
10-20-5100-5300-3100	Vehicle Supplies/ Maint.	Police	Mary Jacobs	20229579	\$ 2,900.00
10-20-5100-5300-3300	Supplies/Operations	Police	American Uniforms Sales Inc	20229640	\$ 835.00
10-20-5100-5300-3600	Uniforms	Police	Lawmens Safety Supply Inc	20229612	\$ 732.00
10-20-5100-5300-3600	Uniforms	Police	Lawmens Safety Supply Inc	20229614	\$ 1,008.00
10-20-5100-5300-3600	Uniforms	Police	Lawmens Safety Supply Inc	20229615	\$ 732.00
10-20-5100-5700-7400	Capital Outlay	Police	Performance Chrysler Jeep Dodge	20229457	\$ 134,786.48
10-20-5100-5700-7400	Capital Outlay	Police	Communications International	20229585	\$ 24,237.40

10-20-5300-5300-1700	Equip. Maint. & Repair	Fire Dept	Batteries of NC	20229644	\$ 2,569.20
10-20-5300-5300-3100	Vehicle Supplies/ Maint.	Fire Dept	Dana Safety Supply	20229486	\$ 2,175.00
10-20-5300-5300-3100	Vehicle Supplies/ Maint.	Fire Dept	Atlantic Emergency Solutions	20229634	\$ 2,658.34
10-20-5300-5300-3100	Vehicle Supplies/ Maint.	Fire Dept	CW Williams & Co Inc	20229636	\$ 1,480.00
10-20-5300-5300-3300	Supplies/Operations	Fire Dept	Zones Inc	20229407	\$ 1,802.62
10-20-5300-5300-3300	Supplies/Operations	Fire Dept	Staples Advantage	20229635	\$ 1,700.97
10-20-5300-5300-3600	Uniforms	Fire Dept	Atlantic Emergency Solutions	20229535	\$ 9,500.00
10-30-5650-5700-7400	Capital Outlay	Public Works	Griffin Garage Doors	20229379	\$ 10,900.00
10-30-5700-5300-3300	Supplies/Operations	Public Works	ST Wooten Corp	20228966	\$ 2,000.00
10-30-5700-5300-3300	Supplies/Operations	Public Works	Blythe Construction	20228968	\$ 2,000.00
10-30-5700-5300-3300	Supplies/Operations	Public Works	Core & Main LP	20228967	\$ 2,900.00
10-30-5700-5300-3310	Drainage	Public Works	Hanson Aggregates Inc	20228964	\$ 1,087.74
10-30-5700-5300-3310	Drainage	Public Works	Argos USA LLC	20228965	\$ 1,834.50
10-30-5700-5700-7310	Patch & resurface	Public Works	Tripp Brothers	20229658	\$ 194,138.15
10-40-5800-5300-3100	Vehicle Supplies/ Maint.	Public Works	Velocity Truck Centers	20229450	\$ 632.49
10-40-5900-5300-3310	Drainage	Public Works	Hanson Aggregates Inc	20229516	\$ 1,501.58
10-40-5900-5700-7400	Capital Outlay	Public Works	Tracer Electronics	20229657	\$ 12,600.00
10-60-5500-5300-3440	Appearance Commission	Parks and Rec	Cutting Time Landscape Mgmt	20229377	\$ 4,900.00
10-60-6200-5300-1700	Equip. Maint. & Repair	Parks and Rec	Stuckey's Backhoe Service Inc	20229649	\$ 4,900.00
10-60-6200-5300-3300	Supplies/Operations	Parks and Rec	Beacon Athletics LLC	20229632	\$ 4,615.00
10-60-6200-5300-3300	Supplies/Operations	Parks and Rec	Dog Waste Depot	20229650	\$ 2,688.95
10-60-6200-5300-3300	Architecture Study	Parks and Rec	Maurer Architecture	20229680	\$ 25,000.00
10-60-6200-5700-7400	Capital Outlay	Parks and Rec	McAdams	20229401	\$ 44,156.60
10-60-6220-5300-1301	Generator Fuel/Maint.	Parks and Rec	PowerSecure Inc	20218864-R1	\$ 649.96
10-60-6220-5300-1700	Equip. Maint. & Repair	Parks and Rec	PowerSecure Inc	20229627	\$ 1,894.74
10-60-6220-5300-3300	Supplies/Operations	Parks and Rec	Capital Promotions Inc	20229630	\$ 1,200.00
10-60-6220-5700-7400	Capital Outlay	Parks and Rec	Coastal Carolina Supply Inc	20229489	\$ 3,255.00
10-60-6220-5700-7400	Capital Outlay	Parks and Rec	Duffield Aquatics	20229662	\$ 3,699.72
					\$ 519,932.00

30-71-7200-5300-4501	Service Contracts	Water Plant	Charles E Underwood	20229322	\$ 24,000.00
30-71-7200-5700-7400	Capital Outlay	Water Plant	Charles E Underwood	20229587	\$ 39,875.00
30-71-7220-5300-3300	Supplies/Operations	Water/Sewer	Core & Main LP	20229572	\$ 5,150.68
30-71-7220-5300-3300	Supplies/Operations	Water/Sewer	TEC Utilities Supply Inc	20229181	\$ 1,256.15
30-71-7220-5700-7400	Capital Outlay	Water/Sewer	Core & Main LP	20229440	\$ 47,644.60
					\$ 117,926.43
31-72-7230-5300-3300	Supplies/Operations	Electric	Wesco Receivables Group	20229600	\$ 1,709.50
31-72-7230-5300-3300	Supplies/Operations	Electric	Wesco Receivables Group	20229523	\$ 7,805.00
31-72-7230-5700-7400	Capital Outlay	Electric	Piedmont Truck Center	20229179	\$ 150,000.00
31-72-7230-5700-7400	Capital Outlay	Electric	Versalift Southeast	20229245	\$ 11,276.50
31-72-7230-5700-7401	East River Electric Infrastructure	Electric	Wesco Receivables Group	20229273	\$ 27,780.80
					\$ 198,571.80
				Total	\$ 836,430.23

2. Adoption of Resolution No. 700 (09-2022) Accepting the Department of Commerce Economic Development Administration (EDA) Funding.

TOWN OF SMITHFIELD
RESOLUTION No. 700 (09-2022)
ACCEPTING THE DEPARTMENT OF COMMERCE ECONOMIC DEVELOPMENT ADMINISTRATION
(EDA) FUNDING

WHEREAS, The Department of Commerce Economic Development Administration (EDA) has awarded the Town of Smithfield a \$2,700,000 grant; and

WHEREAS, these funds will be used for sewer improvements to serve West Smithfield Business Park and facilitate needed capacity to Amazon fulfillment and sorting center; and

WHEREAS, the Town will contribute \$1,095,880 to the project thus making the total project cost \$3,795,880.

NOW, THEREFORE, BE IT RESOLVED BY THE SMITHFIELD TOWN COUNCIL:

- That Town of Smithfield does hereby authorize the acceptance of these funds from the Department of Commerce.
- That the Smithfield Town Council delegates to its Town Manager, the responsibility to execute any necessary agreements required on behalf of the Council.
- That The Town of Smithfield will substantially comply with all laws, rules, and regulations, pertaining thereto.

3. Contract was awarded to LJB, Inc. in the amount of \$193,700 for the engineering design and permitting for the CSX Culvert Improvement Project.
4. Contracts were awarded to Lane Landscaping for Parks and Recreation and Public Works

Business Items:

1. Consideration and request for approval of the FY 2021-2022 Street resurfacing Project.

This item was tabled at the June 7, 2022 meeting

Town Manager Michael Scott informed the Council that there was \$181,275.70 in Powell Bill Funds. Staff proposed resurfacing Outlet Cent Drive from Equity Drive to Components Drive.

Public Works Director Lawrence Davis stated if the Council wished to resurface streets other than Outlet Center Drive, a portion of 8 streets could be resurfaced. The proposed streets are as follows: 700-799 block of East Street, 400-499 block of McCullers Street, 500-599 block of McCullers Street, 694-799 block of Hancock Street, 400-499 block of North Street, 900-1000 block of North Street, 100-199 block of Bridge Street and 100-199 block of Holding Street. This would cost approximately \$183,640.73.

Councilman Scott stated two different resurfacing project were being proposed: Outlet Center Drive or the eight streets proposed by the Public Works Director. Town Manager Michael Scott responded that both projects could be completed with funds from the current fiscal year and funds from the next fiscal year.

Councilman Scott stated that streets were a major expense. Powell Bill funds were not covering the cost of the needed street repairs. He stated he would like to have a workshop to discuss funding for streets.

Councilman Wood made a motion, seconded by Councilman Rabil, to award the bid to Tripp Brothers in the amount of 183,640.73 for the resurfacing of 8 streets outlined by Public Works Director Lawrence Davis. Unanimously approved

2. Police Department Take Home Car Policy Discussion

Councilman Scott asked Chief of Police R. Keith Powell to explain the proposed Take Home Car Policy. Chief Powell explained that a copy of the Policy had been provided to the Council. After reviewing other agency's policies, he developed a policy that would work best for Smithfield.

Councilman Scott asked if the policy could be implemented with the current fleet of vehicles. Chief Powell explained it could be implemented with the current fleet.

Councilman Rabil questioned how many officers would this affect. Chief Powell responded that all but two officers would be eligible because they live outside the 25-mile area.

Councilman Wood questioned if the Officers would be required to secure computers after their shift ended. Chief Powell responded the computers would be secured at the Police Department after every shift.

Councilman Stevens questioned if all the cars were equipped with GPS. Chief Powell responded that all cars were equipped with GPS and parameters could be set allowing supervisors to be alerted during different circumstances.

Councilman Wood stated he would like to have all Officers annually sign the policy. Town Manager Michael Scott responded that because of the CALEA requirements, all officers have to sign all policies.

Councilman Scott made a motion, seconded by Councilman Lee, to allow Chief Powell to implement the Take Home Car policy when he sees fit. Unanimously approved.

Budget Topics of Discussion

1. General Fund

a. Public Work

i. General Services

Public Works Director Lawrence Davis highlighted the General Services Department's FY 2022-2023 budget which included the following:

- Training and Education: funds were added for needed training
- Fuel: 53% increase due to rising fuel costs
- Grace Openings: 15% increase due to Craft Digging increasing their fees for grave openings
- Tree Trimming: 50% increase needed for trimming and removing hazardous trees through the Town.
- Service Contracts: 25% increase due to the increase in landscaping services
- Capital Outlay: \$5,000 was being proposed for new Christmas lighting
- Requested but not included in the budget: \$10,000 for new Christmas lighting

ii. Streets

Public Works Director Lawrence Davis highlighted the Street Department's FY 2022-2023 budget which included the following:

- Training and Education: \$600 was added for needed training
- Equipment Maintenance & Repair: 40% decrease because new equipment was purchased during the last few years.
- Sidewalk/ Curb Repairs: 47% increase due to the need to repair more sidewalks throughout Town.
- Capital Outlay: \$16,500 was being proposed for a new 61" mower.

iii. Garage

Public Works Director Lawrence Davis highlighted the Garage's FY 2022-2023 budget which included the following:

- Training and Education: \$700 was added for training for the mechanic.

Councilman Wood questioned if that was an adequate amount of funding. Mr. Davis responded it was a starting point for the needed training.

- Supplies/ Operations: 4% increase due to the rising cost of supplies
- Capital Outlay: No items were requested.

iv. Powell Bill

Town Manager Michael Scott informed the Council that funding for this Department is based on the Powell Bill funds received from the State. Currently, the Town maintains 62 miles of streets. The Council can elect to add additional funding for street resurfacing.

Councilman Stevens stated this was an ongoing issue. The Town Manager agreed stating the State needed to allocate more funding for street repairs.

v. Sanitation

Public Works Director Lawrence Davis highlighted the Sanitation Department's FY 2022-2023 budget which included the following:

- Training and Education: \$2,000 was added for needed training.
- Equipment Repairs and Maintenance: 47% increase due to the increased cost associated with repairing equipment
- Vehicle Supplies and Maintenance: 51% increase due to older vehicles requiring more maintenance.
- Supplies and Operations: 25% increase due to increased cost for roll out containers and needed supplies
- Landfill Fees: 4% increase due to the County increasing their landfill tipping fees. Also, staff was notified that Spain Farms would be increasing their fees by \$3 additional dollars per ton.
- Capital Outlay: \$23,000 was requested for a work order system.

vi. Stormwater

Public Works Director Lawrence Davis explained that staff was trying to educate the public about not placing their yard debris in the road way. This yard debris was a major cause of blocked storm drains.

Town Manager Michael Scott explained that this department was created several years ago because of a stormwater study that was conducted. He further explained the Town should consider an alternative revenue source to deal with stormwater related expenses. After the study was completed, the next step was to hire an engineering firm to conduct an impervious surface study. At some point, the Council must decide how to deal with stormwater issues and how to pay for it.

2. Fee Schedule

Public Works

Public Works Director Lawrence Davis explained that he was proposing a \$25.00 increase to the Grave Opening Fees due to the increase cost by the contractor. Also garage collection fees would increase by \$0.45 due to Johnston County increasing its landfill tipping fees.

Parks and Recreation & Aquatics

Parks and Recreation Director Gary Johnson explained that most of the changes in Parks and Recreation and Aquatics was to simply the fee schedule. Other change include:

- Tournament Fees: Tournament fees would be based on the number of teams instead of requiring half of the ticket sales. This ensured guaranteed revenues.
- Swim Lessons: These were adult swim lessons and the amount is based per lesson.

Councilman Lee questioned if there would be a fee for adult teams. Mr. Johnson responded that all teams would be charged a team fee which wasn't based on residency.

Councilman Lee stated funds were donated to the Sarah Yard Community Center. He questioned how those donations were accounted. Mr. Johnson responded that all donations were given to the Finance Department. Finance Director Greg Siler stated his staff has no accounting of those donations.

Councilman Stevens questioned the Park in Lieu Fees. Planning Director Stephen Wensman provided an explanation of those fees. He explained after investigating other Town fees, Smithfield was charging the least amount. Most municipalities charge a per unit/dwelling fee. Councilman Stevens stated this fee needed to be changed to the per unit/dwelling fee. Parks and Recreation Director Gary Johnson stated he

could ask the firm that was conducting the Master Plan update to provide a recommendation of what the Town should be charging for Park in Lieu fees

Town Manager Michael Scott informed the Council that Johnston County increased its sewer rates by 5.2%, the Town would be increasing its fees by 4%. Also, the Town would be informing the County that wholesale water rates would be increasing by \$.10 effective 10/1/2022.

Mayor Pro-Tem Dunn stated staff should consider an increase in the fines associated with parking violations. The Town Manager responded those fees could be changed, but it required an Ordinance amendment.

3. Personnel Costs

Town Manager Michael Scott informed the Council that after doing a salary comparison, he realized that the Town doesn't have a compression issue. The salary study that was conducted in 2018 addressed that issue. He and the HR Director went back to that salary study and compared it to neighboring communities. What they discovered was the Police Department positions were 15% behind comparable communities' salaries. The Fire Department was 10% behind comparable communities' salaries and remaining General Fund departments were 9% behind comparable communities' salaries. By paying off the SRAC debts, the Town would be \$160,000 short in FY 2024 if these increases were implemented in FY 2023. He felt confident that the Town could afford the increase cost. If the Council was hesitant, ARPA funds could be used.

Councilman Scott questioned if the minimum pay for every employee would be \$15.48. The Town Manager responded the starting salary for every full-time position would be \$15.48, but anyone currently making less than that would be increased to that salary. With the additional proposed 9% increase, that hourly rate would increase to \$16.87. The Town Manager further explained that all part-time starting salaries would increase to \$10.00 an hour. Any part-time employee not making \$10 an hour, their hourly rate would be increased to \$10.

The Electric Department was 15% behind comparable communities' salaries. With proposed electric rate increases in the coming fiscal years and the defeasance debt being paid off in 2025, he felt the Town could afford that increase.

Water/Sewer was 10% behind comparable communities' salaries and the Water Plant was 15% behind comparable communities' salaries. By increasing the wholesale water rate paid by the County, the Town could afford these salary increases.

The Town Manager also indicated there were fifteen positions that warranted particular percentage increases based on the position.

Councilman Scott expressed his appreciation to the Town Manager for all his hard work on the personnel costs.

Councilman Scott asked that the Town Manager continue working on the health benefits for retirees' policy.

Councilman Scott made a motion, seconded by Councilman Rabil, to adopt the FY 2022-2023 budget. Unanimously approve.

Councilman Scott made a motion, seconded by Councilman Wood, to approve the FY 2022-2023 Fee Schedule. Unanimously approved.

Councilman Scott made a motion, seconded by Councilman Rabil, to implement the proposed salary adjustments as outlined by the Town Manager to be effective by August 1, 2022. Unanimously approved.

Adjourn

Having no further business, Councilman Wood made a motion, seconded by Councilman Stevens, to adjourn the meeting. Unanimously approved. The meeting adjourned at approximately 8:32 pm.

M. Andy Moore, Mayor

ATTEST:

Shannan L. Parrish, Town Clerk

DRAFT



Request for Town Council Action

**Consent
Agenda
Item:** Application
for
Temporary
Use Permit
Date: 07/12/2022

Subject: TrueVine Apostolic Ministries
Department: Planning Department
Presented by: Planning Director – Stephen Wensman
Presentation: Consent Agenda Item

Issue Statement

TrueVine Apostolic Ministries is requesting to hold a youth jubilee and community fellowship day on July 16, 2022.

Financial Impact

N/A

Action Needed Council approval of the Temporary Use Permit Application

Recommendation Staff recommends approval of the Temporary Use Permit Application

Approved: Town Manager Town Attorney

Attachments:

1. Staff Report
2. Temporary Use Permit Application



Staff Report

**Consent
Agenda
Item:** **Application
for
Temporary
Use Permit**

TrueVine Apostolic Ministries is requesting to hold a youth jubilee and community fellowship day on July 16, 2022 from 12:00 pm until 4:00 pm. This event would take place at 720 Second Avenue. The applicant is asking that Second Avenue to West Avenue be closed. Amplified sound will be used between 12:00 pm until 4:00pm. No food or goods will be sold. No trash cans have been requested. The applicant has been advised to reach out to Public Works and the Smithfield PD for any street closures.



Temporary Use Permit Application

Completed applications must be submitted at least 4 weeks prior to the event by emailing Julie Edmonds at julie.edmonds@smithfield-nc.com or by dropping them off in the Town of Smithfield Planning Department. All applicants should read the following pages before completing all sections required. Incomplete applications may increase the permit processing time. All required information must be submitted along with this application in order for it to be processed. If a person other than the property owner signs this application, a notarized written authorization from the property owner must be attached.

TYPES OF TEMP USE OR EVENT

- Special Event
- Town recognized event _____
 - Over 100 people in attendance
 - Live Band or Amplified Sound _____
 - Requires closure or blockage of Town Street
 - Involves Food Trucks
 - Requires Security (potential safety, security concerns)
 - Involves structures larger than 200 square feet and canopies larger than 400 square feet
 - Involves Town Park property
 - Involves Fireworks (Contact Smithfield Fire Department 919-934-2468)

OTHER TEMP USES

- Modular Office Units
- Emergency, construction and repair residence
- Temporary storage facility (portable storage unit)
- Sale of agricultural products grown off-site
- Sale of Fireworks
- Other (please describe) _____

<u>You the Jubilee</u> Name of Event	<u>720 Second Ave Smithfield NC</u> Location of Event/Use (exact street address)
---	---

APPLICANT: True Vine Apostolic Ministries

Name Eric Thomas - Pastor

Address 144 Elvenia Circle
Benslow NC 27504

Phone number 910-224-4562

Email address ericthomas9490@yahoo.com

Event date July 16, 2022

Event start time 12pm

Event set up time 9am

Sound Amplification Type PA system

Sound Amplification Time 12pm

PROPERTY OWNER:

Name Lesley Thomas

Address 144 Elvenia Circle
Benslow NC 27504

Phone number 984-789-0058

Email address les.thomas@gmail.com

Will alcohol be sold or served? Y or (N)

Event end time 4pm

Event cleanup time 4pm - 5pm

Will food or goods be sold? Y or (N)

Food Trucks (if applicable _____) (Each Food Truck Requires Certificate of Inspections by Johnston County Environmental Health Department, Proof of Insurance, A Copy of the Vehicle or Trailer Registration and/or ABC Permit, if applicable and must be submitted with this application).

Security agency name & phone, if applicable: _____
(If using Smithfield Police, applicant must contact the PD to schedule security.)

Will any town property be used (i.e., streets, parks, greenways)? Street Cones

If any town streets require closure, please list all street names. Second Ave - West Ave

Are event trash cans needed? Y or N How many? _____

Please provide a detailed description of the proposed temporary use or special event:

This event is sponsored by our church. Our Youth Jubilee. One this day it's our Youth Outting and Community Fellowship

Temporary Use Submittal Checklist:

1. Completed Temporary Use Permit application
2. Other documentations deemed necessary by the administrator
3. Application fee - \$100
4. Site plan, if required by the administrator

Method of Payment: Cash _____ Check# _____ Credit Card _____ Amount \$ _____

Payment Received By: _____

Date: _____

CERTIFICATION OF APPLICANT AND/OR PROPERTY OWNER

I hereby certify that the information contained in this application is true to the best of my knowledge and I further certify that this event/use will be conducted per all applicable local laws. I certify that I have received the attached information concerning the regulations for temporary uses. If an event, I certify that I have notified all adjoining property owners of the planned event.

Eric Thomas _____ [Signature] _____ 6-3-22 _____
Applicant's Name (Print) Signature Date

Planning Director Signature: [Signature] _____ Date: 6/7/22 _____

OWNERS AUTHORIZATION

I hereby give CONSENT to Eric Thomas (type, stamp or print clearly full name of agent) to act on my behalf, to submit or have submitted this application and all required material and documents, and to attend and represent me at all meetings and public hearings pertaining to the application(s) indicated above. Furthermore, I hereby give consent to the party designated above to agree to all terms and conditions which may arise as part of the approval of this application.

I hereby certify I have full knowledge the property I have an ownership interest in the subject of this application. I understand that any false, inaccurate or incomplete information provided by me or my agent will result in the denial, revocation or administrative withdrawal of this application, request, approval or permits. I acknowledge that additional information may be required to process this application. I further consent to the Town of Smithfield to publish, copy or reproduce any copyrighted document submitted as a part of this application for any third party. I further agree to all terms and conditions, which may be imposed as part of the approval of this application.

Property owners name (print) Lesley Thomas
Address 144 Elvenia Circle Zip 27504
Phone number 984-789-0058 Email lesthomas194@gmail.com
Signature: Lesley Thomas Date: 6-3-22

OWNER'S CONSENT FORM

Name of Event: Youth Jubilee Submittal Date: 6-6-22
Community Fellowship

OWNERS AUTHORIZATION

I hereby give CONSENT to Eric Thomas (type, stamp or print clearly full name of agent) to act on my behalf, to submit or have submitted this application and all required material and documents, and to attend and represent me at all meetings and public hearings pertaining to the application(s) indicated above. Furthermore, I hereby give consent to the party designated above to agree to all terms and conditions which may arise as part of the approval of this application.

I hereby certify I have full knowledge the property I have an ownership interest in the subject of this application. I understand that any false, inaccurate or incomplete information provided by me or my agent will result in the denial, revocation or administrative withdrawal of this application, request, approval or permits. I acknowledge that additional information may be required to process this application. I further consent to the Town of Smithfield to publish, copy or reproduce any copyrighted document submitted as a part of this application for any third party. I further agree to all terms and conditions, which may be imposed as part of the approval of this application.

Lesley Thomas Lesley Thomas 6-3-22
Signature of Owner Print Name Date



Request for Town Council Action

**Consent
Agenda
Item:** Application
for
Temporary
Use Permit
Date: 07/12/2022

Subject: Partnership for Children of Johnston County
Department: Planning Department
Presented by: Planning Director – Stephen Wensman
Presentation: Consent Agenda Item

Issue Statement

Partnership for Children of Johnston County would like to hold a PBS Rootle Roadster Tour at Smith-Collins Park on July 23, 2022.

Financial Impact

N/A

Action Needed Council approval of the Temporary Use Permit Application

Recommendation Staff recommends approval of the Temporary Use Permit Application

Approved: Town Manager Town Attorney

Attachments:

1. Staff Report
2. Temporary Use Permit Application
3. Event Map
4. Event Flyers



Staff Report

**Consent
Agenda
Item:** **Application
for
Temporary
Use Permit**

Partnership for Children of Johnston County would like to hold a PBS Rootle Roadster Tour at Smith-Collins Park on July 23rd, 2022 from 10:00 am to 1:00 pm. Setup would begin at 7:00 am and cleanup would end by 3:00 pm. No food or goods will be sold. (7) event trash cans have been requested. This event is free and offers hands-on activities, games and demonstrations by Fire, EMS and Police. The applicant has requested access to the bathrooms at the park.



Town of Smithfield
 Planning Department
 P.O. Box 761 or
 350 East Market Street
 Smithfield, NC 27577

Completed applications should be submitted at least 4 weeks prior to event by emailing Julie Edmonds at julie.edmonds@smithfield-nc.com or by dropping them off in the Town of Smithfield Planning Department. All applicants should read the following pages before completing all sections required. Incomplete applications may increase the permit processing time. All required information must be submitted along with this application in order for it to be processed. If a person other than the property owner signs this application, a notarized written authorization from the property owner must be attached.

Temporary Use Permit Application

TYPES OF TEMP USE OR EVENT

- Special Event
- Town recognized event _____
- Over 100 people in attendance
- Live Band or Amplified Sound _____
- Requires closure or blockage of Town Street
- Involves Food Trucks
- Requires Security (potential safety, security concerns)
- Involves structures larger than 200 square feet and canopies larger than 400 square feet
- Involves Town Park property
- Involves Fireworks (Contact Smithfield Fire Department 919-934-2468)

OTHER TEMP USES

- Modular Office Units
- Emergency, construction and repair residence
- Temporary storage facility (portable storage unit)
- Sale of agricultural products grown off-site
- Sale of Fireworks
- Other (please describe) _____

PBS ROOTLE ROADSTER TOUR
 Name of Event

SMITH-COLLINS PARK E. LEE ST.
 Location of Event/Use (exact street address) SMITHFIELD, NC 27577

Name Partnership for Children JoCo Address 1406-A S. Pollock St. Selma 27576

CHRISTINA PETERSON
 Phone number 919-975-2523

Email address CPETERSON@PFCJCO.ORG

Event date July 23, 2022

Will alcohol be sold or served? NO

Event start time 10:00 AM

Event end time 1:00 PM

Event set up time 7:00 AM

Event cleanup time 3:00 PM

Sound amplification hours N/A

Will food or goods be sold? NO

Food Trucks if applicable N/A (requires a valid permit from NC Department of Agriculture, a copy of the vehicle or trailer registration and/or ABC Permit, if applicable and must be submitted with this application).

Security agency name & phone, if applicable: N/A
 (If using Smithfield Police, applicant must contact the PD to schedule security.)

Will any town property be used (i.e., streets, parks, greenways)? SMITH-COLLINS PARK & BALLFIELD

If any town streets require closure, please list all street names. _____

Are event trash cans needed? YES How many? 7

Method of Payment: Cash _____ Check# _____ Credit Card _____ Amount \$ _____

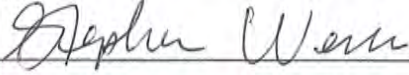
Payment received by: _____

CERTIFICATION OF APPLICANT AND/OR PROPERTY OWNER

I hereby certify that the information contained in this application is true to the best of my knowledge and I further certify that this event/use will be conducted per all applicable local laws. I certify that I have received the attached information concerning the regulations for temporary uses. If an event, I certify that I have notified all adjoining property owners of the planned event.

CHRISTINA PETERSON  6-27-2022
Applicant's Name (print) Signature Date

PFCJC

Planning Director signature:  Date: 7/6/22

OWNERS AUTHORIZATION

I hereby give CONSENT to _____ (type, stamp or print clearly full name of agent) to act on my behalf, to submit or have submitted this application and all required material and documents, and to attend and represent me at all meetings and public hearings pertaining to the application(s) indicated above. Furthermore, I hereby give consent to the party designated above to agree to all terms and conditions which may arise as part of the approval of this application.

I hereby certify I have full knowledge the property I have an ownership interest in the subject of this application. I understand that any false, inaccurate or incomplete information provided by me or my agent will result in the denial, revocation or administrative withdrawal of this application, request, approval or permits. I acknowledge that additional information may be required to process this application. I further consent to the Town of Smithfield to publish, copy or reproduce any copyrighted document submitted as a part of this application for any third party. I further agree to all terms and conditions, which may be imposed as part of the approval of this application.

Property owners name (print) Town of Smithfield

Address _____ Zip _____

Phone number _____ Email _____

Signature: _____ Date: _____

INSIDE THE
BALL FIELD WE
WILL SET UP
ALL ACTIVITIES
TO KEEP SMALL
CHILDREN AWAY
ANY TRAFFIC.



FRONT PARKING LOT
FIRE TRUCKS & EMS & POLICE VEHICLES

The PBS Rootle Roadster Tour is Free to the public. The event is geared toward families with children birth to 5 years old. We are hoping for an attendance of 250 total throughout the day. There is nothing being sold at this event. We will be providing a free lunch to attendees. WE NEED ACCESS TO THE BATHROOMS AT THE PARK.

If you have any further questions, please reach out to me.

Thank you

Christina Peterson
Community Engagement Manager
Partnership for Children of Johnston County
919-975-2523
cpeterson@pfcjc.org

rootle ROADSTER TOUR



Rootle's Rolling Across North Carolina

The Rootle Roadster is on tour! Join us at one of our stops as we **PLAY, LEARN and SHARE free hands-on activities, games, demonstrations** with community partners, PBS KIDS education resources and more. Rootle's Roadster Tour offers **learning experiences** through purposeful play that families can take home with them.

Saturday, July 23, 10 AM – 1 PM

**Smith-Collins Park
E Lee St, Smithfield**

Special thanks to the Division of Child Development and Early Education

This publication was made possible by Grant Number 90TP0056-03-00 from the Office of Child Care, Administration for Children and Families, U.S. Department of Health and Human Services. The project described was supported by the Preschool Development Grant Birth through Five Initiative (PDG B-5), Grant Number 90TP0056-03-00, from the Office of Child Care, Administration for Children and Families, U.S. Department of Health and Human Services. Its contents are solely the responsibility of the authors and do not necessarily represent the official views of the Office of Child Care, the Administration for Children and Families, or the U.S. Department of Health and Human Services.



NC DEPARTMENT OF
HEALTH AND
HUMAN SERVICES
Division of Child Development
and Early Education



www.partnershipforchildrenjoco.org

partnershipforchildren

JOHNSTON COUNTY a partner in the
smart start network



rootle ROADSTER TOUR



Rootle circula por todo Carolina del Norte

¡El Rootle Roadster salió de gira! Sube en una de nuestras paradas mientras **JUGAMOS, APRENDEMOS Y COMPARTIMOS actividades prácticas, juegos y demostraciones gratuitas** con otros miembros de la comunidad, los recursos educativos de PBS KIDS y mucho más. El Tour de Rootle Roadster brinda **experiencias de aprendizaje** con juegos dirigidos que las familias pueden llevarse a casa.

Sábado, 23 de Julio, 10 AM – 1 PM

**Smith-Collins Park
E Lee St, Smithfield**

Nuestro especial agradecimiento a la División de Desarrollo Infantil y Educación Temprana.

Esta publicación ha sido posible gracias al Subsidio Número 90TP0056-03-00 de la Oficina para el Cuidado Infantil, Administración para Niños y Familias, Departamento de Salud y Servicios Humanos de los EE.UU. El proyecto descrito recibe el apoyo del Subsidio para el desarrollo preescolar Iniciativa desde el nacimiento hasta los cinco años (Pre-school Development Grant Birth through Five Initiative, PDG B-5), Subsidio Número 90TP0056-03-00, de la Oficina del Cuidado Infantil, Administración para Niños y Familias, Departamento de Salud y Servicios Humanos de los EE.UU. Su contenido es responsabilidad exclusiva de los autores y no necesariamente representa el punto de vista oficial de la Oficina para el Cuidado Infantil, la Administración para Niños y Familias, o el Departamento de Salud y Servicios Humanos de EE.UU.



NC DEPARTMENT OF
HEALTH AND
HUMAN SERVICES
Division of Child Development
and Early Education



www.partnershipforchildrenjoco.org
partnershipforchildren
JOHNSTON COUNTY a partner in the
Smart Start network





Request for Town Council Action

Consent
Agenda
Item: Application
for
Temporary
Use Permit
Date: 07/12/2022

Subject: SSS Robotics Booster Club
Department: Planning Department
Presented by: Planning Director – Stephen Wensman
Presentation: Consent Agenda Item

Issue Statement

SSS Robotics Booster Club is requesting to hold a fundraiser on September 10th, 2022 from 10:00 am until 5:00 pm.

Financial Impact

N/A

Action Needed Council approval of the Temporary Use Permit Application

Recommendation Staff recommends approval of the Temporary Use Permit Application

Approved: Town Manager Town Attorney

Attachments:

1. Staff Report
2. Temporary Use Permit Application



Staff Report

**Consent
Agenda
Item:** **Application
for
Temporary
Use Permit**

SSS Robotics Booster Club is requesting to hold a fundraiser on September 10, 2022 from 10:00 am until 5:00 pm. This event would operate along Third Street and Market Street and the applicant is requesting that Third Street be closed during the event. It will be a chalk walk event titled "FoxChalk". Participants will be able to buy a section of sidewalk for \$20, which includes chalk and a shirt. Extra shirts will be available for purchase. T-shirt markers will be available as the shirts have shapes on them that can be colored in. Besides drawing with chalk, there will be other activities going on such as music, other booths, and other robotics teams showcasing their robots to the community. Voting for the best sidewalk square will take place at the end of the event with votes costing \$1.

Voting boxes can be stationed in the local businesses along those streets to encourage people to go inside and have a look around. The tallying of the votes will take place inside the Gilded Pear, which is owned by Coach Mr. Troy Brindle. The event is raising money for project F.O.X which stands for "Focus On deXterity." The purpose of this project is to give exceptional children (EC) the opportunity to trace various numbers, shapes, and letters. This club is designing and 3D printing a device to rest on a small programmable robot that will hold a child's hand. The robot will then trace over the numbers, shapes, and letters that have been drawn in black on square pieces of wood, guiding the child's hand along as it does. The goal of this event is to raise \$5k and get these robots in the EC departments of 3 local elementary schools: South Smithfield, West Smithfield, and Selma. The applicant has been advised to reach out to Public Works and the Smithfield PD for any street closures.



Temporary Use Permit Application

Completed applications must be submitted at least 4 weeks prior to the event by emailing Julie Edmonds at julie.edmonds@smithfield-nc.com or by dropping them off in the Town of Smithfield Planning Department. All applicants should read the following pages before completing all sections required. Incomplete applications may increase the permit processing time. All required information must be submitted along with this application in order for it to be processed. If a person other than the property owner signs this application, a notarized written authorization from the property owner must be attached.

TYPES OF TEMP USE OR EVENT

- Special Event
- Town recognized event _____
 - Over 100 people in attendance
 - Live Band or Amplified Sound (Band)
 - Requires closure or blockage of Town Street
 - Involves Food Trucks
 - Requires Security (potential safety, security concerns)
 - Involves structures larger than 200 square feet and canopies larger than 400 square feet
 - Involves Town Park property
 - Involves Fireworks (Contact Smithfield Fire Department 919-934-2468)

OTHER TEMP USES

- Modular Office Units
- Emergency, construction and repair residence
- Temporary storage facility (portable storage unit)
- Sale of agricultural products grown off-site
- Sale of Fireworks
- Other (please describe) _____

<u>FoxChalk</u> Name of Event	<u>3rd Street, Smithfield, NC 27577</u> Location of Event/Use (exact street address)
----------------------------------	---

Troy Brindle (Coach for team)

APPLICANT:

Name SSS Robotics Booster Club

Address 700 M Durwood Stephenson
PKWY. Smithfield, NC 27577

Phone number 919-922-5429

Email address nelyporsche@gmail.com

Event date September 10th, 2022

Event start time 10:00 am

Event set up time 8:00 am to 10:00 am

Sound Amplification Type Bands

Sound Amplification Time 10:00 am to 5:00 pm

PROPERTY OWNER:

Name Town of Smithfield

Address 350 East Market Street, Smithfield
NC 27577

Phone number _____

Email address _____

Will alcohol be sold or served? Y or (N)

Event end time 5:00 pm

Event cleanup time 5:00 pm to 7:00 pm

Will food or goods be sold? (Y) or N

Food Trucks (if applicable n/a) (Each Food Truck Requires Certificate of Inspections by Johnston County Environmental Health Department, Proof of Insurance, A Copy of the Vehicle or Trailer Registration and/or ABC Permit, if applicable and must be submitted with this application).

Security agency name & phone, if applicable: n/a
(If using Smithfield Police, applicant must contact the PD to schedule security.)

Will any town property be used (i.e., streets, parks, greenways)? Yes, 3rd Street and Market Street.

If any town streets require closure, please list all street names. 3rd Street

Are event trash cans needed? Y or N How many? _____

Please provide a detailed description of the proposed temporary use or special event:

The event is raising money for Project F.O.X which stands for Focus ON dexterity
the purpose of this project is to allow exceptional children (EC) to
trace various shapes, numbers and letters through a hand-holding
device mounted onto the top of a robot. The event itself will

Temporary Use Submittal Checklist:

1. Completed Temporary Use Permit application
2. Other documentations deemed necessary by the administrator
3. Application fee - \$100
4. Site plan, if required by the administrator

be a chalkwalk-like event where portions
of the sidewalk are sold off for drawing
(chalk and t-shirt provided.) Voting
for the best artwork will take
place at the end of the event.


Method of Payment: Cash _____ Check# _____ Credit Card _____ Amount \$ _____

Payment Received By: _____

Date: _____

APPLICANT AND/OR PROPERTY OWNER

I hereby certify that the information contained in this application is true to the best of my knowledge and I further certify that this event/use will be conducted per all applicable local laws. I certify that I have received the attached information concerning the regulations for temporary uses. If an event, I certify that I have notified all adjoining property owners of the planned event.


 Applicant's Name (Print) _____ Signature _____ Date 6/21/22
(SSS Robotics Booster Club)
 Planning Director Signature: _____ Date: 6/21/22


 Date: 6/22/2022

OWNER'S AUTHORIZATION

I hereby give CONSENT to _____ (type, stamp or print clearly full name of agent) to act on my behalf, to submit or have submitted this application and all required material and documents, and to attend and represent me at all meetings and public hearings pertaining to the application(s) indicated above. Furthermore, I hereby give consent to the party designated above to agree to all terms and conditions which may arise as part of the approval of this application.

I hereby certify I have full knowledge the property I have an ownership interest in the subject of this application. I understand that any false, inaccurate or incomplete information provided by me or my agent will result in the denial, revocation or administrative withdrawal of this application, request, approval or permits. I acknowledge that additional information may be required to process this application. I further consent to the Town of Smithfield to publish, copy or reproduce any copyrighted document submitted as a part of this application for any third party. I further agree to all terms and conditions, which may be imposed as part of the approval of this application.

Property owners name (print) Town of Smithfield

Address _____ Zip _____

Phone number _____ Email _____

Signature: _____ Date: _____

OWNER'S CONSENT FORM

Name of Event: _____ Submittal Date: _____

OWNER'S AUTHORIZATION

I hereby give CONSENT to _____ (type, stamp or print clearly full name of agent) to act on my behalf, to submit or have submitted this application and all required material and documents, and to attend and represent me at all meetings and public hearings pertaining to the application(s) indicated above. Furthermore, I hereby give consent to the party designated above to agree to all terms and conditions which may arise as part of the approval of this application.

I hereby certify I have full knowledge the property I have an ownership interest in the subject of this application. I understand that any false, inaccurate or incomplete information provided by me or my agent will result in the denial, revocation or administrative withdrawal of this application, request, approval or permits. I acknowledge that additional information may be required to process this application. I further consent to the Town of Smithfield to publish, copy or reproduce any copyrighted document submitted as a part of this application for any third party. I further agree to all terms and conditions, which may be imposed as part of the approval of this application.

Signature of Owner

Print Name

Date



Request for Town Council Action

Consent
Agenda
Item: Award of
Contract
Date: 07/12/2022

Subject: Award of Contract for Fire Hydrant Assessment Services
Department: Public Utilities
Presented by: Public Utilities Director - Ted Credle
Presentation: Consent Agenda Item

Issue Statement

In 2021, the Town applied for, and received a \$150,000 grant to assess the Town's potable fire hydrant infrastructure; as well as, update the Town's water model, continue to collect GPS data, and purchase pressure indicators to be attached to fire hydrants. In accordance with the approved application, the Town advertised for a qualified contractor to perform the hydrant inspection services, proposals were received, and the low bidder has been submitted for approval.

Financial Impact

The funds (\$57,600.00) to pay for these services will be taken from the approved funds in the Water Fund Capital Projects, which was set up to cover AIA services.

Action Needed

Approve the proposed bidder (Vision, NC), as recommended by staff, and authorize the Town Manager to execute the proposed agreement

Recommendation

Staff recommends the approval of Vision, NC as the low bidder and authorize the Town Manager to execute the contract

Approved: Town Manager Town Attorney

Attachments:

1. Staff Report
2. Signed Bid Tab
3. Proposed Contract & Scope of Services



Staff Report

Consent
Agenda
Item: Award of
Contract

In 2021, the Town applied for and was awarded the North Carolina Division of Environmental Quality (NCDEQ) Clean Water State Revolving Fund (CWSRF) Asset Inventory and Assessment (AIA) grant in the amount of \$150,000.

One of the items this grant was to fund is a project that would physically locate and assess **the Town's** fire hydrants, east of the Neuse River and incorporate this assessment into the **Town's official Service Map. To that end**, bids were solicited on May 19, 2022.

A total of three (3) bids for these services were received on June 17, 2022. Vision, NC was **the submitted "low" bidder.**

Staff is asking Council to approve the proposed contractor and to authorize the Town Manager to execute the contract with the proposed contractor, to perform the work, in the amount of \$57,600.00, per the submitted bid.


**

Fire hydrant Assessment Services for Town of Smithfield

Bid Tabulation - Bids Received: June 17, 2022

	Contractors	Addenda Acknowledged	Non-Collusion Affidavit	Vendor Application	W-9	E-Verify	Bid Price
1	Hydronics Company	x	x	x	x	x	\$ 65,110
2	Vision, NC	x	x	x	x	x	\$ 57,600
3	Waterworks, Inc.	x	x	x	x	x	\$ 61,280
4							
5							
6							
7							

This is to certify that the bids tabulated herein were publically opened and read aloud at 2:00 p.m. on the 17th day of June, 2022 at the Town of Smithfield Operations Center located at 250 Hospital Road, Smithfield, North Carolina, and all said bids were accepted as "Responsive Bids"


 Walter E. Credle, P.E.
 Town of Smithfield

**NORTH CAROLINA
TOWN OF SMITHFIELD**

SERVICE CONTRACT

THIS CONTRACT is made, and entered into this the 8 day of August, 2022, by and between the **TOWN of SMITHFIELD**, a political subdivision of the State of North Carolina, (hereinafter referred to as "TOWN"), and Vision, NC a corporation duly authorized to do business in the state of North Carolina, (hereinafter referred to as "CONTRACTOR").

For and in consideration of mutual promises to each as herein after set forth, the parties hereto do mutually agree as follows:

- 1. SCOPE OF SERVICES.** CONTRACTOR hereby agrees to provide the services and/or materials under this contract pursuant to the provisions and specifications identified in "Attachment 1" (hereinafter collectively referred to as "Services"). Attachment 1 is hereby incorporated herein and made a part of this contract. Time is of the essence with respect to all provisions of this contract that specify a time for performance.

The TOWN will perform on-going contract monitoring to ensure that the terms of this contract are complied with. CONTRACTOR agrees to cooperate with the TOWN in its monitoring process and provide documentation and/or information requested during the term of this Agreement for the purpose of monitoring the services provided by CONTRACTOR.

- 2. TERM OF CONTRACT.** The Term of this contract for services is from August 8, 2022 to June 30, 2023 unless sooner terminated as provided herein.

- 3. PAYMENT TO CONTRACTOR.** CONTRACTOR shall receive from TOWN an amount not to exceed Fifty-Seven Thousand Six Hundred and No Dollars (\$ 57,600.00) as full compensation for the provision of Services. TOWN agrees to pay CONTRACTOR at the rates specified for Services performed to the satisfaction of the TOWN, in accordance with this contract, and Attachment 1. Unless otherwise specified, CONTRACTOR shall submit an itemized invoice to TOWN by the end of the month during which Services are performed. A Funds Reservation number may be assigned to encumber the funds associated with this contract and must appear on all invoices and correspondence mailed to Purchaser. Payment will be processed promptly upon receipt and approval of the invoice by TOWN.

- 4. INDEPENDENT CONTRACTOR.** TOWN and CONTRACTOR agree that CONTRACTOR is an independent contractor and shall not represent itself as an agent or employee of TOWN for any purpose in the performance of CONTRACTOR's duties under this Contract. Accordingly, CONTRACTOR shall be responsible for payment of all federal, state and local taxes as well as business license fees arising out of CONTRACTOR's activities in accordance with this Contract. For purposes of this contract taxes shall include, but not be limited to, Federal and State Income, Social Security and Unemployment Insurance taxes.

CONTRACTOR, as an independent contractor, shall perform the Services required hereunder in a professional manner and in accordance with the standards of applicable professional organizations and licensing agencies.

- 5. INSURANCE AND INDEMNITY.** To the fullest extent permitted by laws and regulations, CONTRACTOR shall indemnify and hold harmless the TOWN and its officials, agents, and employees from and against all claims, damages, losses, and expenses, direct, indirect, or consequential (including but not limited to fees and charges of engineers or architects, attorneys, and other professionals and costs related to court action or mediation) arising out of or resulting from CONTRACTOR's performance of this Contract or the actions of the CONTRACTOR or its officials, employees, or contractors under this Contract or under contracts entered into by the CONTRACTOR in connection with this Contract. This indemnification shall survive the termination of this Contract.

In addition, CONTRACTOR shall comply with the North Carolina Workers' Compensation Act and shall provide for the payment of workers' compensation to its employees in the manner and to the extent required by such Act. Additionally, CONTRACTOR shall maintain, at its expense, the following minimum insurance coverage:

\$1,000,000 per occurrence /\$2,000,000 aggregate --- Bodily Injury Liability, and
\$ 100,000 --- Property Damage Liability, or
\$1,000,000 per occurrence /\$2,000,000 aggregate---Combined Single Limit Bodily Injury and
Property Damage

CONTRACTOR, upon execution of this Contract, shall furnish to the COUNTY a Certificate of Insurance reflecting the minimum limits stated above. The Certificate shall provide for thirty-(30) days advance written notice in the event of a decrease, termination or cancellation of coverage. Providing and maintaining adequate insurance coverage is a material obligation of the CONTRACTOR. All such insurance shall meet all laws of the State of North Carolina. Such insurance coverage shall be obtained from companies that are authorized to provide such coverage and that are authorized by the Commissioner of Insurance to do business in North Carolina. The limits of coverage under each insurance policy maintained by the CONTRACTOR shall not be interpreted as limiting the CONTRACTOR's liability and obligations under the Contract. Notwithstanding the foregoing, nothing contained in this section 5 shall be deemed to constitute a waiver of the sovereign immunity of the County, which immunity is hereby reserved to the County.

6. **HEALTH AND SAFETY.** CONTRACTOR shall be responsible for initiating, maintaining and supervising all safety precautions and programs required by OSHA and all other regulatory agencies while providing Services under this Contract.
7. **NON-DISCRIMINATION IN EMPLOYMENT.** CONTRACTOR shall not discriminate against any employee or applicant for employment because of age, sex, race, creed, national origin, or disability. CONTRACTOR shall take affirmative action to ensure that qualified applicants are employed and that employees are treated fairly and legally during employment with regard to their age, sex, race, creed, national origin, or disability. In the event CONTRACTOR is determined by the final order of an appropriate agency or court to be in violation of any non-discrimination provision of federal, state or local law or this provision, this Contract may be canceled, terminated or suspended in whole or in part by TOWN, and CONTRACTOR may be declared ineligible for further TOWN contracts.
8. **GOVERNING LAW.** This Contract shall be governed by and in accordance with the laws of the State of North Carolina. All actions relating in any way to this Contract shall be brought in the General Court of Justice in the County of Johnston and the State of North Carolina.
9. **TERMINATION.**
 - 9.1 **EVENT OF DEFAULT.** Any one or more of the following acts or omissions of the Contractor shall constitute an Event of Default hereunder:
 - a. Failure to perform the Services satisfactorily or on schedule,
 - b. Failure to submit any report required hereunder; and/or
 - c. Failure to perform any other covenant, term, or condition of this Agreement.

Upon the occurrence of an Event of Default, the TOWN may take one or more or all of the following actions:

1. Give Contractor written Notice of the Event of Default, specifying the Event of Default and requiring it to be remedied within, in the absence of greater or lesser specification of time, seven (7) calendar days from the date of the notice; and if the Event of Default is not timely remedied, terminate the agreement, effective two (2) days after giving the Contractor written Notice of Termination; and/or
2. Deduct any and all expenses incurred by the TOWN for damages caused by the Contractor's Event of Default; and/or
3. Treat the agreement as breached and pursue any of its remedies at law or in equity, or both, including damages and specific performance.

9.2 TERMINATION FOR CONVENIENCE. This Contract may be terminated, without cause, by either party upon thirty (30) days written notice to the other party. This termination notice period shall begin upon receipt of the Notice of Termination.

Termination of this Contract, under either section 9.1 or 9.2, shall not form the basis of any claim for loss of anticipated profits by either party.

- 10. SUCCESSORS AND ASSIGNS.** CONTRACTOR shall not assign its interest in this Contract without the written consent of TOWN. CONTRACTOR has no authority to enter into contracts on behalf of TOWN.
- 11. COMPLIANCE WITH LAWS.** CONTRACTOR represents that it is in compliance with all Federal, State, and local laws, regulations or orders, as amended or supplemented. The implementation of this Contract shall be carried out in strict compliance with all Federal, State, or local laws.
- 12. NOTICES.** All notices which may be required by this contract or any rule of law shall be effective when received by certified mail sent to the following addresses:

TOWN OF SMITHFIELD
ATTN: PUBLIC UTILITIES DEPARTMENT
320 HOSPITAL ROAD
SMITHFIELD, NORTH CAROLINA 27577

CONTRACTOR
ATTN: Vision, NC
7424 ACC BLVD. SUITE 106
RALEIGH, NC 27617

- 13. AUDIT RIGHTS.** For all Services being provided hereunder, the TOWN shall have the right to inspect, examine, and make copies of any and all books, accounts, invoices, records and other writings relating to the performance of the Services. Audits shall take place at times and locations mutually agreed upon by both parties. Notwithstanding the foregoing, CONTRACTOR must make the materials to be audited available within one (1) week of the request for them.
- 14. COUNTY NOT RESPONSIBLE FOR EXPENSES.** TOWN shall not be liable to CONTRACTOR for any expenses paid or incurred by CONTRACTOR, unless otherwise agreed in writing.
- 15. EQUIPMENT.** CONTRACTOR shall supply, at its sole expense, all equipment, tools, materials, and/or supplies required to provide Services hereunder, unless otherwise agreed in writing.
- 16. ENTIRE CONTRACT.** This contract, including Attachment 1, shall constitute the entire understanding between TOWN and CONTRACTOR and shall supersede all prior understandings and agreements relating to the subject matter hereof and may be amended only by written mutual agreement of the parties.
- 17. HEADINGS.** The subject headings of the sections are included for purposes of convenience only and shall not affect the construction or interpretation of any of its provisions. This contract shall be deemed to have been drafted by both parties and no interpretation shall be made to the contrary.

18. EXISTENCE. CONTRACTOR warrants that it is a corporation duly organized, validly existing, and in good standing under the laws of the State of North Carolina and is duly qualified to do business in the State of North Carolina and has full power and authority to enter into and fulfill all the terms and conditions of this contract.

19. CORPORATE AUTHORITY. By execution hereof, the person signing for CONTRACTOR below certifies that he/she has read this contract and that he/she is duly authorized to execute this contract on behalf of the CONTRACTOR.

20. E-VERIFY. As a condition of payment for services rendered under this agreement, CONTRACTOR shall comply with the requirements of Article 2 of Chapter 64 of the General Statutes. Further, if CONTRACTOR provides the services to the County utilizing a subcontractor, CONTRACTOR shall require the subcontractor to comply with the requirements of Article 2 of Chapter 64 of the General Statutes as well. CONTRACTOR shall verify, by affidavit, compliance of the terms of this section upon request by the TOWN.

IN TESTIMONY WHEREOF, the parties have expressed their agreement to these terms by causing this Service Contract to be executed by their duly authorized office or agent.

TOWN OF SMITHFIELD

Michael L. Scott, Town Manager

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Budget and Fiscal Control Act.

Gregory D. Siler, Town of Smithfield Chief Financial Officer

CONTRACTOR

By: _____
Authorized Representative

Print Name: _____

Title: _____

ATTACHMENT 1” to follow

ATTACHMENT 1

SCOPE OF SERVICES

This Scope of Services is an integral part of the contract between the **Town of Smithfield** (hereinafter referred to as “Town”), and **Vision, NC** (hereinafter referred to as “Contractor”), which contract is dated **August 8, 2022**.

CONTRACTOR hereby agrees to provide services and/or materials to the Town pursuant to the provisions set forth below.

I. **Background/Purpose (Why):** The purpose and intent of this request is to establish a contract with Vision, NC. to perform fire hydrant inspection and assessment services for the Town of Smithfield. This location & inspection service is needed to acquire accurate data for the distribution system for the Town of Smithfield, NC.

II. **References:** The following documents are incorporated herein by reference to them: The Contractor was given a set of Town Water Service maps and a project bid package. Additionally, the contractor was engaged through conversation and visited the site, to clarify site access.

III. **Work/Requirements (What and Where):** In accordance with the submitted proposal, provided by the contractor; the contractor will furnish the material, equipment, & labor to execute the work. Work is to be completed on all 718 fire hydrants east of the Neuse River, in the Town water distribution system.

IV. **Schedules/Timelines (When):** The Contractor shall proceed with fire hydrant inspection and assessment services once the contract is executed and will have finished operations by June 30, 2023.

V. **Transmittal/Delivery/Accessibility (How):** The Contractor is required to provide the necessary labor, security and safety measures to uphold this contract. Work is to be completed on all 718 fire hydrants east of the Neuse River, in the Town water distribution system.

VI. **Payment:** Invoices and required warranties, permits or additional submittals shall be forwarded to Town Representative for review. Upon payment authorization, invoices will be paid net 30. Invoices and forms submitted MUST reference Town of Smithfield funds reservation number assigned to this contract. Authorization of payments will be forwarded to Finance Department dependent on receipt of all forms. The Town may withhold payment if required reports or submittals are not received. For this work the contractor will be paid a lump sum rate not to exceed \$ 57,600.00 ; in accordance with the attached proposal, provided by the contractor.



Staff Report

Consent Agenda Item:
 New Hire / Vacancy Report
 Date: 07/12/22

Background

Per Policy, upon the hiring of a new or replacement employee, the Town Manger or Department Head shall report the new/replacement hire to the Council on the Consent Agenda at the next scheduled monthly Town Council meeting.

In addition, please find the following current vacancies:

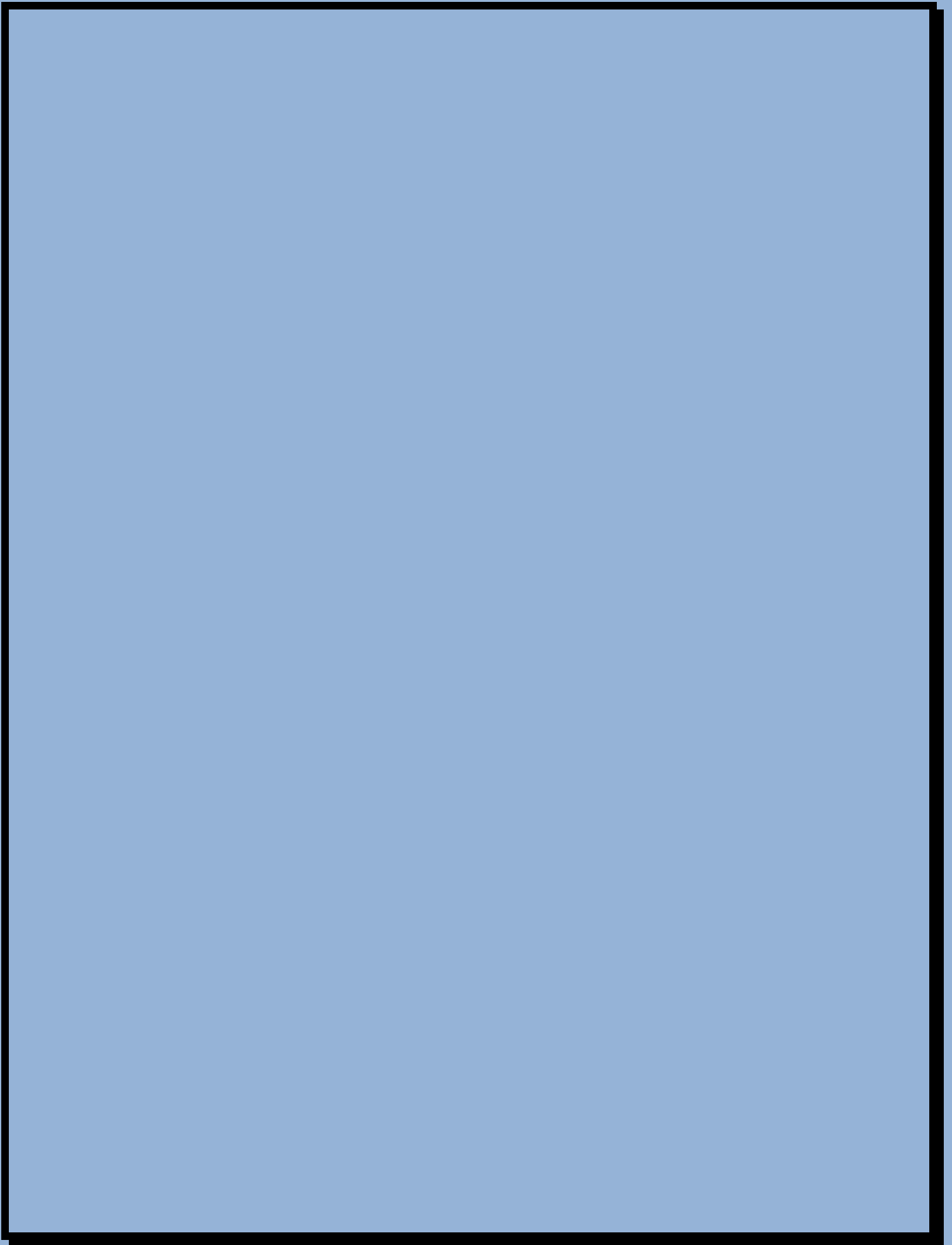
<u>Position</u>	<u>Department</u>	<u>Budget Line</u>
Electric Line Technician	PU – Electric	31-72-7230-5100-0200
Facility Maintenance Specialist	PW	10-30-5600-5100-0200
P/T Equipment Mechanic	PW – Garage	10-30-5650-5100-0200
Police Officer I/II – Patrol (4 positions)	Police	10-20-5100-5100-0200
Police Records Specialist	Police	10-20-5100-5100-0200
Sanitation Equipment Operator	PW – Sanitation	10-40-5800-5100-0200
Utility Line Mechanic	PU – Water/Sewer	30-71-7220-5100-0200
Water Plant Superintendent	PU – Water Plant	30-71-7200-5100-0200

Action Requested

The Town Council is asked to acknowledge that the Town has successfully filled the following vacancies in accordance with the Adopted FY 2021-2022 Budget.

<u>Position</u>	<u>Department</u>	<u>Budget Line</u>	<u>Rate of Pay</u>
Facility Maintenance Specialist	PW – General Services	10-60-5500-5100-0200	\$14.73/hr. (\$30,638.40/yr.)
IT Specialist	General Government	Shared	\$19.80/hr. (\$41,184.00/yr.)
Meter Reader	PU – Electric	31-72-7230-5100-0200	\$14.25/hr. (\$29,640.00/yr.)
P/T Fire Inspector	Fire	10-20-5300-5100-0210	\$35.00/hr.
P/T Fitness Instructor (2)	P&R- Aquatics	10-60-6220-5100-0230	\$15.00/hr.
P/T SRAC Pool Staff (6)	P&R- Aquatics	10-60-6220-5100-0220	\$8.00/hr.
P/T SRAC General Staff	P&R- Aquatics	10-60-6220-5100-0220	\$8.00/hr.
P/T SRAC General Staff (3)	P&R- Aquatics	10-60-6220-5100-0220	\$9.00/hr.
P/T SYCC General Staff	P&R – SYCC	10-60-6240-5100-0210	\$10.00/hr.

Business Items





Request for Town Council Action

**Business
Item:** ANX-22-01
Date: 07/12/22

Subject: Annexation Petition
Department: Planning & Administration
Presented by: Planning Director – Stephen Wensman
Presentation: Business Agenda Item

Issue Statement

Floyd Landing Holdings, LLC has submitted a petition for a voluntarily annexation of 96.82 acres to the Town of Smithfield.

Financial Impact

The annexation will add to the Town's tax base.

Action Needed

The Town Council is asked adopt Resolution No.701 (10-2022) setting the date for the public hearing for August 2, 2022, on account of the Town Clerk having found the annexation petition sufficient.

Recommendation

Adopt Resolution No. 701 (10-2022)

Approved: Town Manager Town Attorney

Attachments:

1. Staff Report
2. Certificate of Sufficiency
 - a. Property Description (Metes and Bounds)
 - b. Map depicting the area is contiguous to the Town of Smithfield
 - c. Annexation Petition & Maps
 - d. Johnston County GIS Maps proving ownership is consistent with the Annexation Petition
 - e. NC Secretary of State information proving ownership of Company consistent with the Annexation Petition
3. Resolution No. 701 (11-2022)



Staff Report

Business Item ANX-22-01

The Town of Smithfield received a petition from Floyd Landing Holdings, LLC for a voluntarily annexation of 96.82 acres to the Town of Smithfield located north of Rodgers Drive on the West side of US Highway 70 Business West.

The annexation properties include all of the Floyds Landing subdivision properties: NC Pin #s 168500-73-3381, 168407-58-1487, 168519-50-2545, 168500-40-6654, and 168500-41-0730.

The applicant is requesting Town services including water and sewer. The Floyds Landing Preliminary Plat was approved by the Town Council on May 3, 2022, and construction plans have been under review and are expected to be approved very soon.

FIRE PROTECTION:

The area considered for annexation is fully within the Town's Fire Protection District.

SUFFICIENCY OF THE PETITION:

On June 7, 2022, the Town Council approved Resolution No. 699 (08-2022) directing the Town Clerk to investigate the sufficiency of the annexation petition. The Town Clerk has completed the investigation and has found the annexation petition to be sufficient:

1. The petition contains an adequate property description of the area proposed for annexation.
2. The area proposed for annexation is contiguous to the Town's primary corporate limits.
3. The petition is signed by and includes the addresses of all owners of property within the annexation area.
4. The petitioner is not claiming any vested rights.

PUBLIC HEARING:

Pursuant to NCGS 160A-31, the next step in the annexation process is to have the Town Council adopt Resolution No. 701 (10-2022) setting the date for the public hearing to be held on August 2, 2022, if the Council is in favor of the annexation.

(c) Upon receipt of the petition, the municipal governing board shall cause the clerk of the municipality to investigate the sufficiency thereof and to certify the result of the investigation. For petitions received under subsection (b1) or (j) of this section, the clerk shall receive the evidence

provided under subsection (l) of this section before certifying the sufficiency of the petition. Upon receipt of the certification, the municipal governing board shall fix a date for a public hearing on the question of annexation, and shall cause notice of the public hearing to be published once in a newspaper having general circulation in the municipality at least 10 days prior to the date of the public hearing; provided, if there be no such paper, the governing board shall have notices posted in three or more public places within the area to be annexed and three or more public places within the municipality.

(d) At the public hearing persons resident or owning property in the area described in the petition and persons resident or owning property in the municipality shall be given an opportunity to be heard. The governing board shall then determine whether the petition meets the requirements of this section. Upon a finding that the petition that was not submitted under subsection (b1) or (j) of this section meets the requirements of this section, the governing board shall have authority to pass an ordinance annexing the territory described in the petition. The governing board shall have authority to make the annexing ordinance effective immediately or on the June 30 after the date of the passage of the ordinance or the June 30 of the following year after the date of passage of the ordinance.

Certificate of Sufficiency
Contiguous Annexation ANX-22-01

To the Town Council of the Town of Smithfield, North Carolina:

I, Shannan L. Parrish, Town Clerk, do hereby certify that I have investigated the attached petition and hereby make the following findings:

- a. The petition contains an adequate property description of the area proposed for annexation.
- b. The area described in the petition is contiguous to the Town of Smithfield primary corporate limits, as defined by GS 130A-31.
- c. The petition is signed by and includes addresses of all owners of real property lying in the area described therein

In witness whereof, I have hereunto set my hand and affixed the seal of the Town of Smithfield, this the 29th day of June, 2022



Shannan L. Parrish, Town Clerk



Certificate of Sufficiency
Contiguous Annexation ANX-22-01

To the Town Council of the Town of Smithfield, North Carolina:

I, Shannan L. Parrish, Town Clerk, do hereby certify that I have investigated the attached petition and hereby make the following findings:

- a. The petition contains an adequate property description of the area proposed for annexation.
Attached hereto are the metes and bounds for the property.

- b. The area described in the petition is contiguous to the Town of Smithfield primary corporate limits, as defined by GS 130A-31.
Attached hereto is a map showing the property is contiguous to the Town of Smithfield's corporate limits.

- c. The petition is signed by and includes addresses of all owners of real property lying in the area described therein
Attached hereto is the annexation petition and maps from Johnston County GIS showing the addresses on the petition and addresses of the property owners are the same. Also attached is information from the NCSOS concerning company owners / managers.

In witness whereof, I have hereunto set my hand and affixed the seal of the Town of Smithfield, this the 29th day of June, 2022



Shannan L. Parrish, Town Clerk

ANNEXATION LAND DESCRIPTIONS PROPERTY

PIN #'S 168500-41-0730, 168500-40-6654, 168519-50-2545, 168500-73-3381

A PORTION OF 168407-58-1487

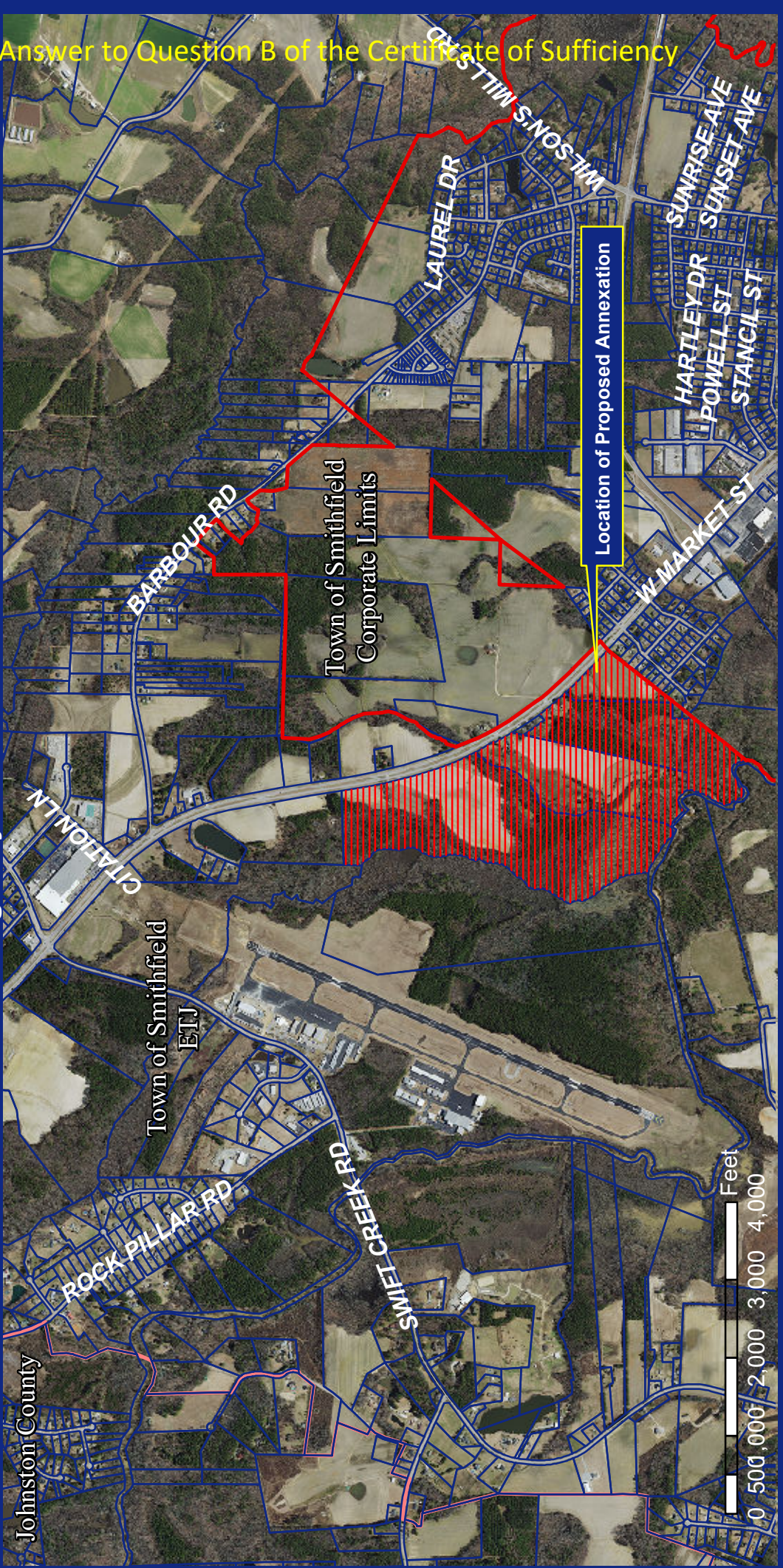
LYING AND BEING IN SMITHFIELD TOWNSHIP, JOHNSTON COUNTY, NORTH CAROLINA

COMMENCING AT A POINT, SAID POINT BEING PUBLISHED IN THE NATIONAL GEODETIC SURVEY AS "WALNUT" A NORTH CAROLINA GEODETIC MONUMENT(PID: EZ4334) AND HAVING NC GRID COORDINATES OF NORTHING: 651,816.45' & EASTING: 2,185,065.71'; THENCE S 21° 05' 17" E A GRID DISTANCE OF 376.27' TO A POINT; SAID POINT BEING A 1.5" IRON PIPE FOUND(IPF), A COMMON CORNER WITH ZANE & BETTY WILLIAMS, & JOYCE GOURLEY & JANICE ROSE HAVING NC GRID COORDINATES OF NORTHING: 651,464.86' & EASTING: 2,185,201.29'; SAID POINT HEREBY KNOW AS **THE POINT OF BEGINNING.**

THENCE FROM THE SAID **POINT OF BEGINNING** ALONG AND WITH THE WILLIAMS BOUNDARY S 35°47'07" E, 327.08 FEET TO AM IRION PIPE SET (IPS); THENCE N 49°15'35" E, 94.12 FEET TO A 1.5" IRON REBAR FOUND (IRF), SAID POINT LYING ON THE WESTERN MARGIN OF US HIGHWAY 70 BUSINESS; THENCE N 53°04'39" E, 75.00 FEET TO A POINT IN THE CENTER OF SAID HIGHWAY. THENCE FOLLOWING THE CENTER OF US HIGHWAY 70 BUSINESS WITH A CURVE TO THE LEFT HAVING A RADIUS OF 4,864.29 FEET WITH A CHORD BEARING AND DISTANCE OF S 38°40'02" E 296.25 FEET TO A POINT; THENCE WITH A CURVE TO THE LEFT HAVING A RADIUS OF 4,864.29 FEET WITH A CHORD BEARING AND DISTANCE OF S 40°56'53" E 141.85 FEET TO A POINT; THENCE WITH A CURVE TO THE LEFT HAVING A RADIUS OF 4,862.60 FEET WITH A CHORD BEARING AND DISTANCE OF S 44°32'01" E 466.76 FEET TO A POINT; THENCE S 47°12'33" E, 284.76 FEET TO A POINT; THENCE S 42°47'27" W, 75.00 FEET TO A CONCRETE MONUMENT FOUND (CMF), SAID POINT LYING ON THE WESTERN MARGIN OF US HIGHWAY 70 BUSINESS AND BEING A COMMON CORNER WITH WESTVIEW SUBDIVISION; THENCE ALONG THE COMMON BOUNDARY OF SAID SUBDIVISION AND WITH THE EXISTING TOWN OF SMITHFIELD CORPORATE LIMITS, S 38°18'01" W, 1,088.09 FEET TO A 5/8" IRON PIPE FOUND (IPF); THENCE N 02°34'50" E, 22.81 FEET TO A 1.25" IRF; THENCE N 86°49'41" W, 200.10 FEET TO A 5/8" IPF; THENCE S 01°38'14" W, 221.96 FEET TO A ½" IPF; THENCE S 75°50'13" E, 48.70 FEET TO A POINT; THENCE S 38°18'01" W, 968.81 FEET TO A POINT, SAID POINT BEING ALONG THE BANK OF SWIFT CREEK; THENCE WITH AND ALONG THE BANK OF SWIFT CREEK THE FOLLOWING EIGHT (8) CALLS: N 10°01'17" W, 205.94 FEET TO A POINT; THENCE S 71°33'39" W, 376.93 FEET TO A POINT; THENCE N 63°18'08" W, 128.63 FEET TO A POINT; THENCE N 5°53'33" W, 170.61 FEET TO A POINT; THENCE N 26°41'21" E, 400.03 FEET TO A POINT; THENCE N 12°11'48" W, 145.10 FEET TO A POINT; THENCE N 45°55'32" W, 26.62 FEET TO A POINT; THENCE N 76°31'16" W, 107.13 FEET TO A POINT SAID POINT BEING AT THE INTERSECTION OF REEDY CREEK; THENCE WITH THE CENTER OF REEDY BRANCH THE FOLLOWING THIRTY (30) CALLS: THENCE N 06°11'12" E, 65.37 FEET TO A POINT; THENCE N 51°35'53" W, 77.67 FEET TO A POINT; THENCE N 10°54'16" E, 118.52 FEET TO A POINT; THENCE N 11°43'49" W, 62.24 FEET TO A POINT; THENCE N 42°16'54" W, 158.00 FEET TO A POINT; THENCE N 77°16'54" W, 158.00 FEET TO A POINT; THENCE N 87°12'06" W, 236.00 FEET TO A POINT; THENCE N 70°02'06" W, 112.00 FEET TO A POINT; THENCE N 57°42'06" W, 201.00 FEET TO A POINT; THENCE N 66°37'06" W, 375.00 FEET TO A POINT; THENCE N 29°02'06" W, 117.00 FEET TO A POINT; THENCE N 46°02'06" W, 307.00 FEET TO A POINT;

THENCE N 07°07'54" E, 244.00 FEET TO A POINT; THENCE N 26°32'54" E, 425.00 FEET TO A POINT; THENCE N 03°28'15" W, 145.00 FEET TO A POINT; THENCE N 60°31'45" E, 125.00 FEET TO A POINT; THENCE N 0°06'45" E, 53.00 FEET TO A POINT; THENCE N 44°56'45" E, 269.00 FEET TO A POINT; THENCE N 23°21'45" E, 169.00 FEET TO A POINT; THENCE N 13°01'31" W, 99.85 FEET TO A POINT; THENCE N 19°21'45" E, 134.99 FEET TO A POINT; THENCE N 4°32'49" E, 155.18 FEET TO A POINT; THENCE N 43°46'45" E, 136.00 FEET TO A POINT; THENCE S 88°01'45" W, 53.00 FEET TO A POINT; THENCE N 22°31'30" E, 55.00 FEET TO A POINT; THENCE N 12°31'45" E, 100.00 FEET TO A POINT; THENCE N 28°13'04" E, 383.54 FEET TO A POINT; THENCE N 42°43'15" W, 258.00 FEET TO A POINT; THENCE S 86°31'45" W, 52.00 FEET TO A POINT; THENCE N 02°01'45" E, 883.00 FEET TO AN IPS ON THE BANK OF A SWAMP, BEING A COMMON CORNER WITH KIMBERLY JOHNSON. THENCE ALONG THE JOHNSON BOUNDARY N 86°31'45" E, 884.03 FEET TO A 5/8" IRF SAID POINT BEING ON THE WESTERN MARGIN OF US HIGHWAY 70 BUSINESS; THENCE N 80°12'47" E, 75.00 FEET TO A POINT IN THE CENTER OF SAID HIGHWAY; THENCE WITH THE CENTERLINE OF US HIGHWAY 70 BUSINESS S 09°47'13" E, 416.23 FEET TO A POINT. THENCE WITH A CURVE TO THE LEFT HAVING A RADIUS OF 4,912.34 FEET WITH A CHORD BEARING AND DISTANCE OF S 17°32'43" E 1324.68 FEET TO A POINT; THENCE CONTINUING WITH ANOTHER CURVE TO THE LEFT HAVING A RADIUS OF 4,956.92 FEET WITH A CHORD BEARING AND DISTANCE OF S 26°39'16" E 216.01 FEET TO A POINT; THENCE S 24°24'00" E, 74.92 FEET TO A POINT; THENCE WITH A CURVE TO THE LEFT HAVING A RADIUS OF 4,864.29 FEET WITH A CHORD BEARING AND DISTANCE OF S 30°31'31" E 280.69 FEET TO A POINT; THENCE S 57°49'17" W, 75.00 FEET TO A ½" IPF LYING ON THE WESTERN MARGIN OF US HIGHWAY 70 BUSINESS; THENCE S 13°01'17" W, 136.32 FEET TO THE **POINT AND PLACE OF BEGINNING**, HAVING AN AREA OF 8,567,296 SQUARE FEET OR, 196.678 ACRES MORE OR LESS.

2100 Block of US 70 Highway Business West Smithfield



File Number:
ANX-22-01

Project Name:
Floyd Landing
Annexation

Location:
US Hwy 70 Buisness
West Smithfield

Tax ID#:
15079014, 15077035H
15077035C, 15078012
15078012B

Owner:
FL Smithfield, LLC

Applicant:
FL Holdings, LLC



NO.	REVISION	DATE

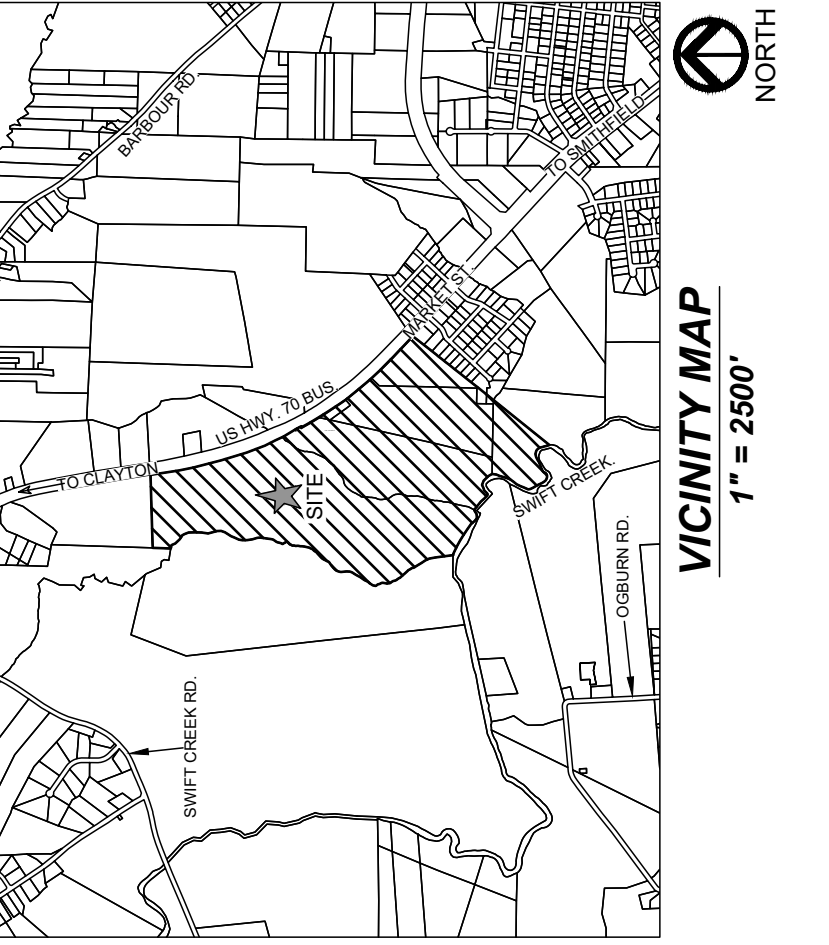


CE GROUP
 301 GLENWOOD AVE. 220
 RALEIGH, NC 27603
 PHONE: 919-367-8790
 FAX: 919-233-0032
 www.cegroupinc.com
 License # C-1739

SMITHFIELD TOWNSHIP - COUNTY OF JOHNSTON - NORTH CAROLINA
 U.S. HIGHWAY 70 BUSINESS
 FLOYD LANDING HOLDINGS, LLC
 PROPERTY OF CHATHAM CAPITAL GROUP, LLC, AND
 CONTIGUOUS ANNEXATION PLAT

Date: _____ Date
 Scale: 1" = 500'
 Drawn: HKS
 Checked: JSS
 Project No. 127-343
 Computer Dwg. Name 127-343_FLOYDLANDING_ANNEXATION

Sheet No. 1
 Of 3



FLOOD CERTIFICATION
 UPON EXAMINATION OF FLOOD INSURANCE RATE MAP, PANEL NUMBER 1684 OF COMMUNITY NUMBER 370140 (TOWN OF SMITHFIELD ETJ), BEARING MAP # 3720168400K, DATED JUNE 20, 2018, THE SUBJECT PROPERTIES LIE IN ZONE "AE", WHICH IS AN AREA DETERMINED TO BE INSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN AND PANEL NUMBER 1685 OF COMMUNITY NUMBER 370140 (TOWN OF SMITHFIELD ETJ), BEARING MAP # 3720168500K, DATED JUNE 20, 2018, THE SUBJECT PROPERTIES LIE IN ZONE "X", WHICH IS AN AREA DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE AND FUTURE CONDITIONS 1% ANNUAL CHANCE FLOODPLAIN.

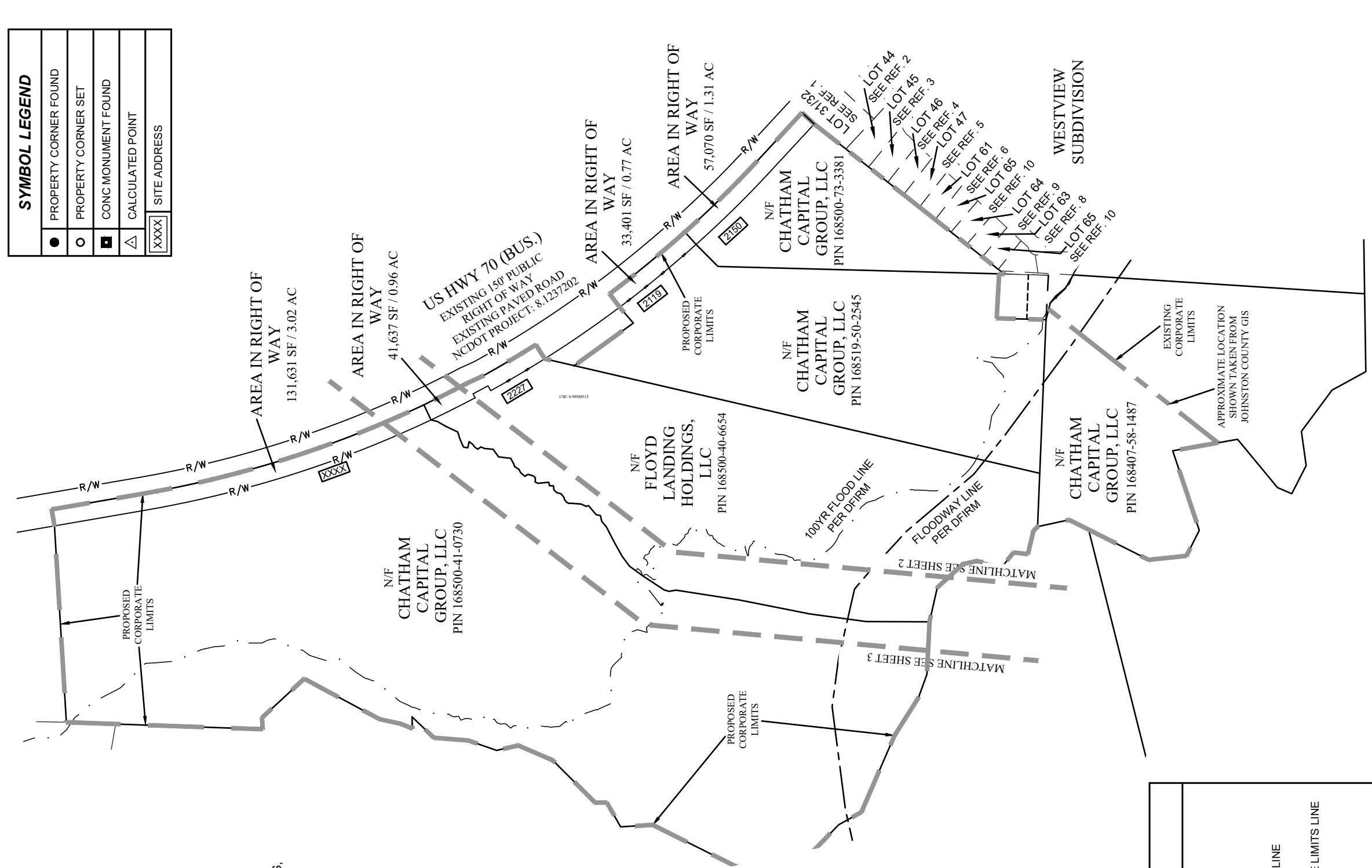
SYMBOL LEGEND

●	PROPERTY CORNER FOUND
○	PROPERTY CORNER SET
■	CONC MONUMENT FOUND
△	CALCULATED POINT
XXXX	SITE ADDRESS

PROPERTY DATA
 CURRENT OWNER:
 CHATHAM CAPITAL GROUP, LLC
 FLOYD LANDING HOLDINGS, LLC
 U.S. HIGHWAY 70 BUSINESS WEST, SMITHFIELD, NC
 168519-50-2545; 168500-73-3381; 168407-58-1487;
 168500-40-6654; 168500-41-0730
 PIN:
 168519-50-2545; 168500-73-3381; 168407-58-1487;
 168500-40-6654; 168500-41-0730

SHEET INFORMATION

- SEE SHEET 2 & 3 FOR CHATHAM CAPITAL GROUP, LLC
- SEE SHEET 4 FOR FLOYD LANDING HOLDINGS, LLC
- SEE SHEET 5 FOR CHATHAM CAPITAL GROUP, LLC



SURVEY REFERENCES
 PLAT BOOK 14 PAGE 121
 PLAT BOOK 14 PAGE 171
 PLAT BOOK 38 PAGE 307
 PLAT BOOK 42 PAGE 333
 PLAT BOOK 46 PAGE 55
 PLAT BOOK 64 PAGE 64
 PLAT BOOK 72 PAGE 119
 HIGHWAY PLANS PROJECT# 8, 1237202
 DEED BOOK 523 PAGE 26
 DEED BOOK 624 PAGE 146
 DEED BOOK 637 PAGE 276
 DEED BOOK 642 PAGE 17
 DEED BOOK 644 PAGE 405
 DEED BOOK 1243 PAGE 192
 DEED BOOK 1338 PAGE 557
 DEED BOOK 1452 PAGE 205
 DEED BOOK 1469 PAGE 442
 DEED BOOK 1991 PAGE 791
 DEED BOOK 3103 PAGE 137
 DEED BOOK 3223 PAGE 620
 DEED BOOK 3912 PAGE 642
 DEED BOOK 4221 PAGE 652
 DEED BOOK 4222 PAGE 500
 DEED BOOK 4899 PAGE 355
 DEED BOOK 5875 PAGE 87
 DEED BOOK 5931 PAGE 899
 DEED BOOK 6103 PAGE 017
 DEED BOOK 6103 PAGE 137 (CURRENT)
 DEED BOOK 6221 PAGE 420 (CURRENT)
 DEED BOOK 6221 PAGE 476 (CURRENT)
 DEED BOOK 6234 PAGE 37 (CURRENT)
 OTHERS AS SHOWN HEREON

AN UNRECORDED PLAT BY PERKINSON GEOMATICS,
 PC SIGNED BY AARON J. PERKINSON, P.L.S.

ADJOINER REFERENCES

- FRANK H. & KIMBERLY G. PARRISH
 D.B. 1600, P.G. 622
 LOT 31 & 32
 ID#H150940011
- PABLO JIMENEZ OSORIO
 VEDA M. ARREAGA
 D.B. 2393, P.G. 773
 LOT 44
 ID#H150940008
- ROBERT JUNIUS & LINDA D.
 BARFOOT
 D.B. 714, P.G. 94
 LOT 45
 ID#H150940017
- DONNIE R. & JANICE POWELL
 D.B. 1600, P.G. 622
 LOT 46
 ID#H150940018
- HERBERT A. SCOTT
 D.B. 1771, P.G. 925
 LOT 47
 ID#H150940025
- JEFFERY K. HAMILTON
 D.B. 3991, P.G. 770
 LOT 61
 ID#H150940026
- RONALD ALLEN HARDEE
 D.B. 1079, P.G. 96
 LOT 62
 ID#H150940027
- JOYCE A. NEUP
 D.B. 1262, P.G. 44
 LOT 63
 ID#H150940037
- WILSON MILLS ROAD HOLLINESS
 CHURCH
 LOT 64
 ID#H150940038

CERTIFICATE OF FLOODWAY INFORMATION
 PROPERTY SHOWN HEREON IS NOT LOCATED IN A FEMA DESIGNATED FLOOD ZONE.
 FLOOD HAZARD PANEL NO. 1684
 EFFECTIVE DATE: JUNE 20, 2018
 PROPERTY SHOWN HEREON IS NOT LOCATED IN A FEMA DESIGNATED FLOOD ZONE.
 FLOOD HAZARD PANEL NO. 1685
 EFFECTIVE DATE: JUNE 20, 2018

JOHNSTON COUNTY REGISTER OF DEEDS
 STATE OF NORTH CAROLINA, JOHNSTON COUNTY
 THIS INSTRUMENT WAS PRESENTED FOR REGISTRATION AND RECORDING THIS DAY OF _____ 20____ AT _____
 BY _____ ASST. REG. OF DEEDS
 _____ REVIEW OFFICER

REVIEW OFFICER'S CERTIFICATE
 STATE OF NORTH CAROLINA
 COUNTY OF JOHNSTON
 I, _____ REVIEW OFFICER OF JOHNSTON COUNTY, CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.
 DATE _____ REVIEW OFFICER

SURVEYORS CERTIFICATE
 I, JAMIE SHANE STRICKLAND, CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION. I DEED THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS DRAWN FROM INFORMATION FOUND IN BOOK _____ PAGE _____. THAT THE RATIO OF PRECISION AS CALCULATED IS 1:_____. THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED. WITNESS MY ORIGINAL SIGNATURE.
 THIS DAY OF _____ A.D., 2022.
 JAMIE SHANE STRICKLAND, P.L.S. N.C. LICENSE NUMBER L-4669

GENERAL NOTES

- THE PURPOSE OF THIS PLAT IS TO PERFORM AN ANNEXATION SURVEY ON THE CHATHAM GROUP, LLC PROPERTY, AND ON THE FLOYD LANDING HOLDINGS, LLC PROPERTY, LOCATED IN SMITHFIELD TOWNSHIP, JOHNSTON COUNTY, NORTH CAROLINA, BEARING PINS:
 - CHATHAM CAPITAL GROUP, LLC - 168519-50-2545
 - CHATHAM CAPITAL GROUP, LLC - 168500-73-3381
 - CHATHAM CAPITAL GROUP, LLC - 168407-58-1487
 - CHATHAM CAPITAL GROUP, LLC - 168500-41-0730
 - FLOYD LANDING HOLDINGS, LLC - 168500-40-6654
- PROPERTIES SHOWN HEREON ARE SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD THAT WOULD BE REVEALED BY A THOROUGH TITLE SEARCH. THIS PLAT SHOULD NOT BE RELIED UPON AS A COMPLETE RECORD OF ALL EASEMENTS THAT MAY AFFECT THESE PROPERTIES.
- THE UNIT OF MEASUREMENT IS U.S. SURVEY FEET (FT) UNLESS SPECIFICALLY NOTED AS METERS (M).
- ALL DISTANCES AND COORDINATES SHOWN HEREON ARE LOCALIZED, GROUND INFORMATION, UNLESS SPECIFICALLY NOTED AS "GRID".
- AREAS CALCULATED BY THE COORDINATE METHOD.
- THIS SURVEYOR DOES NOT CERTIFY TO THE EXISTENCE OR NONEXISTENCE OF ANY UNDERGROUND UTILITIES THAT MAY OR MAY NOT BE PRESENT ON THIS SITE.
- ALL PROPERTY CORNERS SET ARE 5/8" IRON PIPES SET (IPS) FLUSH WITH EXISTING GROUND UNLESS OTHERWISE NOTED.
- ALL PROPERTY CORNERS FOUND AND SHOWN HEREON WITHOUT A DESCRIPTION ARE 5/8" IRON REBAR FOUND FLUSH WITH THE EXISTING GROUND UNLESS OTHERWISE NOTED.

ANNEXATION AREA TABLE

ANNEXATION AREA	PIN NUMBER	AREA IN LOT	TOTAL AREA
CHATHAM CAPITAL GROUP	168519-50-2545	1,292,872 SF / 29.68 AC	1,326,273 SF / 30.45 AC
CHATHAM CAPITAL GROUP	168500-73-3381	57,070 SF / 1.31 AC	524,115 SF / 12.03 AC
CHATHAM CAPITAL GROUP	168407-58-1487	537,452 SF / 12.34 AC	0 SF / 0 AC
CHATHAM CAPITAL GROUP	168500-41-0730	4,219,184 SF / 96.86 AC	4,350,815 SF / 99.88 AC
FLOYD LANDING HOLDINGS, LLC	168500-40-6654	1,787,890 SF / 41.04 AC	1,829,527 SF / 42.00 AC
TOTAL AREA IN LOT		8,304,443 SF / 190.84 AC	
TOTAL AREA IN RW		263,739 SF / 6.05 AC	
TOTAL ANNEXATION AREA			8,568,182 SF / 196.70 AC

LINE LEGEND

- BOUNDARY LINE
- - - PL NOT SURVEYED
- RIGHT OF WAY LINE
- FLOOD LINE
- FLOOD HAZARD AREA LINE
- ANNEXATION LINE
- EXISTING CORPORATE LIMITS LINE
- MATCH LINE
- TB --- TOP OF BANK

ANNEXATION AREA TABLE

ANNEXATION AREA	PIN NUMBER	AREA IN LOT	TOTAL AREA
CHATHAM CAPITAL GROUP	168519-50-2545	1,292,872 SF / 29.68 AC	1,326,273 SF / 30.45 AC
CHATHAM CAPITAL GROUP	168500-73-3381	57,070 SF / 1.31 AC	524,115 SF / 12.03 AC
CHATHAM CAPITAL GROUP	168407-58-1487	537,452 SF / 12.34 AC	0 SF / 0 AC
CHATHAM CAPITAL GROUP	168500-41-0730	4,219,184 SF / 96.86 AC	4,350,815 SF / 99.88 AC
FLOYD LANDING HOLDINGS, LLC	168500-40-6654	1,787,890 SF / 41.04 AC	1,829,527 SF / 42.00 AC
TOTAL AREA IN LOT		8,304,443 SF / 190.84 AC	
TOTAL AREA IN RW		263,739 SF / 6.05 AC	
TOTAL ANNEXATION AREA			8,568,182 SF / 196.70 AC

PRELIMINARY
 JAMIE SHANE STRICKLAND, P.L.S.
 N.C. LICENSE NUMBER L-4669
 Not for recordation,
 I, JAMIE SHANE STRICKLAND, HEREBY CERTIFY THAT THE SURVEY IS OF AN EXISTING PARCEL OR PARCELS OF LAND OR ONE OR MORE EXISTING EASEMENTS (WHICH MAY BE PART OF AN EXISTING PLAT).
 JAMIE SHANE STRICKLAND, P.L.S. N.C. LICENSE NUMBER L-4669

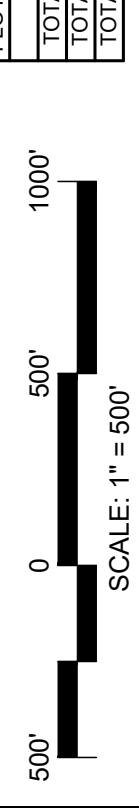


Table with columns: NO., REVISION, DATE.



SMITHFIELD TOWNSHIP - COUNTY OF JOHNSTON - NORTH CAROLINA
U.S. HIGHWAY 70 BUSINESS
FLOYD LANDING HOLDINGS, LLC PROPERTY, AND
OF CHATHAM CAPITAL GROUP, LLC PROPERTY, AND
CONTIGUOUS ANNEXATION PLAT

Date:
Scale: 1" = 250'
Drawn: HKS
Checked: JSS
Project No: 127-343
Computer Dwg. Name: 127-343_FLOYDLANDING_ANNEXATION.DWG
Sheet No: 2 Of 3

Line Table with columns: Line #, Direction, Length

Line Table with columns: Line #, Direction, Length

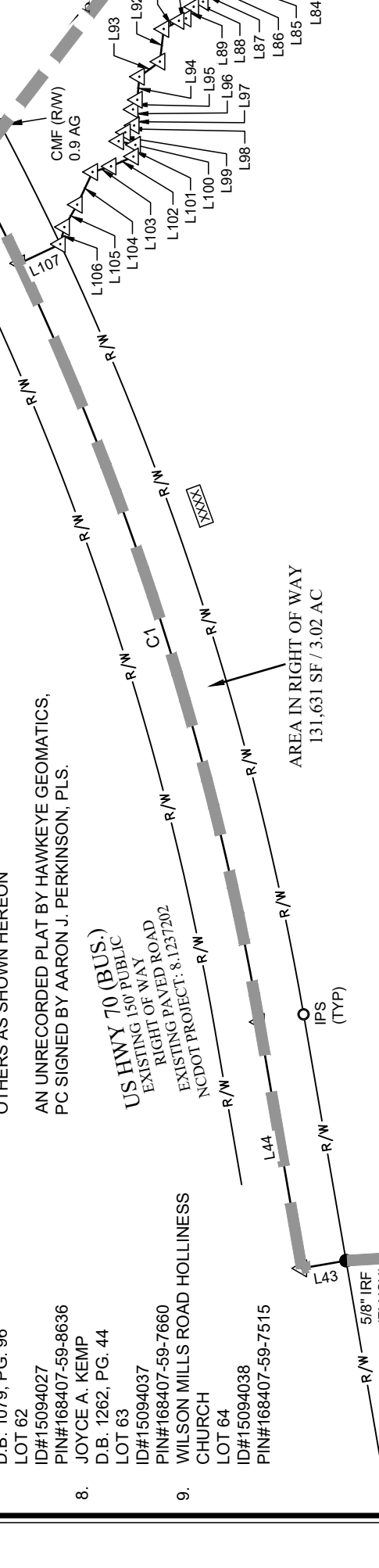
Line Table with columns: Line #, Direction, Length

GENERAL NOTES
1. THE PURPOSE OF THIS PLAT IS TO PERFORM AN ANNEXATION SURVEY ON THE CHATHAM GROUP, LLC PROPERTY...

ADJOINER REFERENCES
1. FRANK H. & KIMBERLY G. PARRISH
2. PABLO JIMENEZ OSORIO
3. ROBERT JUNIUS & LINDA D. BARFOOT
4. DONNIE R. & JANICE POWELL
5. HERBERT A. SCOTT
6. JEFFERY K. HAMILTON
7. RONALD ALLEN HARDEE
8. JOYCE A. KEMP
9. WILSON MILLS ROAD HOLLISS CHURCH

FLOOD CERTIFICATION
FOR EXAMINATION OF FLOOD INSURANCE RATE MAP...
PROPERTY, ANNEXATION AREA

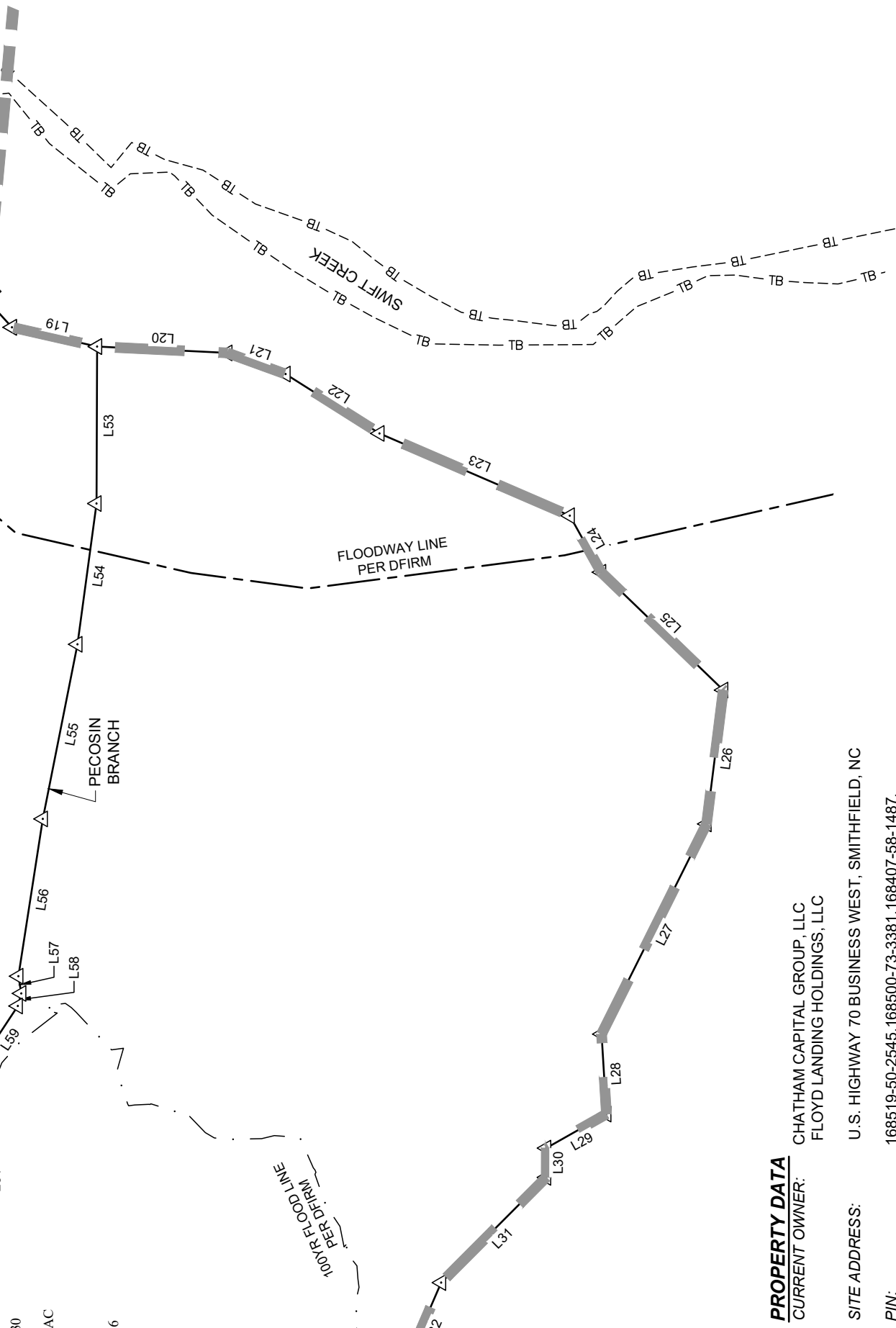
SHEET INFORMATION
SEE SHEET 1 OVERALL ANNEXATION AREA.
SEE SHEET 3 FOR FLOYD LANDING HOLDINGS, LLC PROPERTY...



CHATHAM CAPITAL GROUP, LLC
D.B. 6103, PG. 37
TOTAL AREA 4,350.815 SF / 99.88 AC

FLOYD LANDING HOLDINGS, LLC
D.B. 6103, PG. 137
TOTAL AREA 1,829,527 SF / 42.00 AC

JOHNSTON COUNTY AIRPORT AUTHORITY
D.B. N/A, PG. N/A
TOTAL AREA 131,631 SF / 3.02 AC



CHATHAM CAPITAL GROUP, LLC
D.B. 6103, PG. 37
TOTAL AREA 4,350.815 SF / 99.88 AC

FLOYD LANDING HOLDINGS, LLC
D.B. 6103, PG. 137
TOTAL AREA 1,829,527 SF / 42.00 AC

JOHNSTON COUNTY AIRPORT AUTHORITY
D.B. N/A, PG. N/A
TOTAL AREA 131,631 SF / 3.02 AC

PROPERTY DATA
CURRENT OWNER: CHATHAM CAPITAL GROUP, LLC, FLOYD LANDING HOLDINGS, LLC
SITE ADDRESS: U.S. HIGHWAY 70 BUSINESS WEST, SMITHFIELD, NC
PIN: 168519-50-2545, 168500-73-3381, 168407-58-1487, 168500-40-6654, 168500-41-0730

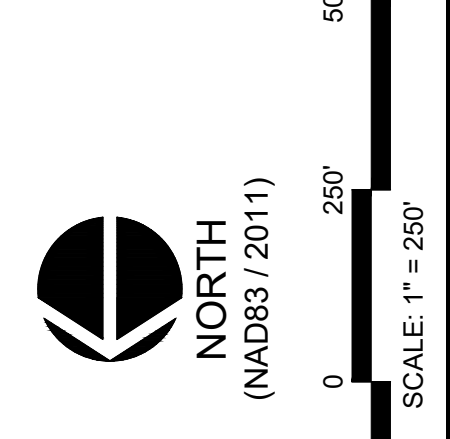
CERTIFICATE OF FLOODWAY INFORMATION
PROPERTY SHOWN HEREON X IS NOT LOCATED IN A FEMA DESIGNATED FLOOD ZONE.

JOHNSTON COUNTY REGISTER OF DEEDS
STATE OF NORTH CAROLINA, JOHNSTON COUNTY
THIS INSTRUMENT WAS PRESENTED FOR REGISTRATION AND RECORDING THIS DATE OF 2022 AT

REVIEW OFFICER'S CERTIFICATE
STATE OF NORTH CAROLINA, COUNTY OF JOHNSTON
I, JAMIE SHANE STRICKLAND, REVIEW OFFICER OF JOHNSTON COUNTY, CERTIFY THAT THIS MAP OR PLAT TO WHICH THIS CERTIFICATION IS APPLIED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

SURVEYORS CERTIFICATE
I, JAMIE SHANE STRICKLAND, CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION... DEED DESCRIPTION RECORDED IN BOOK... THAT THE RATIO OF PRECISION AS CALCULATED IS 1:...

PRELIMINARY
Not for recording
JAMIE SHANE STRICKLAND, REVIEW OFFICER OF JOHNSTON COUNTY, CERTIFY THAT THIS MAP OR PLAT TO WHICH THIS CERTIFICATION IS APPLIED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.



SYMBOL LEGEND
PROPERTY CORNER FOUND
PROPERTY CORNER SET
CONC MONUMENT FOUND
CALCULATED POINT
SITE ADDRESS

LINE LEGEND
BOUNDARY LINE
PL NOT SURVEYED
RIGHT OF WAY LINE
FLOOD LINE
FLOOD HAZARD AREA LINE
ANNEXATION LINE
EXISTING CORPORATE LIMITS LINE
MATCH LINE
TOP OF BANK

GENERAL NOTES

- THE PURPOSE OF THIS PLAT IS TO PERFORM AN ANNEXATION SURVEY ON THE CHATHAM GROUP, LLC PROPERTY, AND ON THE FLOYD LANDING HOLDINGS, LLC PROPERTY, LOCATED IN SMITHFIELD TOWNSHIP, JOHNSTON COUNTY, NORTH CAROLINA; BEARING PINS:
 - CHATHAM CAPITAL GROUP, LLC - 168519-50-2545
 - CHATHAM CAPITAL GROUP, LLC - 168500-73-3381
 - CHATHAM CAPITAL GROUP, LLC - 168407-58-1487
 - CHATHAM CAPITAL GROUP, LLC - 168500-41-0730
 - FLOYD LANDING HOLDINGS, LLC - 168500-40-6654
- PROPERTIES SHOWN HEREON ARE SUBJECTED TO EASEMENTS AND RESTRICTIONS OF RECORD THAT WOULD BE REVEALED BY A THOROUGH TITLE SEARCH. THIS PLAT SHOULD NOT BE RELIED UPON AS A COMPLETE RECORD OF ALL EASEMENTS THAT MAY AFFECT THESE PROPERTIES.
- THE UNIT OF MEASUREMENT IS U.S. SURVEY FEET (FT) UNLESS SPECIFICALLY NOTED AS METERS (M).
- ALL DISTANCES AND COORDINATES SHOWN HEREON ARE LOCALIZED, GROUND INFORMATION, UNLESS SPECIFICALLY NOTED AS "GRID".
- AREAS CALCULATED BY THE COORDINATE METHOD.
- THIS SURVEYOR DOES NOT CERTIFY TO THE EXISTENCE OR NONEXISTENCE OF ANY UNDERGROUND UTILITIES THAT MAY OR MAY NOT BE PRESENT ON THIS SITE.
- ALL PROPERTY CORNERS SET ARE 5/8" IRON PIPES SET (IPS) FLUSH WITH EXISTING GROUND UNLESS OTHERWISE NOTED.
- ALL PROPERTY CORNERS FOUND AND SHOWN HEREON WITHOUT A DESCRIPTION ARE 5/8" IRON REBAR FOUND FLUSH WITH THE EXISTING GROUND UNLESS OTHERWISE NOTED.

ADJOINER REFERENCES

- FRANK H. & KIMBERLY G. PARRISH
D.B. 1600, PG. 622
LOT 318332
ID# 15094001
- PABLO JIMENEZ OSORIO
VEDAM M. ARREAGA
D.B. 2393, PG. 773
LOT 44
ID# 15094008
- ROBERT JUNIUS & LINDA D. BAREFOOT
D.B. 714, PG. 94
LOT 45
ID# 15094017
- DONNIE R. & JANICE POWELL
D.B. 1079, PG. 96
LOT 46
ID# 15094018
- HERBERT A. SCOTT
D.B. 1771, PG. 925
LOT 47
ID# 15094025
- JEFFERY K. HAMILTON
D.B. 3991, PG. 770
LOT 61
ID# 15094026
- RONALD ALLEN HARDEE
D.B. 1079, PG. 96
LOT 62
ID# 15094027
- JOYCE A. KEMP
D.B. 1262, PG. 44
LOT 63
ID# 15094037
- WILSON MILLS ROAD HOLLINESS CHURCH
D.B. 1079, PG. 96
LOT 64
ID# 15094038

SHEET INFORMATION

- SEE SHEET 1 OVERALL ANNEXATION AREA.
- SEE SHEET 2 FOR CHATHAM CAPITAL GROUP, LLC PROPERTY ANNEXATION AREA.

FLOOD CERTIFICATION

UPON EXAMINATION OF FLOOD INSURANCE RATE MAP, PANEL NUMBER 1684 OF COMMUNITY NUMBER 370140 (TOWN OF SMITHFIELD), THE SUBJECT PROPERTY IS DETERMINED TO BE INSIDE THE 0.2% ANNUAL CHANCE FLOOD ZONE "AE". WHICH IS AN AREA DETERMINED TO BE INSIDE THE 0.2% ANNUAL CHANCE AND FUTURE CONDITIONS 1% ANNUAL CHANCE FLOOD ZONE "A1". WHICH IS AN AREA DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE AND FUTURE CONDITIONS 1% ANNUAL CHANCE FLOOD PLAIN.

SURVEY REFERENCES

- PLAT BOOK 14 PAGE 1721
- PLAT BOOK 14 PAGE 171
- PLAT BOOK 38 PAGE 307
- PLAT BOOK 42 PAGE 333
- PLAT BOOK 46 PAGE 55
- PLAT BOOK 64 PAGE 64
- PLAT BOOK 72 PAGE 119
- PLAT BOOK 82 PAGE 26
- DEED BOOK 523 PAGE 146
- DEED BOOK 637 PAGE 17
- DEED BOOK 642 PAGE 17
- DEED BOOK 644 PAGE 405
- DEED BOOK 1243 PAGE 192
- DEED BOOK 1336 PAGE 557
- DEED BOOK 1452 PAGE 205
- DEED BOOK 1469 PAGE 442
- DEED BOOK 1991 PAGE 791
- DEED BOOK 3103 PAGE 137
- DEED BOOK 3223 PAGE 620
- DEED BOOK 3225 PAGE 620
- DEED BOOK 3912 PAGE 542
- DEED BOOK 4221 PAGE 652
- DEED BOOK 4222 PAGE 500
- DEED BOOK 4899 PAGE 355
- DEED BOOK 5875 PAGE 87
- DEED BOOK 5931 PAGE 899
- DEED BOOK 6103 PAGE 017
- DEED BOOK 6103 PAGE 137 (CURRENT)
- DEED BOOK 6221 PAGE 420 (CURRENT)
- DEED BOOK 6234 PAGE 476 (CURRENT)
- DEED BOOK 6234 PAGE 37 (CURRENT)
- OTHERS AS SHOWN HEREON

PROPERTY DATA

CURRENT OWNER: CHATHAM CAPITAL GROUP, LLC
FLOYD LANDING HOLDINGS, LLC

SITE ADDRESS: U.S. HIGHWAY 70 BUSINESS WEST, SMITHFIELD, NC

PIN: 168519-50-2545, 168500-73-3381, 168407-58-1487, 168500-40-6654, 168500-41-0730

AN UNRECORDED PLAT BY HAWKEYE GEOMATICS, PC SIGNED BY AARON J. PERKINSON, PLS.



CE GROUP
307 GLENWOOD AVE. 220
RALEIGH, NC 27603
PHONE: 919-367-8790
FAX: 919-233-0032
www.cegroupinc.com
License # C-1739

SMITHFIELD TOWNSHIP - COUNTY OF JOHNSTON - NORTH CAROLINA

U.S. HIGHWAY 70 BUSINESS

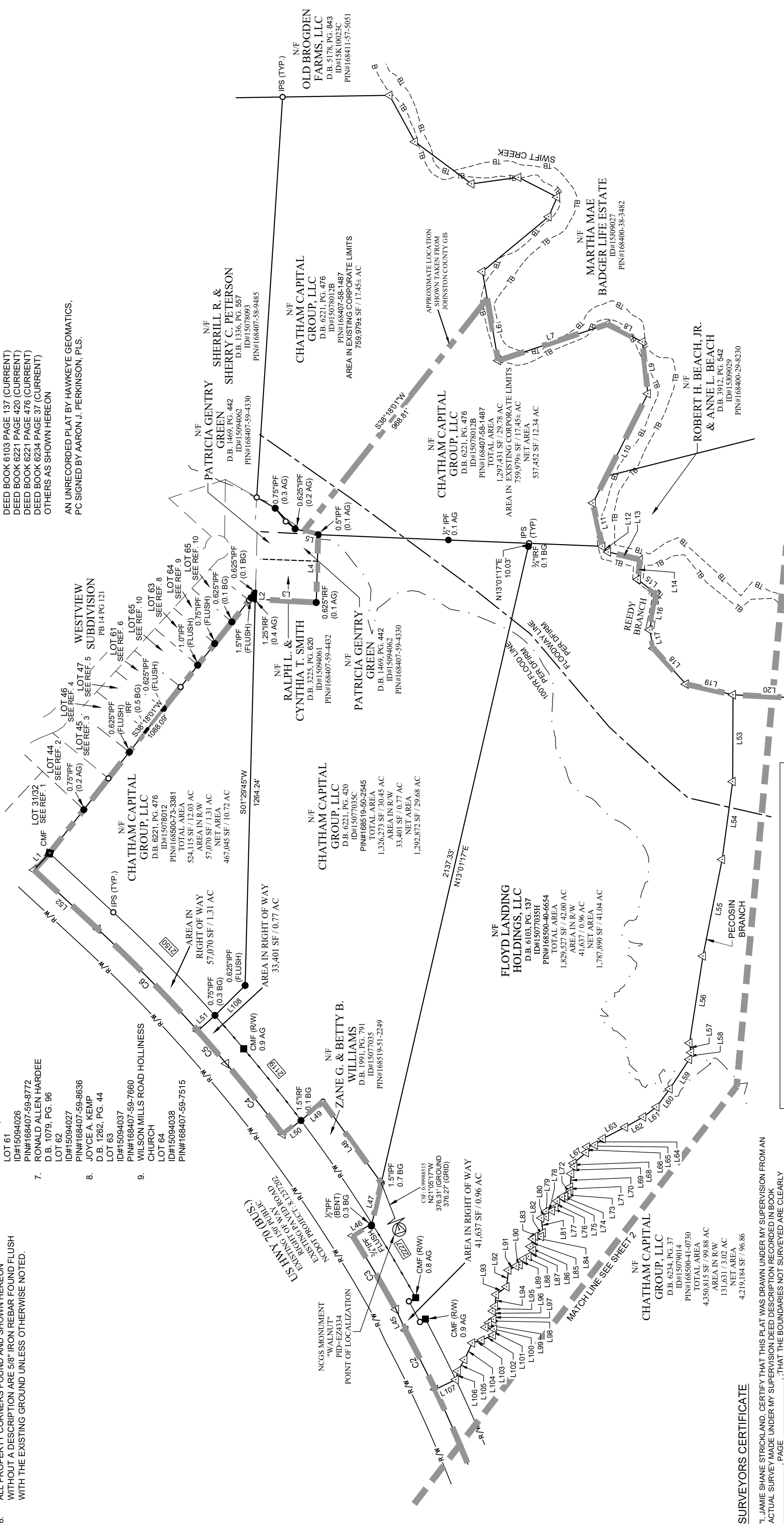
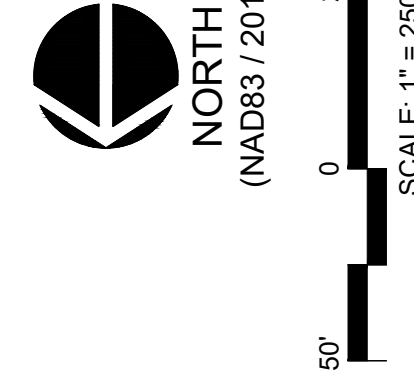
FLOYD LANDING HOLDINGS, LLC PROPERTY, AND

OF CHATHAM CAPITAL GROUP, LLC PROPERTY, AND

CONTIGUOUS ANNEXATION PLAT

Date:	Date
Scale:	1" = 250'
Drawn:	HKS
Checked:	JSS
Project No.:	127-343
Computer Dwg. Name:	127-343_FLOYDLANDING_ANNEXATION

Sheet No.:	3	Of 3
------------	---	------

NORTH
(NAD83 / 2011)

SCALE: 1" = 250'

SYMBOL LEGEND

●	PROPERTY CORNER FOUND
○	PROPERTY CORNER SET
▲	CONC MONUMENT FOUND
△	CALCULATED POINT
[XXXX]	SITE ADDRESS

LINE LEGEND

---	BOUNDARY LINE
---	PL NOT SURVEYED
---	RIGHT OF WAY LINE
---	FLOOD LINE
---	FLOOD HAZARD AREA LINE
---	ANNEXATION LINE
---	EXISTING CORPORATE LIMITS LINE
---	MATCH LINE
---	TOP OF BANK

JOHNSTON COUNTY REGISTER OF DEEDS

STATE OF NORTH CAROLINA, JOHNSTON COUNTY

THIS INSTRUMENT WAS PRESENTED FOR REGISTRATION AND RECORDING THIS _____ DAY OF _____ 20__ AT _____

REG. OF DEEDS BY ASST. REG. OF DEEDS

REVIEW OFFICER'S CERTIFICATE

STATE OF NORTH CAROLINA
COUNTY OF JOHNSTON

I, _____ REVIEW OFFICER OF JOHNSTON COUNTY, CERTIFY THAT THIS MAP OR PLAT TO WHICH THIS CERTIFICATION IS APPLIED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

DATE _____ REVIEW OFFICER _____

SURVEYORS CERTIFICATE

I, JAMIE SHANE STRICKLAND, CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION DEED DESCRIPTION RECORDED IN BOOK _____ PAGE _____ THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS DRAWN FROM INFORMATION AS CALULATED IS 1 _____ PAGE _____ THAT THE RATIO OF PRECISION AS CALULATED IS 1: _____ THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED. WITNESS MY ORIGINAL SIGNATURE.

THIS DAY OF _____ A.D. 2022

PRELIMINARY

JAMIE SHANE STRICKLAND, PLS
N.C. LICENCE NUMBER: L-4669

*Not for recordation,
Changes of boundaries of sales*

I, JAMIE SHANE STRICKLAND, HEREBY CERTIFY THAT THE SURVEY IS OF AN EXISTING PARCEL OR PARCELS OF LAND OR ONE OR MORE EXISTING EASEMENTS AND DOES NOT CREAT A NEW STREET OR CHANGE AN EXISTING STREET.

JAMIE SHANE STRICKLAND, PLS N.C. LICENCE NUMBER: L-4669



Town of Smithfield
 Planning Department
 350 E. Market St. Smithfield, NC 27577
 P.O. Box 761, Smithfield, NC 27577
 Phone: 919-934-2116
 Fax: 919-934-1134

Annexation Petition
 Submittal Checklist

<p>Please include all of the following (check off). If any information is missing from the application package, you will be asked to complete the application and re-submit the petition, so please check the list below carefully before you submit:</p>			
<input checked="" type="checkbox"/>	<p>Electronic Word document of the written metes and bounds must be e-mailed to: Stephen.Wensman@smithfield-nc.com or Mark.Helmer@smithfield-nc.com.</p>		
<input checked="" type="checkbox"/>	<p>Boundary Survey to be recorded upon approval or an existing recorded plat showing the above written metes and bounds description of the property to be annexed. This document must be submitted electronically in .pdf format.</p>		
<input checked="" type="checkbox"/>	<table border="1" style="width: 100%;"> <tr> <td style="width: 50%;"> <p>Copy of Approved Preliminary Site Plan or Final Site Plan showing Town Permit number (Z-__-__, etc.) or</p> </td> <td style="width: 50%;"> <p>Copy of Subdivision Plat submitted for lot recording approval with Town file number (S-__22-__02 etc.)</p> </td> </tr> </table>	<p>Copy of Approved Preliminary Site Plan or Final Site Plan showing Town Permit number (Z-__-__, etc.) or</p>	<p>Copy of Subdivision Plat submitted for lot recording approval with Town file number (S-__22-__02 etc.)</p>
<p>Copy of Approved Preliminary Site Plan or Final Site Plan showing Town Permit number (Z-__-__, etc.) or</p>	<p>Copy of Subdivision Plat submitted for lot recording approval with Town file number (S-__22-__02 etc.)</p>		
<input type="checkbox"/>	<p>Projected Market Value of Development at build-out (land and improvements).</p>		
<input type="checkbox"/>	<p>General Annexation Area Data: Linear feet of public streets, total annexation area acreage, number of proposed residential units or square footage of commercial space, type of utility connections involved, specific land uses proposed.</p>		
<input type="checkbox"/>	<p>This application form completed, <u>dated and signed</u> by the property owner(s) and attested submitted by the deadlines.</p>		
<p>Required, but often missing information. Please make sure to include the following:</p>			
<input type="checkbox"/>	<p>Correct Parcel Identification Number(s) (PIN). Call Johnston County Geographic Information Services at 919-989-5153, if there is any question about the parcel identifier. This is very important. Please indicate if the property being requested for annexation is only a portion of an existing parcel.</p>		
<input type="checkbox"/>	<p>Owner's Signatures and Date of Signatures. See page 3 of this application. All real property owners must sign the application, and the <u>date of signature</u> MUST be filled in!</p>		
<input type="checkbox"/>	<p>Corporate Seal for property owned by a corporation.</p>		
<input type="checkbox"/>	<p>Rezoning Application, if the property is currently outside Town of Smithfield.</p>		

Annexation Petition

Submittal Deadlines

Petitions for annexation are accepted by the Town of Smithfield Planning Department at any time. There is no fee required for submittal of an annexation petition. **The annexation will become effective immediately upon adoption of the annexation ordinance at the scheduled public hearing unless notified otherwise by the Town Clerk.**

(The Town of Smithfield reserves the right to make exceptions to this general processing schedule when necessary.)

Summary Information / Metes and Bounds Descriptions

Development Project Name

Floyd Landing

Street Address

Town of Smithfield Subdivision approval #

(S- 22 - 02) or

Building Permit Transaction #

_____ or

Site Plan approval # for multi-family

(SP- _____ - _____)

Johnston County Property Identification Number(s) list below

P.I.N.
168500-73-3381

P.I.N.
168407-58-1487

P.I.N.
168519-50-2545

P.I.N.
168500-40-6654

P.I.N.
168500-41-0730

P.I.N.

Acreage of Annexation Site
96.82 acres

Linear Feet of Public Streets within Annexation Boundaries
+/- 10,708 LF

Annexation site is requesting Town of Smithfield **Water** and/or Sewer **Water & Sewer**

Number of proposed dwelling units

669

Type of Units:

Single Family 89

Townhouse 220

Condo _____

Apartment 360

Building Square Footage of Non-Residential Space

TBD - Not to exceed as allowed by current Zoning

Specific proposed use (office, retail, warehouse, school, etc.)

TBD - As allowed by current Zoning

Projected market value at build-out (land and improvements) \$

\$200,000,000

Person to contact if there are questions about the petition

Name

Joe Faulkner, RLA

Address

301 Glenwood Avenue Suite 220 Raleigh NC 27603

Phone

919-606-7703

Fax #

Email

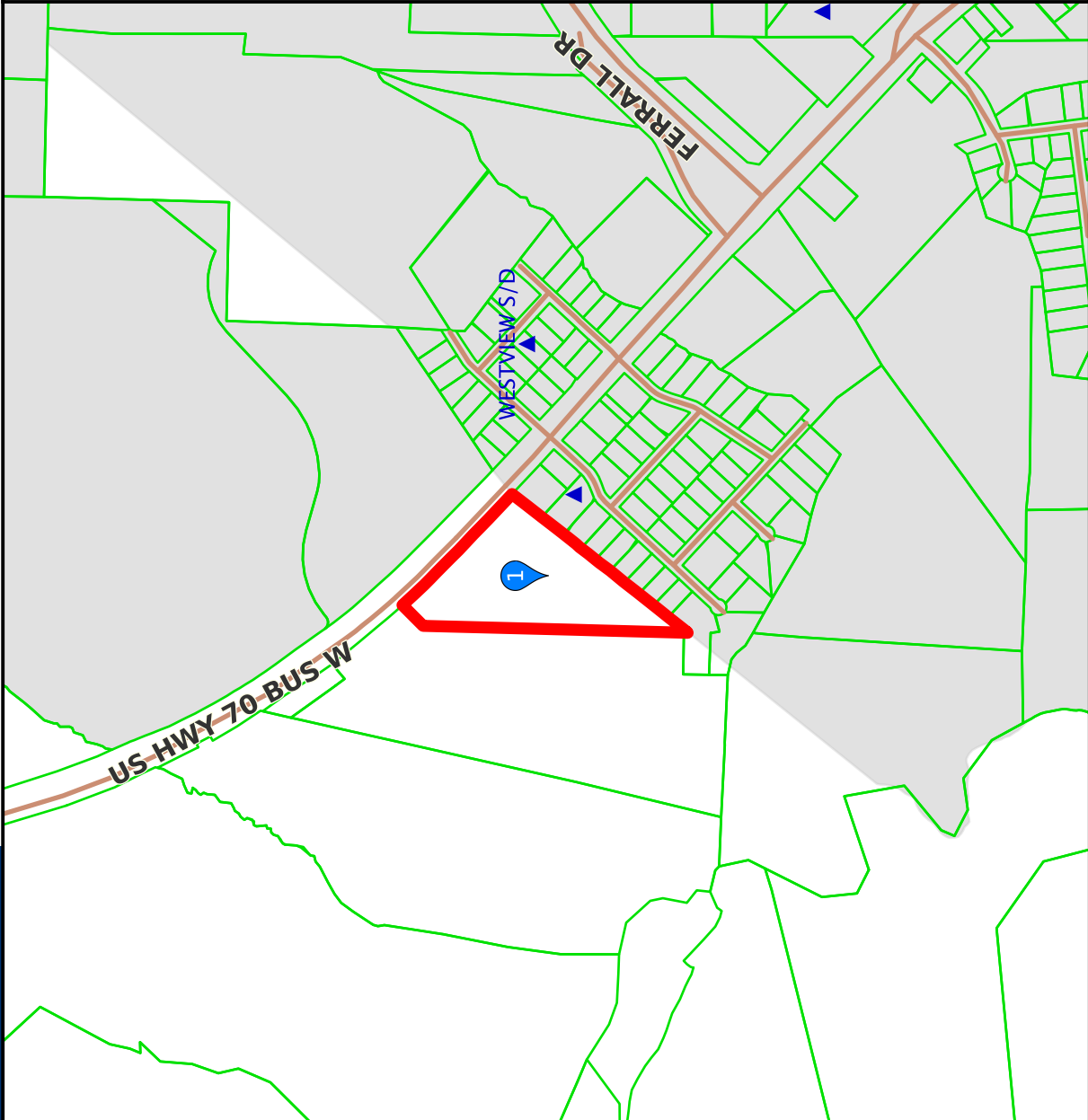
Joe@CEGroupInc.com

Annexation Petition

State of North Carolina, County of Johnston, Petition of Annexation of Property to the Town of Smithfield, North Carolina	
<p>Part 1 The undersigned, being all the owners of the real property described in this application respectfully request the annexation of said property to the Town of Smithfield, North Carolina. The petitioners understand and agree that all streets and utilities within the annexed area will be constructed and installed by the developer according to the Unified Development Ordinance and any utilities that must be extended to the annexed area are the responsibility of the developers or successive property owners. The property to be annexed is:</p>	
<input checked="" type="checkbox"/>	Contiguous to the present corporate limits of the Town Of Smithfield, North Carolina, or
<input type="checkbox"/>	Not Contiguous to the municipal limits of the Town of Smithfield, North Carolina, not closer to the limits of any other municipality and is located within three miles of the municipal limits of the Town of Smithfield, North Carolina (pursuant to Chapter 989 of the Sessions Law of North Carolina, 1967)
<p>Part 2 NC General Statutes require petitioners of both contiguous and satellite annexations to file a signed statement declaring whether vested rights have been established in accordance with G.S.160A-385.1 or 153A-344.1 for properties subject to the petition.</p>	
<p>Do you declare such vested rights for the property subject to this petition? Yes <u>No</u></p>	
<p>If yes, please submit proof that vested rights have been granted by governing board. I hereby declare that my failure to disclose existence of a vested right terminates any vested right previously acquired for this property.</p>	
<p>S this <u>igned</u> day of _____, 20<u>22</u> by the owners of the property described in Section C.</p>	
<p>Owner's Signature(s)</p> <p>2 Signature <u>Eric V. Brownlee</u> manager Date <u>5/2/2022</u></p> <p>1 Signature <u>[Signature]</u> manager Date <u>5/3/2022</u></p> <p>Signature _____ Date _____</p> <p>Signature _____ Date _____</p>	<p>Corporate Seal</p>
<p>Print owner name(s) and information</p> <p>1 Name <u>Andrew Ross, Manager Floyd Landing Holdings, LLC</u> Phone <u>919-703-6206</u></p> <p>Address <u>341 Kilmayne Drive Suite 201 Cary, NC 27511</u></p> <p>2 Name <u>Eric V. Brownlee, Manager Chatham Capital Group, LLC</u> Phone <u>919-270-0822</u></p> <p>Address <u>1064 N. Lakeside Drive Smithfield, NC 27577</u></p> <p>Name _____ Phone _____</p> <p>Address _____</p> <p>Name _____ Phone _____</p> <p>Address _____</p>	
<p>Above signature(s) attested by</p>	
<p>Received by the Town of Smithfield, North Carolina, this <u>7th</u> day of <u>June</u>, 20<u>22</u>, at a Council meeting duly held.</p> <p>S e of <u>Mayor</u> Clerk <u>Sharon Parrish</u></p>	

*** DISCLAIMER ***

Johnston County assumes no legal responsibility for the information represented here.



Result 1

id: 168500-73-3381
 Tag: 15078012
 NCPin: 168500-73-3381
 Mapsheet No: 1685
 Owner Name 1: CHATHAM CAPITAL GROUP, LLC
 Owner Name 2:
 Mail Address 1: 1064 N LAKESIDE DR
 Mail Address 2:
 Mail Address 3: SMITHFIELD, NC 27577-8382
 Site Address 1: 2150 US HWY 70 BUS
 Site Address 2: SMITHFIELD, NC 27577-
 Book: 06221
 Page: 0476
 Market Value: 381750
 Assessed Acreage: 10.720
 Calc. Acreage: 10.720
 Sales Price: 0
 Sale Date: 2022-03-29



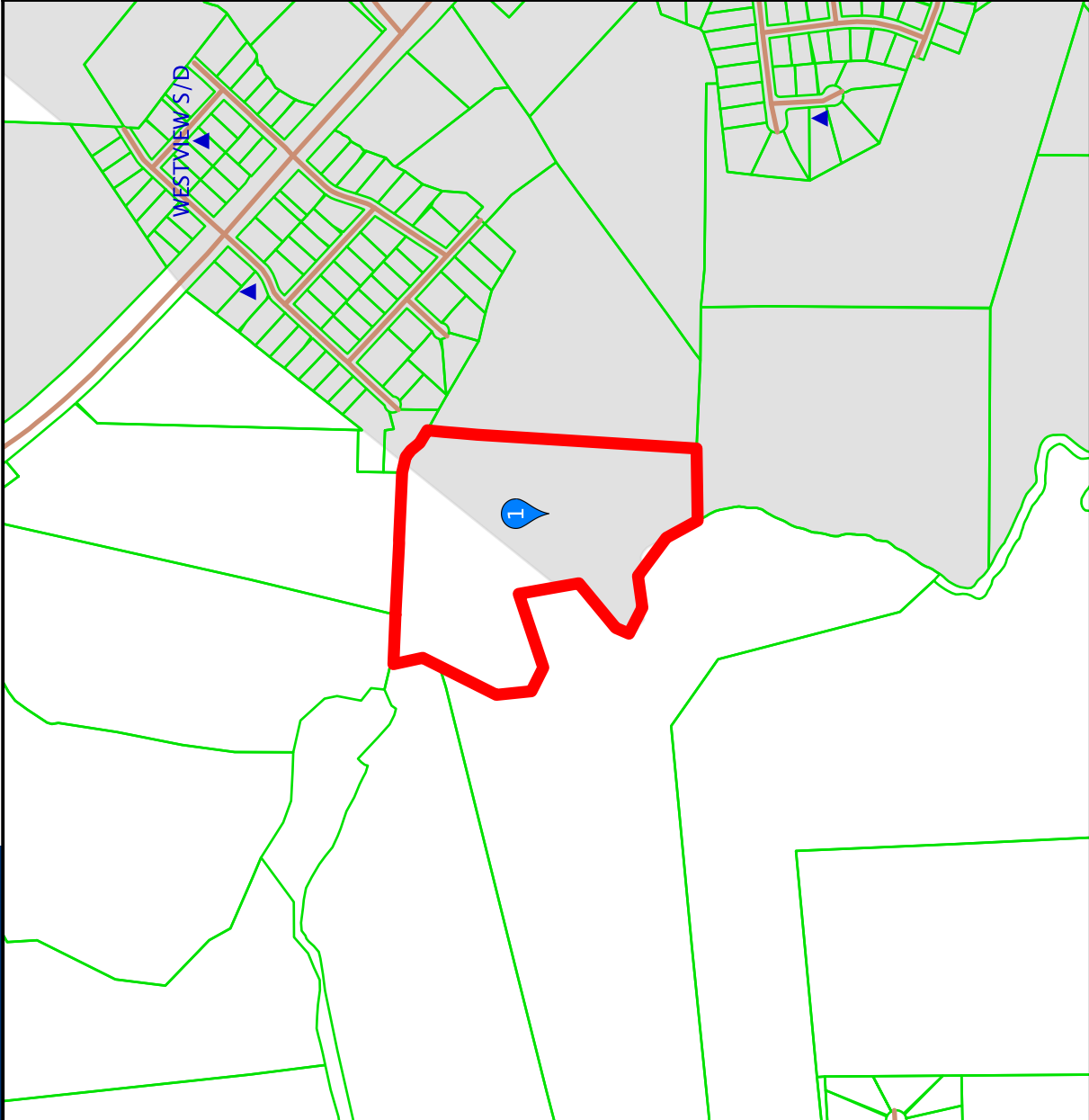
Scale: 1:10060 - 1 in. = 838.33 feet

(The scale is only accurate when printed landscape on a 8 1/2 x 11 size sheet with no page scaling.)



*** DISCLAIMER ***

Johnston County assumes no legal responsibility for the information represented here.



Result 1

id: 168407-58-1487
 Tag: 15078012B
 NCPin: 168407-58-1487
 Mapsheet No: 168407
 Owner Name 1: CHATHAM CAPITAL GROUP, LLC
 Owner Name 2:
 Mail Address 1: 1064 N LAKESIDE DR
 Mail Address 2:
 Mail Address 3: SMITHFIELD, NC 27577-8382
 Site Address 1:
 Site Address 2:
 Book: 06221
 Page: 0476
 Market Value: 64980
 Assessed Acreage: 29.790
 Calc. Acreage: 29.790
 Sales Price: 0
 Sale Date: 2022-03-29



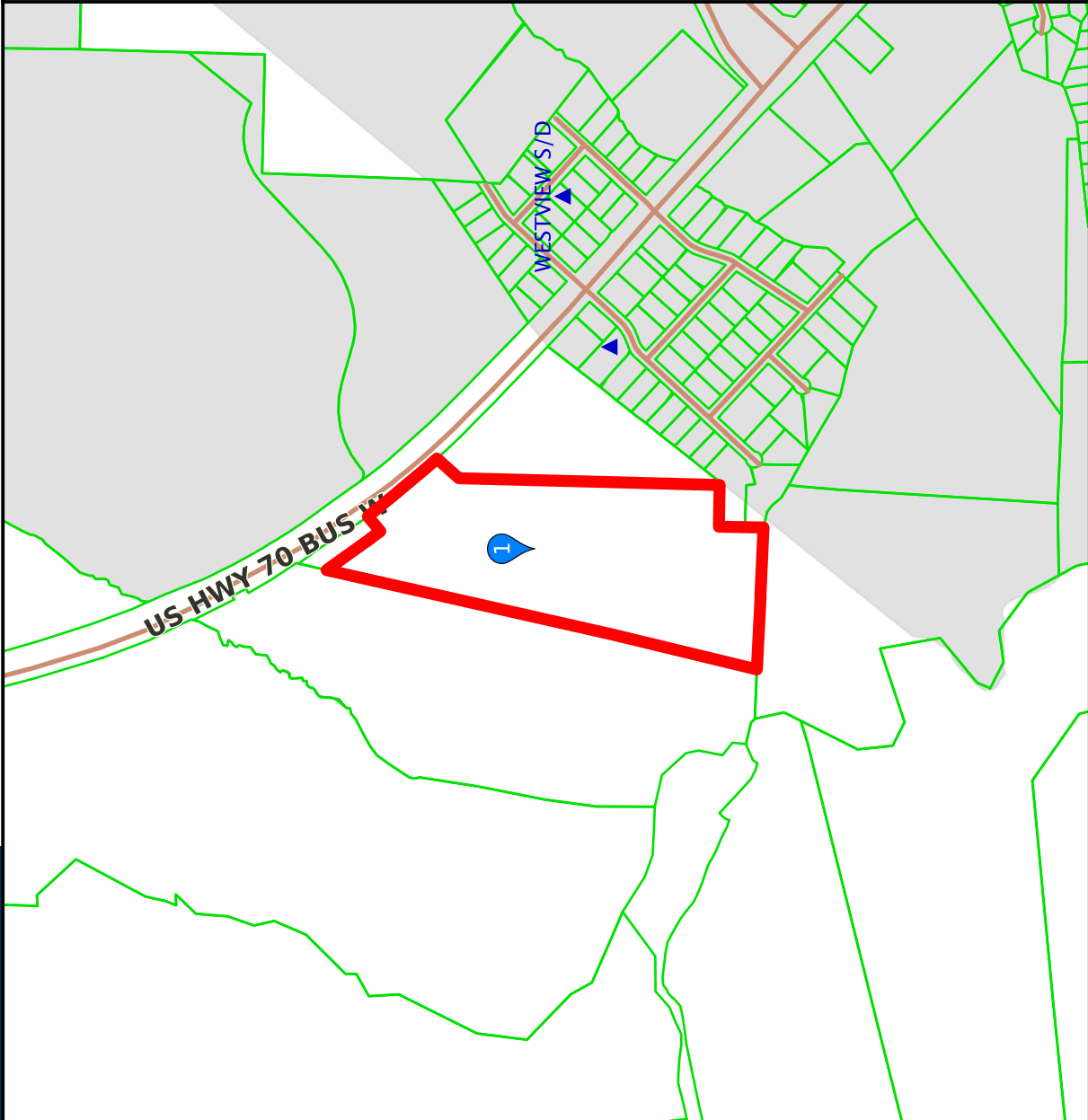
Scale: 1:10060 - 1 in. = 838.33 feet

(The scale is only accurate when printed landscape on a 8 1/2 x 11 size sheet with no page scaling.)



*** DISCLAIMER ***

Johnston County assumes no legal responsibility for the information represented here.



Result 1

id: 168519-50-2545

Tag: 15077035C

NCPin: 168519-50-2545

Mapsheet No: 168519

Owner Name 1: CHATHAM CAPITAL GROUP, LLC

Owner Name 2: 1064 N LAKESIDE DR

Mail Address 1: SMITHFIELD, NC 27577-8382

Mail Address 2: 2119 US HWY 70 BUS

Site Address 1: SMITHFIELD, NC 27577-

Site Address 2: 06221

Book: 0420

Page: 437880

Market Value: 29.670

Assessed Acreage: 29.689

Calc. Acreage: 0

Sales Price: 2022-03-29

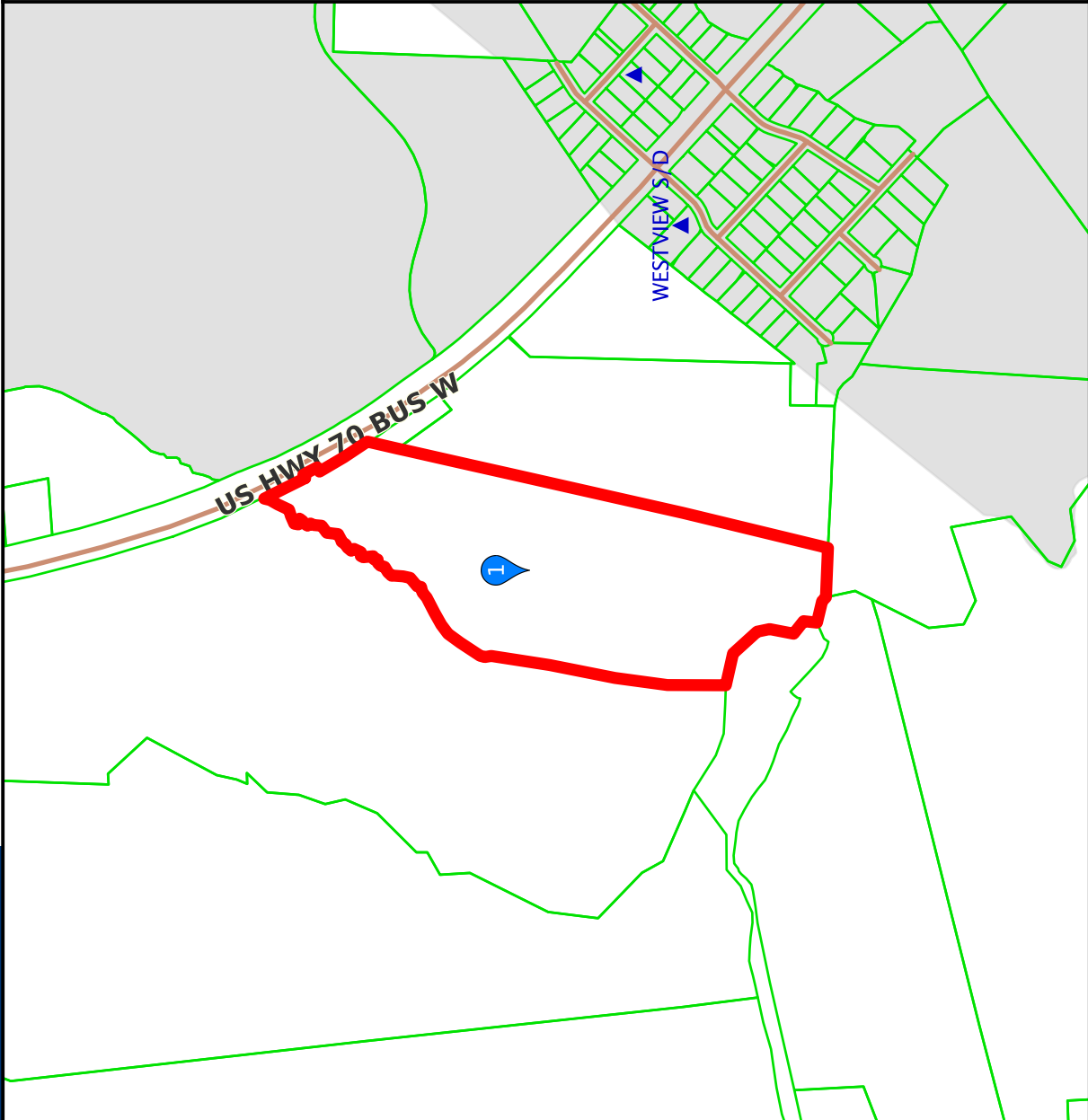


Scale: 1:10060 - 1 in. = 838.33 feet

(The scale is only accurate when printed landscape on a 8 1/2 x 11 size sheet with no page scaling.)



*** DISCLAIMER ***
Johnston County assumes no legal responsibility for the information represented here.



Result 1

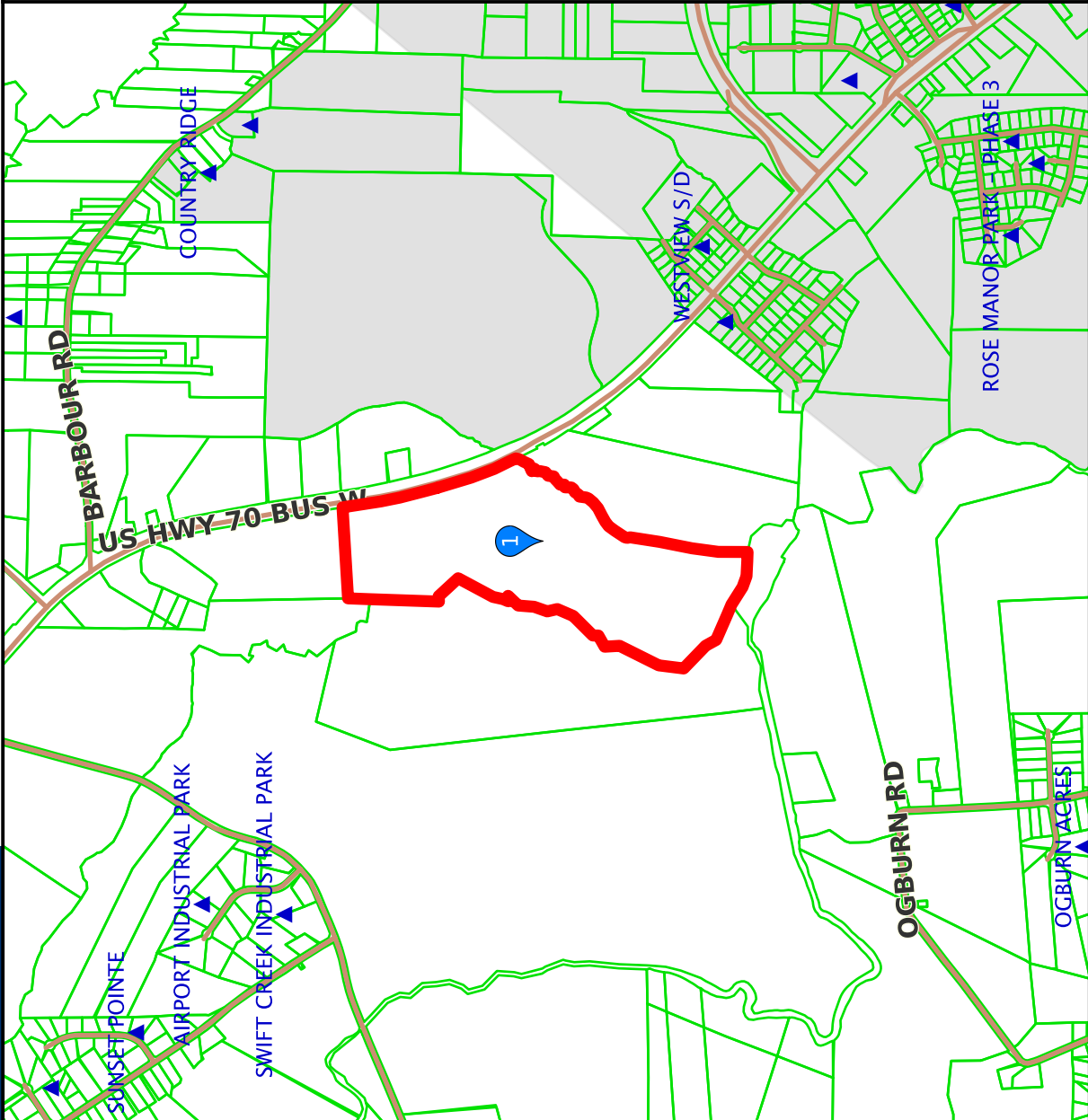
id: 168500-40-6654
Tag: 15077035H
NCPin: 168500-40-6654
Mapsheet No: 1685
Owner Name 1: FLOYD LANDING HOLDINGS, LLC
Owner Name 2:
Mail Address 1: 1064 N LAKESIDE DR
Mail Address 2:
Mail Address 3: SMITHFIELD, NC 27577-8382
Site Address 1: 2227 US HWY 70 BUS
Site Address 2: SMITHFIELD, NC 27577-
Book: 06103
Page: 0137
Market Value: 492690
Assessed Acreage: 41.040
Calc. Acreage: 41.040
Sales Price: 0
Sale Date: 2021-11-08



Scale: 1:10060 - 1 in. = 838.33 feet
(The scale is only accurate when printed landscape on a 8 1/2 x 11 size sheet with no page scaling.)

*** DISCLAIMER ***

Johnston County assumes no legal responsibility for the information represented here.



Result 1

id: 168500-41-0730
Tag: 15079014
NCPin: 168500-41-0730
Mapsheet No: 1685
Owner Name 1: CHATHAM CAPITAL GROUP, LLC

Owner Name 2:
Mail Address 1: 1064 N LAKESIDE DR
Mail Address 2:
Mail Address 3: SMITHFIELD, NC 27577-8382
Site Address 1:
Site Address 2:

Book: 06234
Page: 0037
Market Value: 922560
Assessed Acreage: 96.860
Calc. Acreage: 96.860
Sales Price: 0
Sale Date: 2022-04-13

Scale: 1:20120 - 1 in. = 1676.66 feet

(The scale is only accurate when printed landscape on a 8 1/2 x 11 size sheet with no page scaling.)



Business Information from the NC Secretary of State

Limited Liability Company

Legal Name

Chatham Capital Group, LLC

Information

SosId: 1597681

Status: Current-Active

Date Formed: 5/24/2017

Citizenship: Domestic

Annual Report Due Date: April 15th

Annual Report Status:

Current

Registered Agent: [Brownlee, Eric](#)

Addresses

Mailing

1064 N Lakeside Drive
Smithfield, NC 27577

Principal Office

1064 N Lakeside Drive
Smithfield, NC 27577

Reg Office

1064 N Lakeside Drive
Smithfield, NC 27577

Reg Mailing

1064 N Lakeside Drive
Smithfield, NC 27577

Company Officials

All LLCs are managed by their managers pursuant to N.C.G.S. 57D-3-20.

Manager
[Eric V Brownlee](#)
1064 N Lakeside Drive
Smithfield NC 27577

Limited Liability Company

Legal Name

Floyd Landing Holdings, LLC

Information

SosId: 2298445

Status: Current-Active

Date Formed: 11/2/2021

Citizenship: Domestic

Annual Report Due Date: April 15th

Annual Report Status:

Current

Registered Agent: [Brownlee, Eric V.](#)

Addresses

Reg Office

1064 N. Lakeside Drive
Smithfield, NC 27577-8382

Reg Mailing

1064 N. Lakeside Drive
Smithfield, NC 27577-8382

Company Officials

All LLCs are managed by their managers pursuant to N.C.G.S. 57D-3-20.

Manager

[Eric V. Brownlee](#)

1064 N. Lakeside Drive
Smithfield NC 27577-8382

TOWN OF SMITHFIELD
RESOLUTION No. 701 (10-2022)
FIXING DATE OF PUBLIC HEARING ON QUESTION OF ANNEXATION
PURSUANT TO G.S. 160A-31

WHEREAS, a petition requesting annexation of the area described herein has been received;
and

WHEREAS, the Town Council has by Resolution No. 699 (08-2022) directed the Town Clerk to investigate the sufficiency of the petition; and

WHEREAS, certification by the Town Clerk as to the sufficiency of the petition has been made;

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF SMITHFIELD THAT:

Section 1: A public hearing on the question of annexation of the area described herein will be held in the Council Chambers of the Town Hall located at 350 East Market Street, Smithfield North Carolina at 7:00 pm on August 2, 2022.

Section 2: The area proposed for annexation is described as follows:

ANNEXATION LAND DESCRIPTIONS PROPERTY

PIN #'S 168500-41-0730, 168500-40-6654, 168519-50-2545, 168500-73-3381

A PORTION OF 168407-58-1487

LYING AND BEING IN SMITHFIELD TOWNSHIP, JOHNSTON COUNTY, NORTH CAROLINA COMMENCING AT A POINT, SAID POINT BEING PUBLISHED IN THE NATIONAL GEODETIC SURVEY AS "WALNUT" A NORTH CAROLINA GEODETIC MONUMENT(PID: EZ4334) AND HAVING NC GRID COORDINATES OF NORTHING: 651,816.45' & EASTING: 2,185,065.71'; THENCE S 21° 05' 17" E A GRID DISTANCE OF 376.27' TO A POINT; SAID POINT BEING A 1.5" IRON PIPE FOUND(IPF), A COMMON CORNER WITH ZANE & BETTY WILLIAMS, & JOYCE GOURLEY & JANICE ROSE HAVING NC GRID COORDINATES OF NORTHING: 651,464.86' & EASTING: 2,185,201.29'; SAID POINT HEREBY KNOW AS *THE POINT OF BEGINNING*.

THENCE FROM THE SAID *POINT OF BEGINNING* ALONG AND WITH THE WILLIAMS BOUNDARY

S 35°47'07" E, 327.08 FEET TO AN IRON PIPE SET (IPS); THENCE N 49°15'35" E, 94.12 FEET TO A 1.5" IRON REBAR FOUND (IRF), SAID POINT LYING ON THE WESTERN MARGIN OF US HIGHWAY 70 BUSINESS; THENCE N 53°04'39" E, 75.00 FEET TO A POINT IN THE CENTER OF SAID HIGHWAY. THENCE FOLLOWING THE CENTER OF US HIGHWAY 70 BUSINESS WITH

A CURVE TO THE LEFT HAVING A RADIUS OF 4,864.29 FEET WITH A CHORD BEARING AND DISTANCE OF S 38°40'02" E 296.25 FEET TO A POINT; THENCE WITH A CURVE TO THE LEFT HAVING A RADIUS OF 4,864.29 FEET WITH A CHORD BEARING AND DISTANCE OF S 40°56'53" E 141.85 FEET TO A POINT; THENCE WITH A CURVE TO THE LEFT HAVING A RADIUS OF 4,862.60 FEET WITH A CHORD BEARING AND DISTANCE OF S 44°32'01" E 466.76 FEET TO A POINT; THENCE S 47°12'33" E, 284.76 FEET TO A POINT; THENCE S 42°47'27" W, 75.00 FEET TO A CONCRETE MONUMENT FOUND (CMF), SAID POINT LYING ON THE WESTERN MARGIN OF US HIGHWAY 70 BUSINESS AND BEING A COMMON CORNER WITH WESTVIEW SUBDIVISION; THENCE ALONG THE COMMON BOUNDARY OF SAID SUBDIVISION AND WITH THE EXISTING TOWN OF SMITHFIELD CORPORATE LIMITS, S 38°18'01" W, 1,088.09 FEET TO A 5/8" IRON PIPE FOUND (IPF); THENCE N 02°34'50" E, 22.81 FEET TO A 1.25" IRF; THENCE N 86°49'41" W, 200.10 FEET TO A 5/8" IPF; THENCE S 01°38'14" W, 221.96 FEET TO A 1/2" IPF; THENCE S 75°50'13" E, 48.70 FEET TO A POINT; THENCE S 38°18'01" W, 968.81 FEET TO A POINT, SAID POINT BEING ALONG THE BANK OF SWIFT CREEK; THENCE WITH AND ALONG THE BANK OF SWIFT CREEK THE FOLLOWING EIGHT (8) CALLS: N 10°01'17" W, 205.94 FEET TO A POINT; THENCE S 71°33'39" W, 376.93 FEET TO A POINT; THENCE N 63°18'08" W, 128.63 FEET TO A POINT; THENCE N 5°53'33" W, 170.61 FEET TO A POINT; THENCE N 26°41'21" E, 400.03 FEET TO A POINT; THENCE N 12°11'48" W, 145.10 FEET TO A POINT; THENCE N 45°55'32" W, 26.62 FEET TO A POINT; THENCE N 76°31'16" W, 107.13 FEET TO A POINT SAID POINT BEING AT THE INTERSECTION OF REEDY CREEK; THENCE WITH THE CENTER OF REEDY BRANCH THE FOLLOWING THIRTY (30) CALLS:

THENCE N 06°11'12" E, 65.37 FEET TO A POINT; THENCE N 51°35'53" W, 77.67 FEET TO A POINT;

THENCE N 10°54'16" E, 118.52 FEET TO A POINT; THENCE N 11°43'49" W, 62.24 FEET TO A POINT;

THENCE N 42°16'54" W, 158.00 FEET TO A POINT; THENCE N 77°16'54" W, 158.00 FEET TO A POINT;

THENCE N 87°12'06" W, 236.00 FEET TO A POINT; THENCE N 70°02'06" W, 112.00 FEET TO A POINT;

THENCE N 57°42'06" W, 201.00 FEET TO A POINT; THENCE N 66°37'06" W, 375.00 FEET TO A POINT;

THENCE N 29°02'06" W, 117.00 FEET TO A POINT; THENCE N 46°02'06" W, 307.00 FEET TO A POINT;

THENCE N 07°07'54" E, 244.00 FEET TO A POINT; THENCE N 26°32'54" E, 425.00 FEET TO A POINT;

THENCE N 03°28'15" W, 145.00 FEET TO A POINT; THENCE N 60°31'45" E, 125.00 FEET TO A POINT;

THENCE N 0°06'45" E, 53.00 FEET TO A POINT; THENCE N 44°56'45" E, 269.00 FEET TO A POINT;

THENCE N 23°21'45" E, 169.00 FEET TO A POINT; THENCE N 13°01'31" W, 99.85 FEET TO A POINT;

THENCE N 19°21'45" E, 134.99 FEET TO A POINT; THENCE N 4°32'49" E, 155.18 FEET TO A POINT;

THENCE N 43°46'45" E, 136.00 FEET TO A POINT; THENCE S 88°01'45" W, 53.00 FEET TO A POINT;
THENCE N 22°31'30" E, 55.00 FEET TO A POINT; THENCE N 12°31'45" E, 100.00 FEET TO A POINT;
THENCE N 28°13'04" E, 383.54 FEET TO A POINT; THENCE N 42°43'15" W, 258.00 FEET TO A POINT;
THENCE S 86°31'45" W, 52.00 FEET TO A POINT; THENCE N 02°01'45" E, 883.00 FEET TO AN IPS ON THE BANK OF A SWAMP, BEING A COMMON CORNER WITH KIMBERLY JOHNSON. THENCE ALONG THE JOHNSON BOUNDARY N 86°31'45" E, 884.03 FEET TO A 5/8" IRF SAID POINT BEING ON THE WESTERN MARGIN OF US HIGHWAY 70 BUSINESS; THENCE N 80°12'47" E, 75.00 FEET TO A POINT IN THE CENTER OF SAID HIGHWAY; THENCE WITH THE CENTERLINE OF US HIGHWAY 70 BUSINESS S 09°47'13" E, 416.23 FEET TO A POINT. THENCE WITH A CURVE TO THE LEFT HAVING A RADIUS OF 4,912.34 FEET WITH A CHORD BEARING AND DISTANCE OF S 17°32'43" E 1324.68 FEET TO A POINT; THENCE CONTINUING WITH ANOTHER CURVE TO THE LEFT HAVING A RADIUS OF 4,956.92 FEET WITH A CHORD BEARING AND DISTANCE OF S 26°39'16" E 216.01 FEET TO A POINT; THENCE S 24°24'00" E, 74.92 FEET TO A POINT; THENCE WITH A CURVE TO THE LEFT HAVING A RADIUS OF 4,864.29 FEET WITH A CHORD BEARING AND DISTANCE OF S 30°31'31" E 280.69 FEET TO A POINT; THENCE S 57°49'17" W, 75.00 FEET TO A ½" IPF LYING ON THE WESTERN MARGIN OF US HIGHWAY 70 BUSINESS; THENCE S 13°01'17" W, 136.32 FEET TO THE **POINT AND PLACE OF BEGINNING**, HAVING AN AREA OF 8,567,296 SQUARE FEET OR, 196.678 ACRES MORE OR LESS.

Section 3: Notice of the public hearing shall be published once in the Johnstonian News, a newspaper having general circulation in the Town of Smithfield, at least ten (10) days prior to the date of the public hearing.

Adopted this the 12th day of July, 2022

M. Andy Moore, Mayor

ATTEST:

Shannan L. Parrish, Town Clerk



Request for Town Council Action

**Business
Agenda
Item:** NCDOT
Betterment
for Light
Poles
Date: 07/12/2022

Subject: Light Pole Betterment
Department: General Government
Presented by: Town Manager - Michael Scott
Presentation: Business Agenda Item

Issue Statement

NCDOT is in the process of replacing the bridge over I-95 at Exit 95 in Smithfield, as well as changing the configuration of the access ramps. The construction will add traffic signals at these access points. A betterment of \$12,000 is required if the Council desires the traffic signal poles to be black in color, as opposed to industrial gray.

Financial Impact

\$12,000, due at the signing of the betterment agreement.

Action Needed

To approve/ deny the betterment.

Recommendation

Approve betterment

Approved: Town Manager Town Attorney

Attachments:

1. Staff Report



Staff Report

**Business
Agenda
Item** **NCDOT
Betterment
for Light
Poles**

NCDOT offers Towns an opportunity to improve upon NCDOT construction plans at a shared cost between Towns and NCDOT. As part of the NCDOT Exit 95 interchange project, traffic light poles will be added at egress and ingress points exiting from and onto I-95 to and from Market Street. The betterment in this case is the painting of the traffic signal poles black, as opposed to the normal gray/industrial color. The betterment for the traffic signal poles is not required. There will be two traffic signals installed with I-5972 one at north bound and one at south bound ramps. If the Town wishes, NCDOT can coat them black like the signal at Outlet Center Dr. The betterment cost is \$1,500 per pole, times 8 for total of \$12,000. There will be no cost to the Town for sidewalk on this project. As part of the agreement, the Town will be responsible for maintenance of all the sidewalk.

At this time, NCDOT needs to know if the Town wants to include the black coated signal poles in the agreement. This agreement will be "Flat Rate" with the check for \$12,000 due upon signing.



Request for Town Council Action

Business
Agenda
Item

Intersection
Street Repair
7/12/2023

Date: 07/012/2023

Subject: Intersection Street Repairs
Department: Public Works Department
Presented by: Lawrence Davis, Public Works Director
Presentation: Business Agenda Item

Issue Statement

Intersection gutter repairs are needed at the Steven's and South Second Street intersection as well as the South First and Steven's Street intersection in South Smithfield, NC.

Financial Impact

A total of \$17,664.00 for both repairs.

Action Needed

Award contracts to low bidder, JP Edwards to repair both intersections.

Recommendation

Staff recommends awarding the work to be done by J.P. Edwards, Inc.

Approved: Town Manager Town Attorney

Attachments:

1. Staff Report
2. Bids



Staff Report

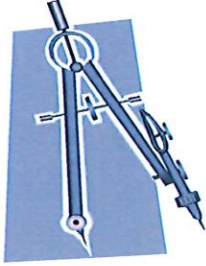
**Business
Agenda
Item**

**Intersecti
on Street
Repairs**

The Public Works Department is requesting to repair two intersections that have damaged valley gutters for drainage through the middle of each intersection. The valley gutters are cracked along for water to pass under the remaining asphalt and the street are no longer level at both intersections. The work requires the demolition and removal and replacement of the existing valley gutters, mill each side of the street, and patch the asphalt to tie into new valley gutters.

We reached out to three contractors and received (2) to estimates.

J.P. Edwards \$8,832.00 per street.
Denton contracting \$12,000.00 per street.



Denton Contracting

2916 Nahunta Rd.
Pikeville, NC 27863
919-396-1353
DentonContracting@hotmail.com

Proposal:

March 23, 2022

Job: Intersection of S. 2nd & Stevens St.

To: City of Smithfield
Atten: Lawrence
Public Utilities Dept.
P.O. Box 761
Smithfield, NC 27577

Description: Phase 2:

Mill 15' X 27' & 27' X 57' at intersection 6" & prep area

Lay 4" of binder & 2" of surface

Includes milling, trucking, & labor

***Price will be the same if milling 3" or milling 6"**

Total: _____ **\$ 12,000.00**

City responsible for materials.

JAMES PAUL EDWARDS, INC.
PO BOX 2307
SMITHFIELD, NC 27577
919-934-0518

SALES PROPOSAL

TO: Town of Smithfield

DATE: 03/23/2022

PROJECT: Second & Stevens Street

SUBJECT: Repair Valley Gutter on Second and Stevens

- A. Demo and remove existing valley gutter (76lf)
- B. Replace valley gutter with 30" gutter (76lf)
- C. Mill each side 7' wide 60sy
- D. Patch asphalt to tie into new valley gutter 60sy

TOTAL SALES PROPOSAL:

\$8,832.00

James Paul Edwards, Jr
President

JAMES PAUL EDWARDS, INC.
PO BOX 2307
SMITHFIELD, NC 27577
919-934-0518

SALES PROPOSAL

TO: Town of Smithfield

DATE: 03/23/2022

PROJECT: First & Stevens Street

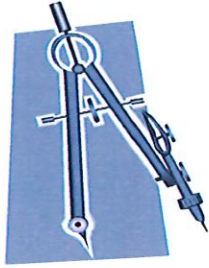
SUBJECT: Repair Valley Gutter on Second and Stevens

- A. Demo and remove existing valley gutter (76lf)
- B. Replace valley gutter with 30" gutter (76lf)
- C. Mill each side 7' wide 60sy
- D. Patch asphalt to tie into new valley gutter 60sy

TOTAL SALES PROPOSAL:

\$8,832.00

James Paul Edwards, Jr
President



Denton Contracting

2916 Nahunta Rd.
Pikeville, NC 27863
919-396-1353
DentonContracting@hotmail.com

Proposal:

March 23, 2022

Job: Intersection of S. 1st & Stevens St.

To: City of Smithfield
Atten: Lawrence
Public Utilities Dept.
P.O. Box 761
Smithfield, NC 27577

Description: Phase 2:

Mill 15' X 27' & 27' X 57' at intersection 6" & prep area

Lay 4" of binder & 2" of surface

Includes milling, trucking, & labor

***Price will be the same if milling 3" or milling 6"**

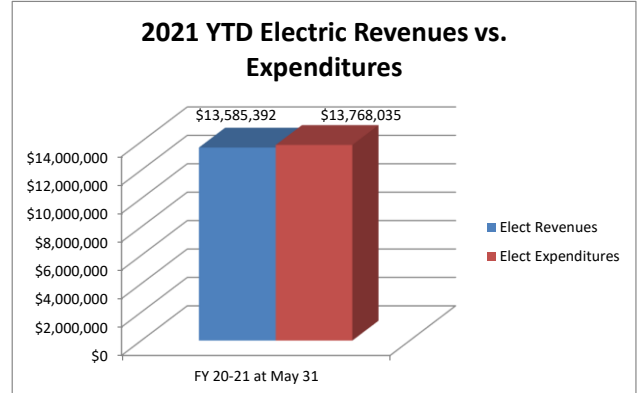
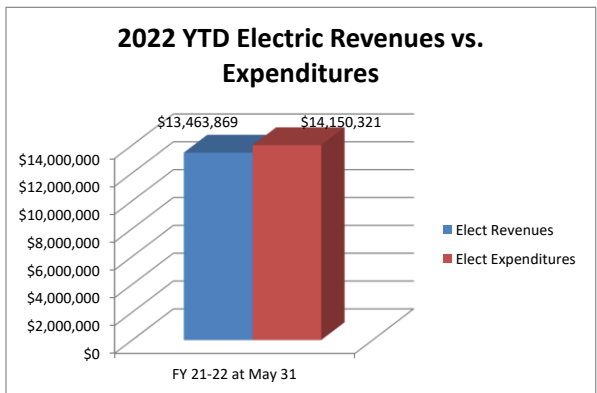
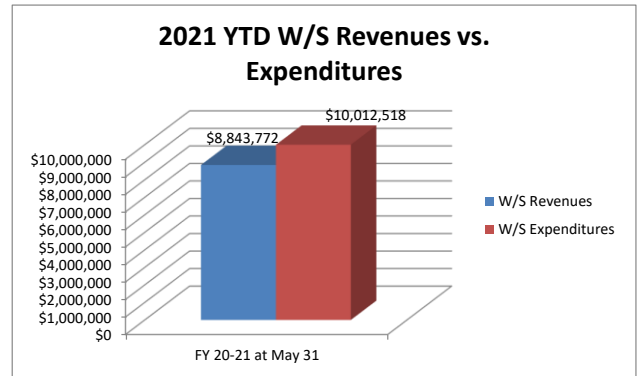
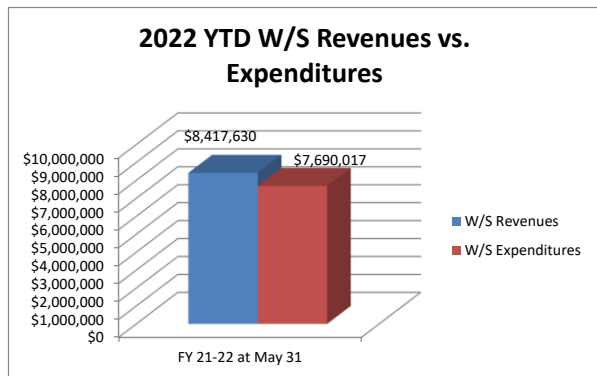
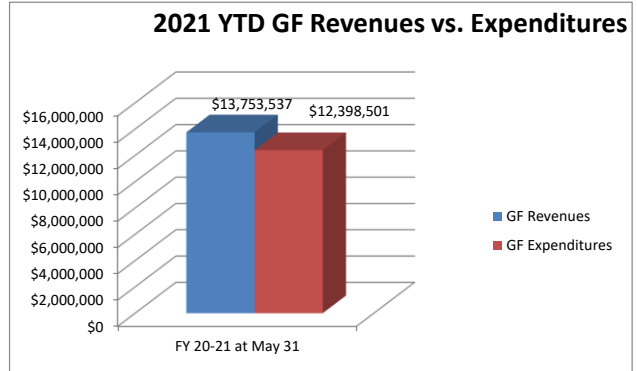
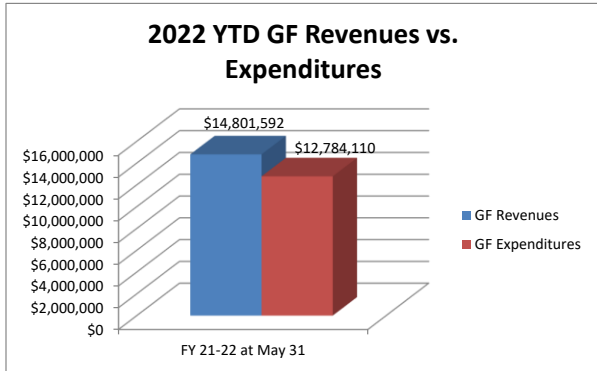
Total: _____ **\$ 12,000.00**

City responsible for materials.

Financial Report



Town of Smithfield Revenues vs. Expenditures



TOWN OF SMITHFIELD
MAJOR FUNDS FINANCIAL SUMMARY REPORT
May 31, 2022
Gauge: 11/12 or 91 Percent

91.00%

GENERAL FUND						
	Frequency	Actual to Date FY '20-21	Budget FY '21-22	Actual to Date FY '21-22	YTD % Collected	
Revenues						
Current & Prior Year Property Taxes	Monthly	\$ 6,565,913	\$ 6,468,800	\$ 6,868,780	106.18%	
Motor Vehicle Taxes	Monthly	649,080	590,000	727,751	123.35%	
Utility Franchise Taxes	Quarterly	702,668	975,000	707,446	72.56%	
Local Option Sales Taxes	Monthly	2,178,136	2,710,000	2,528,567	93.31%	
Aquatic and Other Recreation	Monthly	248,437	396,500	636,718	160.58%	
Sanitation (Includes Penalties)	Monthly	1,153,004	1,467,264	1,276,102	86.97%	
Grants		513,755	239,050	146,969	61.48%	
All Other Revenues		1,478,645	1,350,549	1,521,069	112.63%	
Loan Proceeds		-	-	-	#DIV/0!	
Transfers (Electric and Fire Dist.)		263,900	388,190	388,190	100.00%	
Fund Balance Appropriated		-	1,363,772	-	0.00%	
Total		\$ 13,753,537	\$ 15,949,125	\$ 14,801,592	92.81%	
Expenditures						
		Actual to Date FY '20-21	Budget FY '21-22	Actual to Date FY '21-22	YTD % Collected	
General Gov.-Governing Body		\$ 402,729	\$ 540,555	\$ 465,038	86.03%	
Non Departmental		664,018	939,175	817,365	87.03%	
Debt Service		920,997	884,114	884,116	100.00%	
Finance		97,561	153,973	124,543	80.89%	
Planning		274,045	370,810	264,535	71.34%	
Police		3,532,485	4,534,747	3,638,740	80.24%	
Fire		2,496,553	2,294,105	1,972,575	85.98%	
EMS		5,124	-	-	#DIV/0!	
General Services/Public Works		639,920	666,613	511,522	76.73%	
Streets		421,596	849,242	501,532	59.06%	
Motor Pool/Garage		94,127	153,738	119,519	77.74%	
Powell Bill		48,977	547,312	322,066	58.85%	
Sanitation		1,259,168	1,447,540	1,382,604	95.51%	
Stormwater		748,570	141,011	117,016	82.98%	
Parks and Rec		733,198	1,136,905	777,828	68.42%	
SRAC		59,433	1,049,437	840,424	80.08%	
Sarah Yard Center		-	58,874	44,688	75.90%	
Contingency		-	180,974	-	0.00%	
Appropriations/Contributions		-	-	-	0.00%	
Total		\$ 12,398,501	\$ 15,949,125	\$ 12,784,110	80.16%	

YTD Fund Balance Increase (Decrease)

- (0)

91.00%

WATER AND SEWER FUND

Revenues	Actual to Date	Budget	Actual to Date	YTD %
	FY '20-21	FY '21-22	FY '21-22	Collected
Water Charges	\$ 2,445,128	\$ 2,872,930	\$ 2,436,647	84.81%
Water Sales (Wholesale)	1,422,541	1,720,000	1,744,397	101.42%
Sewer Charges	4,086,809	4,600,000	4,085,533	88.82%
Penalties	47,475	52,000	46,746	89.90%
Tap Fees	32,980	23,000	16,360	71.13%
Other Revenues	808,839	123,000	87,947	71.50%
Grants	-	-	-	#DIV/0!
Loan Proceeds	-	-	-	#DIV/0!
Fund Balance Appropriated	-	257,730	-	0.00%
Total	\$ 8,843,772	\$ 9,648,660	\$ 8,417,630	87.24%

Expenditures	Actual to Date	Budget	Actual to Date	YTD %
	FY '20-21	FY '21-22	FY '21-22	Collected
Water Plant (Less Transfers)	\$ 1,656,984	\$ 1,933,175	\$ 1,683,550	87.09%
Water Distribution/Sewer Coll (Less Transfers)	4,445,903	5,382,963	4,043,373	75.11%
Transfer to General Fund	-	-	-	#DIV/0!
Transfer to W/S Capital Proj. Fund	3,298,500	1,472,500	1,472,500	100.00%
Debt Service	611,131	611,163	490,594	80.27%
Contingency	-	248,859	-	0.00%
Total	\$ 10,012,518	\$ 9,648,660	\$ 7,690,017	79.70%

ELECTRIC FUND

Revenues	Actual to Date	Budget	Actual to Date	YTD %
	FY '20-21	FY '21-22	FY '21-22	Collected
Electric Sales	\$ 13,277,645	\$ 16,300,000	\$ 13,197,643	80.97%
Penalties	80,851	100,000	68,548	68.55%
All Other Revenues	226,896	192,059	197,679	102.93%
Grants	-	-	-	-
Loan Proceeds	-	-	-	-
Fund Balance Appropriated	-	489,174	-	-
Total	\$ 13,585,392	\$ 17,081,233	\$ 13,463,869	78.82%

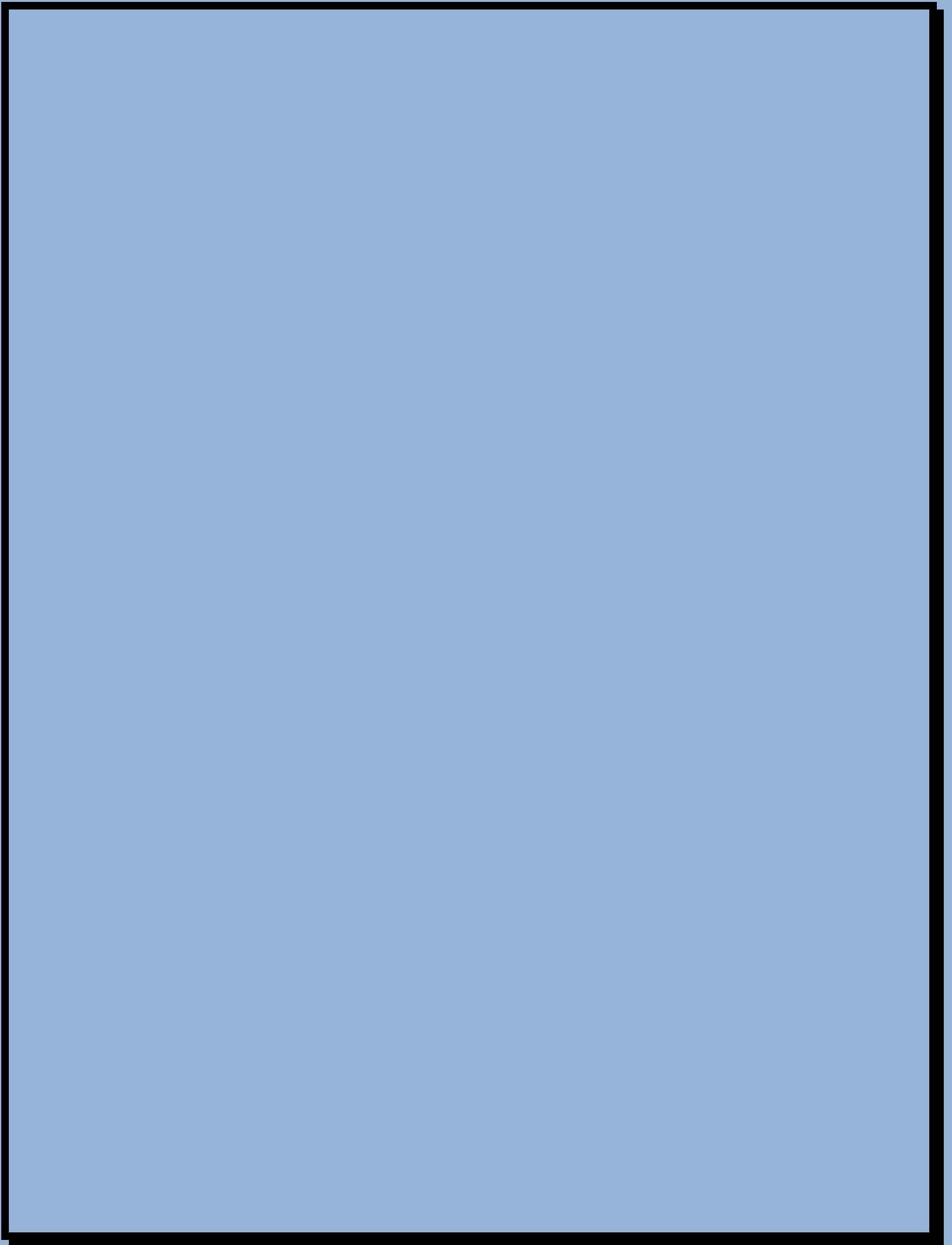
Expenditures	Actual to Date	Budget	Actual to Date	YTD %
	FY '20-21	FY '21-22	FY '21-22	Collected
Administration/Operations	\$ 2,145,410	\$ 3,159,968	\$ 2,462,462	77.93%
Purchased Power - Non Demand	3,611,809	12,565,000	3,930,856	31.28%
Purchased Power - Demand	5,876,375	-	5,804,590	#DIV/0!
Purchased Power - Debt	1,059,828	-	1,059,828	#DIV/0!
Debt Service	342,585	342,586	342,585	100.00%
Capital Outlay	23,528	193,500	-	0.00%
Contingency	-	270,179	-	0.00%
Transfers to Electric Capital Proj Fund	620,000	550,000	550,000	100.00%
Transfer to Electric Capital Reserve	-	-	-	-
Transfers to General Fund	88,500	-	-	#DIV/0!
Total	\$ 13,768,035	\$ 17,081,233	\$ 14,150,321	82.84%

CASH AND INVESTMENTS FOR FEBRUARY

General Fund (Includes P. Bill)	16,143,878			
Water and Sewer Fund	8,491,972			
Electric Fund*	11,003,149			
ARP Fund (20)	1,900,037			
State Capital & Infrastructure Fund (21)	1,526,021			
JB George Endowment (40)	132,199			
Water Plant Expansion (43)	4,078,201			
Booker Dairy Road Fund (44)	457,896			
Capital Project Fund: Wtr/Sewer (45)	3,870,231			
Capital Project Fund: General (46)	1,191,209			
Capital Project Fund: Electric (47)	931,912			
FEMA Acquisitions and Elevations (48)	550			
CDBG Neighborhood Revitalization (49)	(68,439)	1st CITIZENS	42,589,124	0.2% (Earni
Firemen Relief Fund (50)	84,730	NCCMT	2,385,068	0.010%
Fire District Fund (51)	208,721	KS BANK	3,693,951	0.25%
General Capital Reserve Fund (72)	6,014	UNITED COMMUNIT	1,290,135	0.20%
Total	49,958,278		\$ 49,958,278	

*Plug

Department Reports





Staff Report

**Monthly
Staff Economic
Report: Development
Update**

Smithfield Economic Development Activities MAY/JUN22

1. Product Development/New Company Recruitment

- Tim, Stephen, and Rocky met with Chris Johnson for their monthly meeting to discuss various economic development issues. The topics included updates on:
 - Amazon has pushed its proposed opening date to first quarter 2023.
 - Samet's activities on the adjacent tracts.
 - The Wylie Capital project. Wylie is an industrial development company out of Chicago which is contemplating developing and building shell buildings on the Howell-Wellons site. The company's stated plans include construction of large, 400,000-500,000 square foot shells. The company continues to assemble property for the project.
 - An additional industrial site for the town were discussed. One in particular offers good promise but would involve a joint effort with the town of Selma.
 - Tim and Rocky discussed a recent contact with a brewer seeking space for a brewery and warehouse-distribution center. The prospect is seeking 7,000 up to 10,000 square feet of space. The project will include a tasting room. Several potential buildings were discussed around the town with Stephen and Chris. Rocky will contact the prospect to further define his plans and needed space.
 - The CarMax project, which would locate adjacent to Global Skyware. The town has been informed that the sewer line that serves the area is at capacity. The Eastfield sewer extension will free up capacity in the future, as well as other improvements that are pending. Chris will seek a date of completion so that he can inform CarMax, potentially preserving the project and other prospects as they arise.

2. Residential Development

- Woodleaf Development, the developers are moving forward with their 2000-unit plans. The town continues to provide support for the project.

3. Retail Development

- Tim and Rocky met with Kelly and Patty Griffin, the owners of the former Pontiac building. They have developed a business plan for the facility. The plan is for a restaurant and fresh market. There is a significant amount of funding that would be needed to make the business plan viable. Grants were discussed. However, most grants for the amounts needed typically require a match and are tied to job creation. Various other options for the facility were discussed including partnering with a brewery, developing the property as an event space, or leasing the facility totally. Kelly and Patty will consider the options and get back to us.



FINANCE DEPARTMENTAL REPORT FOR MAY, 2022

SUMMARY OF ACTIVITIES FOR MAJOR FUNDS (10,30,31):

Daily Collections/Property Taxes/Other.....	\$2,994,403
Franchise Tax.....	0
Sales & Use Tax.....	259,368
Powel Bill.....	0
Total Revenue	\$3,253,771

Expenditures: General, Water, and Electric.....\$2,873,992

FINANCE:

- Compiled and submitted monthly retirement report on 5/31/2022
- Issued 89 purchase orders
- Processed 660 vendor invoices for payment and issued 368 accounts payable checks
- Prepared and processed 2 regular payrolls and remitted federal and state payroll taxes on 5/13 and 05/27/2022
- Sent 0 past due notices for delinquent privilege license
- Issued 0 peddler license
- Sent 0 notices for grass cutting
- Collected \$0 in grass cutting invoices. Total collected to date is \$9,496
- Processed 6 NSF Checks/Fraudulent Cards (Utility and SRAC)
- Debt Setoff - Bad Debt Collection calendar year-to-date total \$21,658.38 (EMS: \$4,912.35; SRAC: \$3,070.91; Utility: \$13,675.12; and Other: \$0)
- Penn Credit - Bad Debt Collections received in May: \$242.88; Total Collections to Date \$20,228.86
- Invoiced 2 grave opening for a total of \$1,400.
- Invoiced Johnston Community College for Police Security
- Earned \$1,763.47 in interest from FCB and paid 0 in fees on the central depository account
- Paid \$9,518 in credit/debit card fees, but received \$6,128 (31-72-3550-3520-0002) in convenience fees (Reporting month billed, not month paid)

FINANCE DIRECTOR

- Attended Department Head Meetings on May 2 and 24, 2022
- Attended Council meeting on May 3, 2022
- Attended budget meetings with Council on May 16 and 31, 2022
- Reconciled April's bank statement for Central Depository Account week of May 23, 2022
- Set up NCIDs for Mark Helmer (Planning) and Ashley Waters (Finance) as now required to report Powell Bill data
- Obtained aquatic center loans payoff for June 24, 2022 to present to Council
- Prepared excel sheets of FY23 Budget for system upload once approved by Council



Planning Department Development Report

Wednesday, July 6, 2022

Project Name: Wake Med
 Request: 2.5 foot variance to 15' side yard building setback
 Location 928 North Brightleaf Boulevard
 Tax ID#: 15007006 PIN#: 260413-13-5325
 Project Status
 Notes: Variance requested for medical office

BOA 2022-03
Submittal Date: 7/1/2022
Planning Board Review:
Board of Adjustment Review:
Town Council Hearing Date:
Approval Date:

Project Name: Brogden Industrial
 Request: 265,000 sq ft warehouse
 Location 934 Brogden Road
 Tax ID#: 15K11012C PIN#: 169310-35-5200
 Project Status First Review Complete
 Notes: Staff Review and approval

Site Plan 2022-05
Submittal Date: 5/18/2022
Planning Board Review:
Board of Adjustment Review:
Town Council Hearing Date:
Approval Date:

Project Name: Woodleaf
 Request: 491.2 -acres of land from R-20A to R-8 CZ zoning
 Location Mallard Road
 Tax ID#: 15K11019F PIN#: 169202-79-9657
 Project Status Second Review Complete
 Notes: PB recommended approval

Conditional Zoning 2022-02
Submittal Date: 4/1/2022
Planning Board Review: 5/5/2022
Board of Adjustment Review:
Town Council Hearing Date: 6/7/2022
Approval Date:

Project Name: Whitley Townes
 Request: 70 lot Townhouse Subdivision
 Location West Market Street
 Tax ID#: 15084001 PIN#: 169409-06-6525
 Project Status Approved
 Notes: Construction drawing in staff review

Subdivision 2022-03
Submittal Date: 4/1/2022
Planning Board Review: 5/5/2022
Board of Adjustment Review:
Town Council Hearing Date: 6/7/2022
Approval Date:

Project Name: **Wood & Warrick**
 Request: B-3 and R-20A to LI
 Location West US 70 Business Highway
 Tax ID#: 15079006 PIN#: 168511-46-9039
 Project Status **Approved**
 Notes: PB recommended approval

Map Amendment 2022-03	
Submittal Date:	4/1/2022
Planning Board Review:	5/5/2022
Board of Adjustment Review:	
Town Council Hearing Date:	6/7/2022
Approval Date:	

Project Name: **TLC Estates LLC**
 Request: rezone .48 acres of land from the R-20A to the R-8
 Location Buffalo Road
 Tax ID#: 14A03004 PIN#: 169411-76-4262
 Project Status **Approved**
 Notes: PB recommended approval

Map Amendment 2022-04	
Submittal Date:	4/1/2022
Planning Board Review:	5/5/2022
Board of Adjustment Review:	
Town Council Hearing Date:	6/7/2022
Approval Date:	

Project Name: **Airport Industrial Park lot 7**
 Request: Contractor Office with outdoor storage yard
 Location 9541 Industrial Drive
 Tax ID#: 15J08017K PIN#: 168509-05-1257
 Project Status **Approved**
 Notes: Under Construction

Site Plan 2022-03	
Submittal Date:	3/25/2022
Planning Board Review:	
Board of Adjustment Review:	
Town Council Hearing Date:	
Approval Date:	

Project Name: **Take 5 Oil Change**
 Request: Retail oil change service center
 Location 1307 North Brightleaf Boulevard
 Tax ID#: 14074019 PIN#: 260411-55-6272
 Project Status **In Second Review**
 Notes: Satff review of retail oil change service center

Site Plan 2022-02	
Submittal Date:	3/11/2022
Planning Board Review:	
Board of Adjustment Review:	
Town Council Hearing Date:	
Approval Date:	

Project Name: **Floyd's Landing**
 Request: 598 residential units on 698 acres
 Location 2001 US Hwy 70 We
 Tax ID#: 15078012 PIN#: 168500-73-3381
 Project Status **Approved**
 Notes: Construction drawing in staff review

Subdivision 2022-02	
Submittal Date:	3/4/2022
Planning Board Review:	4/7/2022
Board of Adjustment Review:	
Town Council Hearing Date:	5/2/2022
Approval Date:	

Project Name: **Franklin Towns**
 Request: Preliminary Sub'd for 134 townhouses on 15.9 acers
 Location Wilson's Mills Road
 Tax ID#: 15083049E PIN#: 169406-29-7604
 Project Status **Approved**
 Notes: Construction drawing in staff review

Subdivision 2022-01	
Submittal Date:	1/7/2022
Planning Board Review:	2/4/2022
Board of Adjustment Review:	
Town Council Hearing Date:	3/1/2022
Approval Date:	

Project Name: **Advancetech**
 Request: 98,280 sq ft manufacturing facility / warehouse
 Location 3900 West US 70 Business Highway
 Tax ID#: 17J08001D PIN#: 168618-20-5729
 Project Status **Approved**
 Notes: Under Construction

Site Plan 2021-19	
Submittal Date:	10/4/2021
Planning Board Review:	
Board of Adjustment Review:	
Town Council Hearing Date:	
Approval Date:	

Project Name: **Twin Creeks Phase 2A**
 Request: Revised Preliminary Subdivision
 Location Black Creek Road
 Tax ID#: 15I09037B PIN#: 167300-47-6254
 Project Status **Second Review Complete**
 Notes: Under Construction

Subdivision 2021-06	
Submittal Date:	10/1/2021
Planning Board Review:	12/2/2021
Board of Adjustment Review:	
Town Council Hearing Date:	1/4/2022
Approval Date:	

Project Name: **Harvest Run**
 Request: R8-CZ to allow for 69 townhouses and 96 single family
 Location NC 210 Highway
 Tax ID#: 15077009 PIN#: 168400-84-6775
 Project Status **Approved**
 Notes: Constrcution Drawings in staff review

Conditional Zoning 2021-10	
Submittal Date:	10/1/2021
Planning Board Review:	11/4/2021
Board of Adjustment Review:	
Town Council Hearing Date:	12/7/2021
Approval Date:	

Project Name: **The Insurance Shoppe**
 Request: 4,900 sq ft free standing office
 Location 131 Kellie Drive
 Tax ID#: 14075021S PIN#: 260405-09-8296
 Project Status **Approved**
 Notes: Under Construction

Site Plan 2021-18	
Submittal Date:	10/1/2021
Planning Board Review:	
Board of Adjustment Review:	
Town Council Hearing Date:	
Approval Date:	

Project Name: **ALA Johnston Charter School**
 Request: Site plan approval
 Location West US 70 Highway
 Tax ID#: 17J08004 PIN#: 168505-19-8748
 Project Status **Approved**
 Notes: Under Construction

Site Plan 20121-18	
Submittal Date:	9/17/2021
Planning Board Review:	
Board of Adjustment Review:	
Town Council Hearing Date:	
Approval Date:	

Project Name: **JNX Corporate Hangers**
 Request: Parking and stormwater improvements
 Location 3146 Swift Creek Road
 Tax ID#: 15079017D PIN#: 168500-12-1015
 Project Status **Approved**
 Notes: Staff approved on 5/23/2022

Site Plan 2021-17	
Submittal Date:	9/17/2021
Planning Board Review:	
Board of Adjustment Review:	
Town Council Hearing Date:	
Approval Date:	

Project Name: **Smithfied PD expansion**
 Request: Addition to existing facility
 Location 110 South Fifth Street
 Tax ID#: 15025048 PIN#: 169419-50-2949
 Project Status **Approved**
 Notes: Under Construction

Conditional Zoning 2021-05	
Submittal Date:	9/3/2021
Planning Board Review:	10/7/2021
Board of Adjustment Review:	
Town Council Hearing Date:	11/9/2021
Approval Date:	

Project Name: **Project XD**
 Request: 629,215 square foot warehouse
 Location 2110 US70 East Highway
 Tax ID#: 15078011 PIN#: 168500-63-4559
 Project Status **In third Review**
 Notes: Final Inspection on 5/20/2022

Site Plan 2021-07	
Submittal Date:	4/21/2021
Planning Board Review:	
Board of Adjustment Review:	
Town Council Hearing Date:	
Approval Date:	

Project Name: **WSBP Infrastructure**
 Request: Utility Extension
 Location 2110 US70 East Highway
 Tax ID#: 15078011 PIN#: 168500-63-4559
 Project Status **In third Review**
 Notes: Under Construction / Not yet permitted

Site Plan 2021-08	
Submittal Date:	4/21/2021
Planning Board Review:	
Board of Adjustment Review:	
Town Council Hearing Date:	
Approval Date:	

Project Name: **JNX Fuel Farm**
 Request: All new fueling station with above ground tanks
 Location 3149 Swift Creek Road
 Tax ID#: 15079017D PIN#: 168500-12-1015
 Project Status **Approved**
 Notes: Staff Approved / construction not yet begun

Site Plan 2021-12	
Submittal Date:	4/14/2021
Planning Board Review:	
Board of Adjustment Review:	
Town Council Hearing Date:	
Approval Date:	5/11/2021

Project Name: **Smithfield Living Facility**
 Request: 83 Unit Assisted Living Facility
 Location Kellie Drive
 Tax ID#: 14075022D PIN#: 260405-09-8645
 Project Status **Approved**
 Notes: Under Construction

Site Plan 2020-07	
Submittal Date:	6/5/2020
Planning Board Review:	
Board of Adjustment Review:	
Town Council Hearing Date:	
Approval Date:	9/10/2020

Project Name: **JCC Engineering Building**
 Request: 46,365 square foot educational facility
 Location 245 College Road
 Tax ID#: 15K10199F PIN#: 159308-87-5887
 Project Status **Approved**
 Notes: Under Construction

Site Plan 2020-06	
Submittal Date:	5/19/2020
Planning Board Review:	
Board of Adjustment Review:	
Town Council Hearing Date:	
Approval Date:	8/24/2020

Project Name: **Tru Hotel**
 Request: 4 Story Hotel
 Location 167 South Equity Drive
 Tax ID#: 15008046c PIN#: 260417-10-4438
 Project Status **Approved**
 Notes: Under Construction

Site Plan 2020-04	
Submittal Date:	4/29/2020
Planning Board Review:	
Board of Adjustment Review:	
Town Council Hearing Date:	
Approval Date:	6/1/2020

Project Name: **Johnston County Detention Center**
 Request: Site Plan Approval
 Location 1071 Yelverton Grov Road
 Tax ID#: 15L11011 PIN#: 260300-67-6920
 Project Status **Approved**
 Notes: Jail Site Completed- Public Safety Center Under Construction

Site Plan 2020-02	
Submittal Date:	2/7/2020
Planning Board Review:	
Board of Adjustment Review:	
Town Council Hearing Date:	
Approval Date:	7/14/2020

Project Name: **Johnston Animal Hospital**
 Request: Free Standing Facility
 Location 826 North Brightleaf Boulevard
 Tax ID#: 15005038 PIN#: 260413-02-5950
 Project Status **Approved**
 Notes: Final Site Approval Imminent

Site Plan 2020-01	
Submittal Date:	1/7/2020
Planning Board Review:	
Board of Adjustment Review:	
Town Council Hearing Date:	
Approval Date:	6/24/2020

Project Name: **Kamdon Ranch**
 Request: 110 Lot Division
 Location Swift Creek Road
 Tax ID#: 15108020 PIN#: 167400-55-9495
 Project Status **Approved**
 Notes: Phase 2 under construction

Subdivision 2019-02	
Submittal Date:	4/5/2019
Planning Board Review:	
Board of Adjustment Review:	
Town Council Hearing Date:	
Approval Date:	6/27/2019



Town of Smithfield
Planning Department
350 E. Market St Smithfield, NC 27577
P.O. Box 761, Smithfield, NC 27577
Phone: 919-934-2116
Fax: 919-934-1134

Permit Issued for May 2022

		Permit Fees	Permits Issued
Zoning	Land Use	\$500.00	7
Site Plan	Major Site Plan	\$100.00	1
Site Plan	Minor Site Plan	\$300.00	9
Zoning	Sign	\$350.00	7
	Report Period	\$1,300.00	24
	Fiscal YTD Total:	\$15,405.00	253

Z22-000051	Zoning	Land Use	TNT Fireworks	1299 N Brightleaf Blvd
Z22-000052	Zoning	Sign	TNT Fireworks	1299 N Brightleaf Blvd
Z22-000055	Zoning	Sign	Johnston County Airport Authority	3149 Swift Creek Rd
Z22-000049	Zoning	Sign	Mobley Law Office	101 E Market St 1G
Z22-000054	Zoning	Sign	El Patron	712 E Market St
Z22-000050	Zoning	Land Use	Stancil Oil Company	104 N Brightleaf Blvd
Z22-000053	Zoning	Land Use	Existing Residence/ New Driveway	1007 S Crescent Dr
SP22-000060	Site Plan	Minor Site Plan	40' x 51' accessory structure	240 Lee-Youngblood Rd
Z22-000056	Zoning	Land Use	GS Hair	719 S First St
SP22-000061	Site Plan	Major Site Plan	210 Dichlorination Facility	1300 Galilee Rd
Z22-000057	Zoning	Land Use	The Dragonfly Boutique, LLC	228 E Market St
Z22-000058	Zoning	Sign	The Dragonfly Boutique, LLC	228 E Market St
SP22-000062	Site Plan	Minor Site Plan	Single Family Dwelling	2840 NC 210 Highway
SP22-000063	Site Plan	Minor Site Plan	Single Family Dwelling	2820 NC 210 Highway
SP22-000064	Site Plan	Minor Site Plan	Single Family Dwelling	2800 NC 210 Highway
SP22-000065	Site Plan	Minor Site Plan	Single Family Dwelling	2780 NC 210 Highway
SP22-000066	Site Plan	Minor Site Plan	Single Family Dwelling	2303 NC 210 Highway
SP22-000067	Site Plan	Minor Site Plan	SFD Addition	203 E Crestview Dr
Z22-000059	Zoning	Sign	America's Best Value	195 Mallard Rd
Z22-000060	Zoning	Land Use	Pediatric Therapy	101 E Market St Suite 2E
SP22-000068	Site Plan	Minor Site Plan	JNX Cooperate Hangers	3146 Swift Creek Rd
Z22-000061	Zoning	Land Use	Phantom Fireworks	1233 N Brightleaf Blvd
Z22-000062	Zoning	Sign	Wells Fargo	201 E Market St
SP22-000069	Site Plan	Minor Site Plan	SFD Addition	308 Pine St



**TOWN OF SMITHFIELD
POLICE DEPARTMENT
MONTHLY REPORT
MONTH ENDING May 31, 2022**

I. STATISTICAL SECTION

Month Ending May 31, 2022	May 2022	May 2021	Total 2022	Total 2021	YTD Difference
Calls for Service	1901	1901	9926	8596	1330
Incident Reports Completed	159	121	702	630	72
Cases Closed	73	92	471	473	-2
Accident Reports	84	77	390	354	36
Arrest Reports	85	88	446	416	30
Burglaries Reported	14	6	32	36	-4
Drug Charges	14	21	110	116	-6
DWI Charges	8	9	39	35	4
Citations Issued	209	345	1324	1398	-74
Speeding	104	116	577	462	115
No Operator License	54	91	292	322	-30
Registration Violations	21	53	153	210	-57

II. PERSONNEL UPDATE

The police department is currently short 6 positions. One of the vacant positions is due to Captain Sheppard retiring. The department has two officers on light duty and 3 officers are in field training. Records clerk position is vacant at this time, but a background check is being completed on an applicant for the position.

III. MISCELLANEOUS

Mandatory in-service training was continued in May, with all the courses being completed on line. Training is returning to in person, so officers are able to get additional training when manpower allows. The department continues to participate in community events, which are slowly increasing. Officers assisted with Walk to the Polls and the annual walk to school at South Smithfield Primary. A booth was set up by Officer Carroll at the Ham and Yam Festival, representing the Police Department.

REPORTED UCR OFFENSES FOR THE MONTH OF MAY 2022

PART I CRIMES	May 2021	May 2022	+/-	Percent Changed	Year-To-Date 2021	Year-To-Date 2022	+/-	Percent Changed
MURDER	0	0	0	N.C.	0	0	0	N.C.
RAPE	0	0	0	N.C.	0	3	3	N.C.
ROBBERY	2	1	-1	-50%	2	1	-1	-50%
Commercial	0	1	1	N.C.	0	1	1	N.C.
Individual	2	0	-2	-100%	2	0	-2	-100%
ASSAULT	9	11	2	22%	17	32	15	88%
* VIOLENT *	11	12	1	9%	19	36	17	89%
BURGLARY	6	13	7	117%	33	30	-3	-9%
Residential	4	9	5	125%	19	17	-2	-11%
Non-Resident.	2	4	2	100%	14	13	-1	-7%
LARCENY	24	47	23	96%	154	192	38	25%
AUTO THEFT	6	6	0	0%	19	16	-3	-16%
ARSON	0	0	0	N.C.	2	1	-1	-50%
* PROPERTY *	36	66	30	83%	208	239	31	15%
PART I TOTAL:	47	78	31	66%	227	275	48	21%
PART II CRIMES								
Drug	18	11	-7	-39%	108	114	6	6%
Assault Simple	6	5	-1	-17%	43	39	-4	-9%
Forgery/Counterfeit	1	1	0	0%	10	4	-6	-60%
Fraud	4	6	2	50%	24	41	17	71%
Embezzlement	2	1	-1	-50%	5	3	-2	-40%
Stolen Property	2	0	-2	-100%	3	3	0	0%
Vandalism	3	4	1	33%	23	27	4	17%
Weapons	0	0	0	N.C.	3	3	0	0%
Prostitution	0	0	0	N.C.	0	0	0	N.C.
All Other Sex Offens	0	1	1	N.C.	4	2	-2	-50%
Gambling	0	0	0	N.C.	0	0	0	N.C.
Offn Agnst Faml/Chld	0	2	2	N.C.	1	2	1	100%
D. W. I.	7	9	2	29%	33	38	5	15%
Liquor Law Violation	0	1	1	N.C.	7	10	3	43%
Disorderly Conduct	1	0	-1	-100%	2	5	3	150%
Obscenity	0	0	0	N.C.	0	0	0	N.C.
Kidnap	0	0	0	N.C.	0	0	0	N.C.
Human Trafficking	0	0	0	N.C.	0	0	0	N.C.
All Other Offenses	22	37	15	68%	88	123	35	40%
PART II TOTAL:	66	78	12	18%	354	414	60	17%
GRAND TOTAL:	113	156	43	38%	581	689	108	19%

N.C. = Not Calculable



**Town of Smithfield
Fire Department
May 2022**

I. Statistical Section

May

Confirmed Structure Fires	3
EMS Responses	176
Misc./Other Calls	35
Mutual Aid Calls	11
TOTAL EMERGENCY RESPONSES	225

	May	YTD
Fire Inspections	51	165
Public Fire Education Programs	1	10
# Of Children Educated	0	119
# Of Adults Educated	2	137
Plans Review Construction/Renovation Projects	16	63
Fire Department Permits reviewed / Issued	27	86
Business Preplans	0	31
Fire Related Injuries & Deaths	0	0
# Of Civilian Deaths	0	0
# Of Civilian Injuries	0	0

II. Major Revenues

	May	YTD
Inspections	\$675.00	\$1475.00
Fire Recovery USA	\$1,346.17	\$3564.17

Major Expenses for the Month:

III. Personnel Update:

- Hired Part-time fire inspector Steve Berry.
- Staffing Engines with 3 personnel each day/backfilling with volunteers and part-time

IV. Narrative of monthly departmental activities:

- Squad was in-service 17 of 22 days
- Training with JCC Fire Cadets with Rescue 1 (Vehicle Extrication)
- Smithfield FD participated in the Ride for the Wall (Vietnam Veterans)
- Smithfield FD participated in Kool Kids Program at the First Baptist Church
- Hydrant testing should be completed July 1st. Several Hydrants out of service for repair.
- Members participated in Technical Rescue Class on Victim Management

V. Upcoming Plans

- Leadership classes are being held each month for all officers. Next meeting 7/25/2022
- Evaluations going out in July. In-service completed. Evaluations will be completed by September 2022.
- Fire Marshall Holloman has draft of the updated Fire Ordinances. Will be presented in August Council Meeting.
- Second round of Smoke Alarms distributed on June 4th. Highly successful. We applied for more detectors from the state.
- South Smithfield 4th of July parade scheduled.
- Fire Works scheduled down town on July 3rd.
- Working with T.J. Deluca from the League of Municipalities on a Risk Assessment plan for the Smithfield Fire Dept. He has been approved to teach class thru JCC. The class will address social media and the First Amendment for Public Safety Responders.
- Will have a customer service rating form next month.
- Kool Kids Sprinkler July 21st at 19:00 at the North Smithfield Baptist Church.



Smithfield Fire Department
 OFFICE OF THE FIRE MARSHAL
 111 South Fourth Street
 Smithfield, North Carolina 27577
 919-934-2468

Monthly Inspections Report

Inspection Data: May 2022

Inspection Type	Completed
Fire Inspections/Compliance Inspections	51
Inspection Permits Issued	27
Inspection Permits Paid	9 (\$675)
Plans Review	16
Public Education Programs	1
Number of Adults Educated	2
Number of Children Educated	0

Tasks Completed/Accomplishments:

- Meeting with Smithfield Downtown Development On 5-11 to discuss Event Safety
- Developed and assisted with Food Vendor Safety inspections for event in Smithfield
- May 20 Third StrEATery inspection of Food Trucks for events
- Amazon inspections of fire alarm, fire sprinkler, fire pump systems & duct detectors.
- Met with potential Part-time Inspector Candidate

Next Month Projections/Goals:

- Smoke Alarm Canvassing.
- Ordinance Development
- False Alarm Citation Program
- Plans review organization
- Continue with Food truck and Event inspections
- Schedule Inspection with the Outlet Center and Fire Drill

Town of Smithfield
Public Works Appearance Division
Cemetery, Landscapes, and Grounds Maintenance
Buildings, Facilities, and Sign Division
Monthly Report
May 31, 2022



I. Statistical Section

- 8 Burials
- 3 Works Orders – Buildings & Facilities Division
- 7 Work Orders – Grounds Division
- 5 Work Orders – Sign Division

II. Major Revenues

Sunset Cemetery Lot Sales:	\$3,000.00
Riverside Ext Cemetery Lot Sales:	\$0.
Grave Opening Fees:	\$5,600.00
Total Revenue:	\$8,600.00

III. Major Expenses for the Month:

The Appearance Division purchased no major items for the Month.

IV. Personnel Update:

No one hired for the month.

V. Narrative of monthly departmental activities:

The overall duties include daily maintenance on cemeteries, landscapes, right-of-ways, buildings and facilities. The Appearance Division safety meeting was on "Pesticide Safety Talk" with Jaime Pearce with Wellness Works.

**Town of Smithfield
Public Works Department
May 31, 2022**



46 Total Work Orders completed by the Public Works Department
8 Burials, at \$700.00 each = \$5,600.00
0 Cremation Burial, \$400.00 each = \$0
\$3,000 Sunset Cemetery Lot Sales
\$0 Riverside Extension Cemetery Lot Sales
440.64 tons of household waste collected
134. tons of yard waste collected
2.83 tons of recycling collected
0 gallons of used motor oil were recycled
0 scrap tires were recycled

Appearance Commission May 2022 Monthly Report:

The council wants to fill in the beds at the Smithfield sign out by the outlets

Public works department will plant them in the fall of 22/23 year

Mural painting downtown was voted about the pig being downtown.

Next Appearance Commission meeting will be on June 20, 2022, at 5:00 pm in Town Hall.

**Town of Smithfield
Public Works Drainage/Street Division
Monthly Report
May 31, 2022**



I. Statistical Section

- a. All catch basins in problem areas were cleaned on a weekly basis
- b. 0 Work Orders – 0 Tons of Asphalt was placed in 0 utility cuts, 0 gator areas and 0 overlay.
- c. 0 Work Orders - 0 Linear Feet Drainage Pipe installed.
- d. 0 Work Orders - 0 Linear Feet of ditches were cleaned
- e. 17 Work Orders – 1,320lbs. of Cold Patch was used for 26 Potholes.

II. Major Revenues

None hired for the month.

III. Major Expenses for the Month:

Paid \$6,800.00 to J.P. Edwards for Repair of manhole junction box and replace cover back fill dirt. Paid \$4,395.80 to Nc Dept. of Public Safety for (10) 10'U-Channel Post (20) 30x30 Stop Signs, (10) Street Blades.

IV. Personnel Update:

No one hired for the month of May.

V. Narrative of monthly departmental activities:

The Public Works Department safety meeting on "Pesticide safety". with Jaime Pearce with Wellness Works.

**Town of Smithfield
Public Works Department
May 2022 Drainage Report**

Location: Camelia Dr. & White Oak Dr.,
Starting Date: 5/3/22
Completion Date: 5/24/22
Description: Street blade on the ground.
Man-hours: .50
Equipment: 401
Materials: 1 Post Bracket, street blade

Location: Old Goldsboro Rd., 3rd Street
Starting Date: 5/11/22
Completion Date: 5/12/22
Description: Deliver for Thurs. event on May 12, 2022. New Event 3rd Streatry
Man-hours: .50
Equipment: 319, 312
Materials: 25 traffic cones, Deliver 5 cans 10 cones and 4 barricades

Location: Check all Town Flags
Starting Date: 5/24/22
Completion Date: 5/24/22
Description: Hang American Flags Downtown
Man-hours: 5hr
Equipment: 401
Materials: Flagpoles and Brackets

Location: Downtown Area (Front St., Johnston St., 2nd St., 3rd St. and 4th St.)
Starting Date: 5/4/22
Completion Date: 5/4/22
Description: Sweep streets and gutter area along the area of the Ham and Yam Festival
Man-hours: 2
Equipment: 307
Materials: n/a

Location: 118 Hamilton Dr., 902 Berkshire Rd. (Entrance to Smithfield Manor & Rehab) 108 Crestview, McCullers and Stencil, 1115 Outlet Center Drive, 10 West Caroline Ave. 1051 Outlet Center Drive, (6) major locations on Outlet Center Drive.
Starting Date: 5/11/22
Completion Date: 5/31/22
Description: Potholes
Man-hours: 3.8
Equipment: 401, 905
Materials: 6- bags perma patch

Location: 109 S. 7th St.
Starting Date: 5/11/22
Completion Date: 5/11/22
Description: Backfill big hole in easement / drive at street.
Man-hours: .75
Equipment: 408 and Unit # 411 Backhoe

Materials: 1 backhoe bucket of crush-in-run

Location: All Fema Lots

Starting Date: 5/31/2022

Completion Date: 5/31/2022

Description: Cut Fema Lots

Man-hours: 4

Equipment: 401, trailer, 2- Scag mowers

Materials: 0

WATER/SEWER STREET CUT LIST

Date:	Address:	Size:	Emailed to PW on:	Date of Repair:
04/27/22	821 S. 5th St.	15x4	05/25/22	
04/28/22	Near 304 Martin Luther King Jr. Dr.	12x9	05/25/22	
05/06/22	510 E. Davis St.	14x6	05/25/22	
05/19/22	309 N. 3rd St.	15x7	05/25/22	

Submitted to Denton Contracting 5-25-2022

4 utility cuts

**Town of Smithfield
Public Works Fleet Maintenance Division
Monthly Report
May 31, 2022**



I. Statistical Section

6 Preventive Maintenances

0 North Carolina Inspections

37 Work Orders

II. Major Revenues

None for the month

III. Major Expenses for the Month:

None for the month

IV. Personnel Update:

No one was hired for the month of May.

V. Narrative of monthly departmental activities:

The shop employee performed preventive maintenances on all Town owned generators. The Public Works Department safety meeting was on "Pesticides Safety".

Town of Smithfield
Public Works Sanitation Division
Monthly Report
May 31, 2022



I. Statistical Section

The Division collected from approximately 4,088 homes, 4 times during the month

- a. Sanitation forces completed 31 work orders
- b. Sanitation forces collected tons 440.64 of household waste
- c. Sanitation forces disposed of 67 loads of yard waste and debris at Spain Farms Nursery
- d. Recycled 0 tons of clean wood waste (pallets) at Convenient Site Center
- e. Town's forces collected 2.67 tons of construction debris (C&D)
- f. Town disposed of 0 scrap tires that was collected at Convenient Site Center
- g. Recycling forces collected 2.83 tons of recyclable plastic
- h. Recycled 0 lbs. of cardboard material from the Convenient Site Center
- i. A total of 52 gals of used motor oil was collected at the Convenient Site Center
- j. Recycled 0 lbs. of plastics & glass (co-mingle) from the Convenient Site Center

II. Major Revenues

- a. Received \$ 0 from Sonoco Products for cardboard material
- b. Sold 0 lbs. of aluminum cans for \$ 0
- c. Sold 800 lbs. of shredder steel for \$ 42.00 to Omni Source

III. Major Expenses for the Month:

Spain Farms Nursery was paid \$ 2211.00 for disposal of yard waste and debris. NC Truck and Diesel was paid \$1,427.79 for repairs to HHW TK#310. NC Truck and Diesel was paid \$12,191.83 for PTO, Pump, And EGR repairs on HHW TK# 310. Amick Equipment was paid \$879.34 for Parts for KB TK#301. Black's Tire was paid \$2,623 for new tires on TK#319.

IV. Personnel Update:

There were no new hires in the month of May.

V. Narrative of monthly departmental activities:

The department worked closely with Downtown Development providing traffic control and trash cans for their third Streatery Event held on 5/22/2022. The Public Works Department safety meeting was on Pesticide Safety presented by Wellness Works.

Community Service Workers worked 0 hrs.



MONTHLY REPORT FOR MAY, 2022

PROGRAMS STATISTICS	MAY, 2022		MAY, 2021	
NUMBER OF PROGRAMS	8		9	
TOTAL ATHLETICS PARTICIPANTS	448		267	
TOTAL NON/ATHLETIC PARTICIPANTS	71		133	
NUMBER OF GAMES PLAYED	70		66	
TOTAL NUMBER OF PLAYERS (GAMES)	1818		1828	
NUMBER OF PRACTICES	53		19	
TOTAL NUMBER OF PLAYER(S) PRACTICES	636		230	
SARAH YARD COMMUNITY CENTER VISITS	116		135	
	MAY, 2022	21/22 FY YTD	MAY, 2021	20/21 FY YTD
PARKS RENTALS	56	569	109	328
USERS (PARKS RENTALS)	2473	18161	2997	11838
TOTAL UNIQUE CONTACTS	5,114		5,323	
	MAY, 2022	21/22 FY YTD	MAY, 2021	20/21 FY YTD
PARKS AND RECREATION REVENUES	\$ 4,900.00	\$ 62,914.00	\$ 6,510.00	\$ 23,889.00
PARKS AND RECREATION EXPENDITURES (OPERATIONS)	\$ 61,795.00	\$ 693,728.00	\$ 60,397.00	\$ 605,402.00
PARKS AND RECREATION EXPENDITURE (CAPITAL OUTLAY EQUIP)	\$ -	\$ 84,098.00	\$ 121,587.00	\$ 143,168.00
SYCC EXPENDITURES	\$ 1,644.00	\$ 36,187.00	\$ 2,790.00	\$ 21,563.00
SYCC CAPITAL OUTLAY	\$ -	\$ 8,500.00	\$ 37,869.00	\$ 37,869.00

NOTES:

CONTINUED FUN AND FELLOWSHIP SOFTBALL, YOUTH BASEBALL, T-BALL AND KINDER SPORTS PROGRAMS
HOSTED USSSA SOFTBALL TOURNAMENT



SRAC MONTHLY REPORT FOR MAY, 2022

PROGRAMS STATISTICS	MAY, 2022		MAY, 2021	
NUMBER OF PROGRAMS	15		11	
TOTAL CONTACT WITH PROGRAM PARTICIPANTS	4607		3528	
	MAY, 2022	21/22 FY YTD	MAY, 2021	20/21 FY YTD
SRAC MEMBER VISITS	3260	32420	2385	19386
DAY PASSES	1483	11471	1064	2117
RENTALS (SRAC)	34	433	8	81
USERS (SRAC RENTALS)	1540	20421	1019	3946
TOTAL UNIQUE CONTACTS	10,890		7,996	
	MAY, 2022	21/22 FY YTD	MAY, 2021	20/21 FY YTD
FINANCIAL STATISTICS				
SRAC REVENUES	\$ 82,306.00	\$ 573,771.00	\$ 62,105.00	\$ 245,085.00
SRAC EXPENDITURES - OPERATIONS	\$ 54,654.00	\$ 824,698.00	\$ 59,667.00	\$ 624,697.00
CAPITAL OUTLAY EXPENDITURES	\$ 470.00	\$ 15,726.00	\$ 995.00	\$ 108,501.00
SRAC MEMBERSHIPS	2610		2385	

NOTES:

3000+ SWIM LESSONS
OFFERED 3 LIFEGUARD TRAINING SESSIONS



- **Statistical Section**

- Electric CP Demand 22,843 Kw relative to April's demand of 17,325 Kw.
- Electric System Reliability was 99.9999%, with one (1) recorded main line outage; relative to April's 99.9992%.
- Raw water treated on a daily average was 4.432 MG relative to 4.958 MG for April; with maximum demand of 5.882 MG relative to April's 5.258 MG.
- Total finished water to the system was 117.765 MG relative to April's 115.762 MG. Average daily for the month was 3.799 MG relative to April's 3.734 MG. Daily maximum was 4.974 MG (May 3rd) relative to April's 4.895 MG. Daily minimum was 1.637 MG (May 5th), relative to April's 2.765 MG.

- **Miscellaneous Revenues**

- Water sales were \$268,359 relative to April's \$261,659
- Sewer sales were \$453,617 relative to April's \$448,973
- Electrical sales were \$1,119,555 relative to April's sales of \$1,206,904
- Johnston County Water purchases were \$148,111 for 63.026 MG relative to April's \$167,040 for 71.081 MG.

- **Major Expenses for the Month**

- Electricity purchases were \$968,725 relative to April's \$797,229.
- Johnston County sewer charge was \$165,713 for 44.208 MG relative to April's \$174,334 for 46.342 MG.

- **Personnel Changes –**

- James Tyndall was hired as Meter Reader and began work on May 16.
- Adam Blevin was hired as Meter Reader and began work on May 16.
- Xavier Sotelo was hired as Electric Line Technician and began work on May 9.
- Seth Vanderhoof was hired as Electric Line Technician and began work on May 16
- Adam Blevin resigned as Meter Reader and began work on May 17.



**Town of Smithfield
Electric Department
Monthly Report
May, 2022**

I. Statistical Section

- Street Lights repaired -13
- Area Lights repaired -10
- Service calls - 33
- Underground Electric Locates -303
- Poles changed out/removed or installed -16
- Underground Services Installed -2

II. Major Revenues

- N/A

III. Major Expenses for the Month:

- N/A

IV. Personnel Update:

- The Utility Dept. had a Safety meeting on Working in Heat.
- The Electrical Dept. also had a Glucose Screening.

V. Miscellaneous Activities:

- The Electrical Dept. has starting installing the infrastructure for East River Phase 3.
- The Electrical Dept. is continuing to work on Conversion work.
- The Electrical Dept. is continuing to work on circuit audit lists.
- The Electrical Dept. helped the Street Dept. install Flag for Memorial Day.
- The Electrical Dept. helped the Police Dept. with some tree trimming along E. Market St.



WATER & SEWER

May 2022 Monthly Report

● DISCONNECT WATER	6
● RECONNECT WATER	1
● TEST METER	15
● TEMPORARY METER SET	5
● DISCOLORED WATER CALLS	7
● LOW PRESSURE CALLS	2
● NEW/RENEW SERVICE INSTALLS	1
● LEAK DETECTION	11
● METER CHECKS	23
● METER REPAIRS	16
● WATER MAIN/SERVICE REPAIRS	4
● STREET CUTS	3
● REPLACE EXISTING METERS	11
● INSTALL NEW METERS	1
● FIRE HYDRANTS REPAIRED	0
● FIRE HYDRANTS REPLACED	0
● SEWER REPAIRS	5

- CLEANOUTS INSTALLED 8
- INSPECTIONS 8
- CAMERA SEWER 2
- SEWER MAIN CLEANED 10571 LF
- SERVICE LATERALS CLEANED 765 LF
- SERVICE CALLS 135
- LOCATES 172

- SERVICE AND MAINTAINED ALL 18 LIFT STATIONS 2 TIMES PER WEEK
- INSPECTED ALL AERIAL SEWERS ONE TIME
- INSPECTED HIGH PRIORITY MANHOLES WEEKLY
- HELPED PUBLIC WORKS CLEAN STORM DRAIN ISSUES DURING EVERY RAIN FALL EVENT.

MAJOR EXPENSES FOR THE MONTH OF MAY

Had jet truck worked on

PERSONNEL UPDATES

UPCOMING PROJECTS FOR THE MONTH OF JUNE



MONTHLY WATER LOSS REPORT

May 2022

(6) - Meters with slow washer leaks

6" Line, 1/8" hole – 1 Day

8" Line, 1/8" hole – 1 Day

(2) 1" Line, 1/8" hole – 1 Day

(2) Fire Hydrant slow drip

Smithfield Water Plant
Distribution Sampling Site Plan

Hydrant Flushing

Street Name	Date	Chlorine	Time	Gallons	Psi	Street Name	Date	Chlorine	Time	Gallons	PSI
Stephson Drive	05/25/22	3.4	15	7965	10	North Street	05/25/22	1	15	17820	40
Computer Drive	05/25/22	3.2	15	31860	10	West Street	05/25/22	0.5	15	78030	50
Castle Drive	05/25/22	3.4	15	7965	10	Regency Drive	05/25/22	0.5	15	63720	60
Parkway Drive	05/25/22	3	15	63720	40	Randers Court	05/25/22	1.2	15	15930	40
Garner Drive	05/25/22	3.4	15	63723	40	Noble Street	05/25/22	1	15	15930	40
Hwy 210 LIFT ST.	05/25/22	3.2	15	15930	40	Fieldale Dr#1(L)	05/25/22	1	15	63720	40
Skyland Drive	05/25/22	3.4	15	7965	10	Fieldale Dr#2(R)	05/25/22	2	15	63720	40
Bradford Street	05/25/22	3.2	15	15930	10	Heather Court	05/25/22	1.2	15	15930	40
Kellie Drive	05/25/22	3.4	15	7965	10	Reeding Place	05/25/22	3.5	15	15930	40
Edgewater	05/26/22	2.8	15	7965	10	East Street	05/25/22	1	15	63720	40
Edgcombe	05/26/22	2.6	15	15930	40	Smith Street	05/25/22	1	15	63720	40
Valley Wood	05/26/22	3.2	15	63720	40	Wellons Street	05/25/22	2.5	15	63720	40
Creek Wood	05/26/22	3.2	15	63720	40	Kay Drive	05/26/22	3	15	38985	15
White Oak Drive	05/26/22	3.2	15	7965	10	Huntington Place	05/26/22	2	15	38985	15
Brookwood Drive	05/26/22	2.8	15	22515	5	N. Lakeside Drive	05/26/22	2	15	9750	15
Runnymede Place	05/26/22	3	15	31860	10	Cypress Point	05/26/22	2	15	34890	12
Nottingham Place	05/26/22	3.2	15	38985	10	Quail Run	05/26/22	2	15	8715	12
Heritage Drive	05/26/22	3	15	38985	10	British Court	05/26/22	2	15	8715	12
Noble Plaza #1	05/26/22	2.8	15	9750	10	Tyler Street	05/26/22	3	15	78030	60
Noble Plaza #2	05/26/22	2.8	15	9750	10	Yelverton Road	05/26/22	3	15	63720	40
Pinecrest Street	05/26/22	3.2	15	19500	10	Ava Gardner	05/26/22	2	15	63720	40
S. Sussex Drive	05/26/22	3.4	15	31860	10	Waddell Drive	05/26/22	3	15	7965	10
Elm Drive	05/26/22	3.2	15	9750	10	Henly Place	05/26/22	2	15	8715	12
						Birch Street	05/26/22	3	15	34890	12
Coor Farm Supply	05/26/22	2	15	7965	10	Pine Street	05/26/22	2	15	38985	15
Old Goldsboro Rd,	05/26/22	3.4	15	7965	10	Oak Drive	05/26/22	3	15	37695	14
Hillcrest Drive	05/25/22	2.5	15	31860	10	Cedar Drive	05/26/22	2	15	31860	10
Eason Street	05/25/22	1.5	15	38985	40	Aspen Drive	05/26/22	3	15	34890	12
Magnolia circle	05/25/22	0.5	15	78030	40	Furlonge Street	05/26/22	3	15	34890	12
Rainbow Drive	05/25/22	3	15	19500	60	Golden Corral	05/26/22	2	15	40290	16
Rainbow Circle	05/25/22	3	15	19500	60	Holland Drive	05/26/22	2	15	9750	15
Moonbeam Circle	05/25/22	3	15	19500	60	Davis Street	05/26/22	3	15	34890	12
Ray Drive	05/25/22	2.5	15	15930	60	Caroline Ave.	05/26/22	2	15	31860	10
Will Drive	05/25/22	2.5	15	63720	40	Johnston Street	05/26/22	2	15	38985	15
Michael Lane	05/25/22	2.5	15	63720	40	Ryans	05/26/22	3	90	9750	15
Ward Street	05/25/22	1.2	15	15930	40						

977883

1282815 2260698