

The Smithfield Town Council reconvened its April 4, 2023 I Meeting on Monday, April 24, 2023 and held a Special Meeting at 7:00 pm in the Council Chambers of the Smithfield Town Hall, Mayor M. Andy Moore presided.

Councilmen Present:
 Mayor Pro-Tem, John Dunn
 Marlon Lee, District 1
 Sloan Sevens, District 2
 Travis Scott, District 3
 Dr. David Barbour, District 4
 Stephen Rabil, At-Large

Councilmen Absent
 Roger Wood, At-Large

Administrative Staff Present
 Michael Scott, Town Manager
 Michael Brown, Fire Chief
 Ted Credle, Public Utilities Director
 James Grady, Interim Chief of Police
 Gary Johnson, Parks and Recreation Director
 Tim Kerigan, Human Resources Director
 Eric McDowell, IT Director
 Shannan Parrish, Town Clerk
 Greg Siler, Finance Director
 Stephen Wensman, Planning Director

Due to the lack of a quorum at the April 17th budget meeting, Council could not vote on any matters.

April 4, 2023 Regular Meeting Continuation

Councilman Barbour made a motion, seconded by Mayor Pro-Tem Dunn to reconvene the April 4th meeting. Unanimously approved.

April 4, 2023 Meeting Adjournment

Councilman Barbour made a motion, seconded by Mayor Pro-Tem Dunn, to adjourn the April 4th meeting. Unanimously approved. The meeting adjourned at approximately 7:03 pm

April 23, 2023 Special Meeting

Mayor Moore called the Special Meeting to order at 7:03pm

I. Approval of the Special Meeting Agenda

Councilman Barbour made a motion, seconded by Councilman Rabil, to approve the agenda as submitted. Unanimously approved.

II. FY 2023-2024 Budget Discussions

1. Non-Departmental Requests

Town Manager Michael Scott informed the Council there was currently \$9,000 budgeted for local school support. This amount is unchanged from the current fiscal year.

i. Innovation Academy

The Innovation Academy requested \$3,000. Funding in FY 2022-2023 was \$1,000.

ii. Johnston County Career & Technical Leadership Academy (JCCTLA)

The Career and Technical Leadership Academy requested \$1,500. Funding in FY 2022-2023 was \$1,000. Principal Sheila Singleton explained the funds would be used for prom and graduation.

Councilman Barbour questioned if Early College and JCCTLA were the same program. Ms. Singleton responded that they were two separate programs. Councilman Barbour stated the same funding should be offered to the Early College also.

iii. Neuse Charter School

Neuse Charter School requested \$5,000. Funding in FY 2022-2023 was \$1,000. Emily Harris explained that the \$5,000 would be used for uniforms for various athletic groups

iv. Smithfield Middle School

Smithfield Middle School requested \$1,000. Funding in FY 2022-2023 was \$1,000. Principal LaShunda Faison explained the \$1,000 would be used for a teacher appreciation lunch/gift.

v. Smithfield Selma High School

Smithfield Selma High School requested \$2,000. Funding in FY 2022-2023 was \$2,000. Principal David Allen explained the \$2,000 would be used for teacher appreciation.

vi. South Smithfield Elementary

South Smithfield Elementary School requested \$1,000. Funding in FY 2022-2023 was \$1,000. Hadley Stewart explained the funds would be used for teacher and staff appreciation.

vii. West Smithfield Elementary

West Smithfield Elementary School requested \$2,000. Funding in FY 2022-2023 was \$2,000. Principal Derrick McNeil explained the requested funds would be used for school supplies and student incentives.

III. Consideration and request for approval to apply for a grant offered by NCDEQ

Public Utilities Director Ted Credle addressed the Council on a request to apply for a grant offered by NCDEQ. He explained that to comply with EPA guidance for developing and maintaining service line inventory, the Town will be required to identify the existence of lead and copper water lines. The Division of Water Infrastructure will be offering funding specifically to identify, inventory and replace lead service lines and lead connectors throughout the water systems. The Division has developed a process by which local governments can request low-interest loans or grant funding. Staff was requesting Council approval to solicit funding from NCDEQ for the identification and classification of lead and copper lines within the Town's water system.

Councilman Barbour made a motion, seconded by Councilman Rabil, to approve the solicitation for funding and authorize the Town Manager to execute the appropriate paperwork. Unanimously approved.

IV. Fee Schedule

Public Works

Cemetery Services: Crypt Opening & Closing Services increased from \$700.00 to \$725.00. Public Works Director Lawrence Davis explained this fee should have been included in the current fiscal year's fee schedule, but it was inadvertently missed.

Parks and Recreation

Athletic Field / Court Rentals: Portable Mound Fee \$20.00 per rental upon availability and field usage. Parks and Recreation Director Gary Johnson explained this was a newly proposed fee.

Summer Camp (8:30 am – 4:30 pm) / \$25 Non-Refundable Deposit: Proposed \$15.00 increase for residents from \$110.00 to \$125.00 and for nonresidents from \$150.00 to \$165.00. Parks and Recreation Director Gary Johnson explained this was due to the increase in cost to hold the camps.

Commercial Rental Fees: Eliminates the discount for multiple rental of the same facility.

Councilman Stevens questioned if staff had investigated the cost of renting the amphitheater. Town Manager Michael Scott stated responded that staff was still working on a proposal for the Council. There were some concerns that the new amphitheater could become a venue for weddings.

Planning

Storm Water Permit -Residential and nonresidential: non- exempt was added to this fee
Exempt: a newly added fee of \$300

Planning Director Stephen Wensman explained that a lot of projects were exempt and this was simplifying the process.

Electric

Town Manager Michael Scott explained there was a 2% increase in all electric rates and fees based on the UFS study.

Water Fees

Town Manager Michael Scott informed the Council that UFS was reviewing the Town's water rates.

Sewer Rates & Landfill Tipping Fees

The Town Manager informed the Council it was uncertain if Johnston County was going to increase landfill tipping fees and sewer fees.

Police

Parking Violations: On Sidewalk: this fee was increased from \$25.00 to \$50.00 and the word "curb" was added.


Adjourn

Being no further business, Councilman Barbour made a motion, seconded by Councilman Stevens, to adjourn the meeting. The meeting adjourned at approximately 9:01 pm.

ATTEST:


Shannan L. Parrish, Town Clerk




M. Andy Moore, Mayor