

The Smithfield Town Council met in regular session on Tuesday, January 7, 2014 at 7:30 p.m. in the Council Chambers of the Smithfield Town Hall. Mayor John H. Lampe II. presided.

Councilmen Present:

M. Andy Moore, Mayor Pro-Tem
Marlon Lee, District 1
Travis Scott, District 3
Roger A. Wood, District 4
Emery D. Ashley, At-Large
A. Williams, At-Large

Councilmen Absent

J. Perry Harris, District 2

Administrative Staff Present

Paul Sabiston, Town Manager
Lenny Branch, Public Works Director
Pete Connet, Interim Public Utilities Director
Paul Embler, Planning Director
Patrick Harris, Emergency Services Charles
Tim Johnson, Parks & Rec Director
Tim Kerigan, Human Resources/PIO
Mike Scott, Police Chief
Greg Siler, Finance Director
Shannan Williams, Town Clerk

Present:

Bob Spence, Town Attorney

Staff Absent:

The invocation was given by Councilman Travis Scott followed by the Pledge of Allegiance led by Noah and Nathan Kiser of Boy Scout Troop 95.

APPROVAL OF AGENDA:

Councilman Wood made a motion, seconded by Mayor Pro-Tem Moore, to approve the agenda with the following amendments:

- Remove Item 7: *Approval to replace a part-time custodian for weekends at the Smithfield Recreation and Aquatics Center (SRAC)* from the Consent Agenda and add to the Business Items.

Unanimously approved.

PRESENTATIONS:

1. Proclamation – Smithfield Selma Senior High School Marching Band

Councilman Ashley presented a Proclamation honoring the accomplishments of the 2013 Smithfield Selma Senior High School Spartan Regiment to Band Director Brian Jones and the following band members in attendance: John Ashley, Katy Hinton, Kayla Urban, Josh Clapp, Keith Williams and Noah Kiser. (ATTACHMENT I)

2. Johnston County Visitor’s Bureau – Smithfield Wayfinding Assessment

Johnston County Visitor’s Bureau Executive Director Donna Bailey-Taylor informed the Council on the Wayfinding Signs System Needs Assessment & Schematic Design. Ms. Bailey-Taylor stated that a committee was being formed to evaluate the effectiveness of existing signage and determine the needs of the community for future signage. She asked if there was a representative from the Council that would like to serve on this task group. Councilman Scott volunteered to serve as the Council representative for this group.

Mayor Pro-Tem Moore made a motion, seconded by Councilman Wood, to appoint Councilman Scott to the Wayfinding Task Group. Unanimously approved.

3. Friends of the Park Fundraising Event Report

Parks and Recreation Director Tim Johnson informed the Council on the Smithfield Friends of the Parks Annual fundraising event held this past October. The event raised \$20,150, which is approximately \$3,000 more than in past years. The funds are given to the Town of Smithfield to help pay the debt service on the Smithfield Recreation and Aquatics Center.

4. Recognition of Organizations who donated benches for the Greenway

Parks and Recreation Director Tim Johnson expressed his appreciation to the Central Johnston Rotary Club who donated four benches, two trash receptacles, and landscaping to enhance the Buffalo Creek Greenway. The value of the donation was approximately \$5,000. In addition, the Smithfield Appearance Commission and Christmas Belles donated three benches for the Greenway, valued at approximately \$3,000. Mr. Johnson stated that the generous donations by these groups are a huge benefit to the Greenway and all of those who enjoy it.

PUBLIC HEARINGS:

Town Clerk Shannan Williams swore in persons wishing to offer testimony at the Public Hearings.

1. Conditional Use Permit Request – I & R Auto (CUP-13-09)

Councilman Ashley made a motion, seconded by Councilman Scott, to open the Public Hearing. Unanimously approved.

Planning Director Paul Embler addressed the Council on a conditional use permit request by I & R Auto. The applicant is requesting a conditional use permit to operate an automobile sales lot on a 6.05 acre tract of land located within a B-3 (Business) zoning district. The property considered for approval is located on the west side of the intersection of West Market Street approximately 350 feet south of its intersection with Wilson's Mills Road and further identified as Johnston County Tax ID# 15078199K.

Planning Director Paul Embler has incorporated his entire record and provided it to Council in written form in the January 7, 2014 agenda packet.

The Planning Board, at its November 7, 2013, meeting voted 6 to 2 to recommend denial of the request for a Conditional Use Permit for the proposed automobile sales lot.

Planning staff recommends denial of the Conditional Use Permit for the proposed automobile sales lot due to harmful and adverse effects on adjacent properties (cemetery and senior living facility).

Mayor Lampe asked if there were any questions/comments from the audience. There were none.

Mayor Lampe asked if there were any questions/comments from the Council.

Councilman Scott questioned if the current location of I & R Auto had any violations. Mr. Embler responded that they have received notices of violations.

Councilman Charles A. Williams inquired as to how long the Planning Department has been dealing with the property not being in compliance. Mr. Embler responded since last summer.

Councilman Scott asked for examples of specific code violations. Mr. Embler responded that there were landscaping issues, handicapped parking accessibility violations and displayed cars in the right of way.

Mayor Pro-Tem Moore questioned if there were more than one I & R automobile lot currently in Town. Mr. Embler responded that there are two lots. They are the first and third car lots on the right after you cross the Neuse River Bridge.

Mr. Embler explained that staff is concerned about the residential area adjacent to the proposed lot.

Councilman Ashley questioned if a denial of the conditional use permit could be made based on Finding of Fact number three. Mr. Embler responded in the affirmative.

Councilman Ashley questioned if this was the same property that the Council approved a Conditional Use Permit for an apartment complex. Mr. Embler responded that it was the same property, but funding could not be achieved for that project.

Carlos Ulin, representative for I & R Auto explained to the Council that the partners of I & R Auto are severing ties and the property in question will be one much larger lot.

Councilman Scott questioned why the business experienced the code violations. Mr. Ulin responded that they simply grew too large for the space and apologized for the code violations.

Mayor Pro-Tem Moore asked Mr. Ulin to explain the business of I & R Auto. Mr. Ulin responded that the business was owned by Ronnie Barbour and Israel Miranda, but Mr. Miranda has severed ties with Mr. Barbour.

Mayor Lampe stated that the application is in the name of I & R Auto. If the partners of I & R Auto are no longer in business together, then is the application correct. Mr. Ulin responded that Sandra Sanchez and Israel Miranda will be operating the car lot at the proposed location. Mayor Lampe further questioned if the new business will be named I & R Auto. Mr. Ulin responded that it would not.

Councilman Scott asked that if the application is incorrect, then does the applicant need more time to regroup and bring this back to the Council at a later date. Mr. Ulin responded that it is not possible due to the financing options with the bank.

Town Attorney Bob Spence stated that the Council must know who the correct applicant is. He suggested that the request be sent back to the Planning Board once the application is corrected.

Councilman Ashley stated that based on the testimony provided, nothing has addressed Finding of Fact number three.

Mayor Pro-Tem Moore made a motion, seconded by Councilman Scott to close the Public Hearing. Unanimously approved.

The Written Finding of Facts

At its January 7, 2014 regular meeting, The Town Council of the Town of Smithfield decided the matter of this Conditional Use Permit Application by motion and vote on each of the following four findings of fact.

- **Finding One of Four : Approved**

Based on the evidence and testimony presented it is the finding of the Council of the Town of Smithfield that the application will not materially endanger the public health or safety if located where proposed and developed according to the plans as submitted and approved or is approved with the following stated conditions.

The proposed automotive sales lot at this location should not materially endanger the public were located providing all adequate buffers, landscaping, lighting, stormwater and all other development regulations are met.

- **Finding Two of Four: Approved**

Based on the evidence and testimony presented it is the finding of the Council of the Town of Smithfield that the application meets all required specifications and

conforms to the standards and practices of sound land use planning and the Town of Smithfield Unified Development Ordinance or other applicable regulations or is approved with the following additional stated conditions.

That all minimum buffers requirements and any other buffer requirements deem appropriate be install prior to operation. A new area lighting system be installed that meets or exceeds Article 20, Lighting Ordinance, of the Town of Smithfield Unified Development Ordinance and that all areas used for automobile parking or display be installed with asphalt or concrete and be limited to a maximum of 436 automobile for display and 48 customer and employee automobiles. Driveway improvements are constructed in accordance with an approved NCDOT driveway permit.

- **Finding Three of Four: Denied**

Based on the evidence and testimony presented it is the finding of the Council of the Town of Smithfield that the application will substantially injure the value of adjoining or abutting property and/or will be detrimental to the use or development of adjacent properties or other neighborhood uses in the following ways or for the following reasons.

The proposed automotive sales lot at this location may injure the values of adjacent properties due to an increase in traffic, noise, and light pollution because of the projects scale and intensity and close proximity to an existing cemetery to the south, a residential neighborhood to the west, and a senior living facility to the east.

- **Finding Four of Four: Approved**

Based on the evidence and testimony presented it is the finding of the Council of the Town of Smithfield that the application would not adversely affect the adopted plans and policies of the Town of Smithfield, or violate the character of existing standards for development of the adjacent properties or is approved with the following additional stated conditions.

That all minimum buffers requirements and any other buffer requirements deem appropriate be install prior to operation. A new area lighting system be installed that meets or exceeds Article 20, Lighting Ordinance, of the Town of Smithfield Unified Development Ordinance and that all areas used for automobile parking or display be installed with asphalt or concrete and be limited to a maximum of 436 automobile for display and 48 customer and employee automobiles. Driveway improvements are constructed in accordance with an approved NCDOT driveway permit.

Councilman Charles A. Williams made a motion, seconded by Mayor Pro-Tem Moore, to deny Conditional Use Permit application CUP-13-09 because finding three of four could not be approved. Unanimously approved.

Conditional Use Permit Denial

Councilman Charles A. Williams made a motion, seconded by Councilman Scott, based upon failure to meet all of the above four stated findings and for reasons stated therein, move to deny Conditional Use Permit Application # CUP-13-09 because the proposed automotive sales lot at this location may injure the values of adjacent properties due to an increase in traffic, noise, and light pollution because of the projects scale and intensity and close proximity to an existing cemetery to the south, a residential neighborhood to the west, and a senior living facility to the east. Unanimously approved. (ATTACHMENT II)

2. Voluntary Annexation Request – Downtown Smithfield Development Corporation (ANX-13-01)

Councilman Ashley made a motion, seconded by Councilman Scott, to open the Public Hearing. Unanimously approved.

Planning Director Paul Embler addressed the Council on a voluntary annexation request. The applicant is requesting voluntary annexation of approximately 25.1 acres of land into the Town of Smithfield Downtown Municipal Service District. The properties considered for annexation are located on the south side of West Market Street approximately 1100 feet west of its intersection with Front Street and further identified as Johnston County Tax ID# 15080011 and 15080011A.

The properties requesting annexation are adjacent to the existing downtown Municipal Service District and is valid, in that, it is signed by 100% of the property owners to be annexed. If the annexation is approved by the Town Council, the properties will be annexed immediately and will be entitled to the same privileges and benefits as other parts of the Town of Smithfield Downtown Municipal Service District effective January 7, 2014.

Benefits offered to property and business owners located within the Downtown Municipal Service District include the opportunity to apply for grants, including those offered by Downtown Smithfield Development Corporation; as well as, those offered by the State of North Carolina, such as the Main Street Solutions Fund. The Downtown Smithfield Development Corporation (DSDC) works to promote the downtown district as a whole as well as the individual businesses and available properties throughout the district. Any business that is located in the Downtown Municipal Service District is eligible to participate in the cooperative merchant advertising program, through which the DSDC assists with the cost for advertisements shared by four or more businesses. Furthermore, DSDC staff is able to provide technical assistance to property and business owners; as well as, call on the expertise of the staff of the North Carolina Main Street Center.

Planning Director Paul Embler has incorporated his entire record and provided it to the Council in written form in the January 7, 2014 agenda packet.

DSDC Interim Director Sarah Edwards explained that the purpose of this annexation is to bring the land that was donated to the DSDC by Mr. Red Shirley in the Downtown Municipal Service District. This will allow the DSDC to apply for grants.

Councilman Ashley made a motion, seconded by Mayor Pro-Tem Moore to close the Public Hearing. Unanimously approved.

Councilman Ashley made a motion, seconded by Councilman Charles A. Williams, to adopt an Ordinance for voluntary annexation of the Downtown Smithfield Development Corporation properties into the Downtown Municipal Service District. Unanimously approved. (ATTACHMENT III)

CITIZENS COMMENTS: None

CONSENT AGENDA:

Mayor Pro-Tem Moore made a motion, seconded by Councilman Ashley, to approve the following items as listed on the Consent Agenda:

1. Meeting Minutes
 - December 3, 2013 – Regular Meeting
2. Approval of the addendum to the existing Fire Protection Contract with Johnston County. (ATTACHMENT IV)

3. Special Event – First Missionary Baptist Church is approved for a community march in honor of Martin Luther King, Jr. on January 20, 2014. The event is to be held in conjunction with the Church's annual Martin Luther King, Jr. celebration activities and community worship service.
4. Approval to fill a Utility Line Mechanic position due to a recent vacancy in the Public Utilities Water/Sewer Department.
5. Approval to fill a sworn Police Officer position in the patrol division due to a recent vacancy and to promote one sworn officer to the position of narcotics detective.
6. Approval to fill the Public Works Supervisor position that becomes vacant January 31st due to the employee retiring.
7. FY 2013-2014 Budget Amendment # 5 to allow \$4,470 to be moved from the forfeiture account to provide for the expense of a management training session for a Police Lieutenant. (ATTACHMENT V)
8. FY 2013-2014 Budget Amendment # 6 to fund the Spring Branch Drainage Study. (ATTACHMENT VI)
9. FY 2013-2014 Budget Amendment # 7 to replace Town Hall HVAC units. (ATTACHMENT VII)
10. FY 2013-2014 Budget Amendment # 9 to fund the police separation allowance study and to correct the water intake study budget. (ATTACHMENT VIII)

Unanimously approved.

BUSINESS ITEMS:

1. Approval to replace a part-time custodian for weekends at the Smithfield Recreation and Aquatics Center (SRAC)

Parks and Recreation Director Tim Johnson addressed the Council on consideration to hire a part-time custodian to work on weekends at the SRAC. Also added to this request is consideration to hire a part-time playroom attendant and a part time cycling instructor. These positions recently became vacant and have been budgeted for FY 2013-2014.

Councilman Ashley made a motion, seconded by Councilman Charles A. Williams to approve the hiring of the three part-time positions. Unanimously approved.

2. Authorization to participate in a regional grant application for the Assistance to Firefighters Grant Program with all Johnston County Fire Departments.

Fire Chief Patrick Harris addressed the Council on a request to participate in a regional grant application. He explained that all Johnston County Fire Departments will be participating in a regional grant application for the Assistance to Firefighters Grant Program for the purchase of new radio equipment. By applying as a group for the needed "P-25" communications update, those participating will increase the chances for federal funding; as well as, display agency interoperability and cooperation. If successful, the Assistance to Firefighters Grant Funding would pay for \$79,900 toward the purchase/replacement of new communications equipment. If awarded, this grant would require a ten percent match in the amount of \$7,990.

Mayor Lampe questioned if the current radios will work with the new system. Chief Harris responded that the equipment is aging to the point that replacements are necessary. The P-25 communication update will allow for competitive bidding because several types of radios will be compatible.

Councilman Scott made a motion, seconded by Councilman Charles A. Williams, to approve the participation and application to the Assistance in Firefighters Grant Program in the amount of \$79,900 with a ten percent match of \$7,990 by the Town of Smithfield. Unanimously approved.

Councilman Ashley questioned if this was approved in the FY 2013-2014 budget. Town Manager Paul Sabiston responded that it was not budgeted for this year, but will need to be budgeted in the upcoming fiscal years.

3. Special Event – Johnston Health Foundation

Planning Director Paul Embler addressed the Council on a Special Event Request by Johnston Health Foundation. He explained that Johnston Health Foundation staged the inaugural Champions 5K Walk/Run on October 27, 2012. Johnston Health now wishes for the Town Council to permit the event as an annual event occurring the weekend of the Ham and Yam Festival. The 5K Walk/Run by the Johnston Health Foundation will be held in lieu of the Hog Trot which has traditionally been held the weekend of the Ham and Yam Festival. The applicant, two years ago, requested and received approval from the Town Council for an outdoor non-profit fund raising event (5K road race) to raise funds for the Emergency Department at Johnston Medical Center. This year's event will be held on May 3, 2014, the weekend of the Ham and Yam Festival, between the hours of 7:00 a.m. and noon. After the road race, there will be a celebration for the participants in the vicinity of the new parking lot at the Hospital. There will be amplified sound associated with the event in the form of music and public address announcements. Staff recommends that, in the event of inclement weather, the event be allowed to move to an alternate date without having to approach the Town Council. Staff will work with the applicant to determine an alternate date that will not interfere with other events scheduled in Town and specifically at the park. The applicant will work with the Town's Public Works Department and the Police Department to secure and monitor the road race. The applicant is requesting the Police Department to provide traffic control and security at no cost. The estimated cost for Police protection is \$600.00.

Councilman Charles A. Williams questioned if the Johnston County Sheriff's Department assisted with police protection for this event. Executive Director of the Johnston Health Foundation Alison Drain responded that the only police protection provided was by the Town of Smithfield's Police Department.

Councilman Scott made a motion, seconded by Councilman Ashley, to approve the Special Event Request and provide police protection at no cost to the applicant. Unanimously approved.

Councilman Ashley stated that the Council needs to be mindful of Police Chief Mike Scott's concerns for the staffing and budget implications that approving these requests may cause.

4. Consideration to approve certification pay increases for 2 Police Officers

Police Chief Mike Scott addressed the Council on a request to approve two salary increases for sworn police officers that have earned a Police Officer II certification and a Master Police Officer certification, effective January 13, 2014. Under the Town's Employee Handbook, all promotions to a higher pay grade will be accompanied by an increase to the next pay grade minimum salary or a five percent increase, whichever is greater. In these cases, the required salary increases for the current budget year will be, respectively, \$741.00 (annually starting next year-\$1752.00) and \$789.00 (annually-\$1865.00). The two officers have attended the required classes and have earned their certifications. In order to award these certifications now, a promotion to the next higher grade is required. The budget impact may be taken from the existing police budget without amendment.

Councilman Scott requested if the certification pay program had been suspended. Town Manager Paul Sabiston responded that these are subject to approval by the Council.

Councilman Charles A. Williams questioned the difference between Public Safety and other departments. Town Manager Paul Sabiston responded that career ladders are different than certifications. The career ladder has more requirements than simply attending a class.

Mayor Pro-Tem Moore questioned why the increases could not wait until an employee's annual review. He further questioned that if the Town pays for the employee's training, is it necessary to award them with an increase in pay. Town Manager Paul Sabiston responded that these increases are promotions.

Councilman Wood asked for an explanation of the Police Department's Career Ladder Program. Police Chief Mike Scott responded that these are self-initiated by the individual officer. There are very specific criteria that an officer must complete before advancing in the program. The career ladder program allows an officer that earns it, to advance in rank at the Police Department. These are promotions to another pay grade.

Mayor Lampe stated that he has no problem rewarding employees that are advancing and doing a good job for the Town of Smithfield.

Councilman Scott explained that this helps to prevent compression. It allows the officers to set goals for themselves and rewards them when they achieve their goals.

Councilman Charles A. Williams questioned if there would be any impact to the Police Department's budget for this fiscal year. Police Chief Mike Scott responded that there would be no impact or need for a budget amendment.

Councilman Scott made a motion, seconded by Councilman Wood to approve the request as submitted based on budgeting and to allow other departments to have the same opportunity if funds are budgeted. Unanimously approved.

5. Consideration and approval of Budget Amendment # 8 for increased cost of water treatment and sludge disposal at the Water Plant

Town Manager Paul Sabiston addressed the Council on a request for approval for budget amendment #8. This budget amendment will transfer \$221,326 to allow the Water Plant to convert from using alum to ferric sulfate. This issue was first introduced to the Council in September 2013.

Mayor Lampe questioned if the Water Plant fund was revenue neutral. Interim Public Utilities Director Pete Connet responded that he was unsure.

Mayor Lampe questioned why the Town allowed the contract to expire for the removal of the sludge. Mr. Connet responded that he was unsure, but what the Water Plant is contending with now is not in a solid form that could be hauled and spread. He further explained that staff is exploring every option for all Water Plant related issues.

Councilman Ashley made a motion, seconded by Charles A. Williams, to approve Budget Amendment #8 in the amount of \$221,326 for the Water Plant. Unanimously approved. (ATTACHMENT IX)

6. Johnston County Economic Development Advisory Board Appointment

Town Manager Paul Sabiston addressed the Council on a request by the Johnston County Board of Commissioners to recommend a representative from the Town of Smithfield to be appointed to the Johnston County Economic Development Advisory Board. This item was originally introduced to the Council at the November 5, 2013 Regular Meeting. It was tabled to allow input from the newly elected officials. The Johnston County Board of Commissioners tabled selecting a representative for this appointment pending a recommendation from the Council. The representative for the Town of Smithfield is up for consideration and was formerly held by Chris Johnson. The application the County received from Mr. Robert Dixon was withdrawn.

Councilman Wood made a motion, seconded by Mayor Pro-Tem Moore, to recommend to the Johnston County Board of Commissioners that Mike Fleming be appointed to the Johnston County Economic Development Advisory Board as the Town of Smithfield's representative. Unanimously approved.

7. Appointments of Council representatives to serve on the Triangle J. Council of Government Board as an alternate and the Town of Smithfield's Library Board of Trustees.

Town Manager Paul Sabiston explained to the Council that members of Council serve as alternates and ex-officio members on various Town Boards and other boards/ committees. Currently, there is a vacant ex-officio Council member position on the Public Library of Johnston County and Smithfield Library Board of Trustees and a vacant alternate delegate position on the Triangle J. Council of Governments Board of Delegates.

Councilman Scott made a motion, seconded by Councilman Wood, to appoint Councilman Charles A. Williams to serve as the alternate delegate position on the Triangle J. Council of Governments Board of Delegates. Unanimously approved.

Councilman Wood made a motion, seconded by Councilman Charles A. Williams, to appoint Councilman Scott to serve as the ex-officio Council member on the Library Board of Trustees. Unanimously approved.

Mayor's Report: None

Councilmembers Comments:

- Mayor Pro-Tem Moore welcomed everyone to the Town Council.

Town Manager's Report:

- **Department Reports**

- A highlight of each department's monthly activities was given to the Council.

- **Financial Report**

- General Fund revenues for the month ending November 30, 2013 were \$1,339,111. Year to date revenues for FY 2013-2014 general fund were \$4,779,522. The general fund expenditures for the month ending November 30, 2013 were \$1,439,455 and YTD expenditures were \$5,261,720.

- **Manager's Updates**

- Finance Director Greg Siler gave the Council a brief update on the change to the format of the financial reports.
 - Councilman Ashley requested that the Council be informed if there are any situations in which there is a drastic change in the budget.
 - Councilman Scott inquired if there had been a change in the fund balance. Mr. Siler responded that the fund balance has increased significantly from 8% to 22%. He further explained that it was a direct result of the Town freezing projects, reducing expenses and conservatively projecting revenues. Mr. Siler gave credit to the Town Manager and the Department Heads for all they have accomplished to rebuild the fund balance.
- Piedmont Natural Gas Meeting with the East Smithfield Community on January 8, 2014 at Mitchener Memorial Church.

- Strategic Plan Update – An estimate was received from the Sanford Holshouser firm. The estimated cost for the update is \$10,000. Several entities have been contacted to share in the cost for this update.
- Rural Center Grants – St. Joseph's of the Pines closed on the purchase of the property. The next step will be to begin renovations to the property.
- RADA Project Update – The monthly RADA report was submitted to Council.

Councilman Scott questioned when the lights would be installed on the Smithfield Crossings Roadways. Mr. Sabiston responded that they should be installed by late February. Weather permitting; it will take several weeks to complete.

Councilman Scott inquired if the Smithfield Crossings roadways will be given back to the Town. Planning Director Paul Emblar responded that Industrial Park Drive will be given back to the Town and renamed as Outlet Center Drive. After that is complete, roads A and B will need to be named and it will be the Council's decision on the naming of the roads.

Mayor Pro-Tem Moore recommended that if the Planning Department cannot locate an old Conditional Use Permit then it should be brought back to the Council for consideration and approval.

Closed Session

Mayor Pro-Tem Moore made a motion, seconded by Councilman Ashley, to go into Closed Session pursuant to NCGS 143-318.11 (a) (3). Unanimously approved.

Councilman Ashley made a motion, seconded Councilman Scott, to reconvene in open session at approximately 10:24 p.m. Unanimously approved.

Adjourn

There being no further business, Mayor Pro-Tem Moore made a motion, seconded Councilman Ashley to adjourn. Unanimously approved.

The meeting adjourned at 10:26 p.m.

John H. Lampe II., Mayor

ATTEST:

Shannan L. Williams, Town Clerk