

The Smithfield Town Council met in regular session on Tuesday, August 5, 2014 at 7:00 p.m. in the Council Chambers of the Smithfield Town Hall. Mayor John H. Lampe II. presided.

Councilmen Present:

M. Andy Moore, Mayor Pro-Tem
Marlon Lee, District 1
J. Perry Harris, District 2
Travis Scott, District 3
Roger A. Wood, District 4
Emery D. Ashley, At-Large
Charles A. Williams, At-Large

Councilmen Absent

Administrative Staff Present

Paul Sabiston, Town Manager
Lenny Branch, Public Works Director
Paul Embler, Planning Director
Kenneth C. Griffin, Public Utilities Director
Patrick Harris, Emergency Services
Tim Kerigan, Human Resources/PIO
Gary Johnson, Interim Parks & Rec Director
Mike Scott, Police Chief
Greg Siler, Finance Director
Shannan Williams, Town Clerk

Present:

Bob Spence, Town Attorney

Staff Absent:

The invocation was given by Councilman Scott followed by the Pledge of Allegiance.

APPROVAL OF AGENDA:

Mayor Pro-Tem Moore made a motion, seconded by Councilman Scott, to approve the agenda with the following amendments:

Consent Agenda Item:

- Add additional information to Item #6 – Library Board of Trustees Appointment
- Add Item # 8 – New Hire Report
- Move Business Item # 2 to Consent Agenda Item # 9 – Bid Award for the FY 2014-2015 Janitorial Services and Contract Approval
- Move Business Item # 3 to Consent Agenda Item # 10 – Bid Award for FY 2014-2015 Grounds maintenance and Contract Approval

Add a Closed Session pursuant to NCGS 143-318.11 (a) (3),(4) and (6)

Unanimously approved.

PRESENTATIONS:

1. Recognition of Master Police Officers Donna Currin and W. Thomas Lee for obtaining the Advanced Law Enforcement Degree.

Police Chief Mike Scott and Mayor Lampe presented Master Police Officers Currin and Lee with their framed Advanced Law Enforcement Certificates. Members of Council expressed their appreciation to Officers Currin and Lee for their dedication and service to the Town of Smithfield.

2. Recognition of Town Clerk Shannan Williams for obtaining the Certified Municipal Clerk designation by the International Institute of Municipal Clerks.

Mayor Lampe presented Town Clerk Shannan Williams with a plaque denoting the designation of Certified Municipal Clerk.

3. Proclamation – Recognizing Parks and Recreation Director Tim Johnson for 30 years of Service to the Town of Smithfield.

Mayor Lampe presented Tim Johnson with a Proclamation honoring his thirty years of service to the Town of Smithfield.

Tim Johnson expressed gratitude to the Councils, past and present, for their support of recreations in the Town. He also expressed his appreciation to his family, staff and citizens of Smithfield.

PUBLIC HEARINGS:

Town Clerk Shannan Williams swore in persons wishing to offer testimony at the Public Hearing.

1. Community Development Block Grant (CDBG) – For Improvements to the Water Plant

Mayor Pro-Tem Moore made a motion, seconded by Councilman Scott, to open the public hearing. Unanimously approved.

Public Utilities Director Ken Griffin addressed the Council on the second of two required Public Hearings on the Town of Smithfield's steps in applying for a Small Cities Community Development Block Grant (CDBG) to improve its Water Treatment Plant, specifically its Raw Water Intake facilities as described in the Preliminary Engineering Report (PER) dated March 2014. The purpose of the 2nd Public hearing was to allow citizens the opportunity to express their views and/or concerns about the proposed project. The first of the two public hearings was held on June 3, 2014.

Sarah Zinn, Project Coordinator with the Wooten Company, explained that the Federal funding comes from the United States Department of Housing and Urban Development (HUD). The Town of Smithfield is applying to the N.C. Department of Environment & Natural Resources (NCDENR) Division of Water Infrastructure (DWI) for Small Cities CDBG Infrastructure grant funds. The proposed project is a raw water improvement plan. Sediment build-up at the raw water intake requires that the Town dredge sand in the Neuse River four times a year to maintain water supply. The project will construct a new water intake 150 feet upstream. The new intake will include passive screens and airbursts that will move sand and debris so the Town won't have to dredge. The proposed project budget to be funded by CDBG grant funds is \$2.6 million. The Town will contribute \$150,000 in additional funds as a local match. This project, if completed, would benefit the entire Town of Smithfield.

Ms. Zinn further explained that in order to move forward with the grant application, the Town Council must adopt two separate resolutions. The first resolution was authorizing the application and stating that the Town will provide fiscal management and efficient operation and maintenance of the proposed project. The second resolution was adopting the Program Manual which included plans required by the United States Department of Housing and Urban Development (HUD) that will govern the program. Included with the Program Manual is a memo containing a brief description of each plan and the Residential Anti-Displacement and Relocation Plan, required by HUD. This does not pertain to the current project, but is a requirement of HUD.

Councilman Scott stated that the Wooten Company offered several options for addressing the water intake problem. Mr. Scott asked if the Town would have to commit to one option in order to receive the grant funding. Public Utilities Director Ken Griffin responded that the recommended plan was the lowest combined cost.

Town Manager Paul Sabiston questioned if the Town could amend the project at any time. Ms. Zinn responded that whatever the Town applies for is what will have to be done.

Councilman Ashley made a motion, seconded by Councilman Harris, to close the public hearing. Unanimously approved.

Councilman Ashley, made a motion, seconded by Councilman Harris, to adopt Resolution #545 (07-2014). Unanimously approved.

RESOLUTION # 545 (07-2014)

BY GOVERNING BODY OF APPLICANT

WHEREAS, Title I of the Federal Housing and Community Development Act of 1974, as amended, has established the U.S. Housing and Urban Development (HUD) Community Development Block Grant (CDBG) Program, and has authorized the making of grants to aid eligible units of government in funding the cost of construction, replacement, or rehabilitation of water and wastewater infrastructure, and that the North Carolina Department of Environment & Natural Resources (NCDENR) Division of Water Infrastructure (DWI) was delegated the authority by the state legislature to administer the water and wastewater infrastructure portion of the state grant monies received from the U.S. HUD CDBG program by Session Law 2013-360, Section 15.15(a) as amended by Section 5.3 of Session Law 2013-363, and

WHEREAS, The Town of Smithfield has need for and intends to construct a water intake upgrade project involving construction of a new intake upstream of the existing intake, and

WHEREAS, The Town of Smithfield intends to request state grant assistance for the project,

NOW THEREFORE BE IT RESOLVED, BY THE TOWN COUNCIL OF THE TOWN OF SMITHFIELD:

That Town of Smithfield, the **Applicant**, will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system.

That the **Applicant** will provide for efficient operation and maintenance of the project on completion of construction thereof.

That Paul Sabiston, Town Manager, the **Authorized Official**, and successors so titled, is hereby authorized to execute and file an application on behalf of the **Applicant** with the State of North Carolina for a grant to aid in the construction of the project described above.

That the **Authorized Official**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project; to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the **Applicant** has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 5th day of August, 2014 at the Town of Smithfield, North Carolina.

Councilman Ashley made a motion, seconded by Mayor Pro-Tem Moore, to adopt resolution #546 (08-2014). Unanimously approved.

TOWN OF SMITHFIELD RESOLUTION # 546 (08-2014)
2013-2014 CDBG PROGRAM FUNDING YEARS
PROGRAM MANUAL

A Resolution Authorizing the Adoption of the Program Manual for Town of Smithfield 2013 and 2014 Funding Years of the North Carolina Small Cities Community Development Block Grant (CDBG) Program.

WHEREAS, the Town intends to participate in the 2013 and/or 2014 Small Cities CDBG Program under the Housing and Community Development Act of 1974, as amended, administered by the North Carolina Department of Commerce (DOC) and/or the Department of Environment and Natural Resources (DENR) Division of Water Infrastructure (DWI); and

WHEREAS, the following documents are required under this program;

- Language Access Plan
- Fair Housing Plan
- Equal Employment Opportunity and Procurement Plan
- Local Jobs Initiative, Section 3 Plan
- Section 504
- Citizen Participation Plan
- Residential Anti-Displacement And Relocation Assistance Plan
- Optional Coverage Relocation Plan
- Code Of Conduct/Hatch Act Policy/Section 519
- Acquisition Guidelines
- Disposition Guidelines
- Relocation Guidelines
- Clearance Guidelines
- Rehabilitation Guidelines
- Rehabilitation/Reconstruction Guidelines
- Hook Up Guidelines
- Public Facility Guidelines
- Complaint Procedure
- Contracts Officer Designation
- Labor Standards Officer Designation
- Verification Officer Designation
- Just Compensation Officer Designation
- Financial Management Procedure

THEREFORE, BE IT RESOLVED by the Town Council of the Town of Smithfield, North Carolina:

1. That Paul Sabiston, Town Manager, is hereby authorized to execute any and all Grant related documents;
2. That this Program Manual is hereby adopted and to be used throughout the implementation of the Town of Smithfield FY 2013 and 2014 CDBG Programs; and
3. That if the Town of Smithfield should not receive a 2013 or 2014 CDBG award, that this Program Manual is no longer valid or applicable.

Adopted this 5th day of August, 2014.

2. Conditional Use Permit - Olivia Holding (CUP -14-06)

Mayor Lampe asks the Council to recuse him from the Public Hearing due to being related to the applicant.

Councilman Harris made a motion, seconded by Councilman Wood, to recuse Mayor Lampe from the Public Hearing. Unanimously approved.

Councilman Harris made a motion, seconded by Councilman Wood, to open the public hearing. Unanimously approved.

The applicant is requesting a conditional use permit to operate an automotive sales lot on property located within a B-3 (Business) zoning district. The property considered for approval is located on the south side of South Bright Leaf Boulevard approximately 200 feet northeast of its intersection with South Fifth Street and further identified as Johnston County Tax ID# 15041020C.

The proposed automobile sales lot is a permitted use within the B-3 (Business) zoning district with a Town Council approved conditional use permit. The applicant has provided a sketch plan of the 1.77 acre site showing improvements to the property to include a paved display area for 55 automobiles and 8 required parking spaces. A 36 foot wide driveway is proposed allowing access from South Bright Leaf Boulevard. Cross access will be provided between the proposed car lot and proposed future retail store to the west. Landscaping will be provided in accordance with the Unified Development Ordinance and will include a twenty foot landscape buffer with privacy fence along East Dundee Street. A storm water pond is proposed at the rear of the lot that will be engineered to serve the subject lot and the adjacent lot to the east. A location for a modular constructed building is shown on the plan as well as an accessory structure labeled as a "shop". No building elevations have been provided by the applicant at this time. A lighting plan will be required showing all lamp fixture locations with required full cutoff design. This required lighting plan must also show that no more than 2 foot candles of light will be leaving the property at any given time.

Planning Director Paul Embler has incorporated his entire record and provided it to Council in written form in the August 5, 2014 agenda packet.

The Planning Board, at its July 3, 2014 meeting, unanimously voted to recommend approval of the Conditional Use Permit request to allow for an automobile sales lot on property located with a B-3 (Business) zoning district

The Planning Department recommends approval of the proposed automobile sales lot providing all storage areas and parking spaces are paved with landscaping and all other minimum development standards are met in accordance with the Town of Smithfield Unified Development Ordinance.

Mayor Pro-Tem Moore asked if there were any questions/comments from those persons in the audience that were duly sworn to testify.

The applicant, Olivia Holding, stated she was in agreement with the testimony offered by Mr. Embler.

Mayor Pro-Tem Moore asked if there were any questions/comments from the Council.

Councilman Scott questioned if the proposed office building would be a temporary or permanent structure. Mr. Embler responded that it would be a made to order modular office that is permitted in the Town of Smithfield.

Councilman Scott questioned if automobile repairs would be conducted on site. Andrew Hodge of AW Hodge Engineering stated that only detailing work will be performed on the automobiles. Ms. Holding responded that some minor repairs would be conducted on the site.

Councilman Williams questioned the need for storm water maintenance construction on the site. Mr. Embler responded that when the original conditional use permit was issued for the site, the retention pond was never constructed. He explained that the applicant will be required to construct a retention pond that will detain a two year storm event and release the detained water over forty-eight hours. In addition, the pond will need to be designed for nutrient removal.

Councilman Scott questioned if there were any code violations at the current site. Mr. Embler responded that there haven't been any code violations for quite some time now.

Councilman Harris made a motion, seconded by Councilman Wood, to close the public hearing. Unanimously approved.

The Written Finding of Facts

At its August 5, 2014 regular meeting, The Town Council of the Town of Smithfield decided the matter of this Conditional Use Permit Application by motion and vote on each of the following four findings of fact.

1. Finding One of Four: Approved

Based on the evidence and testimony presented, it is the finding of the Town Council that the application will not materially endanger the public health or safety if located where proposed and developed according to the plans as submitted and approved or is approved with the following stated conditions.

The proposed automobile sales lot at this location will not materially endanger the public were shown because the site has adequate parking available and layout of the site facilitates safe movement of automobiles and pedestrian traffic with little additional congestion.

2. Finding Two of Four: Approved

Based on the evidence and testimony presented, it is the finding of the Town Council that the application meets all required specifications and conforms to the standards and practices of sound land use planning and the Town of Smithfield Unified Development Ordinance or other applicable regulations or is approved with the following additional stated conditions.

The proposed automobile sales lot at this location conforms to standards and practices of sound land use planning and the Town of Smithfield Unified Development Ordinances providing the applicant submits a detailed site plan for planning staff approval that shows required landscaping, lighting, stormwater retention and utility connections prior to issuance of site plan approval and issuance of a valid zoning permit for an automobile sales lot.

3. Finding Three of Four: Approved

Based on the evidence and testimony presented, it is the finding of the Town Council that the application will not substantially injure the value of adjoining or abutting property and will not be detrimental to the use or development of adjacent properties or other neighborhood uses or is approved with the following additional stated conditions.

The proposed automobile sales lot at this location will not substantially injure the value of adjoining or abutting property and will not be detrimental to the use or development of adjacent properties or other neighborhood uses providing required landscape buffers and street yards are installed and maintained in accordance with minimum development standards and that no more than 55 automobile sales for sale are on the lot at any given time. Automobiles for sale shall be no closer than 15 feet from the right-of-way of South Bright Leaf Boulevard in accordance with the Town of Smithfield Unified Development Ordinance.

4. Finding Four of Four: Approved

Based on the evidence and testimony presented, it is the finding of the Town Council that the application would not adversely affect the adopted plans and policies of the Town of Smithfield, or violate the character of existing standards for

development of the adjacent properties or is approved with the following additional stated conditions.

The proposed automobile sales lot at this location will not adversely affect the adopted plans and policies of the Town of Smithfield, or violate the character of existing standards for development proving all minimum development standards are met to include landscaping, lighting, storm water detention.

Councilman Ashley made a motion, seconded by Councilman Scott, to vote in the affirmative to all of the above four Finding of Facts. Unanimously approved.

Conditional Use Permit Approval

Councilman Scott made a motion, seconded by Councilman Williams, based upon satisfactory compliance with the above four stated findings and fully contingent upon acceptance and compliance with all conditions as previously noted herein and with full incorporation of all statements and agreements entered into the record by the testimony of the applicant and applicant's representative, I move to recommend approval of Conditional Use Permit Application # CUP-14-06.

Unanimously approved.

CITIZENS COMMENTS:

- Tony Nixon – Chairman of the East Smithfield Improvement Organization expressed his appreciation to the following leaders, businesses, churches and organizations for contributing to the success of the annual "Fun in the Park Day" at Smith Collins Park:
 - Smithfield Town Council, Mayor John Lampe, Town Manager Paul Sabiston
 - Parks and Recreation Department: Tim Johnson, Dale Ham and Gary Johnson
 - Planning Department: Paul Emblar
 - Police Department: Chief Michael Scott, Sgt. Brian O'Branovich and Officer Sean Cook
 - Businesses: RADA(Raleigh Area Development Authority), Guy C. Lee, Walmart, Chick Fil A, Dunkin Donuts, Sheetz, Applebee's, Whitley Groceries, Taco Bell, Burger King, Sun Auto Wash and the Walter Sanders Funeral Home
 - Organizations/ Associations: FOP Lodge #88, Smithfield Progressive Men's Club, Johnston County Citizens Association and Johnston Central Alumni Association
 - Churches: Mt. Zion Church of Deliverance, Evans Chapel AME Church, Mitchener Memorial Baptist Church, St. Peter Church of Christ Disciples of Christ and Shiloh Christian Church

(Attached hereto and made an official part of these minutes is a letter from Tony Nixon, Chairman of the East Smithfield Improvement Organization.)

East Smithfield Improvement Organization

● ● 802 Blount St
● ● ● Smithfield NC 27577
● ● ●
● ● ● Phone: 919-464-5317
● ● ● Fax: 919-934-0583
● ● ● E-mail: tnixon777@aol.com
● ● ●



Our vision is to provide the poor and underprivileged neighbors access to community restoration and maintenance resources. By providing education in neighborhood maintenance and homeowner assistance through government and private sources that will enhance the quality of life.

The Town of Smithfield, Town Council
Mayor, John Lampe
Town Manager, Paul Sabiston
Parks and Rec Department, Tim Johnson, Dale Hamm, Gary Johnson
Planning Department, Paul Emblar
Smithfield PD, Chief, Michael Scott and Sgt. Brian O'Branovich, Officer
Cooke

On behalf of The East Smithfield Improvement Organization we would like to Thank You for your generosity and acts of kindness. Our "Fun In The Park" Day was a huge success because of you. We look forward to future endeavors with you as a partner. May God continue to bless you, as you have blessed others.

Sincerely,

Tony D. Nixon, Chairman East Smithfield Improvement Organization
Lucy Washington, Vice Chair East Smithfield Improvement Organization
Alice Washington, Recording Secretary

CONSENT AGENDA:

Mayor Pro-Tem Moore made a motion, seconded by Councilman Ashley, to approve the following items as listed on the Consent Agenda:

1. Approval of Minutes:

July 1, 2014 – Regular Meeting
July 1, 2014 – Closed Session

2. Special Event – Rachel Ayers on behalf of First Missionary Baptist Church gained approval to conduct an outdoor event addressing substance abuse and mental health issues on September 13, 2014 between the hours of 11:00 am and 3:00 pm on Caswell Street. The event will require the closing of Caswell Street between Fourth and Fifth Streets and the use of amplified sound.
3. Special Event - Kristina Koehler of a Walk to End Alzheimer's gained approval to conduct an outdoor non-profit event on October 4, 2014 between the hours of 9:00 am and 11:30 am at the Smithfield Community Park and the Buffalo Creek Greenway. Amplified sound will be used during the course of the event.

4. Adoption of a Language Access Plan and approval of Resolution # 547 (09-2014).

RESOLUTION #547 (09-2014)

A RESOLUTION ADOPTING A LANGUAGE ACCESS PLAN

WHEREAS, the Town of Smithfield, North Carolina is committed to the policy that ensures compliance with Title VI of the Civil Rights Act of 1964, and other applicable federal and state laws and their implementing regulations with respect to persons with limited English proficiency (LEP). Title VI of the Civil Rights Act of 1964 prohibits discrimination based on the ground of race, color or national origin by any entity receiving federal financial assistance. Administrative methods or procedures, which have the effect of subjecting individuals to discrimination or defeating the objectives of these regulations, are prohibited.

WHEREAS, the Town of Smithfield, North Carolina, will comply with the requirements of the Language Access Plan.

NOW, THEREFORE, BE IT RESOLVED by the Town Council for the Town of Smithfield, North Carolina, that the attached document identified as the LANGUAGE ACCESS PLAN, is hereby adopted.

READ, APPROVED AND ADOPTED this 5th day of August, 2014.

5. Adoption of an Equal Opportunity and Procurement Plan and approval of Resolution # 548 (10-2014).

RESOLUTION #548 (10-2014)

A RESOLUTION ADOPTING AN EQUAL EMPLOYMENT OPPORTUNITY AND PROCUREMENT PLAN

WHEREAS, the Town of Smithfield, North Carolina is committed to the policy that provides equal employment opportunities for all persons regardless of race, color, religion, sex, national origin, handicap, age, political affiliation, or any other non-merit factor, except where religion, sex, national origin, or age are bona fide occupation qualifications for employment.

WHEREAS, the Town of Smithfield, North Carolina, will comply with the requirements of the Equal Employment Opportunity and Procurement Plan.

NOW, THEREFORE, BE IT RESOLVED by the Town Council for the Town of Smithfield, North Carolina, that the attached document identified as the EQUAL EMPLOYMENT OPPORTUNITY AND PROCUREMENT PLAN, is hereby adopted.

READ, APPROVED AND ADOPTED this 5th day of August, 2014.

6. Advisory Board /Committee Appointments:
- Library Board of Trustees (1st Term) – Amy S. Keith
 - Library Board of Trustees (1st Term) – Catherine Webster
 - Library Board of Trustees (1st Term) – Johnnie Pippin

7. Authorization to allow Mayor Lampe to execute the Public Library of Johnston County and Smithfield's Contracts of Affiliation
8. New Hire Report
9. FY 2014-2015 Bid Award and Contract Approval for Janitorial Services with Jani-King in the amount of \$2,859.00 a month.
10. FY 2014-2015 Bid Award and Contract Approval for Grounds Maintenance Services with Lane Law Care in the amount of up to \$38,152.50.

Unanimously approved.

BUSINESS ITEMS:

1. Adoption of a Five Year Capital Improvement Plan for Public Utilities

Public Utilities Director Ken Griffin addressed the Council on adoption of a Five Year Capital Improvement Plan (CIP) for Public Utilities. The Community Development Block Grant (CDBG) application process is a highly competitive one in which the North Carolina Department of Environment and Natural Resources (DENR) awards points to each applicant based on the applicant having in place each of the elements necessary for sound fiscal and operational management of its water and wastewater utilities.

Councilman Scott questioned if the proposed 5 year plan was modifiable. Town Manager Paul Sabiston responded that this is only a plan and can be modified in any way to fit the needs of the Town.

Councilman Harris stated that more discussions were needed concerning the Smart Grid project.

Mayor Pro-Tem Moore made a motion, seconded by Councilman Ashley, to adopt the 5 year Capital Improvement Plan for Public Utilities. Unanimously approved.

2. Planned Operational Audit for each Town Department – Smithfield GRADE (General Review Assessing Department Policy)

Town Manager Paul Sabiston informed the members of Council that over the next three months he will review, in detail, each department's general operations and facilities to determine the level of efficiencies and if improvements can be made. Mr. Sabiston explained the program called Smithfield GRADE (General Review Assessing Departmental Policy). Mr. Sabiston stated that Council members may want to take part in specific department evaluations and that he may also seek outside assistance from the community. The schedule for reviewing the departments is as follows:

July to August – Water Plant and Finance
August to September – Police, General Government, Garage and Streets
September to October – Fire, Electric, Planning and General Maintenance
October to November – Sanitation, Water/Sewer, Parks and recreation and SRAC

Following each department's review, Mr. Sabiston will produce a summary of the improvements made and recommended changes and other observations regarding the department's general operations, staffing level, facility/equipment status and other findings.

Councilman Williams questioned if Mr. Sabiston actually did a walk-through of each department. Mr. Sabiston responded that he will tour each facility.

No action taken.

3. Authorization to adjust hourly rate for part-time Fire Inspector positions

Emergency Services Director Patrick Harris addressed the Council on a request to adjust the hourly rate of pay for the part-time Fire Inspector positions from the current entry level amount of \$18.12 per hour to the mid-range of \$22.92 per hour. Chief Harris explained that the Fire Department currently utilizes two part-time Fire Inspectors to conduct required inspections for businesses and public places within the Smithfield town limits and ETJ. These positions must work independently with a variety of occupancies and require certification as a Level III Inspector. Included in the FY 2014-2015 Budget is available funding to move these positions to the mid-range of the current salary schedule for Fire Inspector I. These positions receive no Town benefits (insurance, 401k, LGERS). Therefore, nothing else is affected. Chief Harris further stated that the Fire Department is having difficulty recruiting and retaining employees for the Fire Inspector positions.

Councilman Williams made a motion, seconded by Councilman Scott, to approve the request as submitted. Unanimously approved.

Councilmembers Comments:

- Councilman Harris informed the members of Council that he was recently approached by a citizen who stated that Smithfield had potential as a retirement community. Mr. Harris explained that he read a recent newspaper article about retirees moving to North Carolina. Mr. Harris believes that the Town should investigate this further. Mayor Pro-Tem Moore stated that Rocky Lane of Sanford Holshouser could assist the Town with this endeavor.
- Councilman Ashley offered an update on the pay raise scandal of 2011. Mr. Ashley explained that the goal of the monthly reports was to be able to put the controversy behind the Town. Mr. Ashley said he hopes the matter will be resolved by Thanksgiving. When the matter is resolved, it is Mr. Ashley's intent to prepare a factual report for the public. At this time, the depositions in the case have been completed. Some current employees the Council feels may have some knowledge of the events that transpired in 2011 will also be questioned.

Councilman Scott suggested that the depositions be given to the District Attorney for review.

- Mayor Pro-Tem Moore commended Mayor Lampe and Town Manager Paul Sabiston for their involvement in the State of Our Communities Address.

Town Manager's Report:

- **Department Reports**

- A highlight of each department's monthly activities was given to the Council.

- **Financial Report**

- General Fund revenues for the month ending June 30, 2014 were \$906,992 Year to date revenues for FY 2013-2014 general fund were \$13,342,431. The general fund expenditures for the month ending June 30, 2014 were \$1,350,031 and YTD expenditures were \$11,878,488.

- **Manager's Updates**

- Councilman Ashley questioned the financial statements that were included in the agenda packet. Finance Director Greg Siler responded that those numbers are very preliminary numbers in regards to the year-end totals.
- Smithfield Crossings Project – The Town entered into a contract with Clark Pavement Marking to provide pavement markings and bollards. The Town closed out the USDA loan which paid off the larger loan from Wells Fargo.

- NCDOT re-paving of Market Street – This project started last week and will resurface Market Street from the Neuse River Bridge to Highway 301.
- Economic Development – The Town is working with a local company to assist with a major expansion to its facility.
- Asset Purchase – DEP - The Board of Directors for ElectriCities/ NCEMPA approved the basis agreement for the asset purchase by DEP.

Closed Session: Pursuant to NCGS 143-318.11 (a)(3), (4) and (6)

Mayor Pro-Tem Moore made a motion, seconded by Councilman Williams, to enter into Closed Session pursuant to NCGS 143-318.11 (a) (3),(4) and (6). Unanimously approved.

Adjourn

There being no further business, Councilman Harris made a motion, seconded Councilman Lee, to adjourn. Unanimously approved.

John H. Lampe II., Mayor

ATTEST:

Shannan L. Williams, Town Clerk