



# SMITHFIELD PARKS & RECREATION

## CHRISTMAS PARADE

### *APPLICATION INFORMATION*

**DEADLINE TO REGISTER: Monday, November 28, 5:00pm**

Entries received after this date will be charged an additional \$10 Late Fee. Entries can not be guaranteed after 11/28.

**PARADE DATE: Thursday night, December 8, 2016, 7:00pm**

**Line Up Begins: 6:15pm**

**Entry Fees: \$25 Civic & Church**

**\$35 Non-Commercial & Queens**

**\$50 Commercial**

**\$10 / Additional Charge for all Entries received after 11/28**

1. **Line Up Assignments:** Assignments will be emailed or faxed by Monday, December 5th. If you have not received your Assignment by Tuesday, 12/6, please call the Smithfield Parks & Recreation Department at (919) 934-2148 or email Tiffany Pearson at [tiffany.pearson@smithfield-nc.com](mailto:tiffany.pearson@smithfield-nc.com).
2. **Parade Restrictions:**
  - \* Nothing is to be thrown or passed out from any vehicles. It creates a dangerous situation for children who would run into the street to pick up what is thrown. No sirens will be allowed by order of the Smithfield Police Department. All animals must get approval by the Parade Director. Your entry must be approved by the Parade Director. No horses and mules are allowed. Refusal to comply with these rules will affect your ability to participate in future Smithfield parades.
  - \* The Smithfield Parks & Recreation Department reserves the right to have Santa Clause be the last entry in the parade. No other Santa will be permitted in the parade.
  - \* Smithfield Parks & Recreation Department reserves the right to accept or deny any entry application.

**Questions contact Smithfield Parks & Recreation Department at (919) 934-2148.**

*(Registration Form Attached.)*



# SMITHFIELD PARKS & RECREATION

## CHRISTMAS PARADE APPLICATION

**PARADE DATE:** Thursday night, December 8, 2016

**TIME:** 7:00pm

*Parade Participants should be ready at your spot at 6:15pm*

Entry Name: \_\_\_\_\_

Name of Primary Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone No.: \_\_\_\_\_ / Fax No.: \_\_\_\_\_

Email / Please print carefully: \_\_\_\_\_

Name of Secondary Contact Person: \_\_\_\_\_

Phone No.: \_\_\_\_\_ Email: \_\_\_\_\_

**TYPES OF ENTRIES:** Car, Truck and/or Trailers, and Walking Groups

Please check your Entry Type:

\_\_\_\_\_ Schools, Fire, Rescue Entry / **No Charge**

\_\_\_\_\_ Civic Groups / Church Entry / **\$25**

\_\_\_\_\_ Non-Commercial & Queens / **\$35**

\_\_\_\_\_ Commercial Entry / **\$50**

***\$10 / Additional Charge for all Entries received after 11/28***

**Will your parade entry include any sound?** \_\_\_\_\_ (Singers, PA Music, etc.)

**Length of Entry (Feet)** \_\_\_\_\_ (CIRCLE: Car, Truck, Truck & Trailer, Walking Group)

Line Up / Placement Requests: If you have any special requests for placement in the Parade, or to be lined up with another entry, please indicate below. We do not guarantee these requests, but we will do our best to honor them when possible. \_\_\_\_\_

Please include a one or two line sentence regarding your entry for the announcing stage:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Smithfield P&R reserves the right to approve all entries. By Order of the Smithfield Police Department, there will be NO distribution of materials, flyers, candy, etc. Failure to comply will result in denying entry in future parades. You should receive your entry information by Monday, 12/5. Please share that information with your group.*

Signature: \_\_\_\_\_

Date: \_\_\_\_\_