



Zoning Verification Letter Request

Application Fee: \$100 payable to the Town of Smithfield.

Please complete ALL of the following information legibly and sign and date this form.

LETTER INFORMATION:

- **Property Address:** _____
- **Johnston Co. Tax ID or NCPIN #:** _____
- **To Whom to Address Letter:** _____
- **Additional Requests for Letter:**

- **Requested Letter to be:**
Picked up: Emailed: Mailed to the address above:

APPLICANT INFORMATION

- **Applicant Name:** _____
- **Business Name:** _____
- **Mailing Address:** _____

- **Phone Number:** _____
- **Applicant Signature:** _____
- **Date:** _____