



Mayor

M. Andy Moore

Mayor Pro-Tem

Roger A. Wood

Council Members

Marlon Lee

Sloan Stevens

Travis Scott

David Barbour

John A. Dunn

Stephen Rabil

Town Attorney

Robert Spence, Jr.

Town Manager

Michael L. Scott

Finance Director

Andrew Harris

Town Clerk

Shannan Parrish

Town Council

Agenda

Packet

Meeting Date: Tuesday, October 1, 2024

Meeting Time: 7:00 p.m.

Meeting Place: Town Hall Council Chambers

350 East Market Street

Smithfield, NC 27577



**TOWN OF SMITHFIELD
TOWN COUNCIL AGENDA
REGULAR MEETING OCTOBER 1, 2024
7:00 PM**

Call to Order

Invocation

Pledge of Allegiance

Approval of Agenda

Page

Presentations:

- 1. Proclamation – Recognizing October 6-12, 2024 as Fire Prevention Week in the Town of Smithfield**
(Mayor – M. Andy Moore) See attached information.....1
- 2. Proclamation – Recognizing October 6-12, 2024 as Public Power Week in the Town of Smithfield**
(Mayor – M. Andy Moore) See attached information.....2
- 3. Proclamation – Recognizing November 1, 2024 as Family Literacy Day in the Town of Smithfield**
(Mayor – M. Andy Moore) See attached information.....3

Public Hearings: None

Citizens Comments

Consent Agenda Items:

- 1. Special Event: Bike Night** – Bulldog Harley Davidson is requesting to hold an event at 1043 Outlet Center Drive on October 10, 2024 from 5:00 pm and to 8:00 pm. This request includes the use of amplified sound, food trucks and free beer.
(Planning Director – Stephen Wensman) See attached information.....5
- 2. Special Event: Full Throttle Bike Show** – Bulldog Harley Davidson is requesting to hold an event at 1043 Outlet Center Drive on October 26, 2024 from 11:00 am until 3:00 pm. This request includes the use of amplified sound, a food truck and free beer.
(Planning Director – Stephen Wensman) See attached information.....13

3. New Hire Report
(HR Director – Shannan Parrish) See attached information.....23

Business Items:

1. Special Event: The Downtown Smithfield Development Corporation and Smithfield Parks and Recreation is requesting to move the annual tree lighting event to Friday, November 29, 2024. This also requires adoption of Ordinance No. 522-2024 for NCDOT Street Closures
(Parks and Recreation Director – Gary Johnson) See attached information.....25

2. ZA-23-06 Town of Smithfield: Planning Staff is requesting an amendment to Unified Development Ordinances, Article 2, 10 and Appendix A. The amendment will update existing performance standards, clarify vague wording, and break up large blocks of text into subsections and update definitions.
(Planning Director – Stephen Wensman) See attached information.....31

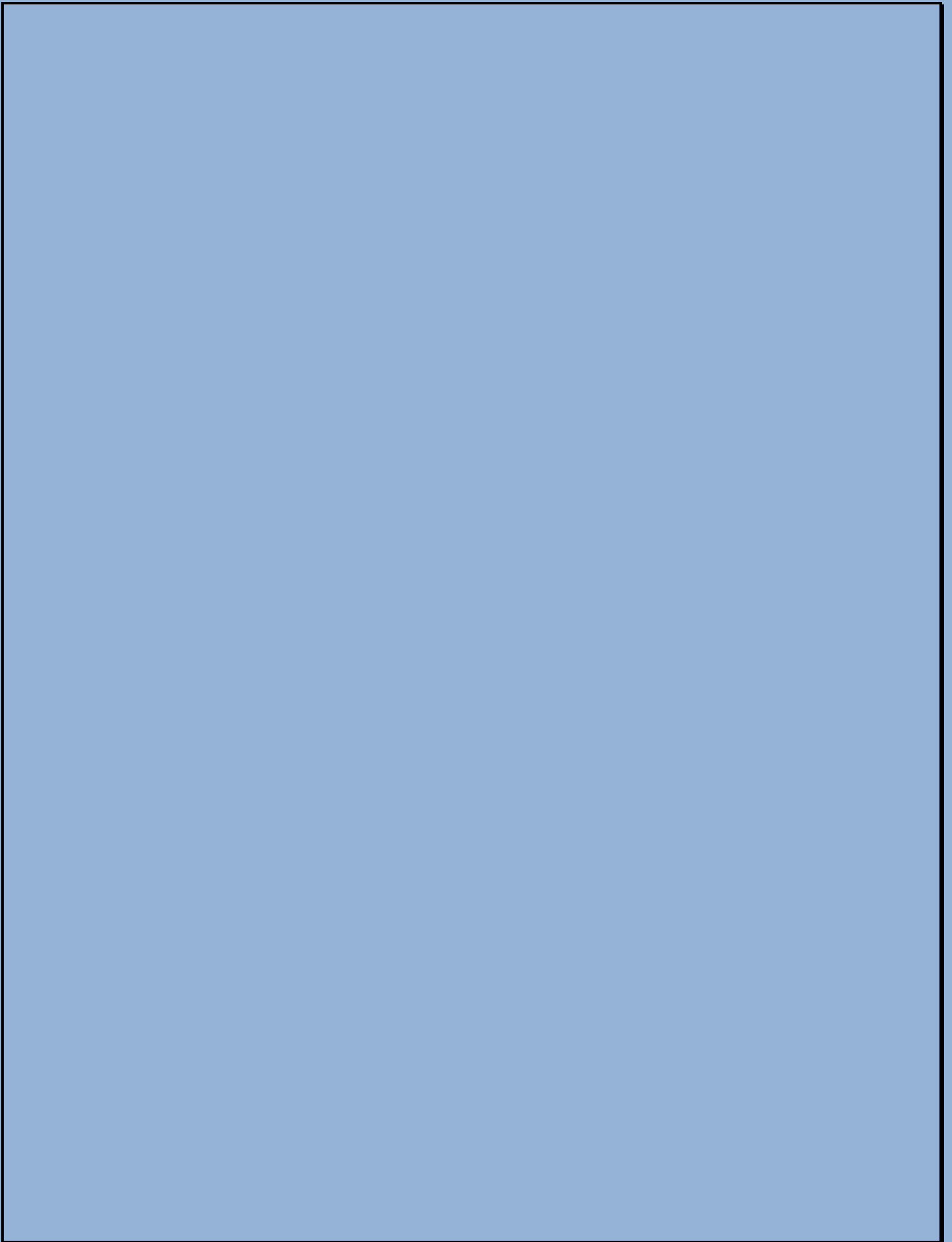
Councilmember’s Comments

Town Manager’s Report

- Financial Report (See attached information).....83
- Department Reports (See attached information).....87
- Manager’s Report

Adjourn

Presentations



PROCLAMATION
Recognizing October 6-12, 2024
As Fire Prevention Week
In the Town of Smithfield

WHEREAS, the Town of Smithfield is committed to ensuring the safety and security of all those living in and visiting our community; and

WHEREAS, fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and

WHEREAS, the National Fire Protection Association (NFPA) has designated the week of October 6th through 12th, 2024, as Fire Prevention Week with this year's theme being, "Smoke alarms: Make them work for you.TM," which aims to educate everyone about the simple but important actions they can take to keep themselves and those around them safe from fire; and

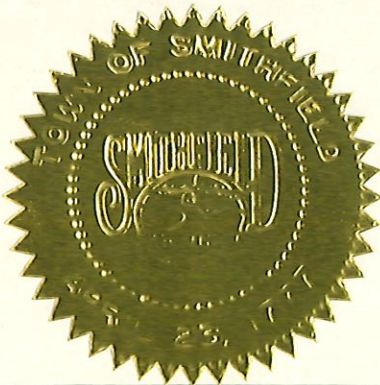
WHEREAS, a critical part of fire safety is ensuring that homes are equipped with working smoke alarms, practicing escape plans, and identifying potential fire hazards; and

WHEREAS, the dedicated members of the Smithfield Fire Department are committed to reducing the occurrence of home fires and related injuries through prevention and education efforts, and respond quickly and professionally to emergencies within our community; and

WHEREAS, residents are encouraged to take proactive steps such as installing and maintaining smoke detectors, practicing fire drills, and understanding the dangers of fire to help reduce the risk of fires in their homes and businesses; and

WHEREAS, Fire Prevention Week provides an opportunity to recognize the importance of fire safety practices, and to honor the courageous work of our firefighters and first responders who protect our lives and property from fire and other hazards.

NOW, THEREFORE, I, **M. Andy Moore**, Mayor of the Town of Smithfield, do hereby proclaim the week of October 6th through 12th, 2024, as **Fire Prevention Week** in Smithfield, North Carolina. I urge all residents to actively participate in fire prevention activities at home, work, and school, and to honor the dedicated service of the brave firefighters and public safety personnel who work tirelessly to keep our community safe.



M. Andy Moore, Mayor

PROCLAMATION
Recognizing Public Power Week
October 6-12, 2024
In the Town of Smithfield

WHEREAS, public power is a crucial component in cities and towns across North Carolina, contributing to the overall health of communities by providing reliable electricity, excellent local service, and prompt restoration; and

WHEREAS, North Carolina's more than 70 public power cities and towns are among more than 2,000 across the country; and

WHEREAS, many of North Carolina's public power cities and towns have been electric providers for more than 100 years, assisting their communities through boom times as well as pandemics and economic downturns; and

WHEREAS, public power meets the electric needs of 49 million Americans, who make up almost 15 percent of electricity consumers; and

WHEREAS, North Carolina's public power utilities are valuable community assets that contribute to the well-being of the community and provide economic development opportunities; and

WHEREAS, North Carolina's public power utilities are dependable institutions that provide excellent service and a commitment to community; and

WHEREAS, the Town of Smithfield recognizes Public Power Week and commends the public power cities and towns across our state for their outstanding contributions to our communities.

NOW, THEREFORE, I, *M. Andy Moore*, Mayor of the Town of Smithfield, along with the Town Council, do hereby proclaim October 6-12,2024 as

Public Power Week

in the Town of Smithfield and commends its observation to all citizens.



M. Andy Moore, Mayor

Proclamation
Recognizing November 1, 2024
As National Family Literacy Day
in the Town of Smithfield

WHEREAS, National Family Literacy Day, established by the 103rd Congress in 1994, and now marking its 30th anniversary on November 1, 2024, highlights the importance of reading and learning for the entire family and emphasizes the impact that parents have on their child's learning; and

WHEREAS, this day is celebrated across America each year, and focuses on special activities and events that showcase the importance of family literacy programs that empower families and build a nation of readers; and

WHEREAS, literacy programs across the United States will observe National Family Literacy Day by holding read-a-thons, book drives, workshops, and family activities at schools, libraries, and community centers to encourage literacy; and

WHEREAS, as many as one in six adults struggle with reading and writing, and by learning to read, individuals can gain self-respect and confidence and strive toward goals that otherwise would not be achievable; and

WHEREAS, the National Society of the Daughters of the American Revolution is a nonprofit, nonpolitical volunteer women's service organization dedicated to promoting patriotism, preserving American history, and securing America's future through better education for children and adults; and

WHEREAS, education being one of the cornerstones of the National Society of the Daughters of the American Revolution, is committed to increasing literacy by promoting and supporting literacy programs.

NOW, THEREFORE, I, M. Andy Moore, Mayor of the Town of Smithfield, do hereby proclaim November 1, 2024 as

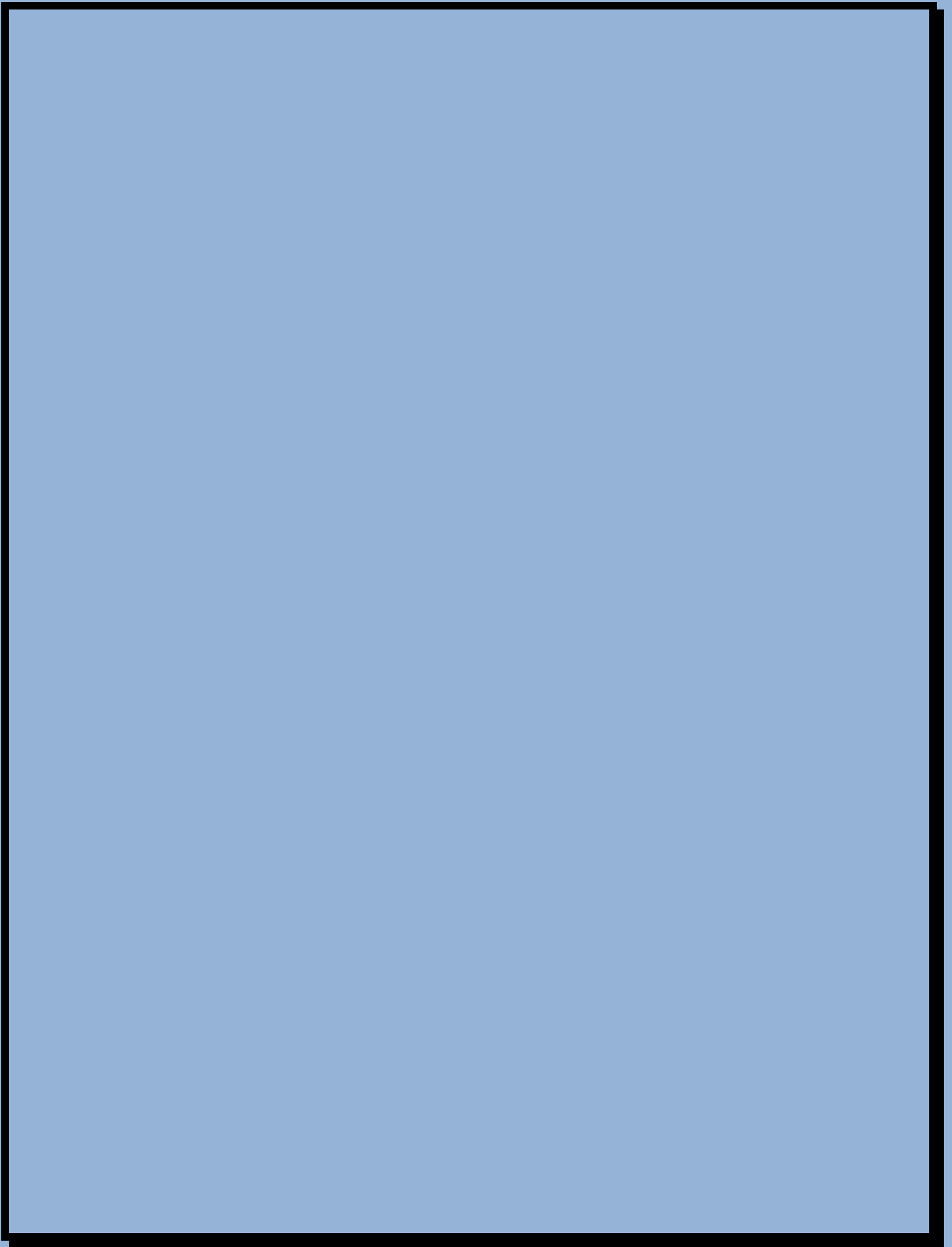
NATIONAL FAMILY LITERACY DAY

To underscore the importance of literacy, celebrate the joy of reading, encourage residents to promote literacy by reading together as a family, and to extend deep appreciation to our local librarians, educators, and literacy service providers for their tireless efforts to strengthen the literacy of our children and our community.



M. Andy Moore, Mayor

Consent Agenda Items





Request for Town Council Action

**Consent
Agenda
Item:**
Date:

**Application
for
Temporary
Use Permit**
10/01/2024

Subject: Bulldog Harley-Davidson Bike Night
Department: Planning Department
Presented by: Planning Director – Stephen Wensman
Presentation: Consent Agenda Item

Issue Statement

The Council is being asked to allow Bulldog Harley-Davidson to Bike Night on October 10, 2024 from 5:00 pm to 8:00 pm.

Financial Impact

N/A

Action Needed Council approval of the Temporary Use Permit Application

Recommendation Staff recommends approval of the Temporary Use Permit Application

Approved: Town Manager Town Attorney

Attachments:

1. Staff Report
2. Temporary Use Permit Application
3. Food Truck Information
4. Event Map



Staff Report

**Consent
Agenda
Item:**

**Application
for
Temporary
Use Permit**

Bulldog Harley-Davidson is requesting to hold Bike Night at 1043 Outlet Center Drive on October 10, 2024. This event will run from 5:00 pm-8:00 pm. Amplified sound will be used during those same times. Food will be provided by Chubby's On The Go Food Truck. Beer will be given away by the applicant, limit 2 per person. This event will allow the motorcycle community to gather, shop and listen to music. Vendors will be selling merchandise. Promotions and giveaways will also be included.



Temporary Use Permit Application

Completed applications must be submitted at least 6 weeks prior to the event by emailing Julie Edmonds at julie.edmonds@smithfield-nc.com or by dropping them off in the Town of Smithfield Planning Department. All applicants should read the following pages before completing all sections required. Incomplete applications may increase the permit processing time. All required information must be submitted along with this application in order for it to be processed. If a person other than the property owner signs this application, a notarized written authorization from the property owner must be attached.

TYPES OF TEMP USE OR EVENT

- Special Event
- Town recognized event _____
 - Over 100 people in attendance
 - Live Band or Amplified Sound _____
 - Requires closure or blockage of Town Street
 - Involves Food Trucks
 - Requires Security (potential safety, security concerns)
 - Involves structures larger than 200 square feet and canopies larger than 400 square
 - Involves Town Park property (Call 919-934-2148)
 - Involves Fireworks (Contact Smithfield Fire Department 919-934-2468)

OTHER TEMP USES

- Modular Office Units
- Emergency, construction and repair residence
- Temporary storage facility (portable storage unit)
- Sale of agricultural products grown off-site
- Sale of Fireworks
- Other (please describe) _____

<u>BULLDOG BIKE NIGHT</u> Name of Event	<u>1043 OUTLET CENTER DR. SMITHFIELD NC 27577</u> Location of Event/Use (exact street address)
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APPLICANT:

Name Martee L. Welchis

Address 1119 Crab Orchard Dr. Raleigh, NC 27606

Phone number (847) 736-8519

Email address martee@bulldogharleydavidson.com

Event date OCTOBER 10th 2024

PROPERTY OWNER:

Name Carson Baker

Address 1508 Hype Mills Rd. Fayetteville, NC 28304

Phone number 910-734-8509

Email address carson@bulldogharleydavidson.com

Will alcohol be sold or served? Yes No
(If yes, please supply an ABC Permit)

Will food or goods be sold? Yes No

Event start and end time 5pm - 8pm

Event set up and clean up time 4pm - 8pm

Sound Amplification Type LIVE BAND (SPEAKERS)

Sound Amplification Start and End Times 5pm - 8pm

Food Trucks (if applicable) 1 (Each Food Truck Requires Certificate of Inspections by Johnston County)

Environmental Health Department, Proof of Insurance, A Copy of the Vehicle or Trailer Registration and/or ABC Permit, if applicable and must be submitted with this application).

Security agency name & phone, if applicable: _____
(If using Smithfield Police, applicant must contact the PD to schedule security.)

Will any town property be used (i.e., streets, parks, greenways)? NO.

If any town streets require closure, please list all street names /

Are event trash cans needed? Y or (N) How many? /

Please provide a detailed description of the proposed temporary use or special event:

EVENT TO GATHER THE MOTORCYCLE COMMUNITY
FOR A NIGHT OF MUSIC, FOOD, VENDORS, BIKES, & FREE BEER
(LIMIT 2).

Temporary Use Submittal Checklist:

- 1. Completed Temporary Use Permit application
- 2. Other documentations deemed necessary by the administrator
- 3. Application fee - \$100
- 4. Site plan, if required by the administrator

Method of Payment Cash Check# Credit Card 9 Amount \$

Payment Received By:

Date:

CERTIFICATION OF APPLICANT AND/OR PROPERTY OWNER

I hereby certify that the information contained in this application is true to the best of my knowledge and I further certify that this event/use will be conducted per all applicable local laws. I certify that I have received the attached information concerning the regulations for temporary uses. If an event, I certify that I have notified all adjoining property owners of the planned event.

<u>MARCO L. VILETTI'S</u>	<u><i>Marco L. Viletti's</i></u>	<u>9/19/24</u>
Applicant's Name (Print)	Signature	Date

Town Planning Director Signature: <u><i>Steph Wain</i></u>	Date: <u>9/20/24</u>
--	----------------------

OWNERS AUTHORIZATION

I hereby give CONSENT to Bulldog HD (type, stamp or print clearly full name of agent) to act on my behalf, to submit or have submitted this application and all required material and documents, and to attend and represent me at all meetings and public hearings pertaining to the application(s) indicated above. Furthermore, I hereby give consent to the party designated above to agree to all terms and conditions which may arise as part of the approval of this application.

I hereby certify I have full knowledge the property I have an ownership interest in the subject of this application. I understand that any false, inaccurate or incomplete information provided by me or my agent will result in the denial, revocation or administrative withdrawal of this application, request, approval or permits. I acknowledge that additional information may be required to process this application. I further consent to the Town of Smithfield to publish, copy or reproduce any copyrighted document submitted as a part of this application for any third party. I further agree to all terms and conditions, which may be imposed as part of the approval of this application.

Property Owners Name (print) CFB Powersports, LLC
Address 1043 Outlet Center Dr. Zip 27577
Phone Number 919-938-1592 Email carson@bulldogharleydavidson.com
Signature: [Signature] Date: _____

OWNER'S CONSENT FORM

Name of Event: _____ Submittal Date: _____

OWNERS AUTHORIZATION

I hereby give CONSENT to Bulldog HD (type, stamp or print clearly full name of agent) to act on my behalf, to submit or have submitted this application and all required material and documents, and to attend and represent me at all meetings and public hearings pertaining to the application(s) indicated above. Furthermore, I hereby give consent to the party designated above to agree to all terms and conditions which may arise as part of the approval of this application.

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[Signature] Signature of Owner
Carson Baker Print Name
_____ Date

N.C. Department of Health and Human Services

Division of Public Health
Environmental Health Section

Permit Transitional Permit

Name of Establishment: CHUBBY'S ON THE GO Permittee: ERNIE MILLER
 Location Address: 805 MILL ROAD Manager/Person in Charge: ERNIE MILLER
 City: GOLDSBORO State: NC Zip: 27534 County: Wayne
 Billing Name: ERNIE MILLER Status Code: A - Open For Business
 Billing Address: 805 MILL ROAD Establishment ID: 609 6030154
 City: GOLDSBORO State: NC Zip: 27534 Map #: _____ Parcel ID: _____
 Email Address: emiller@chubbysonthego.com Lat: _____ Long: _____
 Phone: (419) 574-1223 Fax: _____ Emergency Phone Number: _____

Permission is granted to operate a 3 - Mobile Food as defined in G.S. 130A-247(I) and 130A-248, Regulation of Food and Lodging Facilities. See permit requirements in Rules. This permit is not transferable and may be revoked to failure to comply with all requirements.

Wastewater Systems: Municipal/Community On-Site System Capacity: _____ Category #: 4
 Water Supply: Municipal/Community On-Site System

Pushcart/Mobile Food Unit operating in conjunction with: HEROES OYSTER BAR AND GRILL / 609 6011 12
 Restaurant or Commissary Name and ID number

Conditions/Remarks:

Conditions: Any equipment or menu changes must be approved by the local health department. (Menu provided for permitting on file)
 MFU must return to commissary once daily when operating. (Waste water disposal and fresh water refill)
 All food, single service, etc. must remain stored on MFU or at commissary.

Chlorine bleach sanitizer must be maintained between 50-200ppm with appropriate test strips provided. A separate sanitizer bucket must be provided for raw meat areas.

All produce must be washed prior to prepping. All TCS produce must be cooled to 41 degrees within 4 hours. PIC intends to buy produce with the exception of potatoes in pre-cut and pre-washed forms.

MFU will be prepping raw meats on the truck. Ensure facility follows proper procedures to prevent cross contamination. Ensure raw meats are stored based on final cook temperatures.

Consumer advisory will be needed for hamburgers. EHS will provide an email with guidance on creating a consumer advisory.

Chicken breaders must be sifted every 4 hours. Breaders used for multiple days must be date marked and used within 7 days.

MFU intends to save leftover food. Cooked foods must be cooled down to 41 degrees within 6 hours. Follow these cooling parameter timeframes and temperatures: from 135 degrees to 70 degrees within 2 hours then from 70 degrees to 41 degrees within 4 hours for a total cooling time of 6 hours. Use an approved cooling method.

Cooked cooled foods must be reheated to 165 degrees within 2 hours. MFU intends to reheat in the microwave. Do not reheat foods on steam tables.

MFU will possibly use time as a public health control for French fries. For any product held on TPHC, time must be visible to EHS during inspection with written procedures available. Food on TPHC must be served or discarded within 4 hours.

It is the MFU's responsibility to provide schedules of times and locations to assigned EHS to perform inspection. Facility risk factor is set to 4 (inspections due once every 3 month period). Provide schedules to Sam at 919-222-7939 or samantha.otellio@waynegov.com

Remarks: Pushcart/Mobile Food Unit operating in conjunction with: HEROES OYSTER BAR AND GRILL / ID number: 6096011132





Request for Town Council Action

**Consent
Agenda
Item:** Application
for
Temporary
Use Permit
Date: 10/01/2024

Subject: Bulldog Harley-Davidson Bike Night
Department: Planning Department
Presented by: Planning Director – Stephen Wensman
Presentation: Consent Agenda Item

Issue Statement

The Council is being asked to allow Bulldog Harley-Davidson to Bike Night on October 26, 2024 from 11:00 am to 3:00 pm.

Financial Impact

N/A

Action Needed Council approval of the Temporary Use Permit Application

Recommendation Staff recommends approval of the Temporary Use Permit Application

Approved: Town Manager Town Attorney

Attachments:

1. Staff Report
2. Temporary Use Permit Application
3. Food Truck Information
4. Event Map



Staff Report

**Consent
Agenda
Item:** **Application
for
Temporary
Use Permit**

Bulldog Harley-Davidson is requesting to hold Bike Night at 1043 Outlet Center Drive on October 26, 2024. This event will run from 11:00am-3:00 pm. Amplified sound will be used during those same times. Food will be provided by Gent's Bounty BBQ Food Truck. Beer will be given away by the applicant, limit 2 per person. This event will allow the motorcycle community to gather, shop and listen to music. Vendors will be selling merchandise. Promotions and giveaways will also be included.



Temporary Use Permit Application

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- Involves structures larger than 200 square feet and canopies larger than 400 square
- Involves Town Park property (Call 919-934-2148)
- Involves Fireworks (Contact Smithfield Fire Department 919-934-2468)

OTHER TEMP USES

- Modular Office Units
- Emergency, construction and repair residence
- Temporary storage facility (portable storage unit)
- Sale of agricultural products grown off-site
- Sale of Fireworks
- Other (please describe) _____

<u>FULL THREATLE FIRE SHOW</u> Name of Event	<u>1043 OUTLET CENTER DR. SMITHFIELD NC 27577</u> Location of Event/Use (exact street address)
---	---

APPLICANT:

Name Marlee L. Welch

Address 119 Crab Orchard Dr. Raleigh, NC 27606

Phone number (847) 736-8519

Email address marlee@bulldogharleydavidson.com

Event date OCTOBER 26th 2024

PROPERTY OWNER:

Name Carson Baker

Address 1508 HPE MILLS RD. Fayetteville, NC 28304

Phone number 910-734-8509

Email address carson@bulldogharleydavidson.com

Will alcohol be sold or served? or N
(If yes, please supply an ABC Permit)

Event start and end time 11am - 3pm

Will food or goods be sold? or N

Event set up and clean up time 9am - 3pm

Sound Amplification Type LIVE BAND (SPEAKERS)

Sound Amplification Start and End Times (11am - 3pm)

Food Trucks (if applicable) 1 (Each Food Truck Requires Certificate of Inspections by Johnston County)

Environmental Health Department, Proof of Insurance, A Copy of the Vehicle or Trailer Registration and/or ABC Permit, if applicable and must be submitted with this application).

Security agency name & phone, if applicable: _____
(If using Smithfield Police, applicant must contact the PD to schedule security.)

Will any town property be used (i.e., streets, parks, greenways)? NO

If any town streets require closure, please list all street names. /

Are event trash cans needed? Y or (N) How many? /

Please provide a detailed description of the proposed temporary use or special event:

GATHERING OF THE MOTORCYCLE COMMUNITYS
TO DISPLAY THEIR CUSTOM MOTORCYCLES + enjoy
FOOD & MUSIC, + FREE BEER (LIMIT 2).

Temporary Use Submittal Checklist:

- 1. Completed Temporary Use Permit application
- 2. Other documentations deemed necessary by the administrator
- 3. Application fee - \$100
- 4. Site plan, if required by the administrator

Method of Payment Cash Check# Credit Card / Amount \$

Payment Received By:

Date:

CERTIFICATION OF APPLICANT AND/OR PROPERTY OWNER

I hereby certify that the information contained in this application is true to the best of my knowledge and I further certify that this event/use will be conducted per all applicable local laws. I certify that I have received the attached information concerning the regulations for temporary uses. If an event, I certify that I have notified all adjoining property owners of the planned event.

MARLEO L. VILETTI'S
Applicant's Name (Print)

Marleo Loh Villetti
Signature

9/19/24
Date

Town Planning Director Signature: [Signature]

Date: 9/20/24

OWNERS AUTHORIZATION

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Property Owners Name (print) CFB Powersports, LLC
Address 1043 Outlet Center Dr. Zip 27577
Phone Number 919-938-1592 Email carson@bulldoghartery/davidson.com
Signature: [Signature] Date: _____

OWNER'S CONSENT FORM

Name of Event: _____ Submittal Date: _____

OWNERS AUTHORIZATION

I hereby give CONSENT to Bulldog HD (type, stamp or print clearly full name of agent) to act on my behalf, to submit or have submitted this application and all required material and documents, and to attend and represent me at all meetings and public hearings pertaining to the application(s) indicated above. Furthermore, I hereby give consent to the party designated above to agree to all terms and conditions which may arise as part of the approval of this application.

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[Signature] Signature of Owner Carson Baker Print Name _____ Date

Food Establishment Inspection Report

Score: 99

Establishment Name: GENTS' BOUNTY BBQ LLC

Establishment ID: 6096030139

Location Address: 718 BUCK SWAMP RD

City: GOLDSBORO State: North Carolina

Zip: 27530 County: 96 Wayne

Permittee: WILLIAM VANSKIKE

Telephone: (919) 750-2812

Inspection Re-Inspection Educational Visit

Wastewater System:

Municipal/Community On-Site System

Water Supply:

Municipal/Community On-Site Supply

Date: 08/22/2024 Status Code: A

Time In: 4:45 PM Time Out: 5:25 PM

Category#: III

FDA Establishment Type: _____

No. of Risk Factor/Intervention Violations: 1

No. of Repeat Risk Factor/Intervention Violations: 0

Foodborne Illness Risk Factors and Public Health Interventions

Risk factors: Contributing factors that increase the chance of developing foodborne illness.

Public Health Interventions: Control measures to prevent foodborne illness or injury

Compliance Status		OUT	CDI	R	VR
Supervision .2652					
1	<input checked="" type="checkbox"/> OUT N/A	PIC Present, demonstrates knowledge, & performs duties	1	0	
2	<input checked="" type="checkbox"/> OUT N/A	Certified Food Protection Manager	1	0	
Employee Health .2652					
3	<input checked="" type="checkbox"/> OUT	Management, food & conditional employee; knowledge, responsibilities & reporting	2	1	0
4	<input checked="" type="checkbox"/> OUT	Proper use of reporting, restriction & exclusion	3	1.5	0
5	<input checked="" type="checkbox"/> OUT	Procedures for responding to vomiting & diarrheal events	1	0.5	0
Good Hygienic Practices .2652, .2653					
6	<input checked="" type="checkbox"/> OUT	Proper eating, tasting, drinking or tobacco use	1	0.5	0
7	<input checked="" type="checkbox"/> OUT	No discharge from eyes, nose, and mouth	1	0.5	0
Preventing Contamination by Hands .2652, .2653, .2655, .2656					
8	<input checked="" type="checkbox"/> OUT	Hands clean & properly washed	4	2	0
9	<input checked="" type="checkbox"/> OUT N/A N/O	No bare hand contact with RTE foods or pre-approved alternate procedure properly followed	4	2	0
10	<input checked="" type="checkbox"/> IN <input checked="" type="checkbox"/> T N/A	Handwashing sinks supplied & accessible	2	X	0 X
Approved Source .2653, .2655					
11	<input checked="" type="checkbox"/> OUT	Food obtained from approved source	2	1	0
12	<input checked="" type="checkbox"/> IN <input checked="" type="checkbox"/> OUT <input checked="" type="checkbox"/> N/A	Food received at proper temperature	2	1	0
13	<input checked="" type="checkbox"/> OUT	Food in good condition, safe & unadulterated	2	1	0
14	<input checked="" type="checkbox"/> IN <input checked="" type="checkbox"/> OUT <input checked="" type="checkbox"/> N/A N/O	Required records available: shellstock tags, parasite destruction	2	1	0
Protection from Contamination .2653, .2654					
15	<input checked="" type="checkbox"/> OUT <input checked="" type="checkbox"/> N/A N/O	Food separated & protected	3	1.5	0
16	<input checked="" type="checkbox"/> OUT	Food-contact surfaces: cleaned & sanitized	3	1.5	0
17	<input checked="" type="checkbox"/> OUT	Proper disposition of returned, previously served, reconditioned & unsafe food	2	1	0
Potentially Hazardous Food Time/Temperature .2653					
18	<input checked="" type="checkbox"/> IN <input checked="" type="checkbox"/> OUT <input checked="" type="checkbox"/> N/A <input checked="" type="checkbox"/> X	Proper cooking time & temperatures	3	1.5	0
19	<input checked="" type="checkbox"/> OUT <input checked="" type="checkbox"/> N/A N/O	Proper reheating procedures for hot holding	3	1.5	0
20	<input checked="" type="checkbox"/> IN <input checked="" type="checkbox"/> OUT <input checked="" type="checkbox"/> N/A <input checked="" type="checkbox"/> X	Proper cooling time & temperatures	3	1.5	0
21	<input checked="" type="checkbox"/> OUT <input checked="" type="checkbox"/> N/A N/O	Proper hot holding temperatures	3	1.5	0
22	<input checked="" type="checkbox"/> OUT <input checked="" type="checkbox"/> N/A N/O	Proper cold holding temperatures	3	1.5	0
23	<input checked="" type="checkbox"/> OUT <input checked="" type="checkbox"/> N/A N/O	Proper date marking & disposition	3	1.5	0
24	<input checked="" type="checkbox"/> IN <input checked="" type="checkbox"/> OUT <input checked="" type="checkbox"/> N/A N/O	Time as a Public Health Control; procedures & records	3	1.5	0
Consumer Advisory .2653					
25	<input checked="" type="checkbox"/> IN <input checked="" type="checkbox"/> OUT <input checked="" type="checkbox"/> N/A	Consumer advisory provided for raw/undercooked foods	1	0.5	0
Highly Susceptible Populations .2653					
26	<input checked="" type="checkbox"/> IN <input checked="" type="checkbox"/> OUT <input checked="" type="checkbox"/> N/A	Pasteurized foods used; prohibited foods not offered	3	1.5	0
Chemical .2653, .2657					
27	<input checked="" type="checkbox"/> IN <input checked="" type="checkbox"/> OUT <input checked="" type="checkbox"/> N/A	Food additives: approved & properly used	1	0.5	0
28	<input checked="" type="checkbox"/> OUT <input checked="" type="checkbox"/> N/A	Toxic substances properly identified stored & used	2	1	0
Conformance with Approved Procedures .2653, .2654, .2658					
29	<input checked="" type="checkbox"/> IN <input checked="" type="checkbox"/> OUT <input checked="" type="checkbox"/> N/A	Compliance with variance, specialized process, reduced oxygen packaging criteria or HACCP plan	2	1	0

Good Retail Practices

Good Retail Practices: Preventative measures to control the addition of pathogens, chemicals, and physical objects into foods.

Compliance Status		OUT	CDI	R	VR
Safe Food and Water .2653, .2655, .2658					
30	<input checked="" type="checkbox"/> IN <input checked="" type="checkbox"/> OUT <input checked="" type="checkbox"/> X	Pasteurized eggs used where required	1	0.5	0
31	<input checked="" type="checkbox"/> OUT	Water and ice from approved source	2	1	0
32	<input checked="" type="checkbox"/> IN <input checked="" type="checkbox"/> OUT <input checked="" type="checkbox"/> X	Variance obtained for specialized processing methods	2	1	0
Food Temperature Control .2653, .2654					
33	<input checked="" type="checkbox"/> OUT	Proper cooling methods used; adequate equipment for temperature control	1	0.5	0
34	<input checked="" type="checkbox"/> IN <input checked="" type="checkbox"/> OUT <input checked="" type="checkbox"/> N/A <input checked="" type="checkbox"/> X	Plant food properly cooked for hot holding	1	0.5	0
35	<input checked="" type="checkbox"/> IN <input checked="" type="checkbox"/> OUT <input checked="" type="checkbox"/> N/A <input checked="" type="checkbox"/> X	Approved thawing methods used	1	0.5	0
36	<input checked="" type="checkbox"/> OUT	Thermometers provided & accurate	1	0.5	0
Food Identification .2653					
37	<input checked="" type="checkbox"/> OUT	Food properly labeled: original container	2	1	0
Prevention of Food Contamination .2652, .2653, .2654, .2656, .2657					
38	<input checked="" type="checkbox"/> IN <input checked="" type="checkbox"/> X T	Insects & rodents not present; no unauthorized animals	2	1	X
39	<input checked="" type="checkbox"/> OUT	Contamination prevented during food preparation, storage & display	2	1	0
40	<input checked="" type="checkbox"/> OUT	Personal cleanliness	1	0.5	0
41	<input checked="" type="checkbox"/> OUT	Wiping cloths: properly used & stored	1	0.5	0
42	<input checked="" type="checkbox"/> OUT N/A	Washing fruits & vegetables	1	0.5	0
Proper Use of Utensils .2653, .2654					
43	<input checked="" type="checkbox"/> OUT	In-use utensils: properly stored	1	0.5	0
44	<input checked="" type="checkbox"/> OUT	Utensils, equipment & linens: properly stored, dried & handled	1	0.5	0
45	<input checked="" type="checkbox"/> OUT	Single-use & single-service articles: properly stored & used	1	0.5	0
46	<input checked="" type="checkbox"/> OUT	Gloves used properly	1	0.5	0
Utensils and Equipment .2653, .2654, .2663					
47	<input checked="" type="checkbox"/> OUT	Equipment, food & non-food contact surfaces approved, cleanable, properly designed, constructed & used	1	0.5	0
48	<input checked="" type="checkbox"/> OUT	Warewashing facilities: installed, maintained & used; test strips	1	0.5	0
49	<input checked="" type="checkbox"/> OUT	Non-food contact surfaces clean	1	0.5	0
Physical Facilities .2654, .2655, .2656					
50	<input checked="" type="checkbox"/> OUT <input checked="" type="checkbox"/> N/A	Hot & cold water available; adequate pressure	1	0.5	0
51	<input checked="" type="checkbox"/> OUT	Plumbing installed; proper backflow devices	2	1	0
52	<input checked="" type="checkbox"/> OUT	Sewage & wastewater properly disposed	2	1	0
53	<input checked="" type="checkbox"/> OUT N/A	Toilet facilities: properly constructed, supplied & cleaned	1	0.5	0
54	<input checked="" type="checkbox"/> OUT	Garbage & refuse properly disposed; facilities maintained	1	0.5	0
55	<input checked="" type="checkbox"/> OUT	Physical facilities installed, maintained & clean	1	0.5	0
56	<input checked="" type="checkbox"/> OUT	Meets ventilation & lighting requirements; designated areas used	1	0.5	0
TOTAL DEDUCTIONS: 1					



Comment Addendum to Food Establishment Inspection Report



Establishment Name: GENTS' BOUNTY BBQ LLC
 Location Address: 718 BUCK SWAMP RD
 City: GOLDSBORO State: NC
 County: 96 Wayne Zip: 27530
 Wastewater System: Municipal/Community On-Site System
 Water Supply: Municipal/Community On-Site System
 Permittee: WILLIAM VANSKIKE
 Telephone: (919) 750-2812

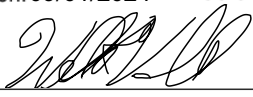
Establishment ID: 6096030139
 Inspection Re-Inspection Date: 08/22/2024
 Educational Visit Status Code: A
 Comment Addendum Attached? Category #: III
 Email 1: gentsbountybbq@gmail.com
 Email 2:
 Email 3:

Temperature Observations

Item/Location	Temp	Item/Location	Temp	Item/Location	Temp
Brisket/Hot hold unit	180				
Mac and cheese/Reheating	165				
Chicken/Reheating	161				
Shredded cheese/Top of prep cooler	41				
Cole slaw/Cooling	55				
Ribs/Cooling	115				
Sanitizer/Spray bottle-Quat (ppm)	300				
Hot water/Hand wash sink	129				

Person in Charge (Print & Sign):
 First: _____ Last: _____
 Regulatory Authority (Print & Sign): Jessica Carter

REHS ID: 2208 - Carter, Jessica Verification Dates: Priority: _____ Priority Foundation: 09/01/2024 Core: _____
 REHS Contact Phone Number: (919) 731-1181 Authorize final report to be received via Email: 

Comment Addendum to Inspection Report

Establishment Name: GENTS' BOUNTY BBQ LLC

Establishment ID: 6096030139

Date: 08/22/2024 **Time In:** 4:45 PM **Time Out:** 5:25 PM

Observations and Corrective Actions

Violations cited in this report must be corrected within the time frames below, or as stated in sections 8-405.11 of the food code.

- 10 5-205.11 Using a Handwashing Sink - Operation and Maintenance (Pf); Items stored in hand wash sink upon arrival for inspection. Keep hand wash sink open at all times for hand washing. CDI-Items were removed from hand wash sink.

- 38 6-501.111 Controlling Pests (Pf); Flies in mobile food truck; eliminate flies.





Staff Report

Consent Agenda Item:	New Hire / Vacancy Report
Date:	10/01/2024

Background

Per Policy, upon the hiring of a new or replacement employee, the Town Manger or Department Head shall report the new/replacement hire to the Council on the Consent Agenda at the next scheduled monthly Town Council meeting.

In addition, please find the following current vacancies:

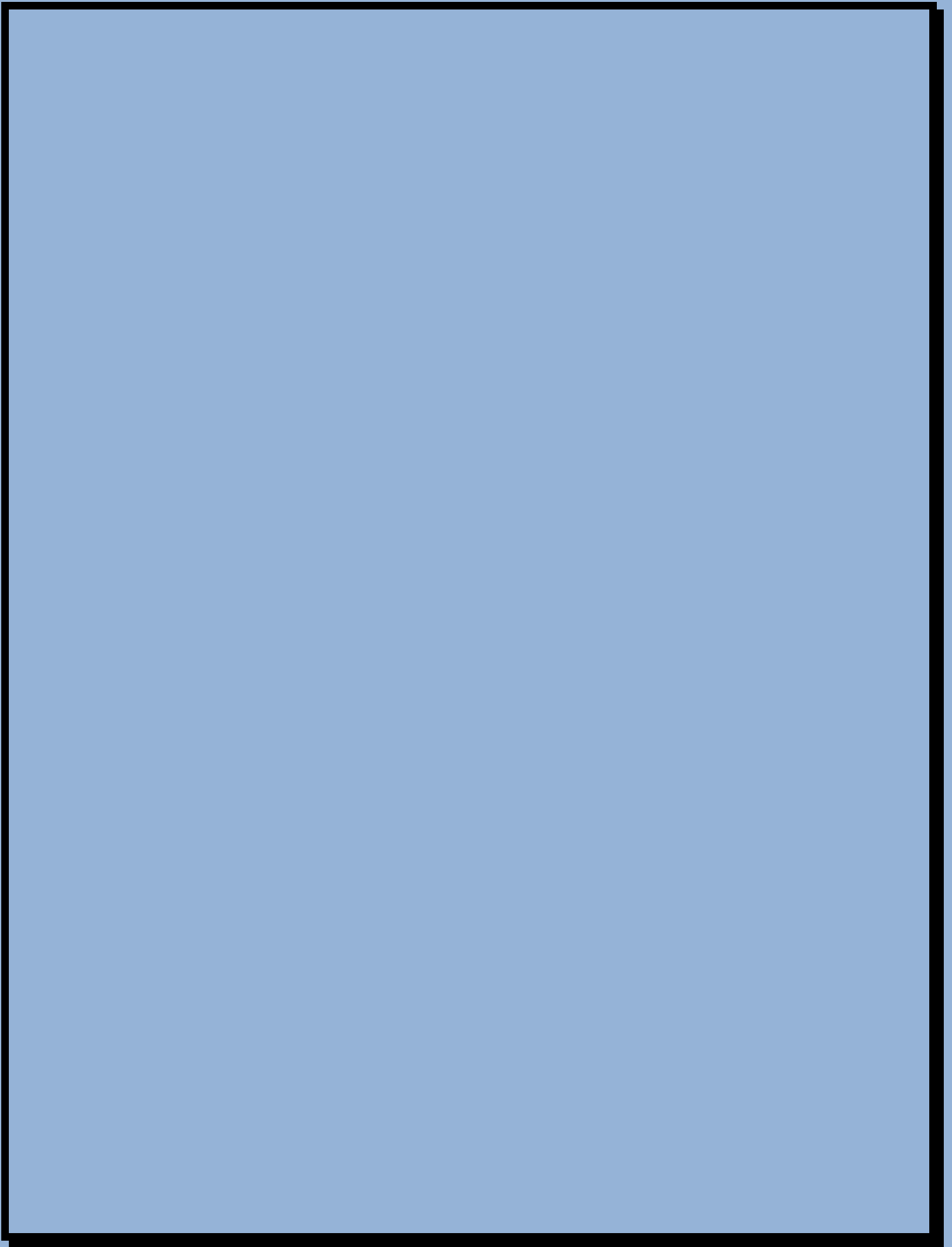
<u>Position</u>	<u>Department</u>	<u>Budget Line</u>
Asst. Aquatics Supervisor	P&R – Aquatics	10-60-6220-5100-0200
Equipment Operator	PU – Streets	10-30-5600-5100-0200
Facility Maintenance Specialist	PW – Appearance	10-60-5500-5100-0200
Sanitation Equipment Operator	PW – Sanitation	10-40-5800-5100-0200
Town Clerk	General Government	10-10-4000-5100-0200
		30-71-7220-5100-0200
		31-72-7230-5100-0200
Police Officers (8 positions)	Police	10-20-5100-5100-0200
Water Plant Operator	PU – Water Plant	30-71-7200-5100-0200

Action Requested

The Town Council is asked to acknowledge that the Town has successfully filled the following vacancies in accordance with the Adopted FY 2024-2025 Budget.

<u>Position</u>	<u>Department</u>	<u>Budget Line</u>	<u>Rate of Pay</u>
Human Resources Director	General Government	10-20-5100-5100-0200	\$41.83/hr. (\$87,006.40/yr.)
		30-71-7220-5100-0200	
		31-72-7230-5100-0200	
Part-Time Firefighter (5)	Fire Department	10-20-5300-5100-0210	
Part-Time Athletic Staff (2)	Parks and Recreation	10-60-6200-5100-0210	\$10.00/hr.
Part -Time SRAC Staff	P&R – Aquatics	10-60-6220-5100-0210	\$12.00/hr.

Business Items





Request for Town Council Action

**Consent
Agenda
Item:** Application
for
Temporary
Use Permit
Date: 10/01/2024

Subject: Parks and Recreation and Downtown Smithfield
Development Corporation
Department: Planning Department
Presented by: Planning Director – Stephen Wensman
Presentation: Consent Agenda Item

Issue Statement

The Council is being asked to allow Parks and Recreation and the DSDC to hold the annual Smithfield Christmas Tree Lighting with the addition of a vendor market on November 29 – 30, 2024.

Financial Impact

N/A

Action Needed Council approval of the Temporary Use Permit Application & adoption of Ordinance No.

Recommendation Staff recommends approval of the Temporary Use Permit Application

Approved: Town Manager Town Attorney

Attachments:

1. Staff Report
2. Temporary Use Permit Application
3. Ordinance No. 522- 2024



Staff Report

Consent
Agenda
Item: Application
for
Temporary
Use Permit

Smithfield Parks and Recreation and the DSDC have requested to hold the annual Smithfield Christmas Tree Lighting & Vendor Market on November 29 and 30 ,2024.

Lighting will be held from 6 pm until 8 pm on November 29th.

Requested Street Closures

- North Third Street to Bridge Street on November 29th from 10:00 am until 8:00 pm
- North Third Street to Bridge Street on November 30th from 10:00 am until 5:00 pm
- Market Street from Second to Street to Fourth Street on November 29th from 6:00 pm until 8:00 pm
- South Third Street from Market to Johnston Street will close on November 29th at 10:00 am and reopen on November 30th at 5:00 pm

Vendors will start selling at 12:00 pm and will end at 6:00 pm on November 29th. On November 30th, the event will run from 12:00 pm to 4:00 pm. Amplified sound will be used between 12:00 pm-8:00 pm. Dessert food trucks will be used. Alcohol will be sold or served and well as food and goods. Smithfield Police will be used to provide security.



Annual Event

Temporary Use Permit Application

Completed applications must be submitted at least 4 weeks prior to the event by emailing Julie Edmonds at julie.edmonds@smithfield-nc.com or by dropping them off in the Town of Smithfield Planning Department. All applicants should read the following pages before completing all sections required. Incomplete applications may increase the permit processing time. All required information must be submitted along with this application in order for it to be processed. If a person other than the property owner signs this application, a notarized written authorization from the property owner must be attached.

TYPES OF TEMP USE OR EVENT

- Special Event
- Town recognized event _____
- Over 100 people in attendance
- Live Band or Amplified Sound _____
- Requires closure or blockage of Town Street
- Involves Food Trucks
- Requires Security (potential safety, security concerns)
- Involves structures larger than 200 square feet and canopies larger than 400 square feet
- Involves Town Park property
- Involves Fireworks (Contact Smithfield Fire Department 919-934-2468)

OTHER TEMP USES

- Modular Office Units
- Emergency, construction and repair residence
- Temporary storage facility (portable storage unit)
- Sale of agricultural products grown off-site
- Sale of Fireworks
- Other (please describe) _____

Nov 29 & Nov 30
3rd South closed overnight

Smithfield Tree Lighting	3rd + market / 3rd + Soda shop / 3rd to library parking
Name of Event	Location of Event/Use (exact street address)

APPLICANT:

Name Smithfield P&R & D&DC

Address 600 M Dunwood Stephenson Pkwy

Phone number 919-817-4509/919-934-0887

Email address info@downtownsmithfield.com

Event date November 29th

Event start time vendors 12pm

Event set up time 10AM 3rd South

Sound Amplification Type DS/choral groups

Sound Amplification Time 12pm - 8pm

PROPERTY OWNER:

Name Town of Smithfield

Address 600 M Dunwood Stephenson Pkwy

Phone number 919-934-2148

Email address tiffany.persch@smithfield-nc.com

Will alcohol be sold or served? Y or N

Event end time Nov 30 4pm

Event cleanup time Clean up by 6pm

Will food or goods be sold? Y or N

Food Trucks (if applicable YES) (Each Food Truck Requires Certificate of Inspections by Johnston County Environmental Health Department, Proof of Insurance, A Copy of the Vehicle or Trailer Registration and/or ABC Permit, if applicable and must be submitted with this application).

Security agency name & phone, if applicable: if not a social district
(If using Smithfield Police, applicant must contact the PD to schedule security.)

Will any town property be used (i.e., streets, parks, greenways)? _____

If any town streets require closure, please list all street names. 3rd + market / 3rd + Johnston / 3rd ^{closed to library parking 10:15}

Are event trash cans needed? Y or N How many? _____ closed 11/29/11/30

Please provide a detailed description of the proposed temporary use or special event:
Town of Smithfield Christmas Tree Lighting + Holiday Market

Temporary Use Submittal Checklist:

- 1. Completed Temporary Use Permit application
- 2. Other documentations deemed necessary by the administrator
- 3. Application fee - \$100
- 4. Site plan, if required by the administrator

Method of Payment: Cash _____ Check# _____ Credit Card _____ Amount \$ _____

Payment Received By: _____

Date: _____

CERTIFICATION OF APPLICANT AND/OR PROPERTY OWNER

I hereby certify that the information contained in this application is true to the best of my knowledge and I further certify that this event/use will be conducted per all applicable local laws. I certify that I have received the attached information concerning the regulations for temporary uses. If an event, I certify that I have notified all adjoining property owners of the planned event.

Tiffany Rouse
Smithfield V.R.
Applicant's Name (Print)

[Signature]
Signature

09/04/2024
Date

Planning Director Signature: [Signature]

Date: 9/10/24

TOWN OF SMITHFIELD
North Carolina

ORDINANCE No. 522-2024

AN ORDINANCE DECLARING ROAD CLOSURES FOR THE ANNUAL CHRISTMAS TREE LIGHTING, THE ANNUAL CHRISTMAS PARADE AND THE ANNUAL MARTIN LUTHER KING, JR. PARADE

WHEREAS, the Town Council of the Town of Smithfield acknowledges a long tradition of providing an annual Christmas Parade and annual Tree Lighting Ceremony for the pleasure of its citizens; and

WHEREAS, the Town Council of the Town of Smithfield acknowledges an ongoing tradition of providing an annual Martin Luther King, Jr. Parade for the pleasure of its citizens; and

WHEREAS, the Town Council of the Town of Smithfield acknowledges its citizens realize a financial benefit from holding these annual events; and

WHEREAS, the Town Council of the Town of Smithfield acknowledges each event requires approximately two hours to install signing and traffic control to be provided by the Smithfield Police Department, and also requires approximately two hours for removing signs, traffic control and litter.

WHEREAS, Any ordinances or parts of ordinances in conflict with this ordinance are hereby repealed, and this ordinance shall be in full force and effect as an ordinance of the Town of Smithfield from the date of its adoption by the Town Council of the Town of Smithfield.

NOW THEREFORE BE IT ORDAINED by the Town Council of the Town of Smithfield pursuant to the authority granted by G.S. 20-169 that they do hereby declare a temporary road closure during the days and times set forth below on the following described portion of a State Highway System route:

Annual Tree Lighting Ceremony

Date: The Friday following Thanksgiving
Time: 6:00 pm to 8:00 pm
Route Description: North 3rd Street between Market Street and Bridge Street
Market Street (US70) from 2nd Street to 4th Street.

Annual Christmas Parade

Date: Second Thursday of every December
Time: 5:00 pm to 9:00 pm
Route Description: Market Street (US70) from South 6th Street to South 2nd Street

Annual Martin Luther King, Jr. Parade

Date: Third Saturday of every February
Time: 2:00 pm to 4:00 pm
Route Description: Market Street (US70) from South 6th Street to South 2nd Street

Duly adopted this the 1st day of October, 2024.

M. Andy Moore, Mayor

Shannan L. Parrish, Town Clerk



Request for Town Council Action

**Business
Agenda** ZA-23-06
Item:
Date: 10-01-2024

Subject: Articles 2, 10, and Appendix A Updates
Department: Planning Department
Presented by: Planning Director – Stephen Wensman
Presentation: Business Item

Issue Statement

Planning Staff requests the Planning Board review the draft updates to UDO Articles 2, 10 and Appendix A.

Financial Impact

None

Action Needed

The public hearing for the rezoning was held on July 11, 2023, but the decision was tabled for Council to further review the amendments. The Council is requested to review the proposed UDO Amendments to Articles 2, 10 and Appendix A to approve, approve with changes, or deny the request.

Recommendation

Staff and the Planning Board recommend approval of zoning text amendment, ZA-23-06, with a statement declaring the request consistent with the Town of Smithfield Comprehensive Growth Management Plan and that the request is reasonable and in the public interest.

Approved: Town Manager Town Attorney

Attachments:

1. Staff Report
2. Draft UDO Articles 2, 10 and Appendix A
3. Consistency Statement
4. Application for Zoning Text Amendment
5. Smithfield Standard Detail and Specifications Manual (draft) - Separate Attachment



Staff Report

**Business
Agenda ZA-23-06
Item:**

Note:

A public hearing was held on July 11, 2023, for this amendment, but the Council tabled the item for further review. Staff presented Article 2 changes and Article 10 Part I. Staff is requesting the Council to review the remaining amendment sections and to make a decision to approve, approve with changes or to deny the request.

Overview:

For several years, Staff has been working on updates to the UDO, Article 10 development performance standards. These standards work hand in hand with Town's Standard Specifications and Details Manual (Manual) to guide new development. A draft of the updated Manual is included in this agenda item and will be brought back to Council at a future meeting.

This update:

- Moves street design specifications from the UDO to the Manual.
- Moves performance standards in the Manual to Article 10
- Moves performance standards in Article 2 are being moved to Article 10.
- Adds definitions for terms in the Table of Uses and some needed left out of the 160D update.
- Updates performance standards to address issues, clarifies vague wording, and breaks up large blocks of text into subsections.

Draft Amendment:

The following summarizes the changes to each section:

Article 2 - General Regulations

- Moves performance standards related to lot requirements and dimensions, driveways, and dumpsters to Article 10.
- Removes Section 2.21, Site Visibility Triangle standard replacing it with a reference to the Town's Standard Detail and Specifications Manual.
- Updates Section 2.22 Sidewalks to include reference to the Manual and the Pedestrian Plan.

Article 10- Performance Standards - Part I. Off-Street Parking

- 10.2 - Clarifying, updating and breaking up Off-Street Parking Requirements to be more readable.
 - Requires paved parking (no gravel parking).
 - Requires new residential driveways to be paved, except in R20A
 - aligns junk vehicle exception with administrative code.
 - Adds a standard for semi-tractor and trailer parking.
 - Updates parking lot s with More than Four Spaces requirements.
 - Clarifies and updates curbing requirements.
 - Updates wheel bumper requirements.
 - 10.2.10 – Adds UDO administrator’s ability to waive lateral access if it provides no public benefit or if not feasible. Removes BOA Adjustment text. The BOA holds hearings on appeals and variances only.
 - 10.2.13.1 –BOA does not make modifications and appeals are already codified in Article 4.
- 10.3 – Update parking standards for Multi-family (from Clayton’s Code) and for Restaurants. Also allows UDO Administrator to determine parking requirements when standards are unclear. Appeals by BOA.
- 10.5 Off-Street Loading Requirements updated.
 - The BOA only hears variances and appeals.
- 10.6 Driveways section updated –
 - Requires paved driveways (concrete, bituminous, etc. – no gravel), except within the R-20A.
 - Residential driveways cannot exceed 50% of the front yard area.
 - Broke up the section for readability.
 - 10.6.4 –Driveway Location(s) section updated aligned with Manual.
 - 10.6.6 – Delete’s brick driveway section. Brick driveways are not permitted within the public right of way but are permitted on private property with a standard driveway apron in the public right of way.
 - References Standard Specifications and Details Manual

Article 10- Performance Standards - Part II. Landscape Requirements

- 10.8 Applicability Standards– Clarifies applicability.
 - 10.8.4.3 Triggers compliance with “Expansion of Structure by 25%” only, deleting and 10 or more parking spaces.
- 10.9 –Tree Resource Management
 - require a zoning permit for forestry activities to ensure compliance with State and local ordinances.
 - Removes the misplaced section car dealerships. Prior to final plat, the lots do not exist.
- 10.10.2 – The planting details are to be moved from Appendix B of the UDO to the Standard Specification and Details Manual.
- 10.13.1.8 – Fixes a typo in the street yard requirements.
- 10.14 – Adds dimensions to Type C and D buffer yards and removes the reference to PRD (no longer exists in UDO).
- 10.15.3 – Dumpster regulations from Section 2.27 moved and updated.
- 10.15.4 - Clarified Encroachment section.

- 10.15.5 – Create buffer requirements for double fronted lots.
- 10.16 – Added requirement that landscape plans identify planting bed edges, bed material, sod and seeded areas, identify irrigation if applicable, and landscape notes or planting instructions.

Article 10- Performance Standards - Part IV. Lighting Ordinance

- 10.34.3 – General Standards for Outdoor Lighting-
 - Site Plans are administrative and do not get reviewed by the Planning Board and Town Council.
 - 10.34.3.6 – Section deleted because it conflicts with requirement for cutoff fixtures.
- 10.34.4 – Updated lighting in parking lots and outdoor areas
 - PB and Town Council do not review site plans.
 - Require downcast shoebox style fixtures with LEDs
 - Updated outdoor display lighting standard.
 - Update to require recessed lighting for vehicular canopies.
- 10.34.7 – Section updated to prohibit flood lights and removes references to PB and TC review and approval because site plan approvals are administrative.

Article 10- Performance Standards - Part V. Traffic Impact Study

- 10.41.1 Struck reference to BOA as they have no involvement in Traffic Studies.

Article 10- Performance Standards - Part VIX. Overlay Districts

- 90.93 - ECO District regulations to be deleted. Article 7 requires outdoor storage to be screened with fencing and landscaping and requires paving.
- 10.94 – Struck rowhouses Section because the same can be achieved through the conditional zoning process.

Article 10- Performance Standards - Part X. Subdivision Regulations

- 10.96 – Added applicability incorporating Section 1.3.4.3 and updating to conform with 160D.
- 10.100 – Update code references in table.
- 10.107 – Update reference from NCDENR to NCDEQ.
- 10.xxx – Add Cluster Mailbox standards.
- 10.110 Streets
 - Add references to Standard Detail and Specifications Manual and deleted engineering standards (moved to Manual).
 - Updated to current Street terminology matching the Transportation Plan.
 - Incorporated Section 2.15 Lot Requirement/Dimensions.
 - Updated lot area requirements with reference to Article 8.
 - Increased the minimum lot area for septic lots to 1 acre based on a recommendation from Johnston County.
 - Added a minimum depth for double-fronted lots.
- 10.110.1.5 – Updated easement requirements.
- 10.110.2 – Updated private street requirements to reference the Standard Detail and Specifications Manual and HOA documents to be reviewed and approved by the Town Attorney.
- 10.110.3. Updated Marginal Street Access section with updated terminology.

- 10.110.5 – Updated section on half-streets.
- 10.110.9 - 10.110.17- street standards are contained in the Town’s Standard Detail and Specifications Manual referenced herein.
- 10.110.14 – Alley’s section updated.
- 10.110.19 – PUD Streets updated requiring sidewalks on both sides of PUD streets.
- 10.110.20 – Updated to reference Manual.
- 10.111.2. – Updated to match Fire Code.
- 10.111.6 - Updated temporary turnaround requirements to meet Fire Code.
- 10.112 – Sidewalks.
 - Updated sidewalk requirements.
 - Added reference to the Manual and the Pedestrian Plan.
- 10.113.1. Water and Sewerage Systems.
 - Added On-site wastewater (septic) systems shall be located on the lot in which the system serves unless an alternative location within an easement is approved by the Town Council.
 - Constructed according to the Standard Specifications and Details Manual.
- 10.116. Effect of Plat Approval on Dedications and Acceptances
 - Acceptance of dedications by resolution has been deleted and will now be administrative with the signing of the final plat by the Manager. The Town Council approves preliminary plats and the improvements. According to 160D-806. Effect of plat approval on dedications. The approval of a plat shall not be deemed to constitute the acceptance by the local government or public of the dedication of any street or other ground, public utility line, or other public facility shown on the plat. However, any governing board **may** by resolution accept any dedication made to the public of lands or facilities for streets, parks, public utility lines, or other public purposes, when the lands or facilities are located within its planning and development regulation jurisdiction.
- 10.117 Adjustments. Deleted this section. BOA approves variances per Section 4.10.
- 10.119 Added missing exempt plat certificate.

Appendix A- Definitions

- Added definitions per 160D.
- Added or modified definitions to reflect land use terminology in Section 6.6.

Note: *The UDO is a living document that will require continual refinement to address new land uses and situations.*

Consistency Statement (Staff and Planning Board’s opinion):

Planning Staff and Planning Board find the zoning text amendment consistent with the Town of Smithfield Comprehensive Growth Management Plan and other adopted plans, and that the amendment is reasonable and in the public interest.

Recommendation:

Planning Staff and the Planning Board recommend approval of zoning text amendment, ZA-23-06, with a statement declaring the request consistent with the Town of Smithfield

Comprehensive Growth Management Plan and that the request is reasonable and in the public interest.

Suggested Motion:

“move to approve zoning text amendment, ZA-23-06, finding the amendment consistent with the Town of Smithfield Comprehensive Growth Management Plan and other adopted plans, and that the amendment is reasonable and in the public interest.”

ORDINANCE # ZA-23-06
AN ORDINANCE TO AMEND THE TOWN OF SMITHFIELD
UNIFIED DEVELOPMENT ORDINANCE
ARTICLES 2, 10, AND APPENDIX A, UPDATE TO
PERFORMANCE STANDARDS.

WHEREAS, the Smithfield Town Council wishes to amend certain provisions in the Town of Smithfield Unified Development Ordinance by making changes to Unified Development Ordinance Articles 2, 10, and Appendix A for a general update of performance standards.

WHEREAS, it is the objective of the Smithfield Town Council to have the UDO promote regulatory efficiency and consistency and the health, safety, and general welfare of the community;

NOW, THEREFORE, be it ordained that the following Articles are amended to make the following changes set forth in the deletions (strikethroughs) and additions (double underlining) below:

PART 1

[Revise Article 2, striking sections to be moved to Article 10 Performance Standards and miscellaneous updates.]

~~Sec. 2.15. Lot Requirements/Dimensions.~~

~~2.15.1. [Side Lot Lines.]~~

~~Insofar as practical, side lot lines which are not right-of-way lines shall be at right angles to straight street lines or radial to curved street lines.~~

~~2.15.2. [Sufficient Area.]~~

~~Every lot shall have sufficient area, dimensions, and street access to permit a principal building to be erected thereon in compliance with all lot size and dimensions, yard space, setback, and other requirements of this ordinance.~~

~~2.15.3. [Irregularly Shaped Lots.]~~

~~The location of required front, side, and rear yards on irregularly shaped lots shall be determined by the UDO Administrator. The determination will be based on the spirit and intent of this ordinance to achieve an appropriate spacing and location of buildings and structures on individual lots.~~

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~~Sec. 2.20. Driveways; Permit Required.~~

2.20.1. [Obtaining a Permit.]

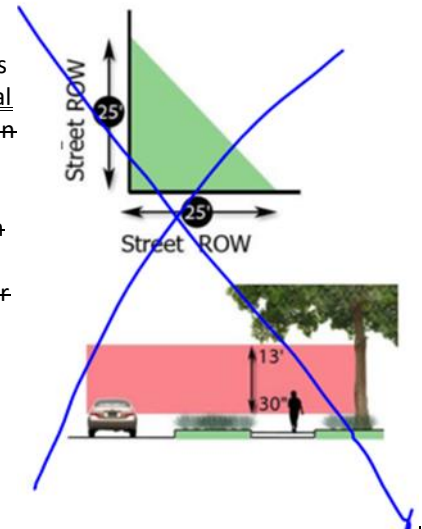
No person shall construct, reconstruct, or repair any driveway within the town without first obtaining from the UDO Administrator a zoning permit to do so. Such person shall construct, reconstruct, and repair such driveway under the supervision of the UDO Administrator, and in accordance with town specifications.

2.20.2. [Distance; Intersection.]

No portion of any residential driveway intersection with a town public street shall be closer than twenty (20) feet to the corner of any intersection, measured along the right-of-way line. In commercial and industrial zones, this distance shall be thirty six (36) feet. The width of any driveway intersection with the public street shall not exceed thirty six (36) feet at its intersection with curb and street line. Driveway connections to the State of North Carolina Department of Transportation controlled streets must be requested from and approved by DOT on its standard form. Driveways that have double lane ingress and egress (four [4] lanes) shall be a minimum forty eight (48) feet width at intersection with curb and street line.

Sec. 2.21. Street Intersection Sight Visibility Triangle.

The land adjoining town-maintained street intersections or egress to a town-maintained street from off-street parking areas shall be kept clear of obstructions to protect the visibility and safety of motorists and pedestrians in accordance with the Smithfield Standard Detail and Specifications Manual and . On a corner lot, nothing shall be erected, placed, or allowed to grow in a manner so as materially to impede vision between a height of thirty (30) inches and thirteen (13) feet in a triangular area formed by a diagonal line between two (2) points on the right-of-way lines, twenty five (25) feet from where they intersect. A clear view shall be maintained on corner lots from thirty (30) inches to thirteen (13) feet in vertical distance. Intersections of or with state maintained streets shall comply with NCDOT sight distance triangle requirements. Parcels in the B-1 district are exempt from this section, unless otherwise required by NCDOT standards.



Sec. 2.22. Sidewalks.

All new O/I (Office/Institutional), B-1 (CBD), B-2 (General Business), and B-3 (Highway Entranceway Business) district construction permitted following the adoption of this Ordinance shall be required to construct five (5) foot sidewalk(s) or eight (8) foot wide trail in accordance with the Town's Pedestrian Plan, on or adjacent to the street right-of-way. If the required sidewalk/trail is to be constructed adjacent to a thoroughfare right-of-way, it shall be constructed within an unobstructed easement of at least ten (10) feet in width. The sidewalk(s)/trails(s) shall comply with the Town of Smithfield Standard Detail and Specifications Manual. document and NCDOT requirements.

Sec. 2.23. Curb Cuts.

Construction of curb cuts for purposes of ingress and egress to property abutting a town public right-of-way shall be approved by the UDO Administrator. The North Carolina Department of Transportation is the approval authority where said curbs affect access to State Highways. Provision for all access work done on state highway right-of-way is subject to approval by the NCDOT.

...

Sec. 2.27. Dumpsters.

~~In all zoning districts, dumpsters must be located on a concrete pad with a six-foot high solid enclosure with solid gates.~~

...

PART 2

[Revise Article 10, to update performance standards in conjunction with updates to the Standard Detail and Specifications Manual.]

10.2.1. Off-Street Parking Requirements.

There shall be provided at the time of the erection of any building, at the time an existing structure is demolished in order to permit new construction, or at the time any principal building is enlarged or increased in capacity by adding dwelling units, guest rooms, seats, or floor area; or before conversion from one ~~type of land use category or occupancy~~ to another, permanent off-street parking space in accordance with ~~in the amount specified by~~ this Ordinance. Such parking:

~~10.2.1.1. space may~~ shall be provided in a parking garage or properly graded and paved parking lot in accordance with this ordinance. ~~open space.~~

~~10.2.1.2. All parking areas~~ shall be designed so that ingress to and egress from such area shall be established and maintained so that all vehicular traffic shall enter and leave the lot by forward motion of the vehicle.

~~10.2.1.3. Except for multi-family and single-family uses, all off-street parking and loading in the Entry Corridor Overlay District shall be provided in the rear of the principal structure.~~

~~10.2.1.4. shall not be permitted in a~~ No off-street parking or loading shall be permitted in a required street yard or buffer yard, ~~or open space~~, except in the case of a single or two family dwelling. No required off-street parking shall be ~~or located on~~ within five feet of a right-of-way line, or within any public right-of-way ~~or encroach by more than 50% on any required setback, or into any required streetyard.~~ Under no circumstances shall parking be located within five feet of a right-of-way line.

...

10.2.3. Vehicle Storage.

10.2.3.1. Residential Districts. Vehicles intended for personal use may be parked or stored on property zoned for residential use. No more than one (1) commercial truck, van, or trailer may be driven home and must be parked in a garage or carport or in the driveway and never on the street. Trucks with 26,000 lb. gross vehicle weight rating and trailers with 10,000 gross vehicle weight rating are prohibited from parking in residential districts. Inoperative vehicles, including trucks, vans, or trailers, may not be stored in a residential district.

10.2.3.2. Business and Industrial Districts. Customer and employee parking is permitted along with the parking and storing of governmental or commercial vehicles, in any business or industrial district. Inoperative vehicles shall only be permitted to be parked or stored while undergoing repairs at a commercial garage or automobile service station or if stored in an approved ~~junk or wrecking~~ salvage yard. Overnight parking or storage of tractor trailers in commercial districts is strictly limited to vehicles associated with the commercial establishment operating on the premises.

10.2.4. Parking Space Arrangements and Dimensions.

...

10.2.4.6 Semi-Tractor and Tractor Trailer Parking. Semi-tractor and tractor trailer parking shall be paved with either asphalt or concrete except for Heavy and Light Industrial zoning districts which shall be in accordance with Section 7.2. Such parking shall be striped such that the parking space is at least 12 feet in width and at least 55 feet in length exclusive of driveways, aisles, ramps, maneuvering space, columns, work areas, and shall have a vertical clearance of not less than 14 feet.

10.2.5. Parking Lots with More than Four Spaces.

10.2.5.1. Surfacing. All required off-street parking lots and associated driveway, interior access drive to and from such off-street parking areas shall be hard surfaced with asphalt, concrete or other similar material to provide a durable, dust-free surface shall be graded and surfaced with blacktop, concrete, brick, or other such surfacing material to ensure a dustless surface condition.

10.2.5.2. Markings. Each parking stall shall be striped in accordance with the Manual on Uniform Traffic Control Devices (MUTCD), with four (4) inch white lines. marked off and maintained so as to be distinguishable.

10.2.5.3. Lighting. Any lighting shall be so arranged as to direct the light and glare away from streets and adjacent property in accordance with Part IV of this ordinance.

10.2.5.4. Yards. ~~Except in the Entry Corridor Overlay District, a~~ All such required parking lots shall not encroach within a required streetyard or bufferyard and shall be in conformance with Section 10.2.1.4. observe a minimum front yard of of not less than five feet and a side yard on a corner lot of not less than five feet. Parking lots in residential agricultural and residential districts shall of have front yards of not less than 15 feet and side and rear yards of not less than five feet.

10.2.5.5. Curb/Gutter. Curb and gutter is ~~The required for all new yards shall be set off from parking lots, driveways, and interior access driveways or interior access drives shall have continuous curb/gutter.~~ Breaks in the curb/gutter may be permitted if the engineer's design of the parking lot requires a break to obtain effective stormwater control.

10.2.5.6. Drainage. Parking lots shall not drain onto or across public sidewalks, or into adjacent property except into a natural watercourse or a drainage easement. In already developed areas where this condition would be impossible to meet, the UDO Administrator may exempt the developer from this requirement, provided that adequate provision is made for drainage that protects the public safety and welfare.

10.2.5.7. At locations where a sidewalk abuts a 19-foot-deep parking bay, the sidewalk shall be a minimum width of six (6) feet. If less than 6 feet, a wheel bumper shall be required and Separation of Bumper and Walkways. In the event any parking stall abuts upon a walkway, there shall be a space of three and a half (3½) feet between the wheel bumper or curb and the edge of the walkway.

10.2.5.8. Entrances and Exits. These shall be provided in accordance with Section 10.6 of this ordinance.

10.2.5.9. Parking lots in the B-3 and Industrial Zoning Districts shall be in accordance with Section 7.2 of this Ordinance. Special requirements apply to parking lots in the B-3 and the Industrial districts in addition to the requirements of this Article.

...

10.2.8. Separation from Walkways, Sidewalks, and Streets.

All parking, loading, and service areas shall be separated from walkways, sidewalks, and streets by concrete curbing or other suitable protective device to prevent vehicles from intruding into these areas.

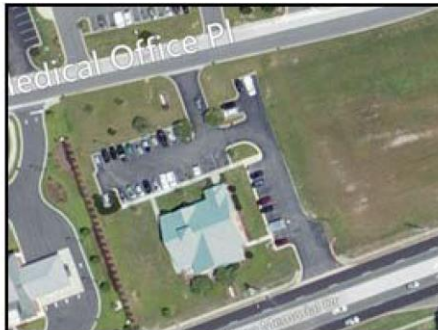
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10.2.10. Lateral Access.

All new nonresidential development, specifically commercial development, shall provide lateral access to adjacent property which is either: (1) existing nonresidential, or (2) zoned nonresidential. In the site plan process review, lateral access shall be displayed and labeled clearly by showing the appropriate connections. All lateral access connections shall be a minimum of twenty (20) feet in width and maximum of twenty-four (24) feet in width. The UDO Administrator may waive from the lateral access requirements in circumstances where there would be little public benefit to providing a lateral access or the if the access is determined not to be feasible due to particularities of the parcel. , the Board of Adjustment may modify the requirements herein.



Cross access provided between sites



Cross access for future development

...

10.2.13. Exceptions.

10.2.13.1. The UDO Administrator may withhold a permit or certificate of occupancy if a parking layout not specifically prohibited by this section would be likely to cause avoidable safety or traffic congestion problems until modification is made. ~~The applicant may appeal the UDO Administrator's decision to the Board of Adjustment under the normal procedure for an appeal.~~

~~10.2.13.2. If a peculiar characteristic of an establishment makes the requirements in this section clearly unrealistic, the Board of Adjustment may grant the applicant a parking modification.~~

...

Sec. 10.3. Minimum/Maximum Parking Requirements.

The minimum number of required off-street parking spaces shall be calculated as follows. In the case of a building or use not expressly provided for, the number of off-street access spaces shall be the same as for a similar use or inclusive category which is provided for. Where there is more than one (1) use in a single structure, or on a single tract, or two (2) or more instances of the same use, the minimum number of required off-street parking spaces shall be equal to the sum of the requirements of the various uses, except for shopping centers which are expressly provided for.

Classification	Off-Street Parking Requirement
RESIDENTIAL	
Dwelling, Single-Family	2 spaces
Dwelling, Manufactured Home	2 spaces
Dwelling, Multi-Family	
- One bedroom	1.5 spaces per unit
- Two <u>Two</u> bedrooms	1.75 <u>2</u> spaces per unit
- Three <u>Two</u> bedrooms <u>or</u> more	2 spaces per unit <u>plus 1 guest parking space per 4 units.</u>
ACCESSORY USES/BUILDINGS	
Accessory Business or Residential Unit (Incl. Home Occupations)	2 spaces per business or residence
Accessory Buildings	Same ratio as the principal use
EDUCATIONAL, OFFICE/INSTITUTIONAL, AND RETAIL SALES AND SERVICES	
Retail, Enclosed	1 space per 200 square feet
Retail, Outdoor (incl. commercial recreation)	1 space per 600 square feet of parcel area
Restaurant	<u>1 space per 3 seats including outdoor seats</u> 150 square feet enclosed floor area
Office (including medical clinics)	4 spaces per 1,000 square feet
Lodging	1 space per room plus 1 space per employee
Institutional/Civic	5 spaces per 1,000 square feet
Hospital	1.5 spaces per patient room plus 3 spaces per 1,000 square feet of office area.
Child care facility/adult day care facility	1 space per 4 persons of licensed capacity.
Schools, Elementary or Junior High	3 spaces for each room used for administration offices, class instruction, or 1 space for each 6 seats in auditorium and other places of assembly or facilities available for the public, whichever is greater
Schools, Senior High	1 space per school employee and 1 space per 4 students
Assembly	1 space per 3 fixed seats plus 1 space per 3 movable seats
Other	Determined by the UDO Administrator in consideration of an approved study prepared by a registered engineer with expertise in Transportation Engineering

MANUFACTURING AND INDUSTRIAL USES	
Adult and sexually oriented businesses	1 space per 500 square feet of gross floor area
All other industrial uses	1 space per employee
RECREATION USES	
The most applicable of the following standards shall apply for all recreational uses, including auditoriums, assembly halls, or stadiums:	1 space per 4 fixed seats; 1 space for each 40 square feet of floor area available in establishment as a meeting room; 1 space for each 150 square feet of gross floor area; 1 space per 600 square feet of parcel area.
TEMPORARY USES/STRUCTURES	
To be determined by the UDO Administrator based on the site specific conditions and principal use.	
AGRICULTURAL USES	
To be determined by the UDO Administrator based on the site specific conditions.	

Note: The maximum parking allowed shall not exceed one hundred fifty (150) percent of the minimum parking specified in this section.

Special situations which are not covered by the above shall be ~~handled~~ determined by the ~~Board of Adjustment~~ UDO Administrator. ~~The Board of Adjustment shall make the final determination as to the number of spaces to be required, but shall in all cases give due consideration to the needs therefor.~~

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10.5.2. Design.

...

10.5.2.3. Each required off-street loading space shall be designed with appropriate means of vehicular access and circulation to a street from a driveway in a manner which will least interfere with traffic movements. Loading areas shall be designed such that vehicles shall enter and leave the site by forward motion of the vehicle.

10.2.2.4. Parking areas for passenger vehicles are prohibited where it may conflict with truck circulation or maneuvering into the truck loading areas.

10.5.3. Spaces.

The loading and unloading area must be of sufficient size to accommodate the numbers and types of vehicles that are likely to use this area, given the nature of the development in question. The following table indicates the number and size of spaces that, presumptively, satisfy the standard set forth in this subsection. However, the permit-issuing authority may require more or less loading and unloading area if reasonably necessary to satisfy the foregoing standard.

Use	Off-Street Loading Requirement
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Office and Institutional Uses including Hotels and Motels	One space for each 50,000 square feet of gross floor area or fraction thereof.
Retail Business	One space for each 20,000 square feet of gross floor area or fraction thereof.
Wholesale Trade and Industry	One space for each 10,000 square feet of gross floor area or fraction thereof.
Elementary, Junior High, High Schools, Kindergartens, Nurseries, and Day Care Centers	One space for each 50,000 square feet of gross floor area or fraction thereof, plus a safe place off the street for the loading and unloading of children from automobiles and buses.

Exceptions. If a peculiar characteristic of an establishment makes the requirements of this section clearly unrealistic, the Board of Adjustment may grant the applicant a modification of the loading requirements in regard to that particular establishment.

The UDO Administrator may allow a new use to be established in an existing building even if all loading requirements of this section cannot be met for the new use, provided that as much loading space as can reasonably be provided is provided by the use and traffic or safety hazards will not be created.

Sec. 10.6. Driveways.

10.6.4. Driveway Location(s).

10.6.4.1. A safe means of ingress and egress shall be provided for all parking spaces that is in conformance with the Town's Standard Detail and Specifications Manual. ~~and All driveways for uses other than single and two-family residential and shall conform to the Town's Standard Detail and Specifications Manual.~~

10.6.4.2. Two (2) driveways entering the same street from a single lot shall be permitted only if the minimum distance between the closest edges of the driveways equals or exceeds fifty (50) feet, except for two-family residential lots.

10.6.4.3. Three (3) driveways entering the same street from a single lot shall be permitted only if the minimum distance between the closest edges of the driveways equals or exceeds one hundred fifty (150) feet and the third driveway is deemed necessary by the Town for reasonable service to the property without undue impairment of safety, convenience, and utility of the roadway. Normally, not more than two driveways shall be permitted for any single property frontage.

~~**10.6.4.4.** Four (4) or more driveways entering the same street from a single lot shall be prohibited.~~

10.6.4.5. In no case may the total width of all driveways exceed fifty (50) percent of the total property frontage.

10.6.4.6. No driveway (nearest edge) shall be located within 10 feet of a side lot property line for multi-family, commercial or industrial property, except in the case of a shared driveway (single curb/access point) utilized by two or more lots.

10.6.4.7. No driveway (nearest edge) shall be located within 25 feet of a local road intersection on a secondary road and or within 40 feet of a on a primary collector road intersection except in the case where no other lot access to a public street or town-approved private road is available.

...

10.6.6. Brick Driveways.

Brick driveways will be allowed consisting of smooth, hard-burned clay bricks with an appropriate concrete base conforming to the Town of Smithfield design standards of the Administrator. In the event repairs are required after brick driveways are installed due to utility replacement or other construction work, the driveway applicant shall pay that portion of the repair cost which exceeds the cost of repair using standard concrete six (6) inches in thickness. Normal maintenance or replacement will be the responsibility of the driveway applicant.

PART II. LANDSCAPE REQUIREMENTS

...

Sec. 10.8. Applicability.

The three (3) standard requirements in this section are: Parking Facility Requirements (Section 10.13), Bufferyard Requirements (Section 10.14), and Screening of Dumpsters (Section 10.15.3). ~~The requirements of this article 10, Part II~~ These three (3) standard requirements shall be applicable to the following situations:

10.8.1. Single-Family-Residential-Development.

When a major residential subdivision with new roadways are proposed.

10.8.2. All New Single-Family-Residential Homes on Existing Lots.

All new single-family and duplex dwellings on existing lots shall comply landscape regulations of Section 10.13.1.8.2, Single-Family and Town House Residential Developments.

10.8.3. Multi-Family Residential Development.

When ten (10) or more parking spaces are required for all phases of development excluding all manufactured home parks.

10.8.4. Nonresidential Development.

10.8.4.1. New Construction. When a permitted use, a use or combination of uses contained within a conditional use permit require ten (10) or more parking spaces.

10.8.4.2. Existing Development. When there is a change from an existing use to a new use which requires additional parking and the new use requires ten (10) or more parking spaces.

10.8.4.3. Expansion of Structure. When there is an expansion of an existing structure by greater than twenty-five (25) percent of the gross floor area ~~and that use requires ten (10) or more additional parking spaces.~~

10.8.4.4. Expansion of Site Improvements. When there is an expansion of site improvements by greater than twenty-five (25) percent of the site's hard surface area.

10.8.4.5. Reconstruction of Structure. When there is damage or destruction to an existing structure beyond fifty (50) percent of its assessed value, the reconstruction must conform to the new construction standards of this section.

10.8.4.6. Expansion of Parking Facility. When there is an expansion of the parking facility by a minimum of ten (10) percent of the parking with a minimum of ten (10) total spaces.

Sec. 10.9. Tree Resource Management.

Tree resource management regulations shall apply to all protected trees for both new and existing development in accordance with this Section 10.9. A zoning permit shall be required prior to removal of trees to ensure compliance with state and local regulations. ~~No building permit or certificate of occupancy shall be issued for any improvements upon a property where the provisions of this section have not been complied with.~~

10.9.1. Exemptions.

All properties within the town's jurisdiction shall comply with the requirements of Section 10.9, Tree Resource Management, except as otherwise exempted below:

10.9.1.1. Small Trees. Any tree with a diameter/caliper less than eight (8) inches (circumference of twenty-five (25) inches) or less measured at diameter at breast height (DBH) may be cut at any time without a permit, except replacement plantings.

10.9.1.2. Nursery. A business location where trees are grown specifically for sale, as part of a primary commercial activity, shall be exempt.

10.9.1.3. Utility Construction. Companies and governmental agencies installing and maintaining utilities in easements and rights-of-way shall be exempt when acting in accordance with approved construction plans.

10.9.1.4. Wetlands Mitigation. Wetlands mitigation shall be exempt when working in accordance with an approved plan of the US Army Corps of Engineers or North Carolina Department of Environment and Natural Resources (NCDENR).

10.9.1.5. Hazardous Conditions. If any tree shall be determined to be in a hazardous condition so as to (i) immediately endanger the public health, safety, or welfare, or (ii) cause an immediate disruption of public service, the Public Utilities/Public Works director may determine that replacement with additional trees is necessary. In making determinations, the Public Utilities/Public Works Director shall utilize such professional criteria and technical assistance as may be necessary.

10.9.1.6. Certain Forestry Activities. Only activity associated with growing, managing, and harvesting trees on lands taxed on a present-use value as forest land, or activity being conducted in accordance with a forest management plan shall be exempt from tree resource management. Forestry activities are only permitted in the R-20A Zoning District in accordance with Section 6.5, Table of Uses and Activities.

10.9.1.7. Acts of God. The UDO Administrator may waive the requirements of this article during an emergency such as a hurricane, tornado, windstorm, tropical storm, flood, or other act of God.

10.9.1.8. Certain Property Types. This article shall not apply to the following types of property in the manner noted:

~~**10.9.1.8.1.** Except for the construction of single family residences in subdivisions prior to the recording of a final plat for the subdivision, single family residences are exempt from this article.~~

~~**10.9.1.8.2.** Property used for a business primarily engaged in the sale and display of motor vehicles, manufactured housing, boats, recreational vehicles, or similar equipment may have the required landscaping within the streetyard installed at a minimum height of eighteen (18) inches at planting and not exceeding three (3) feet at maturity.~~

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10.10.2. [Installation Details.]

Plants shall be installed in accordance with the Town of Smithfield Standard Detail and Specifications Manual. ~~per the installation details included in Appendix B of this ordinance.~~

...

10.13.1.8 Streets Yards.

10.13.1.8.1. Commercial Developments. Street yards shall be provided with a minimum depth of fifty (50) percent of the required front or corner side yard setback as measured perpendicular to the street right-of-way, provided that no street yard in excess of fifteen (15) feet in depth shall be required. The width of the planting strip may vary, but the minimum width cannot be less than seven (7) feet and the average width shall be at least ten (10) feet. The planting area must be covered with living material, including trees, shrubs and/or ground cover, so that no soil is exposed at a rate of two (2) canopy tree and ~~twenty two~~ (20) shrubs per every one hundred (100) linear feet of road frontage. Canopy trees can be replaced by understory trees if in conflict with overhead utilities. Required trees shall be placed in a planting strip on private property and not within the street right-of-way. No required street yard tree can be planted further than fifteen (15) feet from the edge of the right-of-way to meet this requirement.

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Sec. 10.14. Bufferyard Requirements.

Bufferyards are required for multi-family residential development with ten (10) or more parking spaces and nonresidential development as outlined in Section 10.8. See the table below to determine the type of bufferyard required.

Zoning District and/or Use To Be Developed (below)	Adjacent Land Use				
	Industrial	Commercial	Single-Family Residential	Multi-Family Residential (10 or more parking), PUD, PRD	Open Space
Industrial	N/A	Type A	Type C	Type C or D	Type C or D
Commercial	Type A	50% of Type A	Type B	Type A	Type C or D
Multi-Family Residential (10 or more parking)	Type C or D	Type A	Type A	N/A	N/A

more parking), PUD, PRD					
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Bufferyard requirements as they pertain to the Table of Uses and Activities (~~Section 6.5~~ Section 6.6) are as follows:

- (1) Industrial shall include all uses allowed within the LI and HI Districts.
- (2) Commercial shall include all uses allowed within the O/I, B-1, B-2, and B-3 Districts.
- (3) Multi-Family Residential shall include all uses allowed within the R-6, R-8, R-MH, PUD, B-1, B-2, and B-3 Districts.
- (4) Single-Family Residential shall include all uses allowed within the R-6, R-8, R-10, R-20A, R-MH, PUD, ~~RHO~~, O/I, B-1, B-2, B-3 Districts.
- (5) Manufactured Home Parks and Junkyards shall provide buffer Type C or D.

The following provides examples of Type A to D bufferyards.



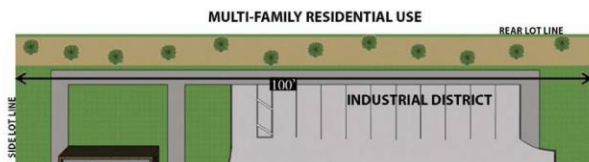
Type A - Bufferyard Example:
 1000 Square Feet of Non-Residential Lot Line Adjacent to a Residential Use=
 2 Canopy Tree and
 12 Shrubs



Type B - Bufferyard Example:
 1000 Square Feet of Residential Lot Line Adjacent to a Residential Use -OR- Non-Residential Lot Line Adjacent to a Non-Residential Use=
 1 Canopy Tree and
 8 Shrubs



Type C - Bufferyard Example:
 Canopy Tree and
 Shrubs
 6' Max High Fence



Type D - Bufferyard Example:
 6' Max High Fence
 3:1 Slope



Type A Bufferyard Screening.

Minimum of 10 feet wide. For every 1,000 square feet, the screen shall consist of a combination of a minimum of 2 Canopy Trees and 12 Shrubs distributed evenly throughout the Bufferyard. (Shrubs shall be 3' minimum at planting and 6' minimum at maturity.)

Type B Bufferyard Screening.

Minimum width of 20 feet, For every 1,000 square feet, or fraction thereof, the screen shall consist of a combination of a minimum of 1 Canopy Tree and 8 Shrubs. (Shrubs shall be 3' minimum at planting and 6' minimum at maturity.)

OPTIONS TO TYPE A AND/OR TYPE B

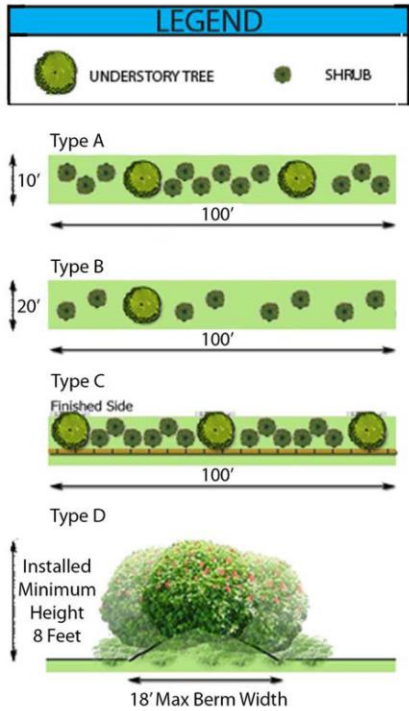
Type C Bufferyard Screening.

The design, color and materials of any fence or screen used to meet bufferyard requirements shall be approved by the UDO Administrator. The side of the fence facing the affected property owner shall be the finished side of the fence. The planting shall be three canopy trees and 12 shrubs per 100 linear feet of fencing. All planted screening required to be used in conjunction with a fence shall be approved by the UDO Administrator and planted on the finished side of the fence facing the affected use, and the remaining plantings shall be equally distributed in the bufferyard. The width of the planting bed shall be no less than five (5) feet and shall be wide enough to accommodate the plantings at maturity.

Type D Bufferyard Screening.

An earthen berm may be used in conjunction with planted vegetation made up of small, intermediate, and large shrubs, as approved by the UDO Administrator, provided that the combined height of the berm and planted vegetation shall be an installed minimum height of 6 feet. The slope of the berm shall be stabilized with vegetation and no steeper than 1½:1. The height of the berm shall be a maximum of 8 feet, with a level or rounded area on top of the berm. The berm shall be constructed of compacted earth. Depending upon plant type, plantings should be close enough to ensure an opaque screen at maturity.

NOTE: It is recommended and encouraged that native species and related cultivars be planted.



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10.15.3. Dumpsters or Other Trash Holding Areas.

~~All dumpsters or other trash holding areas shall be screened on three (3) sides by means of an opaque fence, opaque wall, or solid vegetative buffer. In all zoning districts, dumpsters must be located on a concrete pad with a six (6) foot high solid enclosure with solid gates. All dumpsters or other trash holding areas shall be accessed internally to the site.~~

10.15.4. Encroachment into Setbacks.

10.15.4.1. If an existing building structure is located within a setback where the implementation of the streetyard and/or bufferyard requirements are physically impossible and the encroachment into the yard (streetyard or bufferyard) allows for a minimum of three (3) feet of planting area, only the required shrubs shall be planted.

10.15.4.2. If the encroachment into the yard (streetyard or bufferyard) allows for less than three (3) feet of planting area, no planting shall be required in that yard.

10.15.5. Double Fronted Lots.

On all commercial, industrial, institutional, multifamily development (except townhouses) with street frontage on both the front and rear property lines, a 15' wide vegetated street yard shall be required along the rear frontage consisting of one tree per 50 lineal feet of road frontage; 20 shrubs per 100 lineal feet of road frontage. Single-family-dwelling and townhouses subdivisions shall provide a minimum 15' wide with class C buffer.

Sec. 10.16. Landscape Plan.

Landscape plans shall be submitted with minor or major site plans, special use permit application, and/or request for a zoning certificate of compliance, if Section 10.8 applies. The plans shall be drawn to scale and prepared by a landscape architect, licensed landscape contractor, architect, engineer, or other licensed design professional. These plans shall contain the following information:

10.16.1. Date of plan preparation.

10.16.2. Project name and description of land use.

10.16.3. Project owner and mailing address.

10.16.4. A tree removal permit is required for the removal of any protected trees as specified in Section 10.9.2.

10.16.5. A map at a scale of one (1) inch equals one hundred (100) feet or less showing:

10.16.5.1. North arrow.

10.16.5.2. Scale.

10.16.5.3. Approximate locations and species of all existing hardwood trees at least eight (8) inches DBH, all conifer trees at least twelve (12) inches DBH, and all protected trees (see subsection 10.9.2.1). The canopy drip line of those trees shall be delineated. If groves of protected trees exist that will not be removed or disturbed, it is permitted to label the grove as such on the map, stating the approximate number of protected trees and species mix, without specifying data on each individual tree.

10.16.5.4. Note on plan stating that prior to any clearing, grading, or construction activity, tree protection fencing will be installed around protected trees or groves of trees. And no construction workers, tools, materials, or vehicles are permitted within the tree protection fencing.

- 10.16.5.5. Locations, dimensions and square footages of required buffer strips and parking lot landscaping.
- 10.16.5.6. Details of required landscaping showing species, dimensions, and spacing of planted materials, including turfgrass sod or seeded areas, and the use and protection of existing vegetation.
- 10.16.5.7. All existing and proposed utilities and if applicable, their associated easements.
- 10.16.5.8. Location and square footage of structures and parking lots.
- 10.16.5.9. Adjacent zoning districts.
- 10.16.5.10. Approximate locations of all trees greater than eight (8) inches DBH within required buffers and of all areas of natural vegetation to be used as part of the buffer.
- 10.16.5.11. Setbacks of all structures and specifications and shielding of certain uses, as required.
- 10.16.5.12. Location of planting bed edges with edging and mulch materials identified.
- 10.16.5.13. Identification or notes indicating provisions for irrigation or other water supplies.
- 10.16.5.14. Landscape plan notes and special planting instructions.

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Sec. 10.34. Outdoor Lighting.

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10.34.3. General Standards for Outdoor Lighting.

- 10.34.3.1. Unless otherwise specified in Sections 10.34.4 through 10.34.9 below, the maximum light level shall be 0.5 maintained footcandle at any property line in a residential district, or on a lot occupied by a dwelling, congregate care, or congregate living structure, and 2.0 maintained footcandle at any public street right-of-way, ~~unless otherwise approved by the Planning Board and Town Council.~~
- 10.34.3.2. All flood lights shall be installed such that the fixture shall be aimed down at least forty-five (45) degrees from vertical, or the front of the fixture is shielded such that no portion of the light bulb extends below the bottom edge of an external shield. Flood lights and display lights shall be positioned such that any such fixture located within fifty (50) feet of a public street right-of-way is mounted and aimed perpendicular to the right-of-way, with a side-to-side horizontal aiming tolerance not to exceed fifteen (15) degrees from perpendicular to the right-of-way.
- 10.34.3.3. All flood lamps emitting one thousand (1,000) or more lumens shall be aimed at least sixty (60) degrees down from horizontal, or shielded such that the main beam from the light source is not visible from adjacent properties or the public right-of-way.
- 10.34.3.4. All wall pack fixtures shall be cutoff fixtures.
- 10.34.3.5. Service connections for all freestanding fixtures installed after application of this ordinance shall be installed underground.
- ~~10.34.3.6. Within the B-3 District, all outdoor lighting fixtures shall be at minimum semi-cutoff fixtures.~~
- 10.34.3.7. All light fixtures installed by public agencies, their agents, or contractors for the purpose of illuminating public streets are otherwise exempt from this regulation. For regulations regarding street lighting, see Section 10.35.

10.34.4. Lighting in Parking Lots and Outdoor Areas.

~~10.34.4.1. Other than flood lights and flood lamps, all outdoor area and parking lot lighting fixtures of more than two thousand (2,000) lumens shall be cutoff fixtures or comply with subsection 10.34.4.3.~~

~~10.34.4.2. The mounting height of all outdoor lighting, except outdoor sports field lighting and outdoor performance area lighting, shall not exceed forty-one (41) feet above finished grade, unless approved by the Planning Board and Town Council as having no adverse effect.~~

10.34.4.3. Lighting in parking lots shall be shoebox style, downward facing with flush lens and fixtures shall be LED with a correlated color temperature that does not exceed 3000K.

10.34.4.4. Outdoor display areas shall have a maximum point of illuminance of 24 maintained footcandles (FC).

10.34.4.5. Exceptions:

10.34.4.5.1. Non-cutoff fixtures may be used when the maximum initial lumens generated by each fixture shall not exceed nine thousand five hundred (9,500) initial lamp lumens per fixture.

10.34.4.5.2. All metal halide, mercury vapor, fluorescent, induction, white high-pressure sodium, and color improved high pressure sodium lamps used in non-cutoff fixtures shall be coated with an internal white frosting inside the outer lamp envelope.

10.34.4.5.3. All metal halide fixtures equipped with a medium base socket must utilize either an internal refractive lens or a wide-body refractive globe.

10.34.4.5.4. All non-cutoff fixture open-bottom lights shall be equipped with full cutoff fixture shields that reduce glare and limit uplight.

10.34.5. Lighting for Vehicular Canopies.

Areas under a vehicular canopy shall have a maximum point of horizontal illuminance of 24 maintained footcandles (FC). Areas outside the vehicular canopy shall be regulated by the standards of Section 10.34.4 above. Lighting under vehicular canopies shall be designed with a recessed fixture incorporating a lens cover that is either recessed or flush with the bottom surface (ceiling) of the vehicular canopy so as not to create glare off-site. ~~Acceptable methods include one or more of the following:~~

~~**10.34.5.1.** Recessed fixture incorporating a lens cover that is either recessed or flush with the bottom surface (ceiling) of the vehicular canopy.~~

~~**10.34.5.2.** Light fixture incorporating shields, or shielded by the edge of the vehicular canopy itself, so that light is restrained to five (5) degrees or more below the horizontal plane.~~

~~**10.34.5.3.** Surface mounted fixture incorporating a flat glass that provides a cutoff fixture or shielded light distribution.~~

~~**10.34.5.4.** Surface mounted fixture, typically measuring two (2) feet by two feet, with a lens cover that contains at least two (2) percent white fill diffusion material.~~

~~**10.34.5.5.** Indirect lighting where light is beamed upward and then reflected down from the underside of the vehicular canopy. Such fixtures shall be shielded such that direct illumination is focused exclusively on the underside of the vehicular canopy.~~

~~**10.34.5.6.** Other methods approved by the Planning Board.~~

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10.34.7. Lighting of Outdoor Display Areas.

10.34.7.1. Parking lot outdoor areas shall be illuminated in accordance with the requirements for Section 10.34.4 above. Outdoor display areas shall have a maximum point of illuminance of twenty-four (24) maintained footcandles (FC).

10.34.7.2. All light fixtures shall meet the IESNA definition of cutoff fixtures. Forward throw fixtures (type IV light distribution, as defined by the IESNA) are required within twenty-five (25) feet of any public street right-of-way. ~~Alternatively, directional fixtures (such as flood lights) may be used provided they shall be aimed and shielded in accordance with Sections 10.34.3.1 and 10.34.3.2 of this ordinance.~~

10.34.7.3. The mounting height of outdoor display area fixtures shall not exceed forty-one (41) feet above finished grade, ~~unless approved by the Planning Board and Town Council as having no adverse effect.~~

...

10.34.10. Permits.

A permit is required for any work involving outdoor lighting. ~~The applicant for any permit required for work involving outdoor lighting shall submit documentation at time of site plan or plot plan approval that the proposed lighting plan complies with the provisions of this Ordinance. The submission shall contain, but not be limited to the following, all or part of which may be part of or in addition to the information required elsewhere in this Ordinance:~~

10.34.10.1. A point-by-point footcandle array in a printout format indicating the location and aiming of illuminating devices. The printout shall indicate compliance with the maximum maintained footcandles required by this ordinance.

10.34.10.2. Description of the illuminating devices, fixtures, lamps, supports, reflectors, poles, raised foundations and other devices (including, but not limited to, manufacturers or electric utility catalog specification sheets and/or drawings, and photometric report indicating fixture classification [cutoff fixture, wall pack, flood light, etc.]).

The UDO Administrator or his/her designee(s) may waive any or all of the above permit requirements, provided the applicant can otherwise demonstrate compliance with this ordinance.

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PART V. TRAFFIC IMPACT STUDY

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10.41.1. Special Use Permits.

10.41.1.1. Time of Submission. The traffic impact study shall be submitted to the UDO Administrator with, and as a part of, the application for the special use permit.

10.41.1.2. Implementation. The UDO Administrator and such other agencies or officials as may appear appropriate in the circumstances of the case shall review the impact study to analyze its adequacy in solving any traffic problems that will occur due to the proposed use.

The Town Council ~~or Board of Adjustment, as appropriate,~~ shall consider the impact study and the analysis of the impact study before the application is approved or denied. The Town Council ~~or Board of Adjustment, as appropriate,~~ may decide that certain improvements on or adjacent to the site or on roadways or

intersections for which the improvements are needed to adequately and safely accommodate site traffic are mandatory for special use permit approval and may make these improvements conditions of approval, may require modifications in the use, or may deny the permit.

10.41.2. Site Plan Approval.

10.41.2.1. Time of Submission. The traffic impact study will be submitted to the UDO Administrator with, and as a part of, the site plan.

10.41.2.2. Implementation. The UDO Administrator and such other agencies or officials as may appear appropriate in the circumstances of the case shall review the impact study to analyze its adequacy in solving any traffic problems that will occur due to development proposed on the site plan. The UDO Administrator may recommend that certain improvements on or adjacent to the site or on roadways or intersections for which the improvements are needed to adequately and safely accommodate site traffic are mandatory for site plan approval and may require these improvements to be on the approved site plan.

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PART IX. OVERLAY DISTRICTS

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~~Sec. 10.93. Entry Corridor Overlay Districts.~~

~~These districts are established to provide development standards for particular roadway corridor areas as shown on the official zoning map which are in addition to those provided by the other zoning districts established by the Unified Development Ordinance. The purpose for establishing these entry corridor overlay districts is first, to recognize the importance that different roadway corridors play in defining the town's character as town entryways and, second, to protect and preserve both the aesthetics of these important roadways and their traffic handling capabilities, thereby contributing to the general welfare of the Town of Smithfield.~~

~~It is the intent of this ordinance that development existing as of the date of its enactment shall not be required to comply with the regulations contained herein unless such development is expanded by twenty (20) percent or more of the gross enclosed floor area of the principal structure.~~

~~10.93.1. Permitted Uses.~~

~~Same as for underlying zoning district(s).~~

~~10.93.2. Special Uses.~~

~~Same as for underlying zoning district(s).~~

~~10.93.3. Prohibited Uses.~~

~~Same as for underlying zoning district(s)~~

10.93.4. Development Standards.

Dimensional requirements and all other development standards shall be the same as for underlying zoning district(s) except as modified herein.

10.93.4.1. Thoroughfare Protection. No improvements other than driveways, sidewalks, parking, and landscaping shall be permitted within the limits of projected rights of way as specified in the Official Thoroughfare Plan.

10.93.4.2. Setbacks. Setbacks shall be the same as for the underlying zoning district; provided, however, one (1) or more principal structures may be authorized within the setback under the following circumstances:

10.93.4.2.1. Such principal structure(s) is not situated within ten (10) feet of the projected right of way line of an entry corridor roadway;

10.93.4.2.2. Parking for the site is placed to the side or rear of such structure(s) so that it is screened from view from the entry corridor by means of such structure(s) and vegetative buffering as provided in Article 10, Part II.

10.93.4.2.3. The landscaping requirement for parking lots located to the side or rear of the principal structure may be reduced by twenty (20) percent.

10.93.4.2.4. The required parking spaces for parking lots located to the side or rear of the principal structure may be reduced by twenty (20) percent.

10.93.4.3. Driveways. Driveways serving a development parcel shall be permitted in accordance with the standards of the North Carolina Department of Transportation (NCDOT); provided, however, a development parcel shall be limited to no more than one (1) driveway on any road and no more than three (3) driveways total, unless a major site plan has been approved with additional driveways. Additional driveways may be permitted when they are necessary to improve traffic movement, increase sight distances, or for other safety reasons. Developers are encouraged to share parking areas and driveways with adjoining developments.

10.93.4.4. Outdoor Storage. Outdoor storage shall be screened from view with six feet high opaque vegetation or fencing, so that it is not visible from a roadway or adjacent properties. Provided, however, this section shall not apply to the outdoor display of goods for sale.

10.93.4.5. Signs. Signs shall be governed by the regulations contained in Article 10, Part III except as modified below:

10.93.4.5.1. Pole Signs. Pole signs are prohibited.

10.93.4.5.2. Freestanding Signs. Each development parcel may include no more than one (1) freestanding sign, which shall not exceed seventy (70) square feet in size and ten (10) feet in height, measured from street grade, for each thoroughfare on which the site has driveway access. For purposes of this paragraph, a development parcel does not include out parcels associated with approved major site plans.

10.93.4.6. Exceptions.

10.93.4.6.1. Single-family and two-family residential dwellings shall be required to comply with the provisions of subsections 10.93.4.1 to 10.93.4.3, above, but they shall not be required to comply with the remaining regulations of the Entry Corridor Overlay Zoning Classification.

10.93.4.6.2. Small lots, defined as lots with less than one hundred (100) feet of frontage on an entry corridor roadway or with less than one hundred (100) feet of depth, may have site constraints which make strict compliance with the regulations contained in this section a hardship. In such cases, the

Board of Adjustment for the town may approve deviations from such regulations so long as the plans of development are consistent with an approved minor site plan.

~~10.93.4.7. Nonconformities. Uses, structures, and lots rendered nonconforming by this ordinance shall be governed by the provisions of Article 9 of the Unified Development Ordinance; provided, however, structures, other than signs, existing as of the effective date of this ordinance which are destroyed by fire or other act of God shall be entitled to be rebuilt in their preexisting location regardless of the degree of damage.~~

Sec. 10.94. Rowhouse Overlay Districts.

This district is established to provide development standards for high density single family residential areas which are in addition to those provided by the underlying zoning districts established by the Unified Development Ordinance. The purpose of establishing this rowhouse overlay district is to allow high density single family residential development in locations where it will be compatible with adjacent land uses.

~~10.94.1. Allowable Zoning Districts.~~

~~B-1, R-6, R-8, and O/I.~~

~~10.94.2. Permitted Uses.~~

~~None~~

~~10.94.3. Special Uses.~~

~~Dwelling, single family; accessory uses; and home occupations.~~

~~10.94.4. Prohibited Uses.~~

~~All uses not specifically permitted by issuance of a special use permit.~~

~~10.94.5. Parking.~~

~~All required parking shall be located in the rear yard.~~

~~10.94.6. Minimum Zoning District Area.~~

~~Twenty thousand (20,000) square feet of contiguous area within the RHO Overlay District. (Note: It is intended that the RHO District will include multiple parcels.)~~

~~10.94.7. Yard, Area, and Height Requirements.~~

~~Refer to Article 8. Minimum yard requirements may be modified through the issuance of a special use permit~~

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PART X. SUBDIVISION REGULATIONS

Sec. 10.96. Applicability.

Sec. 10.96. Applicability.

10.96.1. Subdivision regulations shall be applicable to all divisions of a tract or parcel of land into two or more lots, building sites, or other divisions when any one or more of those divisions is created for the purpose of sale or building development, whether immediate or future, and shall include all divisions of land involving the dedication of a new street or a change in existing streets.

10.96.2. Exempt Plats

Exempt plats are not subject to the regulations of this Ordinance and include the following:

10.96.2.1. The combination or recombination of portions of previously subdivided and recorded lots where the total number of lots is not increased and the resultant lots are equal to or exceed the standards of the local government as shown in its subdivision regulations.

10.96.2.2. The division of land into parcels greater than 10 acres where no street right-of-way dedication is involved.

10.96.2.3. The public acquisition by purchase of strips of land for the widening or opening of streets or for public transportation system corridors.

10.96.2.4 The division of a tract in single ownership whose entire area is no greater than 2 acres into not more than three lots, where no street right-of-way dedication is involved and where the resultant lots are equal to or exceed the standards of this Ordinance.

10.96.2.5. The division of a tract into parcels in accordance with the terms of a probated will or in accordance with intestate succession under Chapter 29 of the General Statutes.

10.96.3 Minor Subdivision Plats

Plat recordation is required for the division of a tract or parcel of land in single ownership if all of the following criteria are met:

10.96.3.1. The tract or parcel to be divided is not exempted under subdivision (2) of subsection (a) of this section.

10.96.3.2. No part of the tract or parcel to be divided has been divided under this subsection in the 10 years prior to division.

10.96.3.3. The entire area of the tract or parcel to be divided is greater than 2 acres.

10.96.3.4. After division, no more than three lots result from the division.

10.96.3.5. After division, all resultant lots comply with all of the following:

- a. All lot dimension size requirements of the applicable land-use regulations, if any.
- b. The use of the lots is in conformity with the applicable zoning requirements, if any.
- c. A permanent means of ingress and egress is recorded for each lot.

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Sec. 10.101. Information To Be Provided On Preliminary And Final Plats.

The preliminary and final plats shall depict or contain the information indicated in the following table. An "X" indicates that the information is required.

Information	Preliminary Plat	Final Plat
Vicinity map (6" W x 4" H) showing location of subdivision in relation to neighboring tracts, subdivision, roads, and waterways (to include streets and lots of adjacent developed or platted properties). Also include corporate limits, town boundaries, county lines if on or near subdivision tract.	X	
Boundaries of tract and portion to be subdivided, including total acreage to be subdivided, distinctly and accurately represented with all bearings and distances shown.	X	X
Proposed street layout and right-of-way width, lot layout and size of each lot. Number lots consecutively throughout the subdivision.	X	X
Name of proposed subdivision.	X	X
Statement from the Johnston County Health Department that a copy of the sketch plan has been submitted to them, if septic tanks or other onsite water or wastewater systems are to be used in the subdivision, AND/OR statement from the County Public Utilities that application has been made for public water and/or sewer permits.	X	
Graphic scale.	X	X
North arrow and orientation.	X	X
Concurrent with submission of the Preliminary Plat to the town, the subdivider or planner shall submit copies of the Preliminary Plat and any accompanying material to any other applicable agencies concerned with new development, including, but not limited to: District Highway Engineer, County Board of Education, U.S. Army Corps of Engineers, State Department of Natural Resources and Community Development, for review and recommendation.	X	
List the proposed construction sequence.	X	
Stormwater plan see Article 10, Part VI.	X	
Show existing contour lines with no larger than five-foot contour intervals.	X	
New contour lines resulting from earth movement (shown as solid lines) with no larger than five-foot contour intervals (existing lines should be shown as dotted lines).	X	
Survey plat, date(s) survey was conducted and plat prepared, the name, address, phone number, registration number and seal of the Registered Land Surveyor.	X	X
Names, addresses, and telephone numbers of all owners, mortgagees, land planners, architects, landscape architects and professional engineers responsible for the subdivision (include registration numbers and seals, where applicable).	X	X
Date of the drawing(s) and latest revision date(s).	X	X
The owner's name(s) of adjoining properties and Zoning District of each parcel within 100' of the proposed site.	X	

State on plans any variance request(s).	X	
Show existing buildings or other structures, water courses, railroads, bridges, culverts, storm drains, both on the land to be subdivided and land immediately adjoining. Show wooded areas, marshes, swamps, rock outcrops, ponds or lakes, streams or stream beds and any other natural features affecting the site.	X	
The exact location of the flood hazard, floodway and floodway fringe areas from the community's FHBM or FIRM maps (FEMA). State the base flood elevation data for subdivision.	X	X
Show the minimum building setback lines for each lot.	X	X
Provide grading and landscape plans. Proposed plantings or construction of other devices to comply with the screening requirements of Article 10, Part II.	X	
Show location of all proposed entrance or subdivision signage (see Section 10.23.1).	X	
Show pump station detail including any tower, if applicable.	X	
Show area which will not be disturbed of natural vegetation (percentage of total site).	X	
Label all buffer areas, if any, and provide percentage of total site.	X	X
Show all riparian buffer areas.	X	X
Show all watershed protection and management areas per Article 10, Part VI.	X	X
Soil erosion plan.	X	
Show temporary construction access pad.	X	
Outdoor illumination with lighting fixtures and name of electricity provider.	X	
The following data concerning proposed streets:		
Streets, labeled by classification (see Town of Smithfield construction standards) and street name showing linear feet, whether curb and gutter or shoulders and swales are to be provided and indicating street paving widths, approximate grades and typical street cross-sections. Private roads in subdivisions shall also be shown and clearly labeled as such.	X	X
Traffic signage location and detail.	X	
Design engineering data for all corners and curves.	X	X
For office review; a complete site layout, including any future expansion anticipated; horizontal alignment indicating general curve data on site layout plan; vertical alignment indicated by percent grade, PI station and vertical curve length on site plan layout; the District Engineer may require the plotting of the ground profile and grade line for roads where special conditions or problems exist; typical section indicating the pavement design and width and the slopes, widths and details for either the curb and gutter or the shoulder and ditch proposed; drainage facilities and drainage.	X	

Type of street dedication; all streets must be designated public. (Where public streets are involved which will be dedicated to the town, the subdivider must submit all street plans to the UDO Administrator for approval prior to preliminary plat approval).	X	X
When streets have been accepted into either the municipal or the state system before lots are sold, a statement explaining the status of the street in accordance with the Town of Smithfield construction standards.	X	X
If any street is proposed to intersect with a state maintained road, a copy of the application for driveway approval as required by the Department of Transportation, Division of Highways Manual on Driveway Regulations.	X	
(1) Evidence that the subdivider has applied for such approval.	X	
(2) Evidence that the subdivider has obtained such approval.	X	
The location and dimensions of all:		
Utility and other easements.	X	X
Pedestrian and bicycle paths.	X	X
Areas to be dedicated to or reserved for public use.	X	X
The future ownership (dedication or reservation for public use to governmental body or for owners to duly constituted Homeowners' association) of recreation and open space lands.	X	X
Required riparian and stream buffer per Article 10, Part VI.	X	X
The site/civil plans for utility layouts including:		
Sanitary sewers, invert elevations at manhole (include profiles).	X	
Storm sewers, invert elevations at manhole (include profiles).	X	
Best management practices (BMPs)	X	
Stormwater control structures	X	
Other drainage facilities, if any.	X	
Impervious surface ratios	X	
Water distribution lines, including line sizes, the location of fire hydrants, blow offs, manholes, force mains, and gate valves.	X	
Gas lines.	X	
Telephone lines.	X	
Electric lines.	X	
Plans for individual water supply and sewage disposal systems, if any.	X	
Provide site calculations including:		
Acreage in buffering/recreation/open space requirements.	X	X
Linear feet in streets and acreage.	X	X
The name and location of any property or buildings within the proposed subdivision or within any contiguous property that is located on the US Department of Interior's National Register of Historic Places.	X	X
Sufficient engineering data to determine readily and reproduce on the ground every straight or curved line, street line, lot line, right-of-way line, easement line, and setback line, including dimensions,	X	X

bearings, or deflection angles, radii, central angles and tangent distance for the center line of curved property lines that is not the boundary line of curved streets. All dimensions shall be measured to the nearest one-tenth of a foot and all angles to the nearest minute.		
The accurate locations and descriptions of all monuments, markers, and control points.	X	X
Proposed deed restrictions or covenants to be imposed upon newly created lots. Such restrictions are mandatory when private recreation areas are established. Must include statement of compliance with state, local, and federal regulations.	X	X
A copy of the erosion control plan submitted to the Regional Office of NCDEQ- DNRC , when land disturbing activity amounts to one acre or more.	X	
All certifications required in Section 10.119.	X	X
Any other information considered by either the subdivider, UDO Administrator, Planning Board, or Town Council to be pertinent to the review of the plat.	X	X
Improvements guarantees (see Section <u>5.7.8.10</u> 5.8.2.6).		X

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Sec. 10.107. Erosion and Sedimentation Control.

The preliminary plat shall be accompanied by a written statement from NCDEQ ~~NCDENR~~, or the UDO Administrator, as the case may be, that any required soil erosion and sedimentation control plan has been approved.

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Sec. 10.109 Cluster Mailbox Units (CBU).

A shelter for any United States Postal Service (USPS)-required CBUs in districts permitting residential units is required and shall meet the following additional requirements:

10.109.1. Location.

10.109.1.1. Mail kiosks should be located on a lot deeded to a homeowners' association and be no more than 50 feet from an off-street motorized vehicle parking lot as measured from curb to CBU

10.109.1.2. On-Street. Mail kiosks may be located along (outside) a public right-of-way with parallel on-street parking, where other location options are not feasible, where provided in compliance with the provisions of this Subsection. The required 12-foot travel lanes in either direction shall be maintained at all times.

10.109.2. Structural Cover. A structural cover, meeting the North Carolina State Building Code, may be provided over mail kiosks. Such cover shall have a minimum overhang of two (2) feet where mail is delivered and unloaded.

For purposes of this ordinance, structural covers provided for mail kiosks shall not be considered accessory structures and therefore do not require compliance with accessory structure standards.

10.109.3. Pedestrian Access. Mail kiosks shall be provided with ADA compliant sidewalks. When located in a subdivision or development where sidewalks are required, a sidewalk connection shall be provided from the mail kiosks to the sidewalk network within the public right-of-way. When located in a subdivision or development where sidewalks are not provided, such sidewalk access to the mail kiosks shall connect to the required parking.

10.109.4. Parking. In addition to satisfying off-street Motorized Vehicle Parking space requirements the following minimum and maximum off-street short-term (marked and signed for 10-minute maximum) motorized vehicle parking space requirements must also be met:

<u>Number of Mailboxes</u>	<u>Required Parking Spaces</u>
<u>0-20</u>	<u>1</u>
<u>21-60</u>	<u>2</u>
<u>61-80</u>	<u>3</u>
<u>81-100</u>	<u>4</u>
<u>101+</u>	<u>4 plus 1 per each additional 50 mailboxes or portion thereof above 100</u>

Sec. 10.110. Streets.

10.110.1. Design Standards.

The design of all streets and roads within the jurisdiction of this ordinance shall be designed, dedicated and constructed in accordance with town policies, standards of this ordinance, the adopted Transportation Plan, and the ~~as it pertains to Town of Smithfield Standard Detail and Specifications Manual, or accepted policies of the North Carolina Department of Transportation, Division of Highways, as taken or modified from the American Association of State Highway Officials (AASHO) manuals. The North Carolina Department of Transportation, Division of Highways' Subdivision Roads, Minimum Construction Standards, January 1, 2000, or the current North Carolina Department of Transportation standards, shall apply for any items not included in this ordinance, or where stricter than this ordinance.~~ The property owner/developer shall utilize good land planning practices and Town standards for the type of subdivision or development proposed. The street network shall provide for the continuation or appropriate extensions of principal streets to adjacent and surrounding areas and provide reasonable means of ingress and egress for the thoroughfare network within or adjacent to the proposed development. The arrangement of streets shall provide for pedestrian connectivity with existing and proposed streets, sidewalks, greenways, multi-use trails, parks, schools and other civic and service uses, and in addition:

10.110.1.1. Conformity to Existing Maps and Plans.

10.110.1.1.1. The location and width of all proposed streets shall be in conformity with the officially adopted ~~Thoroughfare~~ Transportation Plan for the Town of Smithfield and shall be in conformity with all current plans of the Town of Smithfield.

10.110.1.1.2. The proposed street system within a subdivision shall, whenever possible, be tied in with the existing street system. The proposed street system shall also provide for the continuation of the existing town and state systems, whenever possible.

10.110.1.1.3. Connect to Destinations. A proposed subdivision or development shall provide multiple direct connections with the existing local street network to and between local destinations where

feasible, such as parks, schools, and shopping without requiring the use of major or minor thoroughfares and streets.

10.110.1.2. All streets shall be labeled on the preliminary plat as: Arterial, Collector, Local Streets, Major Streets and Highways; Collector Streets; Minor Streets; or Cul-de-sacs.

10.110.1.3. Blocks.

10.110.1.3.1. Blocks shall be a maximum of one thousand (1,000) feet and a minimum of four hundred (400) feet in length.

10.110.1.3.2. Blocks shall have sufficient width to provide two (2) tiers of lots, except where another design may be necessary to separate residential development from through traffic or other non-residential uses.

10.110.1.4. Lots. All newly created lots shall comply with the following minimum requirements: ~~The size, shape, and orientation of non-residential lots shall be such as the Planning Board and Town Council deem appropriate for the type of development or use proposed; however, residential, as well as non-residential lots, shall comply with the following minimum requirements:~~

10.110.1.4.1 Insofar as practical, side lot lines which are not right-of-way lines shall be at right angles to straight street lines or radial to curved street lines.

10.110.1.4.2. Every lot shall have sufficient area, dimensions, and street access to permit a principal building to be erected thereon in compliance with all lot size and dimensions, yard space, setback, and other requirements of this Ordinance.

10.110.1.4.3 The location of required front, side, and rear yards on irregularly shaped lots shall be determined by the UDO Administrator. The determination will be based on the spirit and intent of this Ordinance to achieve an appropriate spacing and location of buildings and structures on individual lots.

10.110.1.4.4. Lot Area. All lots shall have a minimum gross area of at least 8,000 square feet in accordance with the standards found in Article 8. Additional lot area shall be required when:

10.110.1.4.1.1. A lot is served by either public sewer, but not water ~~water or sewer, but not both~~ shall have a minimum lot area of 20,000 square feet.

10.110.1.4.1.2. A lot is not served by either public water or sewer shall have a minimum lot area of 25,000 **43,560 square feet.**

10.110.1.4.5. Lot Width and Depth. All lots shall have a minimum width and street frontage as required in Article 8, ~~measured at the street frontage or setback line. except in the case of the turning circle of cul-de-sacs where a minimum width at the street right-of-way line of 25 feet is permissible. Corner lots shall have an extra width of 10 feet to permit adequate setback from side streets.~~ The minimum lot depth of single tier lots (when approved) shall be 125 feet. All other lots shall have a minimum depth of 110 feet in depth. Additional lot width and depth shall be required when:

10.110.1.4.5.1. A lot is served by either public water or sewer, but not both: shall have a minimum: Lot width - 100 feet; Lot depth - 200 feet.

10.110.1.4.5.2. A lot is not served by either public water or sewer shall have a minimum: Lot width - 125 feet; Lot depth - 200 feet.

10.110.1.4.6. Lot size, shape, and location shall be made with due consideration to topographic conditions, contemplated use, and the surrounding area.

10.110.1.4.7. Every lot shall maintain required street frontage as required in Article 8 on one of the following:

10.110.1.4.7.1. A public street dedicated to and maintained by the Town of Smithfield or the North Carolina Department of Transportation.

10.110.1.4.7.2. A privately owned street constructed in conformance with the Town's Standard Detail and Specifications Manual and maintained by a property owners' association or development agreement. To the standards of the Town or Smithfield or the North Carolina Department of Transportation, with a written agreement concerning the future maintenance of the street.

10.110.1.4.8. Double frontage and reverse frontage lots shall be avoided except where necessary to separate residential development from through traffic or non-residential development. The minimum lot depth of any approved double fronted lot shall be 125 feet.

10.110.1.4.9. Side lot lines shall be substantially at right angles or radial to street lines.

10.110.1.4.10. Flag-shaped lots shall only be permitted in cases where the minimum lot width and lot depth of this ordinance are complied with and the lot has a minimum street frontage of at least sixty (60) feet in width.

10.110.1.5. Easements.

10.110.1.5.1. To provide service to public utility facilities easements of not less than thirty (30) feet in width may be provided for on a subdivision plat.

10.110.1.5.2. To provide access to required engineered stormwater control facilities including BMP SCMs. Easements for stormwater management facilities shall conform to the requirements of the NCDEQ Stormwater Design Manual.

10.110.1.5.3. To provide public access for trails, easements of not less than 30 feet shall be provided for on a subdivision plat.

10.110.1.5.4. The location and extent of such an easement shall be finalized before the approval of the preliminary plat.

10.110.2. Private Streets.

10.110.2.1. Streets designated as private may be allowed in subdivisions when in the opinion of the Town Council they provide adequate ingress and egress onto collector streets, and sufficient assurance is provided through a legally established homeowners' association, that the street shall be properly maintained.

10.110.2.2. All such streets shall be designated a "private street" on the preliminary plans and final plats. Whenever a private street intersects a U.S. or North Carolina highway or North Carolina secondary road, a statement of approval for the intersection, signed by the District Engineer, North Carolina Department of Transportation, Division of Highways for Johnston County, shall be submitted concurrent with the final plat.

10.110.2.3. All private streets shall conform to the Town's Standard Detail and Specifications Manual ~~must meet Department of Transportation~~ standards for construction and maintenance.

10.110.2.4. A homeowners' association shall be established for each subdivision containing private streets and drainage systems. The final plat for each such subdivision shall contain a certificate indicating the book and page number of the homeowners' association covenants, conditions, and restrictions. The covenants, conditions, and restrictions shall specify lot owners' responsibilities for maintenance of private streets and drainage systems and shall provide for assessments to finance all maintenance activities. Covenants shall provide that the homeowners' association will construct all stub streets prior to offering any connecting for acceptance by NCDOT or the town. Final plats for subdivisions containing private streets and drainage improvements will not be approved until the subdivider's homeowners' association documents have been submitted and approved by ~~the Town Council~~ the Town Attorney.

10.110.3. Marginal Access Streets.

Where a tract of land to be subdivided adjoins a ~~principal~~ arterial street, the subdivider may be required to provide a marginal access street parallel to the arterial street or reverse frontage on a ~~minor local~~ street for the lots to be developed adjacent to the arterial street. Where reverse frontage is established, private driveways shall be prevented from having direct access to the ~~expressway arterial street~~. In the case of minor subdivisions fronting on ~~an arterial a major highway~~, the ~~Planning Board~~ Town Council may regulate access onto an existing or proposed highway by requiring:

10.110.3.1. That access be limited to a ~~minor local or collector~~ street, when available.

10.110.3.2. That another access design, such as joint driveways, be used to achieve the intent of this regulation.

...

10.110.7. Collector and ~~Minor~~ Local Streets.

Collector and ~~minor local~~ streets shall be so laid out that their use by through traffic will be discouraged. Streets shall be designed or walkways dedicated to assure convenient access to parks, playgrounds, schools, and other places of public assembly.

10.110.8. Nonresidential Streets.

The subdivider of a nonresidential subdivision shall provide streets in accordance with the Town's Standard Detail and Specifications Manual, I.F. 4 of the North Carolina Roads, Minimum Construction Standards, January 1, 2000; or current applicable North Carolina Department of Transportation Standards; and the standards of this Ordinance, ~~whichever are stricter in regard to each particular item.~~

10.110.9. Right-of-Way Widths.

Right-of-way widths shall be in accordance with the Smithfield Standard Detail and Specifications Manual and the Smithfield Transportation Plan. ~~not be less than the following:~~

~~Principal Arterial (Freeways)—350 feet.~~

~~Principal Arterial (Other)—200 feet.~~

~~4-5 Lane Arterial with median—~~

4-Lane Arterial—76 feet.
 2-Lane Collector—60
 Major Thoroughfare other than Freeway and Expressway—90 feet.
 Minor Thoroughfare—60 feet.
 Local Street—60 feet (may be no less than 50 feet if approved by Town Council due to special conditions).
 Cul-de-sac turnaround—100 feet diameter for turnaround and 45 feet for street right of way.

10.110.10. Pavement Widths, Street Design

Streets shall be designed in accordance with the Smithfield Standard Detail and Specifications Manual.

Pavement widths or graded widths shall be as follows:

	<u>Streets with Curb and Gutter</u>	<u>Streets without Curb and Gutter</u>
Minor Thoroughfare-Collector	28 ft.	40 ft.
Local Road	24 ft.	20 ft.
Marginal Access (frontage)	24 ft.	20 ft.
Cul-de-sac	24 ft.	20 ft.
Cul-de-sac turnaround	100 ft. in dia.	80 ft. in dia.

Pavement widths for principal arterials and major thoroughfares shall be determined in concert with the Town of Smithfield or the North Carolina Department of Transportation standards and the current and the Smithfield Thoroughfare Plan.

10.110.11. Roads and Street Surfaces.

All public subdivision streets and roads shall be constructed and paved to meet the current requirements of the North Carolina Department of Transportation, Division of Highways’ standards for state maintenance.

10.110.12. Tangents.

A tangent of at least one hundred (100) feet shall be provided between reverse curves on all streets.

10.110.13. Street Intersections.

Street intersections shall be laid out as follows:

- 10.110.13.1.** All streets shall intersect as nearly as possible at right angles and no street shall intersect at less than sixty (60) degrees.
- 10.110.13.2.** Intersections with a major street shall be at least one thousand (1,000) feet apart, measured from centerline to centerline.
- 10.110.13.3.** Where a centerline offset (jog) occurs at an intersection, the distance between centerline of the intersecting streets shall be not less than two hundred (200) feet.

~~10.110.13.4.~~ Property lines at intersections should be set so that the distance from the edge of pavement of the street turnout to the property line will be at least as great as the distance from the edge of pavement to the property line along the intersecting streets. The property line can be established as a radius or as a sight triangle. Greater offsets from the edge of pavement to the property lines will be required, if necessary, to provide sight distance for the vehicle on the side street.

~~10.110.13.5.~~ Turn lanes or deceleration lanes may be required to be constructed within one hundred fifty (150) feet of any intersection, or other point of ingress or egress, where a substantial number of conflicting turning movements is anticipated, if the Council determines that the safety of motorists and pedestrians merit such construction.

10.110.14. Alleys.

~~10.110.14.1.~~ Alleys shall may be required to serve lots used for commercial and industrial purposes ~~except that this requirement may be waived where other definite and assured provision is made for service access.~~ Alleys shall not be provided in residential subdivisions unless necessitated by ~~unusual special~~ circumstances, they are to privately owned and maintained by a property owners association and are approved by the Planning Board and Town Council.

~~10.110.14.2.~~ All alleys shall be designed in accordance with the Town of Smithfield Standard Detail and Specifications Manual. Department of Transportation, Division of Highways' specifications and standards and shall meet the following requirements:

Right of way width	20 feet
Property line radius at alley intersection	15 feet
Minimum centerline radius when deflection angle of not more than 10 degrees occurs	35 feet
Minimum turnaround diameter of dead end alley (right of way width)	80 feet

~~10.110.14.3.~~ Sharp changes in alignment and grade shall be avoided.

~~10.110.14.4.~~ All alleys shall be designed in accordance with North Carolina Department of Transportation Standards.

10.110.15. Geometric Characteristics.

The standards outlined below shall apply to all subdivision streets proposed for addition to the state highway system or municipal street system. In cases where a subdivision is sought adjacent to a proposed thoroughfare corridor, the requirements of dedication and reservation discussed under right of way shall apply.

~~10.110.15.1.~~ Design Speed. The design speeds for subdivision type streets shall be:

<u>Urban</u>	<u>Desirable (mph)</u>	<u>Minimum (mph)</u>
Minor Thoroughfares	60	50
Local Streets	40	40

~~10.110.15.2.~~ **Desirable and Minimum Grades.** The desirable/minimum for subdivision type streets grades in percent shall be:

	<u>-60 Desirable</u> (50 Minimum)	<u>40 Desirable</u> (40 Minimum)
Type of Topography		
Flat NCDOT Divisions 1, 2, 3, 4, and 5	3 (4)	5 (5)

The minimum grade in no case shall be less than one-half (0.5) percent. Grades for one hundred (100) feet each way from intersections should not exceed five (5) percent.

10.110.16. Minimum Sight Distances.

In the interest of public safety, the minimum sight distance applicable shall be provided in every instance. Vertical curves that connect each change in grade shall be provided and calculated using the following parameters. (General practice calls for vertical curves to be multiples of fifty (50) feet. Calculated lengths should be rounded up in each case.)

<u>Design Speed, MPH</u>	<u>20</u>	<u>30</u>	<u>40</u>	<u>50</u>	<u>60</u>
Stopping Sight Distance					
—Min. Stopping Distance, Ft.	150	200	275	350	475
—Des. Stopping Distance, Ft.	150	200	300	450	650
Minimum K* Value For:					
—Min. Crest Vert. Curve	16	28	55	85	160
—Des. Crest Vert. Curve	16	28	65	145	300
—Min. SAG Vert. Curve	24	35	55	75	105
—Des. SAG Vert. Curve	24	35	60	100	155
Passing Sight Distance					
—Min. Passing Distance, Ft. (2 lane)		1,100	1,500	1,800	2,100
—Min. K* Value for Crest Vert. Curve		365	686	985	1,340

K* is a coefficient by which the algebraic difference in grade may be multiplied to determine the length in feet of the vertical curve which will provide minimum sight distance.

Sight distance provided for stopped vehicles at intersections should be in accordance with the Unified Development Ordinance for the Town of Smithfield.

10.110.17. Design Speeds.

The following table shows the maximum degree of curve and related maximum superelevation for design speeds. The maximum rate of roadway superelevation (e) for roads with no curb and gutter is .08. The maximum rate of superelevation for streets with curb and gutter is .06, and .04 being desirable.

<u>Design Speed MPH</u>	<u>Maximum e*</u>	<u>Minimum Radius (Rounded)</u> <u>Feet</u>	<u>Maximum Degree of Curve</u> <u>(Rounded)</u> <u>Degrees</u>
20	.04	125	45.00
30	.04	302	19.00
40	.04	573	10.00
50	.04	955	6.00
60	.04	1528	3.45
20	.06	115	50.00
30	.06	273	21.00
40	.06	509	11.15
50	.06	844	6.45
60	.06	1380	4.15
20	.08	110	53.50
30	.08	252	22.45
40	.08	468	12.15
50	.08	764	7.30

~~*Maximum rate of roadway superelevation, foot per foot.~~

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10.110.19. PUD Streets.

10.110.19.1. A dense network of narrow streets with reduced curb radii may be fundamental to sound design. This network serves to both slow and disperse vehicular traffic and provide a pedestrian friendly atmosphere. Such alternate guidelines are encouraged in PUDs when the overall design ensures that non-vehicular travel is to be afforded every practical accommodation that does not adversely affect safety considerations. The overall function, comfort, and safety of a multi-purpose or "shared" street are more important than its vehicular efficiency alone.

10.110.19.2. PUDs should have a high proportion of interconnected streets, sidewalks, and paths. Sidewalks should be provided on both sides of each street. Streets and rights-of-ways are shared between vehicles (moving and parked), bicycles, and pedestrians. A dense network of PUD streets will function in an interdependent manner, providing continuous routes that enhance non-vehicular travel. Most PUD streets should be designed to minimize through traffic by the design of the street and the location of land uses. Streets should be designed to only be as wide as needed to accommodate the usual vehicular mix for that street while providing adequate access for moving vans, garbage trucks, fire engines, and school buses.

10.110.20. Street Construction Standards.

All streets must be constructed ~~to the Town of Smithfield Construction Standards.~~ in conformance with the Town of Smithfield Standard Detail and Specifications Manual.

...

Sec. 10.111. Street Connectivity Requirements.

10.111.1. [Interconnected Street System.]

An interconnected street system is necessary in order to protect the public health, safety, and welfare in order to ensure that streets will function in an interdependent manner, to provide adequate access for emergency and service vehicles, to enhance nonvehicular travel such as pedestrians and bicycles, and to provide continuous and comprehensible traffic routes. All proposed new streets shall be platted according to the current town ~~thoroughfare~~ transportation plan. In areas where such plans have not been completed, the streets shall be designated and located in relation to existing and proposed streets, the topography, to natural features such as streams and tree cover, to public safety and convenience, and to the proposed use of land to be served by such streets.

10.111.6. [Extensions.]

Where necessary to provide access or to permit the reasonable future subdivision of adjacent land, rights-of-way, and improvements shall be extended to the boundary of the development. A temporary turnaround may be required where the dead end exceeds one hundred and fifty ~~five hundred (500)~~ (150) feet in length. The platting of partial width rights-of-way shall be prohibited except where the remainder of the necessary right-of-way has already been platted, dedicated, or established by other means.

10.111.7. [Utility Stub-Outs.]

Utility stub-outs shall be provided at all required points of street connectivity.

10.111.8 Ingress/Egress.

Single-family or two-family developments with 30 or more lots and multi-family residential developments with more than 100 dwelling units shall have a minimum of two (2) ingress/ egress points onto a public street, or as required by the Fire Code.

10.111.9. Exemptions.

New subdivisions that intend to provide one (1) new cul-de-sac street shall be exempt from the connectivity requirement when the UDO Administrator determines that the subdivision will provide for connectivity with adjacent future development and there are no options for providing stub streets due to topographic conditions, adjacent developed sites, or other limiting factors.

10.112. Sidewalks.10.112.1. [Construction Required.]

Except as provided in Section 10.112.3, ~~the Town Council may require the construction of sidewalks are required~~ adjacent to one (1) side of new streets in subdivisions. The sidewalks required by this section shall be ~~four (4)~~ five (5) feet in width ~~if on both sides of the street and five (5) feet in width if on one (1) side of the street.~~ All sidewalks shall be constructed according to the Smithfield Standard Detail and Specifications Manual ~~specifications set forth in the Town of Smithfield construction standards.~~

10.112.2. [Pedestrian Access.]

Whenever the town finds that a means of pedestrian access is necessary from a subdivision to schools, parks, open space, playgrounds, roads, or other facilities and that such access is not conveniently provided by sidewalks adjacent to the streets, the developer shall be required to reserve an unobstructed easement of at least ten (10) feet in width and a five-foot sidewalk to provide such access.

10.112.3. [Subdivisions.] Exception.

Subdivisions fronting on major thoroughfares are required to construct ~~four~~ five (5) foot wide sidewalk(s) on the thoroughfare right-of-way or adjacent to the right-of-way in a public easement. If the Smithfield Pedestrian Plan

~~identifies a trail on the thoroughfare frontage or an eight (8) foot wide trail shall be installed in lieu of a sidewalk~~
~~of whether or not a sidewalk exists on the opposite side of the street. The sidewalk(s) and trails shall comply with~~
~~the Town of Smithfield Standard Detail and Specifications Manual construction standards and NCDOT~~
~~requirements.~~

Sec. 10.113. Utilities.

10.113.1. Water and Sewerage Systems.

10.113.1.1. When available, the subdivider shall connect to the water and sewerage systems owned and operated by the town. For all residential and commercial development, the town may require that the developer install lines larger than required by the development in order to support future growth. The town will pay the material cost difference between the required utilities and the upsized lines.

10.113.1.2. Where public or community water supply and/or sewerage systems are not available or to be provided, a written statement from the County Health Department shall be submitted with the preliminary plat indicating that each lot has adequate land area and soil conditions suitable to accommodate the proposed methods of water supply and sewage disposal. The statement from the County Health Department shall be based upon a field investigation. The field investigation for sewage disposal shall include a sufficient number of percolation tests (at least one (1) per acre) to determine absorption capacity of the soil and test holes at least six (6) feet deep (as needed) to determine the depth to the ground water table, and the presence of rock formations or other impervious strata.

10.113.1.3. All Town utilities shall be installed ~~per town requirements~~ in accordance with the Smithfield Standard Detail and Specifications Manual and at the direction of the Public Utilities Director.

10.114.1.4 On-site wastewater (septic) systems shall be located on the lot which the system serves unless an alternative location within an easement is approved by the Town Council.

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10.116.2. - Acceptance of Dedications.

10.116.2.1. At the time of submittal of a preliminary plat with streets, utilities, or other proposed to be dedicated for acceptance by the town as public, the Town Council will decide if it will approve the dedication, subject to the street(s), parks, utilities, sidewalks, or other complying with all town requirements for acceptance. The Town of Smithfield is not obligated to accept any offer of dedication.

10.116.2.2. Acceptance of dedication will be provided by ~~adoption of a resolution of~~ administrative approval of the final plat ~~by the Town of Smithfield Town Council.~~

Sec. 10.117. Adjustments.

~~The Board of Adjustment may authorize an adjustment from these regulations when, in its opinion, undue hardship may result from strict compliance. In granting any adjustment, the Board of Adjustment shall make the findings required below, taking into account the nature of the proposed subdivision, the existing use of land in the vicinity, the number of persons to reside or work in the proposed subdivision and the probable effect of the proposed subdivision upon traffic conditions in the vicinity. The Board of Adjustment deliberations of the request must follow quasi-judicial procedures. No adjustment shall be granted unless the Board finds:~~

~~10.117.1. There are special circumstances or conditions affecting that property such that the strict application of the provisions of this Ordinance would deprive the applicant of the reasonable use of this land.~~

~~10.117.2. The adjustment is necessary for the preservation and enjoyment of a substantial property right of the petitioner.~~

~~10.117.3. The circumstances giving rise to the need for the adjustment are peculiar to the parcel and are not generally characteristic of other parcels in the jurisdiction of this ordinance.~~

~~10.117.4. The granting of the adjustment will not be detrimental to the public health, safety, and welfare or injurious to other property in the territory in which the property is situated.~~

~~An appeal to the Board's decision on an adjustment request shall be made to the Town Council. The Council's consideration of the appeal must follow quasi-judicial procedures.~~

...

Sec. 10.119. Final Plat Certifications and Other Documentation.

10.119.1. Exempt Plats.

10.119.2.1. Exempt Certification. I hereby certify that this recorded plat has been found to comply with the subdivision ordinance of the Town of Smithfield, North Carolina, and that this plat has been approved for recording in the register of deeds of Johnston County.

UDO Administrator

Date

PART 3

[Revise Appendix A, to reflect required 160D changes and to better reflect terms in the table of uses and activities and performance standards.]

Sec. A.3. Definitions.

Abutting. A property which directly touches another piece of property, including those separated by a street, railroad, or other transportation corridor.

Agricultural products. Agricultural products are defined as products obtained primarily through farming or agricultural activities, including but not limited to: pumpkins; grains and seed crops; fruits of all kinds; vegetables; nursery, floral, ornamental, and greenhouse products; trees and forest products, including Christmas trees, firewood, and pine straw; bees and beekeeping products; seafood; dairy products, any USDA-recognized agricultural product. Processed or prepared food products of any kind shall not be considered as agricultural products.

Art gallery. An establishment engaged in the sale, loan, or display of art books, paintings, sculpture, or other works of art. This classification does not include libraries, museums, or non-commercial art galleries.

Assembly Uses/Event Center. The principal use of a site or facility owned and/or operated for social, educational, or recreational purposes for-profit or non-profit. Typical uses include but are not limited to weddings, receptions, private parties, educational/informational workshops, fraternal organizations and union halls defined as assembly uses in the NC State Building Code.

Automobile off-street parking (commercial lot). Any building or premises, except a building or premises described as a private garage, used for the storage of motor vehicles for the public or private businesses, including O&I uses.

Automobile repair shop. A building or other structure where the following uses and activities are permitted: major mechanics, body work, straightening of body parts, along with all uses and activities of an automotive care center. The use of a site for the repair of automobiles, noncommercial trucks, motorcycles, motorhomes, recreational vehicles, or boats, including the sale, installation, and servicing of equipment and parts. This use includes muffler shops, auto repair garages, tire sales and installation, wheel and brake shops, body and fender shops, and similar repair and service activities, but excludes dismantling or salvage.

Automobile service stations. A building or lot dedicated to the rendering of services such as the sale of gasoline, oil, grease, and accessories and the minor repair of automobiles, excluding body work, overhauling, and painting.

Automobile wash or automatic car wash. A building or structure where chain conveyors, blowers, steam cleaners, and other mechanical devices are employed for the purpose of washing motor vehicles.

Automotive care center. Three (3) or more automotive care uses planned and constructed as a single unit, where the following uses and activities associated with each would be permitted:

- (1) — Auto parts store
- (2) — Muffler shop
- (3) — Transmission shop
- (4) — Tune-up shop
- (5) — Lubrication shop
- (6) — Auto trim and detail shop, including wash, wax, and vacuum.
- (7) — Tire store with service (including alignment)
- (8) — Brake shop

Uses permitted do not include major mechanical and body work, straightening of body parts, storage of automobiles not in operational condition, or other work involving noises, glare, fumes, smoke, or other characteristics to an extent greater than normally found in facilities of this type.

An automotive care center is not a garage for the general repair of automobiles, or a body shop, but does include an automotive trim shop.

Bulk storage system. A facility containing storage tanks, pipe network, power, and control systems which allow dry bulk materials to be aerated and handled as required. Normally used to store materials which are consumed in relatively large quantities (i.e., barite, bentonite, and cement).

Car wash. A building or structure where chain conveyors, blowers, steam cleaners, and other mechanical devices are employed for the purpose of washing motor vehicles.

Collocation. (Amended 10/3/2017) The placement, installation, maintenance, modification, operation, or replacement of wireless facilities on, under, within, or on the surface of the earth adjacent to existing structures, including utility poles, town utility poles, water towers, buildings, and other structures capable of structurally supporting the attachment of wireless facilities in compliance with applicable codes. The term "collocation" does not include the installation of new utility poles, Town utility poles, or wireless support structures.

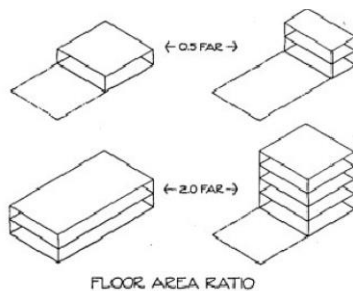
Commercial amusement use. Any use which provides entertainment, amusement, or recreation activities for commercial gain. This definition shall not include special events or functions customarily sponsored by or associated with schools, churches, nonprofit organizations, civic groups, fraternal orders, and charitable institutions.

Data Center. A data center is a building, dedicated space within a building, or a group of buildings used to house computer systems and associated components, such as telecommunications and storage systems.

Entertainment, Indoor. An establishment offering entertainment or games of skill to the general public for a fee or charge where the activity takes place indoors. Typical uses include bowling alleys; indoor tennis facilities; indoor swimming pools; inflatable play equipment; racquet clubs; game rooms including but not limited to video games, mechanical games, pay devices, or tables for which charge in money or some other valuable is made either directly or indirectly; laser tag; escape rooms; climbing walls; trampoline park; and electric go-karts.

Entertainment, Outdoor. An establishment offering entertainment or games of skill to the general public for a fee or charge wherein any portion of the activity takes place in the open, excluding golf courses and public parks. Typical uses include archery ranges, athletic fields, batting cages, golf driving ranges and miniature golf courses, swimming pools and tennis courts.

FAR (Floor Area Ratio). The maximum square foot amount of total floor area including all stories and all uses permitted for each square foot of land area.



Gross density. The numerical value obtained by dividing the total number of dwelling units in a development by the gross area of the tract of land (in acres) within a development. This would include all nonresidential land uses and private streets of the development, as well as rights-of-way of dedicated streets; the result being the number of dwelling units per gross acre of land.

Home occupation. An incidental use of a dwelling unit for gainful employment involving the manufacture, provision, or sale of goods and/or services. The term "home occupation" shall not be deemed to include a tourist home.

Industrial, Heavy. Wholesale and industrial uses that requires an NPDES permit for an industrial discharge and/or requires the use or storage of any hazardous material for the purpose of manufacturing, processing, assembling, finishing, cleaning or developing any product or commodity.

Industrial, Light. Wholesale and warehousing and industrial uses that include fabrication, manufacturing, assembly or processing of materials that do not require an NPDES permit for an industrial discharge or requires the use or storage of any hazardous material or requires the use or storage of any hazardous material for the purpose of manufacturing, processing, assembling, finishing, cleaning or developing any product or commodity.

Lawn and garden stores. A place of business where retail and wholesale products and produce are sold to the consumer. These stores, which may include a nursery and/or greenhouses, import most of the items sold, and may include plants, nursery products and stock, potting soil, hardware, power equipment and machinery, hoes, rakes, shovels, and other garden and farm variety tools and utensils.

Lot, flag. (Amended 4/3/2018) A lot with two (2) distinct parts:

- (1) The flag, which typically contains building site; and is located behind another lot; and
- (2) The pole, which connects the flag to the street; provides the only street frontage for the lot; and at any point is no less than 60 feet in width. ~~than or equal to the minimum lot width for the zone.~~

M

Major and/or multi-unit development. ~~Development consisting of:~~

- ~~(1) Structures on a tract of two (2) acres or more, or~~
- ~~(2) Nonresidential structures having a total floor area of ten thousand (10,000) square feet or more.~~

Manufacturing and processing. An establishment engaged in the manufacture, predominantly from previously prepared materials, of finished products or parts, including processing, fabrication, assembly, treatment and packaging of such products, and incidental storage, sales and distribution of such products, but excluding heavy industrial processing. Typical uses include food processing and beverage bottling, large-scale bakeries, electronics assembly, pharmaceuticals, monuments, tobacco products, dry cleaning plants and printing and publishing.

Mini-storage/self-service storage. A building or group of buildings consisting of individual, self-contained units leased to individuals, organizations, or businesses for self-service storage of personal property.

Multifamily development. A single building on a single lot or tract containing more than two (2) dwelling units.

Net acreage, acres, land area, square footage of land area. Land area with streets, rights-of-way, driveways which serve as access to more than two (2) dwelling units or uses, and major transmission line easements not included in its measurement.

Parking facility structures and underground parking garages, commercial. Any area (except an accessory use), either open or enclosed, structural or natural, for the storage of a vehicle or vehicles. Each parking facility structure shall have an approved means of ingress and egress. ~~A parking lot is a subclassification of a parking facility.~~

Plant nursery. A use for which the principal purpose is the growing of plants outside or in a greenhouse for wholesale or retail sales.

Shopping center, major. ~~Two (2) or more commercial establishments, planned and constructed, as a single unit with off-street parking and loading facilities provided on the property with a total building area of twenty-five thousand (25,000) square feet or greater.~~

Shopping center, minor. ~~Two (2) or more commercial establishments, planned and constructed, as a single unit with off-street parking and loading facilities provided on the property with a total building area less than twenty-five thousand (25,000) square feet.~~

Stormwater management definitions. For the purposes of Article 10, Part VI, Stormwater Management, the *following items, phrases and words shall have the meaning herein:*

- (1) **Approved accounting tool.** The most recent version of the accounting tool for calculating nutrient loading and reduction approved by the Division for the relevant geography and development type under review.
- (2) **Built-upon area (BUA).** Means the same as defined in N.C.G.S. 143-214.7(b2).

- (3) **Design Manual.** The State Stormwater Design Manual approved by the Department for the proper implementation of the State Minimum Design Criteria for engineered stormwater controls. All references herein to the Design Manual are to the latest published edition or revision.
- (4) **Developer.** Means the same as defined in N.C.G.S. 160D-102(11).
- (5) **Development.** Any of the following actions taken by a public or private individual or entity:
- (a) The division of a lot, tract, or parcel of land into two (2) or more lots, plots, sites, tracts, parcels, or other divisions by plat or deed.
 - (b) Any land change, including, without limitation, clearing, tree removal, grubbing, stripping, dredging, grading, excavating, transporting, and filling of land.
- Means the same as defined in N.C.G.S. 143-214.7(a1)(1).
- (6) **Division.** The Division of Water Resources in the Department.¹
- (7) **Existing development.** An individual non-residential site with site plan approval by the Planning Department or a non-residential subdivision with preliminary subdivision approval from the Planning Board. Means the same as defined in 15A NCAC 02H .1002(18).
- (8) **Engineered stormwater control.** A physical device designed to trap, settle out, filter, or otherwise remove pollutants from stormwater runoff; to alter or reduce stormwater runoff velocity, amount, timing, or other characteristics; to approximate the pre-development hydrology on a developed site; or to achieve any combination of these goals. Engineered stormwater control includes physical practices such as constructed wetlands, vegetative practices, vegetated conveyances, filter strips, grassed swales, and other methods installed or created on real property. "Engineered stormwater control" is synonymous with "structural practice," "Primary SCM", "stormwater control facility," "stormwater control practice," "stormwater treatment practice," "stormwater management practice," "stormwater control measures," "structural stormwater treatment systems," and similar terms used in this ordinance. It is a broad term that may include practices that do not require design by a professionally licensed engineer.
- (9) ~~**Land disturbance.** Removal of topsoil, grubbing, stump removal, and/or grading.~~
- (10) **Land disturbing activity.** Means the same as defined in 15A NCAC 02B .0202(33). **Load.** Means the mass quantity of a nutrient or pollutant released into surface waters over a given time period. Load in this ordinance refers to pounds of nitrogen or phosphorus per year.
- (11) **Loading rate.** Means the mass quantity of a nutrient or pollutant released from a given area into surface waters over a given time period. Loading rate in this ordinance refers to pounds of nitrogen or phosphorus per acre per year.
- (12) **Minimum Design Criteria.** Means the same as defined in 15A NCAC 02H .1002(24).
- (13) **Nitrogen.** Means total nitrogen unless specified otherwise.
- (14) **1-year, 24-hour storm.** Means the same as defined in 15A NCAC 02H .1002(30).
- (15) **Outfall.** A point at which stormwater (1) enters surface water or (2) exits the property of a particular owner.
- (16) **Owner.** The legal or beneficial owner of land, including but not limited to a mortgagee or vendee in possession, receiver, executor, trustee, or long-term or commercial lessee, or any other person or entity holding proprietary rights in the property or having legal power of management and control of the property. "Owner" shall include long-term commercial tenants; management entities, such as those charged with or engaged in the management of properties for profit; and every person or entity having joint ownership of the property. A secured lender not in possession of the property does not constitute an owner, unless the

secured lender is included within the meaning of "owner" under another description in this definition, such as a management entity.

- (17) Permanent nutrient offset credits. Means the same as defined in 15A NCAC 02B .0701(38).
- (18) Redevelopment. Means the same as defined in N.C.G.S. 143-214.7(a1)(2).
- (19) Runoff treatment. Means the same as defined in 15A NCAC 02H .1002(43).
- (20) Runoff volume match. Means the same as defined in 15A NCAC 02H .1002(44).
- (21) Total nitrogen. Means the sum of the organic, nitrate, nitrite, and ammonia forms of nitrogen in water.

Street. A public thoroughfare which affords access to abutting property and is recorded as such in the office of the Johnston County Register of Deeds. The following classifications apply:

- ~~(1) **Superhighway.** Major thoroughfares consisting of interstates, freeways, expressways, or parkway links that are characterized by limited access control.~~
- ~~(2) **Major arterial.** A major street in the town's street system that serves as an avenue for the circulation of traffic into, out, or around the town and carries high volumes of traffic. It is designed to carry more than twelve thousand (12,000) but less than twenty four thousand (24,000) trips per day.~~
- ~~(3) **Minor arterial.** A major street in the town's street system that serves as an avenue for the circulation of traffic into, out, or around the town and carries high volumes of traffic. It is designed to carry more than five thousand (5,000) but less than twelve thousand (12,000) trips per day.~~
- ~~(4) **Collector.** A street whose principal function is to carry traffic between minor, local, and subcollector streets and arterial streets but that may also provide direct access to abutting properties. It is designed to carry more than two thousand five hundred (2,500) but less than five thousand (5,000) trips per day. Typically, a collector is able to serve, directly or indirectly, between two hundred and fifty (250) and five hundred (500) dwelling units.~~
- ~~(5) **Subcollector.** A street whose principal functions are both to carry traffic between minor and local streets and collectors, or to join two (2) collectors, or a collector and an arterial, and to serve abutting properties. It is designed to carry more than five hundred (500) but less than two thousand five hundred (2,500) trips per day. Typically, a subcollector is able to serve, directly or indirectly, between fifty (50) and two hundred fifty (250) dwelling units.~~
- ~~(6) **Local road.** A street whose sole function is to provide access to abutting properties. It is designed to carry more than one hundred fifty (150) but less than five hundred (500) trips per day. Typically, a local road is able to serve, directly or indirectly, between fifteen (15) and fifty (50) dwelling units.~~
- ~~(7) **Minor street.** A street whose sole function is to provide access to abutting properties. It is designed to carry one hundred fifty (150) or less trips per day. Typically, a minor street serves fifteen (15) or fewer dwelling units.~~
- ~~(8) **Alley.** A strip of land, owned publicly or privately, set aside primarily for vehicular service access to the back or side of properties otherwise abutting on a street.~~
- (1) Arterial. The arterial system should serve the major centers of activity of an urban area, the highest traffic volume corridors, and the longest trip desires; and should carry a high proportion of the total urban area travel on a minimum of mileage. Arterials consist of Interstates; Other Freeways and Expressways; and Other Principal Arterials.
- (2) Collector. The collector street system provides land access service and traffic circulation within residential neighborhoods, commercial and industrial areas. It differs from the arterial system in that facilities on the collector system may penetrate residential neighborhoods, distributing trips from the arterials through the area to the ultimate destination.

(3) Local. The local street system consists of all roads not defined as arterials or collectors and primarily provides access to land with little or no through movement.

(4) Alley. A strip of land, owned publicly or privately, set aside primarily for vehicular service access to the back or side of properties otherwise abutting on a street.

Subdivision, major. All subdivisions shall be considered major subdivision except those defined as minor subdivisions ~~or exempt from subdivision regulations:~~

(1) The combination or recombination of portions of previously subdivided and recorded lots where the total number of lots is not increased and the resultant lots are equal to or exceed the standards of the local government as shown in its subdivision regulations.

(2) division of land into parcels greater than 10 acres where no street right-of-way dedication is involved.

(3) The public acquisition by purchase of strips of land for the widening or opening of streets or for public transportation system corridors.

(4) The division of a tract in single ownership whose entire area is no greater than 2 acres into not more than three lots, where no street right-of-way dedication is involved and where the resultant lots are equal to or exceed the standards of the local government, as shown in its subdivision regulations.

(5) The division of a tract into parcels in accordance with the terms of a probated will or in accordance with intestate succession under Chapter 29 of the General Statutes.

Subdivision, minor. A subdivision shall be considered a minor subdivision if all the following criteria are met:

(1) The tract or parcel to be divided is not exempted under subdivision (2) of subsection (a) of this section.

(2) No part of the tract or parcel to be divided has been divided under this subsection in the 10 years prior to division.

(3) The entire area of the tract or parcel to be divided is greater than 5 acres.

(4) After division, no more than three lots result from the division.

(5) After division, all resultant lots comply with all of the following:

a. All lot dimension size requirements of the applicable land use regulations, if any. NC General Statutes – Chapter 160D Article 8-2

b. The use of the lots is in conformity with the applicable zoning requirements, if any.

c. A permanent means of ingress and egress is recorded for each lot. (2019-111, s. 2.4; 2020-3, s. 4.33(a); 2020-25, s. 51(a), (b), (d).)

A minor subdivision is a tract to be subdivided which is five (5) acres or less in size, and three (3) or fewer lots result after subdivision:

(1) — All of which front on an existing approved public street;

(2) — Not involving any new public streets or public street improvements, right-of-way dedication, or prospectively requiring any new street for access to interior property;

(3) — Not requiring drainage improvements or easements to serve the applicant's property or interior properties;

(4) — Not involving any utility extensions; and

(5) — Not requiring any easements, other than rear and side lot line easements.

(6) — Not creating any new or residual parcels which do not satisfy the requirements of this ordinance.

Temporary emergency, construction or repair residence. A subordinate residence (which may be a Class B A manufactured home, travel trailer) that is: located on the same lot as a single-family dwelling made uninhabitable by fire, flood, or other natural disaster and occupied by the persons displaced by such disaster, ~~or~~ (ii) is located on the same lot as a while the primary residence that is under construction or undergoing substantial repairs or reconstruction and is occupied by the persons intending to live in such permanent residence when the work is completed.

Temporary office units/modular office units. Factory-fabricated, transportable buildings that are designed to arrive at the site ready for occupancy, except for minor unpacking and connection to utilities, and designed for removal to, and installation at other sites.

Video arcade. An indoor area containing coin-operated video games.

Yard, street. A landscaped area located along a street.

PART 4

That the Unified Development Ordinance shall be page numbered and revision dated as necessary to accommodate these changes.

PART 5

That these amendments of the Unified Development Ordinance shall become effective upon adoption.

Duly adopted this the _____ day of _____, 2024.

M. Andy Moore, Mayor

ATTEST

Shannan L. Parrish, Town Clerk

**THE TOWN OF SMITHFIELD
UNIFIED DEVELOPMENT ORDINANCE
AMENDMENT CONSISTENCY STATEMENT
BY THE SMITHFIELD TOWN COUNCIL
ZA-23-06**

Whereas the Smithfield Town Council, upon acting on a zoning ordinance amendment to the *Unified Development Ordinance* and pursuant to NCGS §160D-605, is required to approve a statement describing how the action is consistent with the Town of Smithfield *Comprehensive Growth Management Plan*; and

Whereas the Smithfield Town Council, upon acting on a zoning ordinance amendment to the *Unified Development Ordinance* and pursuant to NCGS §160D-605, is required to provide a brief statement indicating how the action is reasonable and in the public interest.

NOW THEREFORE, BE IT ADOPTED BY THE SMITHFIELD TOWN COUNCIL AS APPROPRIATE:

IN THE EVENT THAT THE MOTION TO RECOMMEND APPROVAL OF THE ORDINANCE AMENDMENT,

That the final action regarding zoning ordinance amendment ZA-23-06 is based upon review of and consistency with, the Town of Smithfield *Comprehensive Growth Management Plan* and any other officially adopted plan that is applicable, along with additional agenda information provided to the Town Council and information provided at the regularly scheduled meeting of Town Council; and

It is the objective of the Town of Smithfield Town Council to have the *Unified Development Ordinance* promote regulatory efficiency and consistency and the health, safety, and general welfare of the community. The zoning ordinance amendment promotes this by offering fair and reasonable regulations for the citizens and business community of the Town of Smithfield as supported by the staff report and attachments provided to the Town Council at their regularly scheduled meeting. Therefore, the ordinance amendment is reasonable and in the public interest.

IN THE EVENT THAT THE MOTION TO RECOMMEND APPROVAL OF THE ORDINANCE FAILS,

That the final action regarding zoning ordinance amendment ZA-23-06 is based upon review of, and consistency, the Town of Smithfield *Comprehensive Growth Management Plan* and other officially adopted plans that are applicable; and

It is the objective of the Town Council to have the *Unified Development Ordinance* promote regulatory efficiency and consistency and the health, safety, and general welfare of the community. The zoning ordinance amendment does not promote this and therefore is neither reasonable nor in the public interest.



Town of Smithfield
 Planning Department
 350 E. Market St Smithfield, NC 27577
 P.O. Box 761, Smithfield, NC 27577
 Phone: 919-934-2116
 Fax: 919-934-1134

Petition for Amendment to the Unified Development Ordinance

Pursuant to Article 4 of the Town of Smithfield Unified Development Ordinance, Proposed amendments may be initiated by the Town Council, Planning Board, Board of Adjustment, members of the public, or by one or more interested parties. The application for any amendment shall contain a description of the proposed zoning regulation.

APPLICANT INFORMATION:

Planning Department	350 E Market Street
Petitioner's Name	Address or PO Box
Smithfield	919-934-2116, ext 1114
City, State, Zip Code	Telephone

Proposed amendment to the Town of Smithfield Unified Development Ordinance:
 Articles 2, 10 and Appendix A to update performance standards in conjunction
 with the updates to the Standard Specifications and Details Manual.

(Attach additional sheets as necessary)

This application must be accompanied by a Statement of Justification which addresses the following:

1. How the amendment proposed would serve the public interest or correct an obvious error in the existing ordinance.
2. How the amendment proposed will enhance or promote the purposes and goals of the adopted plans and policies of the governing body.

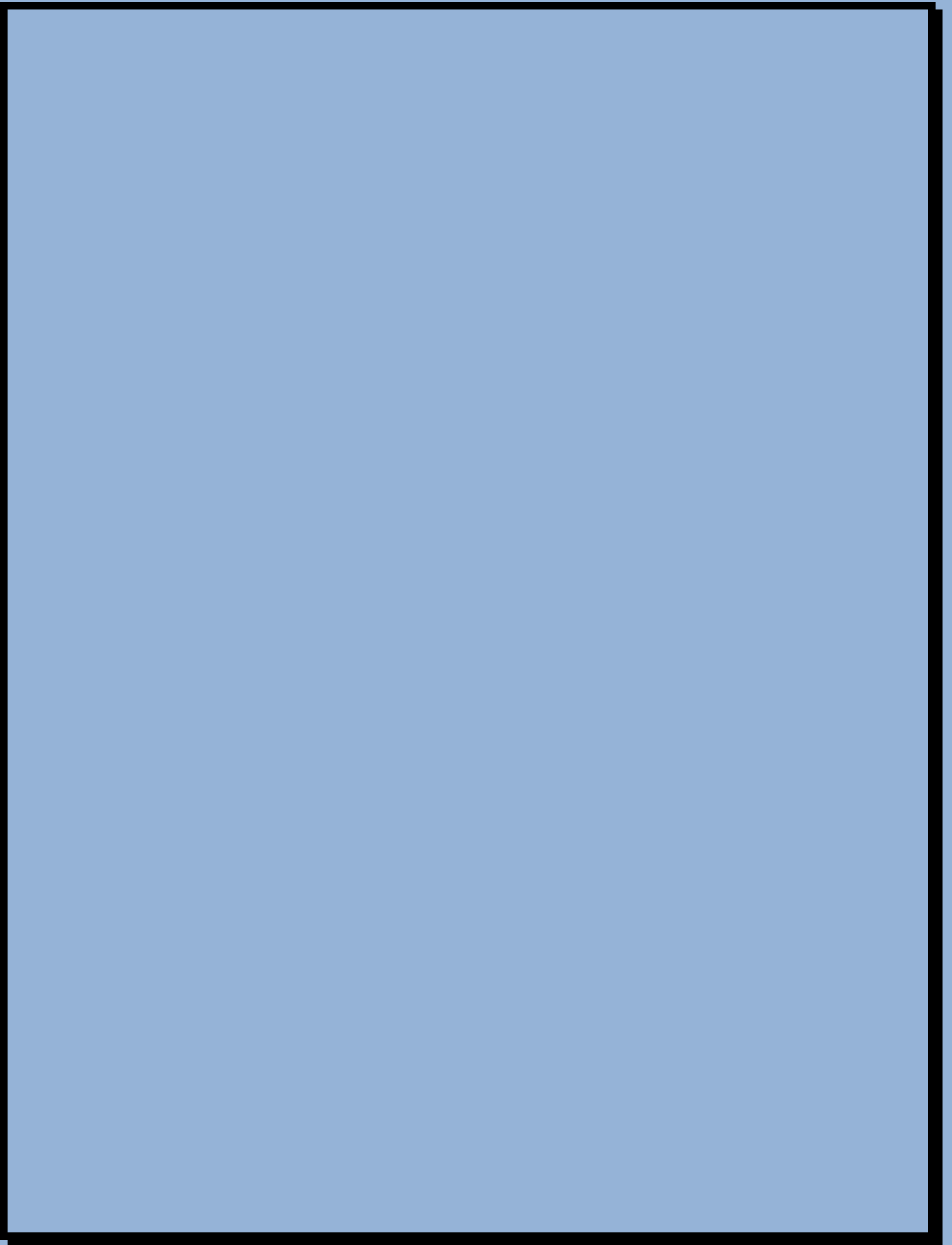
The undersigned hereby authorizes the filing of this petition and certifies that the information contained herein stands alone based on the merits of this request and is accurate to the best of their knowledge and belief.

_____	4/26/23
Signature of Petitioner	Date

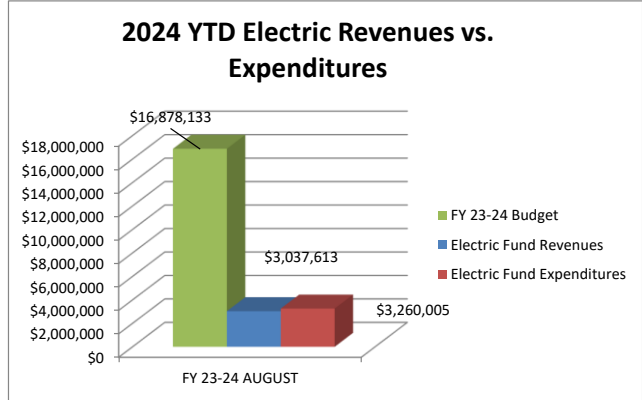
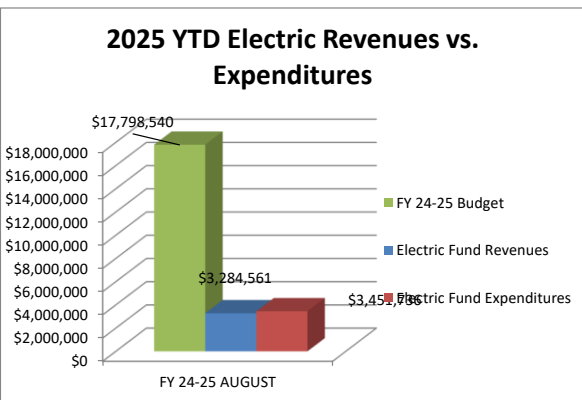
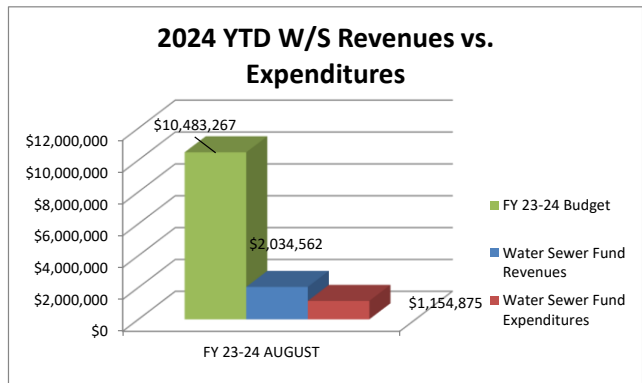
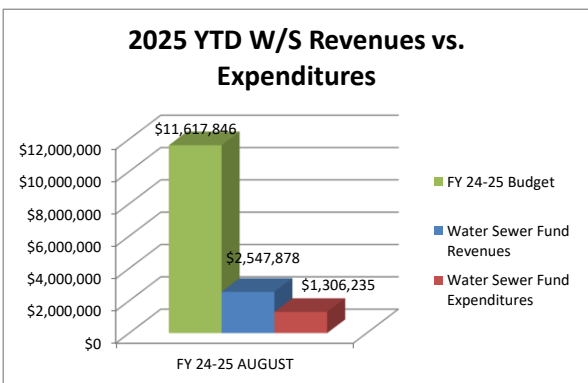
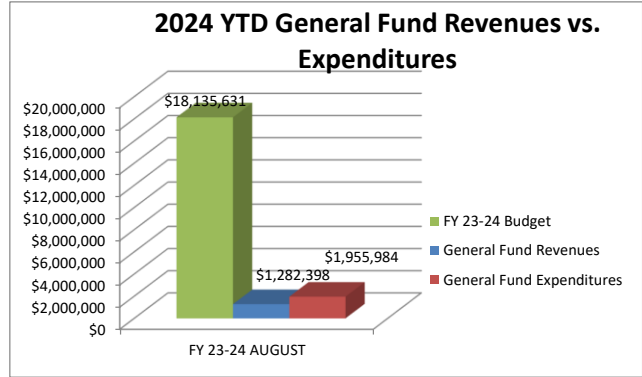
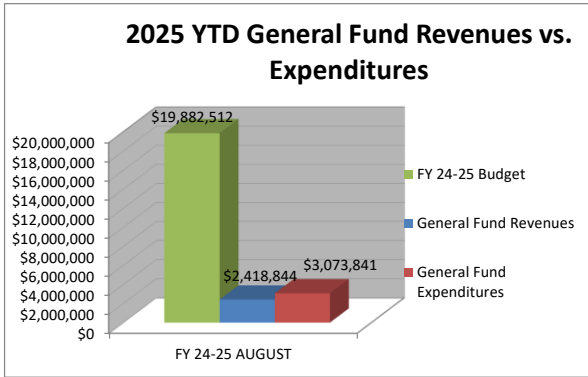
FOR OFFICE USE ONLY

File Number: _____ Date Received: _____ Amount Paid: _____

Financial Report



Town of Smithfield Revenues vs. Expenditures



TOWN OF SMITHFIELD
MAJOR FUNDS FINANCIAL SUMMARY REPORT
August 31, 2024
Gauge: 2/12 or 16.66 Percent

16.66%

		GENERAL FUND						
Revenues	Frequency	Actual to Date		Budget		Actual to Date		YTD %
		FY '23-24	FY '24-25	FY '24-25	FY '24-25	Collected		
Current & Prior Year Property Taxes	Monthly	\$ 65,035	\$ 8,110,000	\$ 666,320				8.22%
Motor Vehicle Taxes	Monthly	(79,742)	825,000	169,221				20.51%
Utility Franchise Taxes	Quarterly	-	1,000,000	-				0.00%
Local Option Sales Taxes	Monthly	663,112	3,700,000	706,909				19.11%
Aquatic and Other Recreation	Monthly	186,547	759,000	193,882				25.54%
Sanitation (Includes Penalties)	Monthly	258,700	1,560,900	271,699				17.41%
Grants		3,769	220,500	1,436				0.65%
All Other Revenues		184,977	2,483,892	409,377				16.48%
Transfers (Electric and Fire Dist.)		-	712,790	-				0.00%
Fund Balance Appropriated		-	510,430	-				0.00%
Total		\$ 1,282,398	\$ 19,882,512	\$ 2,418,844				12.17%

Expenditures	Actual to Date		Budget		Actual to Date		YTD %
	FY '23-24	FY '24-25	FY '24-25	FY '24-25	Spent		
General Gov.-Governing Body	\$ 55,475	\$ 712,507	\$ 70,098		9.84%		
Non Departmental	228,074	1,465,743	321,587		21.94%		
Debt Service	211,469	419,096	201,870		48.17%		
Finance	19,630	157,950	26,242		16.61%		
IT	21,002	150,700	16,077		10.67%		
Planning	56,844	413,250	65,286		15.80%		
Police	443,685	5,908,835	880,721		14.91%		
Fire	323,617	3,403,656	516,615		15.18%		
General Services/Public Works	100,123	1,226,906	184,007		15.00%		
Streets	40,006	572,027	59,322		10.37%		
Motor Pool/Garage	31,364	173,700	48,069		27.67%		
Powell Bill	10,801	398,195	18		0.00%		
Sanitation	167,492	1,706,469	240,449		14.09%		
Stormwater	11,225	286,480	19,588		6.84%		
Parks and Rec	121,028	1,416,944	198,310		14.00%		
SRAC	109,720	1,236,800	215,769		17.45%		
Sarah Yard Center	4,429	51,300	9,813		19.13%		
Contingency	-	181,954	-		0.00%		
Total	\$ 1,955,984	\$ 19,882,512	\$ 3,073,841		15.46%		

YTD Fund Balance Increase (Decrease) (673,586) (0) (654,997)

TOWN OF SMITHFIELD
MAJOR FUNDS FINANCIAL SUMMARY REPORT
August 31, 2024
Gauge: 2/12 or 16.66 Percent

16.66%

WATER AND SEWER FUND

Revenues	Actual to Date	Budget	Actual to Date	YTD %
	FY '23-24	FY '24-25	FY '24-25	Collected
Water Charges	\$ 550,586	\$ 2,950,000	\$ 587,907	19.93%
Water Sales (Wholesale)	504,370	2,610,000	537,933	20.61%
Sewer Charges	907,123	5,000,000	928,185	18.56%
Penalties	11,277	60,000	11,044	18.41%
Tap Fees	8,570	15,000	4,780	31.87%
Other Revenues	52,636	982,846	478,029	48.64%
Fund Balance Appropriated	-	-	-	#DIV/0!
Total	\$ 2,034,562	\$ 11,617,846	\$ 2,547,878	21.93%

Expenditures	Actual to Date	Budget	Actual to Date	YTD %
	FY '23-24	FY '24-25	FY '24-25	Spent
Water Plant (Less Transfers)	\$ 362,649	\$ 2,714,715	\$ 389,473	14.35%
Water Distribution/Sewer Coll (Less Transfers)	709,169	5,336,706	833,705	15.62%
Transfer to W/S Capital Proj. Fund	-	1,975,000	-	0.00%
Debt Service	83,057	1,020,336	83,057	8.14%
Contingency	-	571,089	-	0.00%
Total	\$ 1,154,875	\$ 11,617,846	\$ 1,306,235	11.24%

YTD Fund Balance Increase (Decrease) 879,687 - 1,241,643

ELECTRIC FUND

Revenues	Actual to Date	Budget	Actual to Date	YTD %
	FY '23-24	FY '24-25	FY '24-25	Collected
Electric Sales	\$ 2,941,848	\$ 16,270,040	\$ 3,170,807	19.49%
Penalties	15,614	85,000	13,547	15.94%
All Other Revenues	80,151	450,375	100,207	22.25%
Fund Balance Appropriated	-	993,125	-	0.00%
Total	\$ 3,037,613	\$ 17,798,540	\$ 3,284,561	18.45%

Expenditures	Actual to Date	Budget	Actual to Date	YTD %
	FY '23-24	FY '24-25	FY '24-25	Spent
Administration/Operations	\$ 514,796	\$ 3,136,602	\$ 645,444	20.58%
Purchased Power - Non Demand	873,762	3,940,660	1,019,175	62.52%
Purchased Power - Demand	1,336,166	7,828,164	1,251,836	22.83%
Purchased Power - Debt	192,696	1,156,176	192,696	46.30%
Debt Service	342,585	342,586	342,585	100.00%
Capital Outlay	-	35,000	-	0.00%
Contingency	-	278,446	-	0.00%
Transfers to Electric Capital Proj Fund	-	1,000,000	-	0.00%
Transfers to General Fund	-	95,150	-	0.00%
Total	\$ 3,260,005	\$ 17,798,540	\$ 3,451,736	19.39%

YTD Fund Balance Increase (Decrease) (222,392) - (167,175)

TOWN OF SMITHFIELD
MAJOR FUNDS FINANCIAL SUMMARY REPORT
August 31, 2024
Gauge: 2/12 or 16.66 Percent

16.66%

CASH AND INVESTMENTS FOR JULY

General Fund (Includes P. Bill)	19,604,107
Water and Sewer Fund	14,832,620
Electric Fund*	10,381,374
ARPA (20)	2,175,500
Public Safety Equipment Grant (21)	(265,528)
JB George Endowment (40)	138,565
Water Plant Expansion (43)	954,817
Booker Dairy Road Project (44)	457,896
Capital Project Fund: Wtr/Sewer (45)	1,619,637
Capital Project Fund: General (46)	1,931,288
Capital Project Fund: Electric (47)	730,424
FEMA Acquisitions and Elevations (48)	550
Firemen Relief Fund (50)	102,234
Fire District Fund (51)	137,106
General Capital Reserve Fund (72)	6,638
Total	<u>\$ 52,807,228</u>

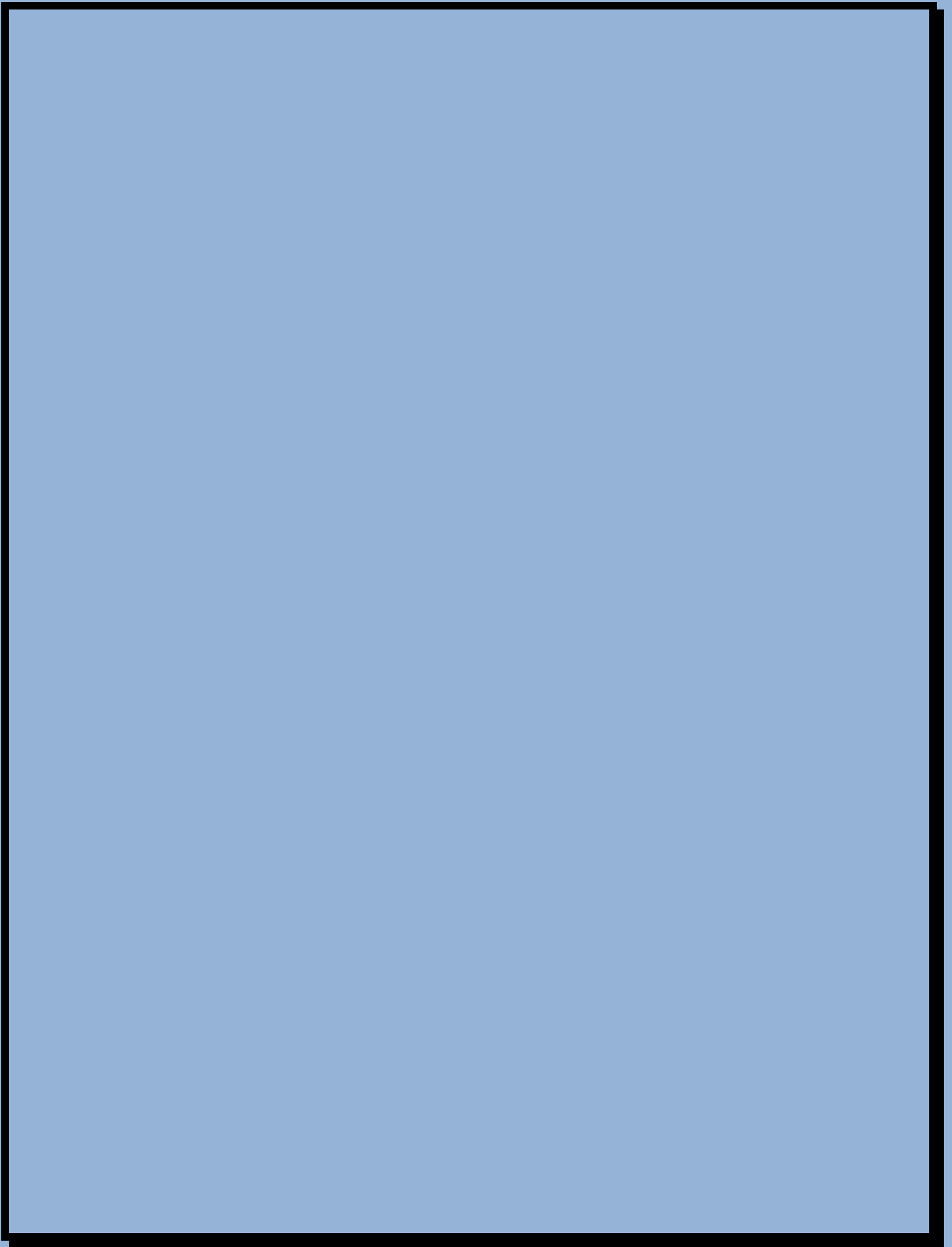
1st CITIZENS	34,734,575	1.75%
NCCMT	5,469,824	5.000%
KS BANK	2,427,409	3.00%
TRUIST	<u>10,175,420</u>	3.25%
	<u>\$ 52,807,228</u>	

*Plug -

Account Balances Confirmed By Finance Director on

9/23/2024

Department Reports



FINANCE DEPARTMENTAL REPORT FOR SEPTEMBER 2024

ACCOMPLISHMENTS

- Implemented monthly financial reporting for the appearance commission
- Accounts Receivable related policies written for board approval
- Assisted with the implementation of the new employee benefit management team
- Refunded numerous utility accounts with credit balances or applied credit balances to new accounts for old utility accounts; cleaned up the inactive revenue codes on utility accounts
- Saved \$3,600 in professional fees (Finance Department) and approximately \$2,000 in bank service charges (General, Water Sewer, Electric Fund)
- Implemented invoice and pre audit approval process for accounts payable

WORK IN PROGRESS

- In process of updating the Customer Service Policy Manual (will be presented in November 2024 meeting)
- In process of implementing a monthly closing schedule for all finance functions for timely reporting
- In process of setting up general ledger account reconciliations and delegating those tasks to finance and customer service staff
- In process of updating internal control policies and procedures in relation to finance and customer service
- Drafting the revised employee handbook for council approval in the near future
- In process of comprehensive inventory of fixed assets for all departments
- In process of updating all grant and capital project ordinances to comply with ordinance and resolution requirements
- In process of working with Town Clerk and Town Manager to properly account for capital reserve / capital project funds
- In process of working to implement online payments with PIO for various departments including planning and fire inspection fees
- Assisting with the transition of various tasks related to the exiting Human Resource Director, such as NEOGOV
- In process of implementing a training plan for each employee in finance and customer service departments
- Assisting with the phone implementation and internet / fiber projects
- In process of implementing purchase card program with potential savings of \$85K based on historical spending patterns

GOALS

- Update all policies and procedures related to finance and customer service in the near term for council approval
- Work with various departments to obtain a document management system so all departments can access documents for various town projects



Planning Department Development Report

Monday, September 23, 2024

Project Name: **Hartley Drive Townhomes**

Request: 94 unit TH dev

Location

Tax ID#: PIN#:

Project Status **Approved**

Notes:

Special Use 24-01	
Submittal Date:	8/21/2024
Planning Board Review:	8/2/2024
Board of Adjustment Review:	
Town Council Hearing Date:	8/20/2024
Approval Date:	8/20/2024

Project Name: **Stadler Station**

Request: 168 unit apartments

Location

Tax ID#: PIN#:

Project Status **Scheduled for Public Hearing**

Notes:

Special Use 24-05	
Submittal Date:	8/12/2024
Planning Board Review:	10/3/2024
Board of Adjustment Review:	
Town Council Hearing Date:	10/15/2024
Approval Date:	

Project Name: **Buffalo Ridge Subdivision**

Request: 210-lot sf subdivision

Location

Tax ID#: PIN#:

Project Status **Approved**

Notes:

Conditional Zoning 2024-05	
Submittal Date:	7/25/2024
Planning Board Review:	9/5/2024
Board of Adjustment Review:	
Town Council Hearing Date:	9/17/2024
Approval Date:	9/17/2024

Project Name: **606 S 3rd Street**

Request: Rezone from R-8 to O/I

Location

Tax ID#: PIN#:

Project Status

Notes: **Denied**

Map Amendment 2024-08	
Submittal Date:	7/8/2024
Planning Board Review:	9/5/2024
Board of Adjustment Review:	
Town Council Hearing Date:	9/17/2024
Approval Date:	

Project Name: **Massey Street Subdivision**
 Request: zoning for 3 lot subdivision
 Location
 Tax ID#: PIN#:
 Project Status **Approved**
 Notes:

Conditional Zoning 2024-04	
Submittal Date:	7/5/2024
Planning Board Review:	8/1/2024
Board of Adjustment Review:	
Town Council Hearing Date:	8/20/2024
Approval Date:	8/20/2024

Project Name: **Neuse Charter Elementary School**
 Request: Construct Elementary School
 Location 907 M. Durwood St
 Tax ID#: 14057005E PIN#: 260405-19-9924
 Project Status **Approved**
 Notes:

Site Plan 24-09	
Submittal Date:	5/21/2024
Planning Board Review:	
Board of Adjustment Review:	
Town Council Hearing Date:	
Approval Date:	7/2/2024

Project Name: **Market Street Plaza**
 Request: Retail Center
 Location 1551 East Market Street
 Tax ID#: 15K10023 PIN#:
 Project Status **First Review Complete**
 Notes: Application requires conditional zoning or variance to move forward.

Site Plan 24-08	
Submittal Date:	5/17/2024
Planning Board Review:	
Board of Adjustment Review:	
Town Council Hearing Date:	
Approval Date:	

Project Name: **Watershed overlay map amendment**
 Request:
 Location
 Tax ID#: PIN#:
 Project Status **Approved**
 Notes:

Map Amendment 2024-05	
Submittal Date:	5/3/2024
Planning Board Review:	6/6/2024
Board of Adjustment Review:	
Town Council Hearing Date:	6/18/2024
Approval Date:	6/18/2024

Project Name: **Driveway Ordinance**

Request:

Location

Tax ID#: PIN#:

Project Status **Approved**

Notes:

Text Amendment 24-02

Submittal Date: 5/3/2024

Planning Board Review: 6/6/2024

Board of Adjustment Review:

Town Council Hearing Date: 6/18/2024

Approval Date: 6/18/2024

Project Name: **Buffalo Ridge Subdivision**

Request:

Location

Tax ID#: 140001021 PIN#:

Project Status

Notes: 210 Lot SF Subdivision - application denied

Conditional Zoning 24-03

Submittal Date: 5/3/2024

Planning Board Review: 6/6/2024

Board of Adjustment Review:

Town Council Hearing Date: 6/18/2024

Approval Date:

Project Name: **CarMax**

Request: Dealership and Auction

Location

Tax ID#: 15L10061 PIN#:

Project Status **Approved**

Notes:

Site Plan 24-06

Submittal Date: 4/24/2024

Planning Board Review:

Board of Adjustment Review:

Town Council Hearing Date:

Approval Date:

Project Name: **Wellons Woods**

Request: 44 lot single family subdivision

Location

Tax ID#: 15049017 15049014 PIN#:

Project Status **Withdrawn**

Notes: Tabled by applicant

Subdivision 24-03

Submittal Date: 4/23/2024

Planning Board Review:

Board of Adjustment Review:

Town Council Hearing Date:

Approval Date:

Project Name: **Local 70**
 Request: Mixed Use PUD with 627 dwelling units consisting of 324 multi
 Location
 Tax ID#: 14057011X, 14057011 PIN#:
 Project Status **Approved**
 Notes:

Conditional Zoning 24-02	
Submittal Date:	4/22/2024
Planning Board Review:	5/2/2024
Board of Adjustment Review:	
Town Council Hearing Date:	5/21/2024
Approval Date:	5/21/2024

Project Name: **Heritage Townes at Waddell**
 Request: 17-unit townhome development on 1.92 acres
 Location 19 Waddell Street
 Tax ID#: 15005022, 15005023 PIN#: 260413-03-1645 260
 Project Status **Scheduled for Public Hearing**
 Notes: Incomplete application

Special Use 2024-02	
Submittal Date:	4/9/2024
Planning Board Review:	10/3/2024
Board of Adjustment Review:	
Town Council Hearing Date:	10/15/2024
Approval Date:	

Project Name: **Johnston County**
 Request: rezone R20A to O/I
 Location
 Tax ID#: 15L11014A 15L11014E PIN#:
 Project Status **Approved**
 Notes:

Map Amendment 2024-02	
Submittal Date:	4/5/2024
Planning Board Review:	5/2/2024
Board of Adjustment Review:	
Town Council Hearing Date:	5/21/2024
Approval Date:	5/21/2024

Project Name: **Heavner Properties**
 Request: Rezone 9.61 acres from R-10/R-20A to R-8
 Location
 Tax ID#: 15K09010A,15K09010 PIN#:
 Project Status **Approved**
 Notes:

Map Amendment 2024-04	
Submittal Date:	4/5/2024
Planning Board Review:	5/2/2024
Board of Adjustment Review:	
Town Council Hearing Date:	5/21/2024
Approval Date:	5/21/2024

Project Name: **Hillcrest-Poplar-Riverdale**
 Request: 11 lot subdivision
 Location
 Tax ID#: 15083049B PIN#: 169406-48-0447
 Project Status **Approved**
 Notes:

Subdivision 24-02	
Submittal Date:	3/27/2024
Planning Board Review:	4/4/2024
Board of Adjustment Review:	
Town Council Hearing Date:	4/16/2024
Approval Date:	4/16/2024

Project Name: **Express Oil Change**
 Request: Site Plan Approval
 Location 1266 North Bright Leaf Boulevard
 Tax ID#: 14074013A PIN#: 260414-44-7577
 Project Status **Withdrawn**
 Notes:

Site Plan 24-04	
Submittal Date:	3/3/2024
Planning Board Review:	
Board of Adjustment Review:	
Town Council Hearing Date:	
Approval Date:	

Project Name: **SST Annexation**
 Request: Annexation of Samet Property
 Location
 Tax ID#: 15077033C PIN#:
 Project Status **Approved**
 Notes:

Annexation 2024-01	
Submittal Date:	3/1/2024
Planning Board Review:	
Board of Adjustment Review:	
Town Council Hearing Date:	5/21/2024
Approval Date:	5/21/2024

Project Name: **Hollys Open Air Market**
 Request: 15' Variance for Gas Canopy
 Location 716 South Brightleaf Boulevard
 Tax ID#: 15041023 PIN#: 169306-48-0172
 Project Status **Approved**
 Notes: April BOA Meeting

Variance 2024-03	
Submittal Date:	3/1/2024
Planning Board Review:	
Board of Adjustment Review:	
Town Council Hearing Date:	
Approval Date:	4/25/2024

Project Name: **937 N BRIGHTLEAF**
Request: 8' SIDE YARD VARIANCE
Location 937 North Brightleaf Boulevard
Tax ID#: 15007001 PIN#: 260413-13-3627
Project Status **Approved**
Notes:

Variance BA-24-01
Submittal Date: 2/20/2024
Planning Board Review:
Board of Adjustment Review:
Town Council Hearing Date:
Approval Date: 3/25/2024

Project Name: **Airport Industrial Park Lot 13**
Request: Additional Building & Improvements with stormwater SCM
Location 55 Airport Industri Drive
Tax ID#: 15J08017P PIN#: 168500-40-5363
Project Status **Approved**
Notes:

Site Plan 2024-03
Submittal Date: 2/7/2024
Planning Board Review:
Board of Adjustment Review:
Town Council Hearing Date:
Approval Date: 8/6/2024

Project Name: **CarMax Conditional Rezoning**
Request: B-3 Conditonal Rezoning
Location 1331 Outlet Center Drive
Tax ID#: 15L10061 PIN#: 27577
Project Status **Approved**
Notes:

Conditional Zoning 2024-01
Submittal Date: 2/2/2024
Planning Board Review: 3/7/2024
Board of Adjustment Review:
Town Council Hearing Date: 3/19/2024
Approval Date: 3/19/2024

Project Name: **Bulldog Harley-Davison**
Request: Site and Store renovation
Location 1043 Outlet Center Drive
Tax ID#: 15074012R PIN#: 27577
Project Status **Approved**
Notes:

Site Plan 2024-02
Submittal Date: 2/1/2024
Planning Board Review:
Board of Adjustment Review:
Town Council Hearing Date:
Approval Date: 3/25/2024

Project Name: **Lynn's Automotive Repair**
 Request: Site Improvements and Building reuse
 Location 559 West Market Street
 Tax ID#: 15080062D PIN#: 27577
 Project Status **Approved**
 Notes:

Site Plan 2024-01	
Submittal Date:	1/17/2024
Planning Board Review:	
Board of Adjustment Review:	
Town Council Hearing Date:	
Approval Date:	5/17/2024

Project Name: **Jubilee Creek Subdivision**
 Request: 7-lot subdivision
 Location
 Tax ID#: PIN#: 167300-68-6746
 Project Status **Approved**
 Notes:

Subdivision 2023-01	
Submittal Date:	12/18/2023
Planning Board Review:	3/7/2024
Board of Adjustment Review:	
Town Council Hearing Date:	4/16/2024
Approval Date:	4/16/2024

Project Name: **Johnston County Neuse River Pump Station**
 Request: new replacement pump station
 Location
 Tax ID#: 15J10015J PIN#: 168319-60-6281
 Project Status **Approved**
 Notes:

Site Plan 2023-13	
Submittal Date:	12/18/2023
Planning Board Review:	
Board of Adjustment Review:	
Town Council Hearing Date:	
Approval Date:	1/22/2024

Project Name: **SCC Real Estate**
 Request: Contractor Building and Yard
 Location
 Tax ID#: 15079005G PIN#:
 Project Status **Approved**
 Notes:

Site Plan SP-23-11	
Submittal Date:	12/1/2023
Planning Board Review:	
Board of Adjustment Review:	
Town Council Hearing Date:	
Approval Date:	8/1/2024

Project Name: **Smithfield Venue - 230 N Equity Dr**
Request: Reuse of building as an event venue
Location 230 North Equity Drive
Tax ID#: 15008045C. PIN#: 260417-20-2951
Project Status **Approved**
Notes:

Site Plan 2023-12
Submittal Date: 11/15/2023
Planning Board Review:
Board of Adjustment Review:
Town Council Hearing Date:
Approval Date: 2/1/2024

Project Name: **Watershed Ordinance Update**
Request:
Location
Tax ID#: PIN:
Project Status **Approved**
Notes:

Text Amendment 2023-09
Submittal Date: 11/7/2023
Planning Board Review: 12/7/2023
Board of Adjustment Review:
Town Council Hearing Date: 1/9/2024
Approval Date: 1/23/2023

Project Name: **96 Gulf Stream Court Industrial**
Request: Site Plan review
Location 96 Gulfstream Court
Tax ID#: 15079005D PIN#: 168510-47-8027
Project Status **Approved**
Notes:

Site Plan 2023-10
Submittal Date: 10/25/2023
Planning Board Review:
Board of Adjustment Review:
Town Council Hearing Date:
Approval Date: 1/8/2024

Project Name: **Rapid Response Electric**
Request: Site plan review for expansion
Location 228 Tyler Drive
Tax ID#: 15J11023N PIN#: 168206-38-3045
Project Status **Approved**
Notes:

Site Plan 2023-09
Submittal Date: 10/19/2023
Planning Board Review:
Board of Adjustment Review:
Town Council Hearing Date:
Approval Date: 1/23/2024

Project Name: **JCC Greenhouses**
 Request:
 Location 1240 East Market Street
 Tax ID#: 15L11005N PIN#: 169308-89-4088
 Project Status **Approved**
 Notes:

Site Plan 2023-08	
Submittal Date:	10/5/2023
Planning Board Review:	
Board of Adjustment Review:	
Town Council Hearing Date:	
Approval Date:	10/6/2023

Project Name: **Johnson's Tire & Auto**
 Request: Rezoning from R-20A to B-3
 Location 267 NC Hwy 210
 Tax ID#: 15076014 PIN#: 168400-93-3800
 Project Status **Approved**
 Notes: Rezones a .5 acre portion of 1.5 acre tract of land

Map Amendment 2023-02	
Submittal Date:	8/4/2023
Planning Board Review:	9/7/2023
Board of Adjustment Review:	
Town Council Hearing Date:	10/2/2023
Approval Date:	10/2/2023

Project Name: **Outdoor vehicular display**
 Request: Lowers parking lot striping standards
 Location
 Tax ID#: PIN#:
 Project Status **Approved**
 Notes: Special considerations for automobile sales only.

Text Amendment 2023-10	
Submittal Date:	8/4/2023
Planning Board Review:	9/7/2023
Board of Adjustment Review:	
Town Council Hearing Date:	10/2/2023
Approval Date:	10/2/2023

Project Name: **Special event ordinance revisions**
 Request: Reduces permit requirements for events held in town parks
 Location
 Tax ID#: PIN#:
 Project Status **Approved**
 Notes:

Text Amendment 2023-11	
Submittal Date:	8/4/2023
Planning Board Review:	9/7/2023
Board of Adjustment Review:	
Town Council Hearing Date:	10/2/2023
Approval Date:	10/2/2023

Project Name: **Slim Chickens**
 Request: Free Standing Restaurant
 Location 1311 North Brightleaf Boulevard
 Tax ID#: 14074019A PIN#: 260411-55-9256
 Project Status **Approved**
 Notes: Under Construction

Site Plan 2023-07	
Submittal Date:	7/18/2023
Planning Board Review:	
Board of Adjustment Review:	
Town Council Hearing Date:	
Approval Date:	8/9/2023

Project Name: **Buffalo Road Subdivision**
 Request: 222 unit subdivision
 Location Buffalo Road
 Tax ID#: 14A03005 PIN#: 260412-06-3802
 Project Status **Approved**
 Notes: TC tabled to the March TC meeting

Conditional Zoning 2023-01	
Submittal Date:	6/30/2023
Planning Board Review:	11/2/2023
Board of Adjustment Review:	
Town Council Hearing Date:	1/23/2024
Approval Date:	7/9/2024

Project Name: **Johnston County / Yelverton Grove Road Rezoning**
 Request: Rezone 49.02 acers from R-20A to OI
 Location Yelverton Grov
 Tax ID#: 15L11012 PIN#: 260300-46-7578
 Project Status **Approved**
 Notes: Planning Board Reccomends Approval

Map Amendment 2023-01	
Submittal Date:	6/2/2023
Planning Board Review:	7/13/2023
Board of Adjustment Review:	
Town Council Hearing Date:	8/1/2023
Approval Date:	8/1/2023

Project Name: **Sidewalk Fee in lieu of**
 Request: Amend Article 2 to create a sidewalk fee in lieu of option
 Location
 Tax ID#: PIN#:
 Project Status **In First Review**
 Notes: Town Council tabled discussion to future workshop

Text Amendment 2023-07	
Submittal Date:	6/2/2023
Planning Board Review:	7/13/2023
Board of Adjustment Review:	
Town Council Hearing Date:	8/1/2023
Approval Date:	

Project Name: **Big Dan's Car Wash**
 Request: Car wash tunnel
 Location 100 Smithfield Cros
 Tax ID#: 15008045Y PIN#: 260305-09-6780
 Project Status **Approved**
 Notes: Old Checkers Site

Site Plan 2023-06	
Submittal Date:	6/1/2023
Planning Board Review:	
Board of Adjustment Review:	
Town Council Hearing Date:	
Approval Date:	9/15/2023

Project Name: **Cox Automotive Addition**
 Request: Open canopy addition to building
 Location
 Tax ID#: PIN:
 Project Status **Approved**
 Notes:

Site Plan 2023-05	
Submittal Date:	5/22/2023
Planning Board Review:	
Board of Adjustment Review:	
Town Council Hearing Date:	
Approval Date:	5/22/2023

Project Name: **General Design Standards**
 Request: Article 2,10 and Appendix A
 Location
 Tax ID#: PIN:
 Project Status **In First Review**
 Notes: Town Council tabled discussion to future workshop

Text Amendment 2023-06	
Submittal Date:	5/1/2023
Planning Board Review:	5/4/2023
Board of Adjustment Review:	
Town Council Hearing Date:	7/11/2023
Approval Date:	

Project Name: **Airport Industrial Lot 4**
 Request: 8000 sq ft Industrial Flex Space
 Location 154 Airport Ind Drive
 Tax ID#: 15J08017H PIN#: 68500-04-6994
 Project Status **Approved**
 Notes: Under Construction

Site Plan 2023-04	
Submittal Date:	4/19/2023
Planning Board Review:	
Board of Adjustment Review:	
Town Council Hearing Date:	
Approval Date:	6/9/2023

Project Name: **Westerman Place Sub'd**

Request: variance to create a lot on a private easement

Location 350 Westerman Place

Tax ID#: 15I07040 PIN#: 167500-74-2102

Project Status **Approved**

Notes: 10.110.1.4.4,10.110.1.4.4.1 and 10.110.1.4.4.2 to allow a 6.77-acre lot on an access easement

Variance 2023-05	
Submittal Date:	4/7/2023
Planning Board Review:	
Board of Adjustment Review:	4/27/2023
Town Council Hearing Date:	
Approval Date:	4/27/2023

Project Name: **Home2Suites**

Request: 98 Room Hotel

Location 180 Towne Center Place

Tax ID#: 15L11001H PIN#: 260305-08-8796

Project Status **Approved**

Notes: Construction Eminent

Site Plan 2023-03	
Submittal Date:	3/17/2023
Planning Board Review:	
Board of Adjustment Review:	
Town Council Hearing Date:	
Approval Date:	6/22/2023

Project Name: **Airport Overlay District**

Request: Amends Section 10.95 Airport Height Hazard Overlay (AHH).

Location

Tax ID#: PIN#:

Project Status **Approved**

Notes: PB reccomends approval

Text Amendment 2023-03	
Submittal Date:	3/3/2023
Planning Board Review:	4/6/2023
Board of Adjustment Review:	
Town Council Hearing Date:	5/2/2023
Approval Date:	5/2/2023

Project Name: **Landscape Maintenance**

Request: Amends Section 10.11. Landscape Maintenance

Location

Tax ID#: PIN#:

Project Status **Approved**

Notes: PB reccomends approval

Text Amendment 2023-05	
Submittal Date:	3/3/2023
Planning Board Review:	4/7/2023
Board of Adjustment Review:	
Town Council Hearing Date:	5/2/2023
Approval Date:	5/2/2023

Project Name: **Gov. offices in the IND Zoning Districts**
 Request: Amends Section 6.6, Table of Permitted Uses
 Location
 Tax ID#: PIN#:
 Project Status **Approved**
 Notes: PB recommends approval

Text Amendment 2023-05	
Submittal Date:	3/3/2023
Planning Board Review:	4/6/2023
Board of Adjustment Review:	
Town Council Hearing Date:	5/2/2023
Approval Date:	5/2/2023

Project Name: **Ram Rent-All**
 Request: Free standing storage building
 Location 804 North Brightleaf Boulevard
 Tax ID#: 15006010 PIN#: 260413-02-1766
 Project Status **Approved**
 Notes: 1,800 square foot metal building

Site Plan 2023-04	
Submittal Date:	2/10/2023
Planning Board Review:	
Board of Adjustment Review:	3/30/2023
Town Council Hearing Date:	
Approval Date:	4/13/2023

Project Name: **Accessory Structures**
 Request: Allows 2 accessory structures perresidential zoned lot
 Location
 Tax ID#: PIN#:
 Project Status **Approved**
 Notes: PB recommended approval

Text Amendment 2023-02	
Submittal Date:	2/3/2023
Planning Board Review:	3/2/2023
Board of Adjustment Review:	
Town Council Hearing Date:	4/4/2023
Approval Date:	4/4/2023

Project Name: **Perfect Ride**
 Request: Variance from Street Yard, Paking lot trees, Parking lot striping
 Location 721 North Brightleaf Boulevard
 Tax ID#: 15006006 PIN#: 169416-92-9618
 Project Status
 Notes: Denied by TOSBOA

Variance 2023-03	
Submittal Date:	2/3/2023
Planning Board Review:	
Board of Adjustment Review:	2/23/2023
Town Council Hearing Date:	
Approval Date:	

Project Name: **Deacon Jones Automotive**
 Request: Exemption from parking lot striping
 Location 1109 North Brighleaf Boulevard
 Tax ID#: 15004022 PIN#: 260413-24-1290
 Project Status
 Notes: Denied by TOSBOA

Variance 2023-02	
Submittal Date:	1/12/2023
Planning Board Review:	
Board of Adjustment Review:	2/23/2023
Town Council Hearing Date:	
Approval Date:	

Project Name: **Deacon Jones Automotive**
 Request: Exceed the maximum of four wall signs for a total of six
 Location 1109 North Brightleaf Boulevard
 Tax ID#: 15004022 PIN#: 260413-24-1290
 Project Status **Approved**
 Notes: Approved by TOSBOA

Variance 2023-01	
Submittal Date:	1/6/2023
Planning Board Review:	
Board of Adjustment Review:	1/26/2023
Town Council Hearing Date:	
Approval Date:	

Project Name: **Country Club Road Townhomes**
 Request: 60 unit TH Dev
 Location
 Tax ID#: PIN#:
 Project Status
 Notes:

Special Use 24-03	
Submittal Date:	8/1/124
Planning Board Review:	9/5/2024
Board of Adjustment Review:	
Town Council Hearing Date:	
Approval Date:	

Project Name: **Building Height Ordinance**
 Request: Increases max building Height to 80' in the HI zoning district
 Location
 Tax ID#: PIN#:
 Project Status **Approved**
 Notes: PB recommended approval

Text Amendment 2023-01	
Submittal Date:	
Planning Board Review:	2/2/2023
Board of Adjustment Review:	
Town Council Hearing Date:	3/7/2023
Approval Date:	3/7/2023

Project Name: **Hartley Drive Townhomes**
Request: SUP for 94 lot townhome development
Location
Tax ID#: PIN#:
Project Status
Notes:

Special Use 2024-01	
Submittal Date:	
Planning Board Review:	8/1/2024
Board of Adjustment Review:	
Town Council Hearing Date:	8/20/2024
Approval Date:	

Project Name: **Remove MF from B-3 District**
Request:
Location
Tax ID#: PIN#:
Project Status
Notes:

Text Amendment 2024-02	
Submittal Date:	
Planning Board Review:	7/11/2024
Board of Adjustment Review:	
Town Council Hearing Date:	7/16/2024
Approval Date:	

Project Name: **Country Club Road Townhomes**
Request: SUP for 60 lot townhome development
Location
Tax ID#: 15J11023 PIN#:
Project Status
Notes:

Special Use 2024-03	
Submittal Date:	
Planning Board Review:	9/5/2024
Board of Adjustment Review:	
Town Council Hearing Date:	
Approval Date:	

Project Name: **400 Brightleaf Blvd Dupree**
Request: Rezone 400 Brightleaf and adjacent residential parcels, 1.21 ac
Location
Tax ID#: 15015033, 15016033, PIN#:
Project Status
Notes:

Map Amendment 2024-06	
Submittal Date:	
Planning Board Review:	7/11/2024
Board of Adjustment Review:	
Town Council Hearing Date:	7/16/2024
Approval Date:	



Town of Smithfield
 Planning Department
 350 E. Market St Smithfield, NC
 P.O. Box 761, Smithfield, NC 27577
 Phone: 919-934-2116
 Fax: 919-934-1134

Permits Issued for August 2024

		Permit Fees	Permits Issued
Zoning	Land Use	\$550.00	6
Subdivisions	Major Subdivision	\$450.00	4
Site Plan	Minor Site Plan	\$225.00	9
Zoning	Sign	\$150.00	3
Zoning	Wireless Communication (Small Cell)	\$0.00	2
Zoning	Single Family & Two Family Zoning	\$0.00	0
ROW Encroachment	Right of Way Encroachment	\$0.00	1
Report Period Total:		\$1,375.00	25
Fiscal YTD Total:		\$13,500.00	165

Permit#	Permit Type	Sub Type	Address	File Open Date	Fees
ROW24-00000	ROW Encroachment	ROW Encroachment	North Street	08/22/2024	0
SP24-000120	Site Plan	Minor Site Plan	305 C Wilsons Mills Road	08/02/2024	25
SP24-000121	Site Plan	Minor Site Plan	1206 Chestnut Drive	08/07/2024	25
SP24-000122	Site Plan	Minor Site Plan	409 South Fourth Street	08/09/2024	25
SP24-000123	Site Plan	Minor Site Plan	5001 Swift Creek Road	08/12/2024	25
SP24-000124	Site Plan	Minor Site Plan	980 Whitley Farms Road	08/12/2024	25
SP24-000125	Site Plan	Major Site Plan	321-347 Hopewell Branch Court	08/13/2024	75
SP24-000126	Site Plan	Major Site Plan	120-160 West Saltgrass Lane	08/15/2024	125
SP24-000127	Site Plan	Minor Site Plan	164-B Strickland Road	08/20/2024	25
SP24-000128	Site Plan	Minor Site Plan	714 South Third Street	08/20/2024	25
SP24-000129	Site Plan	Major Site Plan	278-308 Paramount	08/29/2024	150
SP24-000130	Site Plan	Minor Site Plan	122 Whippoorwill Drive	08/30/2024	25
SP24-000131	Site Plan	Minor Site Plan	102 East Wilson Street	08/30/2024	25
SP24-000132	Site Plan	Major Site Plan	113-131 South Finley Landing Parkway	08/30/2024	100
Z24-000104	Zoning	Land Use	1699 East Booker Dairy Road	08/02/2024	100
Z24-000105	Zoning	Wireless Communication (Small Cell)	North Street	08/22/2024	0
Z24-000106	Zoning	Land Use	101 East Market Street Suite 2C	08/06/2024	50
Z24-000107	Zoning	Sign	201 East Market Street	08/12/2024	50
Z24-000108	Zoning	Sign	2141 US 70 Hwy Bus W	08/12/2024	50
Z24-000109	Zoning	Sign	911 Outlet Center Drive	08/13/2024	50
Z24-000110	Zoning	Land Use	234 East Market Street	08/13/2024	100
Z24-000112	Zoning	Land Use	388 Venture Drive Suite J	08/20/2024	100
Z24-000113	Zoning	Land Use	214 Wilsons Mills Road	08/22/2024	100
Z24-000114	Zoning	Wireless Communication (Small Cell)	North Street	08/22/2024	0
Z24-000115	Zoning	Land Use	447 Venture Drive Suite D	08/28/2024	100



SMITHFIELD POLICE DEPARTMENT

110 S. Fifth Street • Smithfield, NC 27577
Phone: (919) 934-2121 • Fax: (919) 934-0223

MONTHLY STATISTICS

MONTH ENDING AUGUST 31, 2024

	<i>MONTHLY TOTAL</i>	<i>YEAR TO DATE TOTAL</i>
CALLS FOR SERVICE	1712	13685
INCIDENT REPORTS TAKEN	127	947
BURGLARY	2	22
CASES CLOSED	97	735
ACCIDENT REPORTS	108	668
ARREST REPORTS TAKEN	95	627
DRUGS	13	149
DWI	3	36
CITATIONS ISSUED	168	1479
PARKING/PAID	57/7	697/160
SPEEDING	16	73
NOL/DWLR	54	528
FICT/CNCL/REV REG CARD/TAG	3	153

Smithfield, North Carolina • The Heart of Johnston County Since 1777

REPORTED UCR OFFENSES FOR THE MONTH OF AUGUST 2024

PART I CRIMES	August 2023	August 2024	+/-	Percent Changed	Year-To-Date 2023	Year-To-Date 2024	+/-	Percent Changed
MURDER	0	0	0	N.C.	1	1	0	0%
RAPE	1	0	-1	-100%	3	2	-1	-33%
ROBBERY	1	0	-1	-100%	4	5	1	25%
Commercial	0	0	0	N.C.	1	2	1	100%
Individual	1	0	-1	-100%	3	3	0	0%
ASSAULT	3	2	-1	-33%	31	31	0	0%
* VIOLENT *	5	2	-3	-60%	39	39	0	0%
BURGLARY	0	1	1	N.C.	31	26	-5	-16%
Residential	0	1	1	N.C.	15	17	2	13%
Non-Resident.	0	0	0	N.C.	16	9	-7	-44%
LARCENY	32	33	1	3%	255	230	-25	-10%
AUTO THEFT	2	1	-1	-50%	15	15	0	0%
ARSON	0	0	0	N.C.	1	1	0	0%
* PROPERTY *	34	35	1	3%	302	272	-30	-10%
PART I TOTAL:	39	37	-2	-5%	341	311	-30	-9%
PART II CRIMES								
Drug	9	15	6	67%	109	157	48	44%
Assault Simple	11	14	3	27%	76	84	8	11%
Forgery/Counterfeit	1	3	2	200%	12	11	-1	-8%
Fraud	5	7	2	40%	67	48	-19	-28%
Embezzlement	0	0	0	N.C.	6	7	1	17%
Stolen Property	0	2	2	N.C.	3	8	5	167%
Vandalism	4	4	0	0%	29	48	19	66%
Weapons	1	1	0	0%	4	8	4	100%
Prostitution	0	0	0	N.C.	0	0	0	N.C.
All Other Sex Offens	0	1	1	N.C.	1	5	4	400%
Gambling	0	0	0	N.C.	0	0	0	N.C.
Offn Agnst Faml/Chld	0	0	0	N.C.	1	4	3	300%
D. W. I.	4	4	0	0%	32	38	6	19%
Liquor Law Violation	1	1	0	0%	2	4	2	100%
Disorderly Conduct	0	0	0	N.C.	6	1	-5	-83%
Obscenity	0	0	0	N.C.	0	1	1	N.C.
Kidnap	0	0	0	N.C.	2	1	-1	-50%
Human Trafficking	0	0	0	N.C.	0	0	0	N.C.
All Other Offenses	17	34	17	100%	204	179	-25	-12%
PART II TOTAL:	53	86	33	62%	554	604	50	9%
GRAND TOTAL:	92	123	31	34%	895	915	20	2%

N.C. = Not Calculable



Town of Smithfield
Fire Department
 August 2024

I. Statistical Section

Aug.

Confirmed Structure Fires	4
EMS Responses	178
Misc./Other Calls	37
Mutual Aid Calls	7
TOTAL EMERGENCY RESPONSES	275

Aug. YTD

Fire Inspections	53	594
Public Fire Education Programs	0	11
# Of Children Educated	0	611
# Of Adults Educated	0	372
Plans Review Construction/Renovation Projects	26	169
Fire Department Permits reviewed / Issued	24	269
Business Preplans	0	0
Fire Related Injuries & Deaths	0	0
# Of Civilian Deaths	0	0
# Of Civilian Injuries	0	0

II. Major Revenues

Aug. YTD

Inspections	\$900.00	\$7,650.00
Fire Recovery USA	\$4,570.00	\$15,599.99

III. Personnel Update:

Continuous Part-time positions available, 15 p/t positions currently filled including the p/t fire inspector.

IV. Narrative of monthly departmental activities:

- Squad was in-service 8 of 22 days
- Total Training Hours for August = 178.5 hours
- Website Updating (Continuing)
- Command Staff Meeting

- ESO Training
- ESO Preparation/Occupancy Data Migration
- Medical Mall Inspection
- Meeting with 201 Kellie Drive (Fire Alarms)
- Meet with Amazon (BDA Issues)
- National Night Out

V. Upcoming Plans

- ESO Inspections Development
- Begin Fire Prevention Month Program Scheduling, etc.
- ESO Insights
- ESO Scheduling
- Plan for Amazon Evacuation Drill/Emergency Training
- Development of billing with Town of Smithfield



Reporting

08/01/2024 - 08/31/2024

Last Month

Work Orders

Asset Health

Reporting Details

Recent Activity

Export Data

Custom Dashboards

Assigned To

Due Date

Category

+ Add Filter

My Filters

Work Orders 13

Purchase Orders

Reporting

Requests

Assets

Messages 1

Categories

Parts Inventory

Library

Meters

Locations

Teams / Users

Vendors

Work Orders

Created vs. Completed >

+ Add to Dashboard

220

Created

223

Completed

101.4%

Percent Completed
**More Work Orders were completed than created during this time period*



Work Orders by Type ⓘ >

+

5

Preventive

215

Reactive

0

Other

2.3%

Total Preventive Ratio

Support

Lawrence Davis >
Settings

Town of Smithfield
Public Works Appearance Division
Cemetery, Landscapes, and Grounds Maintenance
Buildings, Facilities, and Sign Division
Monthly Report
August 31, 2024



I. Statistical Section

- 9 Burials
- 1 Works Orders – Buildings & Facilities Division
- 57 Work Orders – Grounds Division
- 42 Work Orders – Sign Division

II. Major Revenues

Sunset Cemetery Lot Sales:	\$7,000.00
Riverside Ext Cemetery Lot Sales:	\$ 0
Grave Opening Fees:	\$6,375.00
Total Revenue:	\$13,375.00

III. Major Expenses for the Month:

The Appearance Division paid \$59,500.00 to Starling & Hines for 6 Hvac units for the town hall building. Appearance Division paid \$2,320.00 to W. Landis Bullock for, 1 blower, 1 pruner, 1 hedge trimmer 3 weed eaters.

IV. Personnel Update:

No new personnel for the month.

V. Narrative of monthly departmental activities:

The overall duties include daily maintenance on cemeteries, landscapes, rights-of-way, buildings, and facilities. The Appearance Division safety meeting was on "Blood pressure" with Jamie Pearce with wellness works.

**Town of Smithfield
Public Works Department
August 31, 2024**



220 Total Work Orders completed by the Public Works Department

9 Burials, at \$775.00 each = \$5,425.00

2 Cremation Burial, \$475.00 each = \$950.00

\$7,000 Sunset Cemetery Lot Sales

\$0 Riverside Extension Cemetery Lot Sales

506.56 tons of household waste collected

122.00 tons of yard waste collected

3.27 tons of recycling collected

0 gallons of used motor oil were recycled

0 scrap tires were recycled



Reporting

08/01/2024 - 08/31/2024

Last Month

Work Orders

Asset Health

Reporting Details

Recent Activity

Export Data

Custom Dashboards

Andrew Strickland

Due Date

Category

+ Add Filter

Reset F

Work Orders

Created vs. Completed >

+ Add to Dashboard

17

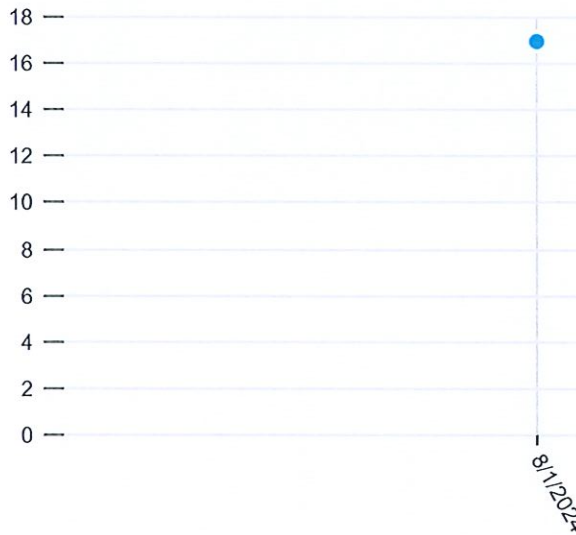
Created

17

Completed

100.0%

Percent Completed



Work Orders by Type ⓘ >

+

0

Preventive

17

Reactive

0

Other

0.0%

Total Preventive Ratio

Support

Lawrence Davis

Settings

**Town of Smithfield
Public Works Fleet Maintenance Division
Monthly Report
August 31, 2024**



I. Statistical Section

 4 Preventive Maintenances

 0 North Carolina Inspections (Outsourced)

 17 Work Orders

II. Major Revenues

None for the month

III. Major Expenses for the Month:

Kimbeball Midwest \$900.91 for hardware supplies for the garage. Paid O'Reilly / Diesel Laptops \$1,545.00 for Cummins Insite V8 Pro 12 Month Diagnostic System

IV. Personnel Update:

None for the month

V. Narrative of monthly departmental activities:

The shop employee performed preventive maintenances on all Town owned vehicles. The Public Works Department safety meeting was on "Blood Pressure." With Jamie Pearce from wellness works.

Town of Smithfield
Public Works Drainage/Street Division
Monthly Report
August 31, 2024



I. Statistical Section

- a. All catch basins in problem areas were cleaned on a weekly basis
- b. 0 Work Orders – 0 Tons of Asphalt was placed in 0 utility cuts, 0 gator areas and 0 overlay.
- c. 0 Work Order – 0 Linear Feet Drainage Pipe installed.
- d. 4 Work Orders – 1,200 Linear Feet of ditches were cleaned
- e. 15 Work Orders – 725 lbs. of Cold Patch was used for 25 Potholes.

II. Major Revenues

None for the month

III. Major Expenses for the Month:

Paid Blacks tire \$1,072.59 for /4/ GY 295/70R17 tires for vehicle

IV. Personnel Update:

No new personnel hired for the month of August.

V. Narrative of monthly departmental activities:

The Public Works Department safety meeting on "Blood Pressure". with Jamie Pearce with wellness works.



Reporting

08/01/2024 - 08/31/2024

Last Month

Work Orders

Asset Health

Reporting Details

Recent Activity

Export Data

Custom Dashboards

Ethan Bryant

Due Date

Category

+ Add Filter

Reset Filters

Work Orders 13

Purchase Orders

Reporting

Requests

Assets

Messages 1

Categories

Parts Inventory

Library

Meters

Locations

Teams / Users

Vendors

Work Orders

Created vs. Completed >

+ Add to Dashboard

39

Created

42

Completed

107.7%

Percent Completed
**More Work Orders were completed than created during this time period*

45
40
35
30
25
20
15
10
5
0

8/1/2024

Work Orders by Type ⓘ >

+

0

Preventive

39

Reactive

0

Other

0.0%

Total Preventive Ratio

Support

Lawrence Davis

Settings



Work Orders List for 09/01/2024 - 09/30/2024

WORK ORDER INFO	LOCATION & ASSET	DUE & STATUS	TIME & COST	PROCEDURE ANSWERS
#3842 Cut grass outlet center Type: Reactive Low Streets Division Ethan Bryant	Drainage Division	✓ Done Completed by Ethan Bryant on 09/04/2024	Total Time Costs Total Time 4h 10m 6s \$86.12	
#3859 Pothole Type: Reactive Medium Streets Division Ethan Bryant	Drainage Division	✓ Done Completed by Ethan Bryant on 09/05/2024	Total Time Costs Total Time 14m 9s \$4.87	
#3849 Clean catchbasins Type: Reactive High Drainage Ethan Bryant	Drainage Division	✓ Done Completed by Ethan Bryant on 09/05/2024	Total Time Costs Total Time 8h 7m 10s \$167.75	
#3879 Cut up tree Type: Reactive Medium	Drainage Division	✓ Done Completed by Ethan Bryant on 09/09/2024	Total Time Costs Total Time 2h 10m 47s \$45.03	

Drainage

Ethan Bryant

#3881

Bush hog

Type: Reactive

Medium

Drainage

Ethan Bryant

Drainage Division

✓ Done

Completed by Ethan Bryant on 09/10/2024

Total Time Costs

Total Time

\$385.26

18h 38m 52s

\$385.26

#3890

Bush hog

Type: Reactive

Medium

Drainage

Ethan Bryant

Drainage Division

✓ Done

Completed by Ethan Bryant on 09/10/2024

Total Time Costs

Total Time

\$38.03

1h 50m 27s

\$38.03

16

#3892

Fill potholes

Type: Reactive

High

Streets Division

Ethan Bryant

Drainage Division

✓ Done

Completed by Ethan Bryant on 09/10/2024

Total Time Costs

Total Time

\$14.88

43m 12s

\$14.88

#3931

Clean catchbasin

Type: Reactive

High

Drainage

Ethan Bryant

Drainage Division

✓ Done

Completed by Ethan Bryant on 09/17/2024

Total Time Costs

Total Time

\$432.38

20h 55m 42s

\$432.38

PROCEDURE ANSWERS

TIME & COST

DUE & STATUS

LOCATION & ASSET

WORK ORDER INFO

#3946
Clean out ditch
 Type: Reactive
Medium
Drainage
 Ethan Bryant

Drainage Division

✓ Done
 Completed by Ethan Bryant
 on 09/17/2024

Total Time Costs
 Total Time 16m 36s
\$5.72

#3940
Clean catchbasins
 Type: Reactive
Medium
Drainage
 Ethan Bryant

Drainage Division

✓ Done
 Completed by Ethan Bryant
 on 09/17/2024

Total Time Costs
 Total Time 6h 24m 24s
\$132.36

#3952
Clean catchbasins
 Type: Reactive
Medium
Drainage
 Ethan Bryant

Drainage Division

✓ Done
 Completed by Ethan Bryant
 on 09/18/2024

Total Time Costs
 Total Time 4h 12m 57s
\$87.10

#3884
E Hood Street, pothole
 Type: Reactive
Medium
Drainage Potholes and street repairs
 Ethan Bryant

Drainage Division
 Street Division

09/10/2024
Open

Signed off by

Date



Reporting

08/01/2024 - 08/31/2024

Last Month

Work Orders

Asset Health

Reporting Details

Recent Activity

Export Data

Custom Dashboards

J.B. Young

Due Date

Category

+ Add Filter

Reset Filters

Work Orders

Created vs. Completed >

+ Add to Dashboard

42

Created

40

Completed

95.2%

Percent Completed



Work Orders by Type ⓘ >

+

0

Preventive

42

Reactive

0

Other

0.0%

Total Preventive Ratio

119

Work Orders 13

Purchase Orders

Reporting

Requests

Assets

Messages 1

Categories

Parts Inventory

Library

Meters

Locations

Teams / Users

Vendors

Support

Lawrence Davis

Settings



Work Orders List for 08/01/2024 - 08/31/2024

WORK ORDER INFO	LOCATION & ASSET	DUE & STATUS	TIME & COST	PROCEDURE ANSWERS
#3690 Pothole Type: Reactive Signage J.B. Young	Appearance Division	✓ Done Completed by J.B. Young on 08/16/2024	Total Time Costs Total Time \$2.09	\$2.09 8m 21s \$2.09
#3691 Limbs blocking view of stopsign Type: Reactive Signage J.B. Young	Appearance Division	✓ Done Completed by J.B. Young on 08/16/2024	Total Time Costs Total Time \$5.09	\$5.09 20m 22s \$5.09
#3693 Pothole Type: Reactive Signage J.B. Young	Appearance Division	✓ Done Completed by J.B. Young on 08/16/2024	Total Time Costs Total Time \$1.70	\$1.70 6m 48s \$1.70
#3694 Limbs blocking view of stopsign Type: Reactive Signage J.B. Young	Appearance Division	✓ Done Completed by J.B. Young on 08/16/2024	Total Time Costs Total Time \$6.80	\$6.80 27m 11s \$6.80

PROCEDURE ANSWERS

TIME & COST

DUE & STATUS

LOCATION & ASSET

WORK ORDER INFO

#3703
25mph sign leaning
 Type: Reactive
[Signage](#)
 J.B. Young
 Appearance Division
 ✓ Done
 Completed by J.B. Young on 08/19/2024
 Total Time Costs
 Total Time 5m 13s
Total Costs \$1.30

#3704
Limbs blocking view of 25mph sign
 Type: Reactive
[Signage](#)
 J.B. Young
 Appearance Division
 ✓ Done
 Completed by J.B. Young on 08/19/2024
 Total Time Costs
 Total Time 16m 11s
Total Costs \$4.05

#3705
Blind corner
 Type: Reactive
[Signage](#)
 J.B. Young
 Appearance Division
 ✓ Done
 Completed by J.B. Young on 08/19/2024
 Total Time Costs
 Total Time 33m 3s
Total Costs \$8.26

#3708
Street blades torn down
 Type: Reactive
[Signage](#)
 J.B. Young
 Appearance Division
 ✓ Done
 Completed by J.B. Young on 08/19/2024
 Total Time Costs
 Total Time 35m 29s
Total Costs \$8.87

#3712
Potholes
 Type: Reactive
[Signage](#)
 J.B. Young
 Appearance Division
 ✓ Done
 Completed by J.B. Young on 08/19/2024
 Total Time Costs
 Total Time 13m 41s
Total Costs \$3.42

WORK ORDER INFO LOCATION & ASSET DUE & STATUS TIME & COST PROCEDURE ANSWERS

#3721 Appearance Division
No thru trucks sign torn down
 Type: Reactive
[Signage](#)
 J.B. Young
 ✓ Done
 Completed by J.B. Young on 08/20/2024
 Total Time Costs
 Total Time 30m 51s
Total Costs \$7.71

#3724 Appearance Division
Limbs blocking view of stopsign
 Type: Reactive
[Signage](#)
 J.B. Young
 ✓ Done
 Completed by J.B. Young on 08/20/2024
 Total Time Costs
 Total Time 21m 30s
Total Costs \$5.38

#3725 Appearance Division
Pothole
 Type: Reactive
[Signage](#)
 J.B. Young
 ✓ Done
 Completed by J.B. Young on 08/20/2024
 Total Time Costs
 Total Time 8m 59s
Total Costs \$2.25

#3726 Appearance Division
Blind corner
 Type: Reactive
[Signage](#)
 J.B. Young
 ✓ Done
 Completed by J.B. Young on 08/20/2024
 Total Time Costs
 Total Time 51m 44s
Total Costs \$12.93

#3733 Appearance Division
Faded handicap parking signs
 Type: Reactive
[Signage](#)
 J.B. Young
 ✓ Done
 Completed by J.B. Young on 08/20/2024
 Total Time Costs
 Total Time 21m 42s
Total Costs \$5.43

#3735 Appearance Division
 ✓ Done
 Total Time Costs
 Total Time
 \$2.96

WORK ORDER INFO LOCATION & ASSET DUE & STATUS TIME & COST PROCEDURE ANSWERS

Limbs blocking view of 25mph sign

Type: Reactive

[Signage](#)

J.B. Young

Completed by J.B. Young on 08/21/2024

11m 51s

Total Time

\$2.96

#3736

Limbs blocking view of 25mph sign

Type: Reactive

[Signage](#)

J.B. Young

Appearance Division

✓ Done

Completed by J.B. Young on 08/21/2024

\$3.09

Total Time Costs

12m 22s

Total Costs

\$3.09

#3745

Pothole

Type: Reactive

[Signage](#)

J.B. Young

Appearance Division

✓ Done

Completed by J.B. Young on 08/21/2024

\$2.25

Total Time Costs

9m 1s

Total Costs

\$2.25

#3747

Pothole

Type: Reactive

[Signage](#)

J.B. Young

Appearance Division

✓ Done

Completed by J.B. Young on 08/22/2024

\$2.28

Total Time Costs

9m 7s

Total Costs

\$2.28

#3748

Limbs blocking view of stopsign

Type: Reactive

[Signage](#)

J.B. Young

Appearance Division

✓ Done

Completed by J.B. Young on 08/22/2024

\$3.52

Total Time Costs

14m 5s

Total Costs

\$3.52

#3749

Pothole

Type: Reactive

Appearance Division

✓ Done

Completed by J.B. Young on 08/22/2024

\$2.20

Total Time Costs

8m 48s

Total Time

WORK ORDER INFO LOCATION & ASSET DUE & STATUS TIME & COST PROCEDURE ANSWERS

[Signage](#)

J.B. Young

Total Costs **\$2.20**

#3750 Appearance Division

pothole

Type: Reactive

[Signage](#)

J.B. Young

Total Time Costs
Total Time 7m 59s

Total Costs **\$2.00**

#3751 Appearance Division

Pothole

Type: Reactive

[Signage](#)

J.B. Young

Total Time Costs
Total Time 7m 22s

Total Costs **\$1.84**

#3752 Appearance Division

**Limbs blocking view
of stopsign**

Type: Reactive

[Signage](#)

J.B. Young

Total Time Costs
Total Time 25m 31s

Total Costs **\$6.38**

#3753 Appearance Division

**Limbs blocking view
of stopsign**

Type: Reactive

[Signage](#)

J.B. Young

Total Time Costs
Total Time 31m 23s

Total Costs **\$7.85**

#3757 Appearance Division

Potholes

Type: Reactive

[Signage](#)

J.B. Young

Total Time Costs
Total Time 11m 45s

Total Costs **\$2.94**

WORK ORDER INFO **LOCATION & ASSET** **DUE & STATUS** **TIME & COST** **PROCEDURE ANSWERS**

#3763
Pothole
 Type: Reactive
[Signage](#)
 J.B. Young

✓ Done
 Completed by J.B. Young on
 08/22/2024

Appearance Division

Total Time Costs
 Total Time
\$1.55

\$1.55
 6m 13s

#3776
Blind corner
 Type: Reactive
[Signage](#)
 J.B. Young

✓ Done
 Completed by J.B. Young on
 08/27/2024

Appearance Division

Total Time Costs
 Total Time
\$6.65

\$6.65
 26m 37s

#3778
Limbs blocking view of stopsign
 Type: Reactive
[Signage](#)
 J.B. Young

✓ Done
 Completed by J.B. Young on
 08/27/2024

Appearance Division

Total Time Costs
 Total Time
\$3.89

\$3.89
 15m 34s

#3783
Blind corner
 Type: Reactive
[Signage](#)
 J.B. Young

✓ Done
 Completed by J.B. Young on
 08/27/2024

Appearance Division

Total Time Costs
 Total Time
\$5.52

\$5.52
 22m 5s

#3788
Blind corner
 Type: Reactive
[Signage](#)
 J.B. Young

✓ Done
 Completed by J.B. Young on
 08/27/2024

Appearance Division

Total Time Costs
 Total Time
\$9.48

\$9.48
 37m 54s

#3790
Limbs blocking view of stopsign
 Type: Reactive
[Signage](#)
 J.B. Young

✓ Done
 Completed by J.B. Young on
 08/27/2024

Appearance Division

Total Time Costs
 Total Time
\$3.85

\$3.85
 15m 24s

PROCEDURE ANSWERS

TIME & COST

DUE & STATUS

LOCATION & ASSET

WORK ORDER INFO

Type: Reactive

[Signage](#)

J.B. Young

#3800

Pothole

Type: Reactive

[Signage](#)

J.B. Young

Appearance Division

✓ Done

Completed by J.B. Young on 08/28/2024

Total Time Costs

8m 18s

Total Costs

\$2.08

Total Costs

\$3.85

#3801

Faded 25mph sign

Type: Reactive

[Signage](#)

J.B. Young

Appearance Division

✓ Done

Completed by J.B. Young on 08/28/2024

Total Time Costs

10m 11s

Total Costs

\$2.55

#3802

Faded no parking here to corner sign

Type: Reactive

[Signage](#)

J.B. Young

Appearance Division

✓ Done

Completed by J.B. Young on 08/28/2024

Total Time Costs

18m 15s

Total Costs

\$4.56

#3805

Faded stopsign

Type: Reactive

[Signage](#)

J.B. Young

Appearance Division

✓ Done

Completed by J.B. Young on 08/29/2024

Total Time Costs

13m 41s

Total Costs

\$3.42

#3806

Limbs blocking view of no parking sign

Type: Reactive

[Signage](#)

J.B. Young

Appearance Division

✓ Done

Completed by J.B. Young on 08/29/2024

Total Time Costs

10m 26s

Total Costs

\$2.61

PROCEDURE ANSWERS

TIME & COST

DUE & STATUS

LOCATION & ASSET

WORK ORDER INFO

J.B. Young

#3807

Children at play sign torn down

Type: Reactive

[Signage](#)

J.B. Young

Appearance Division

✓ Done
Completed by J.B. Young on 08/29/2024

Total Time Costs
Total Time
17m 15s

\$4.31
\$4.31

#3808

Sign torn down at round about

Type: Reactive

[Signage](#)

J.B. Young

Appearance Division

✓ Done
Completed by J.B. Young on 08/29/2024

Total Time Costs
Total Time
40m 47s

\$10.20
\$10.20

#3813

Faded 25mph sign

Type: Reactive

[Signage](#)

J.B. Young

Appearance Division

✓ Done
Completed by J.B. Young on 08/30/2024

Total Time Costs
Total Time
15m 22s

\$3.84
\$3.84

#3809

Pothole

Type: Reactive

[Signage](#)

J.B. Young

Appearance Division

✓ Done
Completed by J.B. Young on 08/30/2024

Total Time Costs
Total Time
16h 51m 47s

\$252.95
\$252.95

#3814

Faded 3-way sign

Type: Reactive

[Signage](#)

J.B. Young

Appearance Division

✓ Done
Completed by J.B. Young on 09/03/2024

Total Time Costs
Total Time
7m 0s

\$1.75
\$1.75

#3727

Drainage Division

08/20/2024

WORK ORDER INFO

LOCATION & ASSET

DUE & STATUS

TIME & COST

PROCEDURE ANSWERS

22 Southwood Drive

Street Division

Open

Type: Reactive

Medium

Streets
Division

J.B. Young

Signed off by

Date

**Town of Smithfield
Public Works Sanitation Division
Monthly Report
August 31, 2024**



I. Statistical Section

The Division collected from approximately 4,293 homes, 4 times during the month

- a. Sanitation forces completed 67 work orders
- b. Sanitation forces collected tons 506.56 of household waste
- c. Sanitation forces disposed of loads 61 of yard waste and debris at Spain Farms Nursery
- d. Recycled 0 tons of clean wood waste (pallets) at Convenient Site Center
- e. Town's forces collected 0 tons of construction debris (C&D)
- f. Town disposed of 0 scrap tires that was collected at Convenient Site Center
- g. Recycling forces collected 3.27 tons of recyclable plastic
- h. Recycled 0 lbs. of cardboard material from the Convenient Site Center
- i. A total of 0 gals of Anti-freeze was collected at the Convenient Site Center
- j. Recycled 0

0 lbs. of plastics & glass (co-mingle) from the Convenient Site Center

II. Major Revenues

- a. Received \$0.00 from Sonoco Products for cardboard material
- b. Sold 0 lbs. of aluminum cans for \$0.00
- c. Sold 5,380 lbs. of shredder steel for \$ 360.48 to Foss

III. Major Expenses for the Month:

Spain Farms Nursery was paid \$2,318 for disposal of yard waste and debris. Gregory Poole Equipment Co. was paid \$2,927.41 for injector pump for TK#301. Saf-Gard Saftey Shoe Co. was paid \$1,172.51 for Sanitation's safety shoes. Whites Tractor/Truck Co. was paid \$603.50 for work done to TK#304.

IV. Personnel Update: There has been no new hires.

The Sanitation department added part time workers

V. Narrative of monthly departmental activities:

Public Works Safety Training was on "Blood Pressure" With Jamie Pearce. Public works Helped with delivering and picking up traffic control devices for Down Town Development for their special events.

Community Service Workers worked 0 Hrs.

**Town of Smithfield
Public Works Storm Water Division
Monthly Report
August 31, 2024**



I. Statistical Section

II. Major Revenues

None

III. Major Expenses for the Month:

Paid \$7,850.00 to Adam Stuckey repair of storm drain on / 807 S. Vermont Street

IV. Personnel Update:

None

V. Narrative of monthly departmental activities:

Street Sweep and storm drain cleaning and repair.
The Public Works Department safety meeting was for "Bood Pressure." Jamie Pearce from wellness works



MONTHLY REPORT FOR JULY, 2024

PROGRAMS STATISTICS	July, 2024	24/25 FY YTD	July, 2023	23/24 FY YTD
NUMBER OF PROGRAMS	8	8	12	
TOTAL ATHLETICS PARTICIPANTS	864	864	295	295
TOTAL NON/ATHLETIC PARTICIPANTS	133	123	434	434
NUMBER OF GAMES PLAYED	123	123	34	34
TOTAL NUMBER OF PLAYERS (GAMES)	2952	2952	748	748
NUMBER OF PRACTICES / CAMPS	19	19	34	34
TOTAL NO. PLAYER(S) PRACTICES / CAMPS	333	333	530	530
SYCC VISITS			99	99
	July, 2024	24/25 FY YTD	July, 2023	23/24 FY YTD
PARKS RENTALS	21	21	23	23
USERS (PARKS RENTALS)	11,731	11,731	3972	3972
TOTAL UNIQUE CONTACTS	15,149	15,139	6,078	6,078
	July, 2024	24/25 FY YTD	July, 2023	23/24 FY YTD
FINANCIAL STATISTICS				
PARKS AND RECREATION REVENUES	\$ 14,074.00	\$ 14,074.00	\$ 9,860.00	\$ 9,860.00
PARKS AND RECREATION EXPENDITURES (OPERATIONS)	\$ 75,269.00	\$ 75,269.00	\$ 49,997.00	\$ 49,997.00
PARKS AND RECREATION EXPENDITURE (CAPITAL OUTLAY EQUIP)	\$ -	\$ -	\$ -	\$ -
SYCC EXPENDITURES (OPERATIONS)	\$ 1,671.00	\$ 1,671.00	\$ 1,542.00	\$ 1,542.00
SYCC EXPENDITURES (CAPITAL OUTLAY EQUIP)	\$ -	\$ -	\$ -	\$ -

HIGHLIGHTS Hosted Tar Heel Leagues District 5 Tournaments
 Assisted with July 4th Celebration
 National Parks and Recreation Month Programs



SRAC MONTHLY REPORT FOR JULY, 2024

PROGRAMS STATISTICS	July, 2024	24/25 FY YTD	July, 2023	23/24 FY YTD
NUMBER OF PROGRAMS	18	18	22	
TOTAL CONTACT WITH PROGRAM PARTICIPANTS	3107	3107	4523	4523
	July, 2024	24/25 FY YTD	July, 2023	23/24 FY YTD
SRAC MEMBER VISITS	4921	4921	3942	3942
DAY PASSES	3083	3083	3568	3568
RENTALS (SRAC)	56	56	71	71
USERS (SRAC RENTALS)	3083	3083	2938	2938
TOTAL UNIQUE CONTACTS	14,194	14,194	14,971	14,971
	July, 2024	24/25 FY YTD	July, 2023	23/24 FY YTD
FINANCIAL STATISTICS				
SRAC REVENUES	\$ 84,035.00	\$ 84,035.00	\$ 80,684.00	\$ 80,684.00
SRAC EXPENDITURES (OPERATIONS)	\$ 95,323.00	\$ 95,323.00	\$ 54,357.00	\$ 54,357.00
SRAC EXPENDITURES (CAPITAL OUTLAY)	\$ -	\$ -	\$ -	\$ -
SRAC MEMBERSHIPS			3470	

HIGHLIGHTS Summer Day Camps (all sessions full)
 Tiger Sharks Swim Lessons
 Hosted SML Year End Swim Meet



- **Statistical Section**

- Electric CP Demand 27,382 Kw relative to July's demand of 29,763 Kw.
- Electric System Reliability was 99.9751%, with four (4) recorded main line outages; relative to July's 99.9164%.
- Raw water treated on a daily average was 5.146 MG relative to 5.259 MG for July; with maximum demand of 6.339 MG relative to July's 6.154 MG.
- Total finished water to the system was 143.499 MG relative to July's 146.965 MG. Average daily for the month was 4.629 MG relative to July's 4.741 MG. Daily maximum was 5.618 MG (August 15th) relative to July's 5.322 MG. Daily minimum was 3.784 MG (August 8th), relative to July's 3.077 MG.

- **Miscellaneous Revenues**

- Water sales were \$279,586 relative to July's \$308,320
- Sewer sales were \$452,790 relative to July's \$475,394
- Electrical sales were \$1,570,700 relative to July's sales of \$1,600,107
- Johnston County Water purchases were \$339,121 for 133.512 MG relative to July's \$266,490 for 104.917 MG.

- **Major Expenses for the Month**

- Electricity purchases were \$1,196,088 relative to July's \$1,272,288
- Johnston County sewer charge was \$430,391 for 101.988 MG relative to July's \$219,152 for 51.932 MG.

- **Personnel Changes**

There were no personnel changes this month



**Town of Smithfield
Electric Department
Monthly Report
August, 2024**

I. Statistical Section

- Street Lights repaired –21
- Area Lights repaired-5
- Service calls – 37
- Underground Electric Locates -301
- Poles changed out/removed or installed -14
- Underground Services Installed -8

II. Major Revenues

- N/A

III. Major Expenses for the Month:

- N/A

IV. Personnel Update:

- The Electrical Dept. has a full staff at this time.

V. Miscellaneous Activities:

- The Electrical Dept. has only house services & street lights to install at East River Phases 3,4 & 5 as houses are completed.
- The Electrical Dept. is working on replacing old poles and upgrading lines in the East Market St. area.
- The Electrical Dept helped the Street Dept. put out the flags.



Public Utilities Water and Sewer

Monthly Statistics	Month Ending	8/31/2024
	<i>Monthly Total</i>	<i>Year to Date Total</i>
Water Calls	87	623
Sewer Calls	48	504
Utility Locates	282	2,142
Storm Drainage Calls	4	4
Total Calls	135	1,127
Quote new services	2	56
Inspections	2	124
Locate existing water & sewer services	5	37
Disconnect water	1	31
Reconnect water	0	8
Test meter	5	54
Temp hydrant meter	2	17
Discolored water call	3	28
Low pressure call	11	64
Leak detection	26	140
Meter check	32	170
Meter repair	14	98
Service leak	7	37
Water main leak	2	22
Replace existing water meter	8	58
Install new water meter	29	154
Install new water service	2	22
Renew water service	3	27
Water blow off repair	1	4
Street cuts	7	60
Repair utility cut or sink hole	3	20
Fire hydrant repair	1	16
Fire hydrant replaced	0	10
Camera Sewer main or service	4	30

Sewer odor complaint	5	15
Sewer main repair	9	67
Clean out repair or install	3	65
LF of sewer main cleaned	11,352	125,592
Lf of sewer service cleaned	1,035	10,200
Lf of storm drain cleaned	260	260

- Serviced and maintained 22 Sanitary Sewer Lift Stations 2 times per week
- Inspected all aerial sewer lines
- Inspected all high priority manholes weekly
- **Helped public works with cleaning storm drain lines and catch basin during and before rain events**
- **Cut the grass around the Fire Hydrants on Durwood Stephenson Parkway**

Prepared for Hurricane Debbie

Had 2-year NCDEQ State Sanitary Sewer inspection this Month. Everything went very well. Inspector was impressed with the organization of all the records and the up keep and cleanliness of the stations. We spent the prior week doing extra mowing on the outfalls and little odd jobs to get that extra credit. I would like to acknowledge my crew for going above and beyond to make this the best inspection that I believe we could have had.

Major Expenses for the month of August

- Had Stuckey to make some water and sewer repairs that we were not able to.
- Had Stuckey replace 400LF of collapsed sewer on W Underwood Ave.
- Had the excavator and cat mini loader worked on.
- Ordered Hydro-stop valves for hydrants and water line repairs.

Upcoming Projects for the month of September

- I 95 project continues.
- Finley Landing work continues.
- Hydromechanics will resume replacing and repairing fire hydrants.

Personnel Updates

- Anthony is still out on FMLA. Will be returning soon.



MONTHLY WATER LOSS REPORT

August 2024

(14) - Meters with slow washer leaks

(5) ¾" Line, 1/8Hole, 1 day

(2) 1" Line, 1/8", 1 day

1 1/2" Line, Full Shear, 1 day

6" Line, Split, 4 days

(2) – Fire Hydrants Slow drip

Smithfield Water Plant
Distribution Sampling Site Plan

Hydrant Flushing

Street Name	Date	Chlorine	Time	Gallons	Psi	Street Name	Date	Chlorine	Time	Gallons	PSI
Stephson Drive	08/28/24	3	15	7965	10	North Street	08/29/24	2	15	17820	40
Computer Drive	08/28/24	3	15	31860	10	West Street	08/29/24	2.2	15	78030	50
Castle Drive	08/28/24	3	15	7965	10	Regency Drive	08/29/24	2.8	15	63720	60
Parkway Drive	08/28/24	3	15	63720	40	Randers Court	08/29/24	2.2	15	15930	40
Garner Drive	08/28/24	3	15	63723	40	Noble Street	08/29/24	2.2	15	15930	40
Hwy 210 LIFT ST.	08/28/24	3	15	15930	40	Fieldale Dr#1(L)	08/29/24	2.2	15	63720	40
Skyland Drive	08/28/24	3	15	7965	10	Fieldale Dr#2(R)	08/29/24	2.5	15	63720	40
Bradford Street	08/28/24	3	15	15930	10	Heather Court	08/29/24	2	15	15930	40
Kellie Drive	08/28/24	3	15	7965	10	Reeding Place	08/29/24	2.2	15	15930	40
Edgewater	08/29/24	3	15	7965	10	East Street	08/29/24	2.2	15	63720	40
Edgecombe	08/29/24	2.8	15	15930	40	Smith Street	08/29/24	2.5	15	63720	40
Valley Wood	08/29/24	3	15	63720	40	Wellons Street	08/29/24	2	15	63720	40
Creek Wood	08/29/24	3	15	63720	40	Kay Drive	08/28/24	3	15	38985	15
White Oak Drive	08/29/24	3	15	7965	10	Huntington Place	08/28/24	2	15	38985	15
Brookwood Drive	08/29/24	3	15	22515	5	N. Lakeside Drive	08/28/24	3	15	9750	15
Runnymede Place	08/29/24	3	15	31860	10	Cypress Point	08/28/24	2	15	34890	12
Nottingham Place	08/29/24	3	15	38985	10	Quail Run	08/28/24	2	15	8715	12
Heritage Drive	08/30/24	3	15	38985	10	British Court	08/28/24	3	15	8715	12
Noble Plaza #1	08/30/24	3	15	9750	10	Tyler Street	08/28/24	1	15	78030	60
Noble Plaza #2	08/30/24	2.8	15	9750	10	Yelverton Road	08/28/24	1	15	63720	40
Pinecrest Street	08/30/24	3	15	19500	10	Ava Gardner	08/28/24	3	15	63720	40
S. Sussex Drive	08/30/24	3	15	31860	10	Waddell Drive	08/28/24	3	15	7965	10
Elm Drive	08/30/24	3	15	9750	10	Henly Place	08/29/24	3	15	8715	12
						Birch Street	08/29/24	2	15	34890	12
Coor Farm Supply	08/30/24	2	15	7965	10	Pine Street	08/29/24	3	15	38985	15
Old Goldsboro Rd,	08/30/24	3	15	7965	10	Oak Drive	08/29/24	3	15	37695	14
Hillcrest Drive	08/30/24	2	15	31860	10	Cedar Drive	08/29/24	3	15	31860	10
Eason Street	08/30/24	2.2	15	38985	40	Aspen Drive	08/29/24	2	15	34890	12
Magnolia circle	08/30/24	2.8	15	78030	40	Furlonge Street	08/29/24	1	15	34890	12
Rainbow Drive	08/30/24	2.2	15	19500	60	Golden Corral	08/29/24	3	15	40290	16
Rainbow Circle	08/30/24	2	15	19500	60	Holland Drive	08/29/24	3	15	9750	15
Moonbeam Circle	08/30/24	2	15	19500	60	Davis Street	08/29/24	3	15	34890	12
Ray Drive	08/30/24	2	15	15930	60	Caroline Ave.	08/29/24	2	15	31860	10
Will Drive	08/29/24	2.5	15	63720	40	Johnston Street	08/29/24	1.5	15	38985	15
Michael Lane	08/29/24	2.4	15	63721	40	Ryans	08/29/24	1.5	90	9750	15
Ward Street	08/29/24	2.4	15	15930	40						

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